

**OFFICIAL MINUTES OF THE PROCEEDINGS OF THE
WAUSHARA COUNTY BOARD OF SUPERVISORS**

JUNE 18, 2019

The meeting was called to order at 7:00 p.m. by Chairperson Donna R. Kalata at the Aurora Town Hall. County Clerk Megan Kapp conducted roll call. Present were: Supvs. Bonfiglio, Eckstein, Jarvis, Kalata, Kapp, Kerschner, King, Peterman, Piechowski and Timm. Supv. Lauer was excused. A silent prayer was held, followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Supv. Eckstein made a motion to approve the agenda as presented, seconded by Supv. Kapp. The motion carried by voice vote.

APPROVAL OF MINUTES

Supv. Peterman moved to approve the minutes of the May 21, 2019, monthly County Board meeting; seconded by Supv. Jarvis. The motion carried by voice vote.

PUBLIC COMMENTS – None

NEW BUSINESS

REPORTS/PRESENTATIONS

County Administrator's Monthly Report: Administrator Robert Sivick reported on recent happenings including the employee summer picnic, a health insurance meeting, the senior dining center tour, the employee blood drive and Walk-the-Waush. The County is hosting this year's June Dairy Breakfast on June 30th at the fairgrounds.

Register of Deeds Annual Report: Register of Deeds Heather Schwersenska reported on trends in recordings from 2017-2018. Statewide issuance began in 2017, and is projected to extend to marriage licenses in the fall of 2019. Schwersenska recently took over as the Wisconsin Register of Deeds Association President. She also highlighted current legislative initiatives.

Public Health Department Annual Report: Director/Public Health Officer Patti Wohlfeil reviewed 2018 statistics from various program offerings including vaccinations, dental sealants, skin cancer screenings, foot care, restaurant inspections and more. The department has community health improvement plan goals that use data to determine programs and needs. Main priority areas identified for 2017-2022 are alcohol and other drug abuse (AODA), mental health and chronic disease prevention.

DISCUSSION/POSSIBLE MOTION ACTION ITEMS

Creation of Waushara County Complete Census Count Committee

Moved by King, seconded by Eckstein to approve the creation of the Waushara County Complete Census Count Committee and authorization for the County Board Chair to appoint members to said committee. The motion was carried by voice vote.

Community Development Agent Patrick Nehring explained the goal of the census is to count each person once, only once and in the right place. Nehring gave an overview of the uses of census data and the timeline for the 2020 census.

Creation of Building Renovation Proposal Review Committee

Moved by Kerschner, seconded by Kapp to approve the creation of the Building Renovation Proposal Review Committee and authorization for the County Board Chair to appoint members to said committee. The motion was carried by voice vote.

The committee will review proposals submitted by architectural consultants and make recommendations to the Board in regards to building renovations.

RESOLUTION NO. 14-06-19
RESOLUTION ADDING THREE ADDITIONAL FULLTIME
SECURITY DEPUTY POSITIONS WITHIN THE SHERIFF'S DEPARTMENT

WHEREAS, Waushara County has been making incremental changes throughout the years to address the security concerns associated with the courthouse complex; and

WHEREAS, in December of 2017, the County Board in Resolution 32-12-17 authorized the creation of a fulltime Security Deputy position within the Sheriff's Department as a union position and paid the same as other Deputy positions, but assigned to the Courthouse complex; and

WHEREAS, the next step for securing the Courthouse would be to have a monitored single point of entry; and

WHEREAS, the Sheriff's Department believes that a monitored single point of entry could be implemented without costly structural changes to the Courthouse by utilizing the existing handicap accessible entrance and increasing the number of Security Deputies assigned to the Courthouse; and

WHEREAS, the Sheriff's Department is requesting three additional Security Deputies be added to its organizational chart in order to implement a monitored single point of entry at the Courthouse, which would cost approximately an additional \$96,800.00 per deputy depending on the benefit package selected or an additional \$290,400.00 for the year 2020; and

WHEREAS, the Public Safety Committee has reviewed the request and agrees that a monitored single point of entry would be the next logical step in increasing courthouse security; and

WHEREAS, the County Administrator has indicated that any additional employees would need to be carefully considered at the time the 2020 budget is developed to determine financial feasibility; and

WHEREAS, the Personnel Committee has reviewed the request and is recommending the addition of three fulltime Security Deputies to the Sheriff's Department's organizational chart in 2020 if it is determined financially feasible and sustainable by the County Administrator in preparing the annual budget.

