

WAUSHARA COUNTY PUBLIC SAFETY COMMITTEE MEETING MINUTES
December 4, 2019

The regular meeting of the Waushara County Public Safety Committee was called to order on Wednesday, December 4, 2019, @ at 4:30 P.M., by Committee Chair Donna Kalata. Committee members present: Donna Kalata, Mark Piechowski and Everett Eckstein.

Others present: Lt. Stacy Vaccaro, Deputy Dan Struzynski and Darlene Mastrocola – Waushara County Sheriff’s Office, Brian Donaldson – Waushara County EMS, Amanda Thoma – Waushara County Medical Examiner, Robert Sivick – Waushara County Administrator, Ruth Zouski – Waushara County Corporation Counsel, Norman Duesterhoeft – Waushara County Emergency Management and David Picard – Waushara County Buildings and Grounds.

Motion was made by Supervisor Eckstein and seconded by Supervisor Piechowski to approve the agenda as printed. Motion carried.

Motion was made by Supervisor Piechowski and seconded by Supervisor Eckstein to approve the minutes of the regular Public Safety Committee meeting held on November 6, 2019. Chair Kalata questioned if the issues with Motorola/Spillman being five patches behind should be included in the November minutes, and requested this be discussed with Lt. McElroy to get his input.

Public Comments – No public comments.

Fire Services – No report.

Medical Examiner Report – Amanda Thoma

18 deaths reported to her office in November, 16 of those ME cases. 203 cases to-date have been reported to the Medical Examiner’s Office.

New Deputy Medical Examiner is on board.

Medical Examiner – Old Business – None

Medical Examiner – New Business

A) Motion made by Supervisor Piechowski and seconded by Supervisor Eckstein to approve the Amendment to Chapter 12 of the Waushara County Code – Disposition of Unclaimed Bodies. Motion carried.

EMS Reports – EMS Director Donaldson

Reviewed monthly calls for service, system demand and financials with Committee. Director Donaldson advised service is still on pace for 3,000 + calls, and financials look good. Collections remain good, and days in accounts receivable still below the 2013 benchmark of 87. Director Donaldson's goal for collections in AR is 60-70 days.

2019 chute time of 19.35 minutes in the 90th percentile, chute times good, but hopes to do better in the future.

Advised EMS is six (6) short in the part-time ranks. Has been meeting with other department heads reference recommendations for recruiting/retention of staff. Recommendations will be presented to County Administrator Sivick after the first of the year.

EMS – Old Business – None

EMS – New Business

A) Motion by Supervisor Eckstein, second by Supervisor Piechowski to approve the following for submission to Corporation Counsel for collection action: 4 death no asset accounts totaling \$3,019.30 and 18 collection accounts totaling \$11,623.76, for a grand total of \$14,643.06. Motion carried.

B) EMS Director Donaldson presented and discussed the proposed 2020 Fee Schedule, which includes a 2.3% increase. Motion was made by Supervisor Piechowski and seconded by Supervisor Eckstein to approve the 2020 Fee Schedule as presented by Director Donaldson. Motion carried.

C) 2020–2022 Contracts for Service: EMS Director Donaldson advised contracts for service were sent to Marquette County, Township of Richfield, Township of Colburn and Township of Leola for the three year period 2020 through 2022. As of this meeting signed contracts received back from Marquette County and the Township of Richfield. Motion was made by Supervisor Piechowski and seconded by Supervisor Eckstein to approve 2020-2022 Contracts for Service as presented by Director Donaldson. Motion carried.

Emergency Management Report

EM Director Dueterhoeft advised the trailer came in under budget, and that he may look into purchasing a portable shelter to park it under.

Buildings and Grounds has mounted the monitor/TV and installed the cell phone booster in the EOC.

The air monitor has been received for Wild Rose Fire/Hazmat.

Advised there are spots open for PIO course being held Friday, 12/6 and Saturday, 12/7 in Wild Rose from 8-4, no cost for the course.

