

WAUSHARA COUNTY PUBLIC SAFETY COMMITTEE MEETING MINUTES  
April 3, 2019

The regular meeting of the Waushara County Public Safety Committee was called to order on Wednesday, April 3, 2019, @ at 4:30 P.M., by Committee Chair Donna Kalata. Committee members present: Donna Kalata, Mark Kerschner, Everett Eckstein and Mark Piechowski.

Others present: Sheriff Wally Zuehlke, Chief Deputy Curt Olson, Lt. Stacy Vaccaro, Lt. Heather Wittig, Lt. Ryan McElroy and Darlene Mastricola – Waushara County Sheriff's Office, EMS Director Brian Donaldson – Waushara County EMS, Ruth Zouski – Waushara County Corporation Counsel, Robert Sivick – Waushara County Administrator, Norman Duesterhoeft – Waushara County Emergency Management Director and Amanda Thoma – Waushara County Medical Examiner.

Motion was made by Everett Eckstein and seconded by Mark Piechowski to approve the agenda, as printed. Motion carried.

Motion was made by Mark Piechowski and seconded by Everett Eckstein to approve the minutes of the regular Public Safety Committee meeting held on March 6, 2019. Motion carried.

**Public Comments** – No public comments.

**Fire Services** – No report.

**Medical Examiner Report – Amanda Thoma**

Has been busy handling cases for both Waushara and Green Lake counties; however, is done assisting Green Lake County as the Governor has appointed their new Coroner.

Going through the hiring process for another Deputy Medical Examiner.

Will be attending Forensic Pathology Training the end of May in Wisconsin Dells.

She and the Deputy ME handled 37 cases in March, 17 for Green Lake County and 20 for Waushara County.

Will be participating in County Government Days.

**Medical Examiner – Old Business – None**

**Medical Examiner – New Business – None**

**EMS Reports – Director Donaldson**

Monthly call and financial reports reviewed with Committee. Call volume up so far this year.

Recently completed an EMD quality improvement session, Dr. Voskuil was involved with this as well.

3/27/2019 – Participated in EMS 101 at the Capitol in Madison.

On 4/10/19 he will be attending EMS Day at the Capitol.

Will be participating in County Government Days on 4/5 and 4/22.

EMS is working to create a brochure to target persons already licensed for employment opportunities with Waushara County EMS. Social media campaign also being worked on.

**Old Business – None**

**EMS – New Business**

**A)** Collection Action Account Information: Director Donaldson requested nine (9) collection accounts totaling \$8, 533.56 be approved for submission to Corporation Counsel for collection action. Motion made by Mark Piechowski, seconded by Mark Kerschner to approve request. Motion carried.

**B)** Motion made by Mark Piechowski and seconded by Mark Kerschner to approve the Emergency Medical Services Week 2019 Proclamation; and that the proclamation be submitted to County Board for action. Motion carried.

**Emergency Management Report – EM Duesterhoeft**

2<sup>nd</sup> week in April will be week 2 of the four week FEMA Basic Academy he is enrolled in.

Hopes to take delivery of the EM trailer in May.

ICS 400 training scheduled for Saturday 4/6 and Sunday 4/7, at Wild Rose Fire.

Had 20 people in attendance for Spotter Training. Next year will try and schedule the training so fire service personnel can attend.

Submitted a proclamation for Severe Weather/Tornado Awareness Week, for the 4/5/19 County Board Meeting.

Discussed flooding issues in the county.

At the Department of Aging Lunch & Learn, which focused on preparing and planning, a Code Red presentation was done, and several weather radios were given out.

Attended the Governor's Conference for Emergency Management.

Will be attending a preparedness summit in St. Louis with Public Health - scholarship received.

**Old Business – Emergency Management – None**

**New Business – Emergency Management**

A) Ordinance Amending Waushara County Code Chapter 14, Article II – Emergency Management: Corporation Counsel advised the major change was moving Emergency Management from Sheriff to Administration, and some language clean up. Motion made by Everett Eckstein, seconded by Mark Piechowski to approve the ordinance amendment. Amendment will be forwarded to County Board for action. Motion carried.

**Sheriff's Reports**

**Lt. Wittig - Jail**

Jail ADP still running 80-90. Average ADP for 2018 was 91.

Is working with Corporation Counsel Zouski for a PREA compliance grant.

Three (3) open positions remain in the Jail.

Will be attending an upcoming Job Fair at Wautoma High School.

**Lt. McElroy - Dispatch**

E911 Dispatcher Engel attended TIME System Coordinator Training.

E911 Dispatcher Gustin attended Crisis Intervention Training.

Later in April, he, Lt. Vaccaro and E911 Dispatcher Nett will be attending Civil Process Training and he and E911 Dispatcher Nett will attend the Wisconsin Spillman User's Group meeting in Sheboygan.

Talked a little more about the quarterly QA/QI meeting for EMD which he, E911 Dispatcher Piechowski, Director Donaldson and Medical Director Voskuil took part in. Looking at going to pre-alerts for EMS as of 6/1/2019.

Participated in inventory review with Motorola, and will be meeting reference a timeline on how things will proceed.

**Lt. Vaccaro – Patrol**

Several new patrol staff will be attending an annual safety meeting/training focusing on emergency response procedures offered by We Energies.

Staff from all divisions attended Peer Support training.

Interviews for patrol eligibility being conducted.

**Chief Deputy Olson**

In reference to the Peer Support Group Training – training was on what the group actually is expected to do to counsel/support staff.

Will be ordering the walk through for security @ the courthouse, it is on wheels, is ADA compliant and comes with a battery back-up. Approximate cost \$4,500 with a two year warranty.

**Sheriff Zuehlke**

Has been selected to attend training at the National Sheriff's Institute in Colorado in April – all costs covered by them.

Will present the Sheriff's Office Annual Report to County Board on 4/5/2019.

Blue Ribbon Kid's Day is Saturday 4/6/2019. Members of the department will be participating.

**Old Business – Sheriff - None**

**New Business – Sheriff**

A) Motion was made by Everett Eckstein and seconded by Mark Piechowski to approve the proclamations submitted for Telecommunications Week, Correctional Officers' Week and Police Week. Proclamations will be submitted to County Board for action as well. Motion carried.

B) Jail Uniform Policy: Lt. Wittig advised she requested gray polo shirts for staff to look at prior to pushing out the policy to staff. She found there was quite a difference in color so will be more specific in the policy as to the specs for the gray polo shirt. Pants will be the same as what patrol will be ordering. Motion made by Mark Piechowski, seconded by Everett Eckstein to approve the Jail Uniform Policy. Motion carried.

C) Slow – No Wake on the Fox River: Sheriff Zuehlke advised he was approached by the DNR about this request for the Fox River in Waushara County to mirror what Green Lake County is doing. Posting of ordinance discussed as to where and when to post. Sheriff Zuehlke also stated he feels ordinance may be difficult to enforce, however will work with the DNR on this. Motion made by Everett Eckstein, seconded by Mark Piechowski to approve the Ordinance Creating A Slow No Wake Speed During Certain Times On The Fox River. Motion carried.

The next Public Safety Committee Meeting will be held on Wednesday, May 1, 2019, starting at 4:30 PM, in Room 109 at the Courthouse.

Motion was made by Everett Eckstein and seconded by Mark Piechowski to adjourn @ 5:07 PM, with Committee members Kalata, Kerschner, Eckstein and Piechowski present at adjournment.

Minutes submitted by Darlene Masticola, Sheriff's Office Administrative Assistant