NOW, THEREFORE, BE IT RESOLVED that three fulltime Security Deputy positions are added to the Sheriff's Department organizational chart, which shall be union positions paid at the same rate as other Deputy positions and shall be assigned to work hours consistent when the Courthouse complex is open to the public, if able to be funded through the budget process.

Submitted by Supv. Kalata, Public Safety Committee and Personnel Committee chair. Motion to approve by Supv. Kapp, seconded by Supv. Eckstein. A roll call vote showed 9 ayes, 1 nay (Supv. Timm), 1 absent (Supv. Lauer). Motion carried.

The additional security deputies are necessary in order to have a monitored single point of entry at the Courthouse. This approval is contingent on being able to fund the new positions through the budget process.

RESOLUTION NO. 15-06-19
RESOLUTION ADDING TWO ADDITIONAL FULLTIME
PATROL DEPUTY POSITIONS WITHIN THE SHERIFF'S DEPARTMENT

WHEREAS, the Sheriff's Department has not added patrol positions since Resolution No. 19-07-97 adding two fulltime patrol positions effective January 1, 1998; and

WHEREAS, the Sheriff has advised the Public Safety Committee that his office is having a difficult time finding individuals who want to act as part-time transport officers and is having to pull detectives and/or patrol deputies off their normal duties to meet the transport needs; and

WHEREAS, the Sheriff has advised that with the current schedule, there are many days when someone from one of the shifts will need to stay past time to finish up or pass on an ongoing situation; and

WHEREAS, the Sheriff has advised the Public Safety Committee that there is a current Noon-Midnight and Midnight-Noon Shift in the contract that is not being utilized and if it could be staffed would help with continuity and coverage of transports without having to utilize detectives for transports; and

WHEREAS, the Sheriff's Department is requesting two additional Patrol Deputies be added to its organizational chart in order to better cover transport needs and utilize the Noon-Midnight, Midnight-Noon shift for better continuity, which would cost approximately an additional \$96,800.00 per deputy depending on the benefit package selected or an additional \$193,600.00 for the year 2020; and

WHEREAS, the Public Safety Committee has reviewed the request and agrees that additional Patrol Deputies would be beneficial to the Department and in the best interest of the County; and

WHEREAS, the County Administrator has indicated that any additional employees would need to be carefully considered at the time the 2020 budget is developed to determine financial feasibility; and

WHEREAS, the Personnel Committee has reviewed the request and is recommending the addition of two fulltime Patrol Deputies to the Sheriff's Department's organizational chart in 2020 if it is determined financially feasible and sustainable by the County Administrator in preparing the annual budget.

NOW, THEREFORE, BE IT RESOLVED that two fulltime Patrol Deputy positions are added to the Sheriff's Department organizational chart, which shall be union positions paid at the same rate as other Deputy positions, if able to be funded through the budget process.

Submitted by Supv. Kalata, Public Safety Committee and Personnel Committee chair. Motion to approve by Supv. Eckstein, seconded by Supv. Piechowski. A roll call vote showed 9 ayes, 1 nay (Supv. Timm), 1 absent (Supv. Lauer). Motion carried.

Sheriff Walter Zuehlke explained the need to utilize a noon-midnight and midnight-noon shift for better continuity and for coverage of transports. The positions will be added if they are able to be funded through the budget process.

RESOLUTION NO. 16-06-19
RESOLUTION AUTHORIZING CANCELLATION OF OUTSTANDING CHECKS

WHEREAS, the following checks issued are outstanding and presumed lost:

This resolution would cover all checks presented totaling \$4,380.06

WHEREAS, the County auditor recommends that these checks be cancelled and the funds be returned to the County Treasury, in accordance with Wisconsin State Statute 59.64(4)(e).