Old Business – Emergency Management – None

New Business – Emergency Management – None

Sheriff's Reports

Deputy Struzynski – Courthouse Security

Has been working with Corporation Counsel Zouski on Courthouse Security Policies and Procedures.

Advised that while touring facilities he took note of security equipment being used. Committee members questioned if any tours were planned for Monroe, Marathon or Lincoln counties, and if so, to please let both the Court Security Committee and Building Committee know.

Lt. Vaccaro

Advised the Sheriff, the Chief Deputy Designee and Lt. Wittig are attending the Badger State Sheriff's Conference, and Lt. McElroy is at the office dealing with issues from the Spillman patch which happened today.

Brandon Rasmussen is transferring out of the jail to patrol as of December 9th, 2019.

Compliance check info for the year – 23 checks completed with 2 illegal sales to minors which resulted in citations. 15 checks done in Wautoma and 4 each in Wild Rose and Plainfield.

Arbitrator equipment has been received. Needs to be inventoried yet, and date scheduled for installation.

Old Business – Sheriff – None

New Business – Sheriff

A) Committee set January 8, 2020, for the next Public Safety Meeting. Meeting will start at 4:30 PM, and be held in Room 109 at the Courthouse.

B) Bid Opening – Ford F-150 2020 Police Responder Unit: Lt. Vaccaro advised bid specs were sent to Kayser Ford, Charles Chevrolet, Scaffidi Motors, Sondalle Ford and Cottage Motors. Bids received as follows: Charles Chevrolet – 2020 Chevrolet Crew Cab, 4-wheel drive - \$31,963.00 plus title and registration, with a V-8 engine, this is Chevrolet's version of the F-150. If unit purchased had a V-6 engine, cost would be \$1,300.00 less. Scaffidi Motors – Ford F-150 Police Responder vehicle per spec - \$34,303.50. Bid does not indicate if title and registration are included or not. Plan for this vehicle is to replace a detective vehicle, which could also be used for calls for service, search warrants/transporting evidence, as well as another vehicle for towing. Motion was made by Supervisor Piechowski and seconded by Supervisor Eckstein to approve the purchase of the Ford F-150 from Scaffidi Motors - \$34,303.50. Committee requested Lt. Vaccaro get clarification on the title/registration fees, and if not included in the bid price request it be included. Motion carried.

C) Lt. Vaccaro advised that if orders are placed for Ford Explorer Police Pursuit vehicles, they are at least 9 months out. Lt. Vaccaro also advised there has been issues with some electronics in the vehicles, so, after they are received they have to be sent back to the dealerships for service. Kaiser Ford again has ordered in bulk and are expecting additional vehicles in January which will be ready for sale. Request is to purchase three (3) Ford Explorer Police Pursuit vehicles from Kaiser Ford at a price of \$34,300.00 each – total \$102,900.00. \$145,000.00 in the CIP for 2020 vehicle purchases. Motion was made by Supervisor Eckstein and seconded by Supervisor Piechowski to approve the purchase of three (3) Ford Explorer Police Pursuit vehicles from Kaiser Ford at a price of \$34,300.00 per unit. Motion carried.

D) Lt. Vaccaro advised Sheriff Zuehlke would like to upgrade department cell phones to smart phones for those that still have flip phones, and provider would change from U.S. Cellular to Verizon. County Administrator Sivick requested this discussion be tabled for a month, as there are other county departments who may want to upgrade to smart phones, and he would like to go with one carrier for the County which may involve some cost savings. Motion made by Supervisor Eckstein and seconded by Supervisor Piechowski to table this discussion until the January 2020 meeting allowing time for additional information to be gathered. Motion carried.

Motion by Supervisor Eckstein, second by Supervisor Piechowski to adjourn. Motion carried.

The next Public Safety Committee Meeting will be held on January 8, 2020.

Minutes submitted by Darlene Masticola, Sheriff's Office Administrative Assistant