NOW, THEREFORE, BE IT RESOLVED, by the Waushara County Board of Supervisors that:

1. The checks listed on the attached sheets hereof are hereby cancelled.
2. This Resolution shall take effect immediately upon its passage.

Submitted by Supv. Kalata, Public Safety Committee chair. Motion to approve by Supv. Peterman, seconded by Supv. King. Motion carried by voice vote.

The resolution cancels several checks that are outstanding and presumed lost. The funds will be returned to the County treasury.

**RESOLUTION NO. 17-06-19
ACKNOWLEDGMENT OF CAROL KLABUNDE'S SERVICE
TO AND RETIREMENT FROM WAUSHARA COUNTY**

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Carol Klabunde for over 31 years of service and dedication to Waushara County; and

WHEREAS, Carol avidly performed her role as Elder Benefit Specialist for the Department of Aging, advocating for and serving thousands of older adults with public benefit assistance; and

WHEREAS, acknowledgment is given to Carol for the conscientious and dedicated service she provided to citizens of Waushara County.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Carol Klabunde for her long, distinguished and conscientious service.
2. Every good wish goes to Carol Klabunde for a long and enjoyable retirement filled with contentment and good health.

Submitted by Warren Brewer, Commission on Aging chair. Motion to approve by Supv. Eckstein, seconded by Supv. Jarvis. Motion carried by voice vote.

After more than 31 years of service to Waushara County as the Elder Benefit Specialist for the Department of Aging, Carol Klabunde has retired. She is wished well in her retirement and thanked for her long-time service.

**RESOLUTION NO. 18-06-19
ACKNOWLEDGMENT OF SUE SEEFELDT'S SERVICE
TO AND RETIREMENT FROM WAUSHARA COUNTY**

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Sue Seefeldt for over 11 years of service and dedication to Waushara County; and

WHEREAS, Sue performed multiple roles for the Department of Aging, including Dining Center Manager, Transportation Scheduler and Programs Coordinator; and

WHEREAS, Sue showed great compassion, empathy, support and advocacy for hundreds of informal caregivers over the years; and

WHEREAS, acknowledgment is given to Sue for the conscientious and dedicated service she provided to citizens of Waushara County.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Sue Seefeldt for her long, distinguished and conscientious service.
2. Every good wish goes to Sue Seefeldt for a long and enjoyable retirement filled with contentment and good health.

Submitted by Warren Brewer, Commission on Aging chair. Motion to approve by Supv. Kerschner, seconded by Supv. Piechowski. Motion carried by voice vote.

Sue Seefeldt has retired from Waushara County after more than 11 years of service in the Department of Aging. The resolution thanks her for her service and wishes her future happiness and health.

APPOINTMENTS

Board of Health

Beth Osicka, RN, Wild Rose (*Term: June 1, 2019-December 31, 2022*)

Motion to approve by Supv. Eckstein, seconded by Supv. King; motion carried by voice vote.

Library Services Committee

Jim Miller, Hancock (*Term: May 1, 2019-January 1, 2022*)

Motion to approve by Supv. Timm, seconded by Supv. Peterman; motion carried by voice vote.

Winnefox Library System Board of Trustees

Jim Miller, Hancock (*Term: May 1, 2019-January 1, 2022*)

Motion to approve by Supv. Kerschner, seconded by Supv. Peterman; motion carried by voice vote.

Fox Valley Workforce Development Board

Robert J. Sivick, County Administrator, Wautoma (*Term: July 1, 2019-June 30, 2022*)

Motion to approve by Supv. King, seconded by Supv. Kapp; motion carried by voice vote.

FUTURE AGENDA ITEMS/ANNOUNCEMENTS

Chair Kalata encouraged Board members to consider signing up for the Jailbreak Marathon in September.

ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 8:53 p.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held June 18, 2019. These minutes are subject to amendment or change at subsequent meetings of the County Board, and any such changes will be detailed in the minutes of the meeting at which the amendments are proposed.

These minutes in their entirety are available in the Waushara County Clerk's Office and also on the Waushara County website: www.co.waushara.wi.us.

/s/ Megan Kapp, Waushara County Clerk