

**OFFICIAL MINUTES OF THE PROCEEDINGS OF THE  
WAUSHARA COUNTY BOARD OF SUPERVISORS**

**APRIL 5, 2019**

The meeting was called to order at 1:45 p.m. by Chairperson Donna R. Kalata at the Waushara County Courthouse. County Clerk Megan Kapp conducted roll call. Present were: Supvs. Eckstein, Kalata, Kerschner, King, Peterman, Piechowski, Timm and Wedde. Supvs. Bonfiglio, Kapp and Lauer were excused. A silent prayer was held, followed by the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Eckstein. The motion carried by voice vote.

**APPROVAL OF MINUTES**

Supv. Peterman moved to approve the minutes of the March 19, 2019, monthly County Board meeting; seconded by Supv. Timm. The motion carried by voice vote.

**PUBLIC COMMENTS - None**

**NEW BUSINESS**

**WELCOME TRI-COUNTY AND WILD ROSE SCHOOLS**

*Introduction from County Board Supervisors:* County Board members introduced themselves, described the area they represent and the committees they serve on.

*Public Comments/Questions from Students:*

Harley Werner from Wild Rose High School asked three questions of the Board: Was it difficult to run for your position, is this a career or do most of you have other jobs, and when did you decide to run? Supv. Wedde explained that he first ran as a write-in candidate and did not have competition. Supv. Peterman said most Board members need to balance County Board activities with home, work and other activities. Supvs. Eckstein and King both became interested in their respective local governments prior to running for County Board.

Joey Wheeler from Tri-County School District asked: what stands out as a defining moment or outstanding memory? Supv. Kalata talked about the time the County decided to get its first K9, and Supv. Wedde's outstanding memory was when the Waushara County Board of Health became accredited. Wheeler also asked: what has been the most surprising in your position? Supv. Peterman stated the most surprising for him is the amount of involvement actually required including all of the committees and sub-committees.

Wild Rose student Jaylon Zacharias thanked the Board for inviting the schools, and asked how Waushara County is fighting the opioid epidemic. Supv. Kalata described efforts being made with the Treatment and Drug Court as well as the drug take back program.

REPORTS/PRESENTATIONS

*County Administrator's Monthly Report:* Administrator Robert Sivick reminded Board members and attendees of Blue Ribbon Kids Day that will be held at Parkside School on Saturday, April 6, 2019, and also a free skin cancer screening that will be offered by the Public Health Department on Saturday, April 13, 2019.

*Sheriff's Department Annual Report:* Sheriff Wally Zuehlke introduced his staff. He reported on recent projects in the department and shared statistics from 2018. The number of inmates booked into the jail in 2018 was down slightly from 2017, as was the total number of traffic crashes.

**RESOLUTION NO. 09-04-19  
A RESOLUTION MODIFYING AND INCREASING NUMBER OF HOURS OF  
ZONING AND LAND CONSERVATION'S ADMINISTRATIVE SECRETARY**

WHEREAS, in the 2017 the Zoning and Land Conservation Department reduced the number of hours for the Administrative Secretary position from 40 hours per week to 20 hours per week, creating a casual employee; and

WHEREAS, the Zoning and Land Conservation Department has advised that the workload of the office has continued to increase and that there is a need for additional staff hours to complete this work in a timely basis; and

WHEREAS, the Zoning and Land Conservation Department has advised that it has historically had funds remaining in its budget at the end of the year; and

WHEREAS, the Zoning and Land Conservation Department is requesting that its current casual position be modified to a regular part-time position, at 32 hours per week, including holiday and vacation benefits on a pro-rata basis with eligibility for health insurance; and

WHEREAS, the Finance Supervisor has advised that this position is classified at level M and would require an additional \$33,129 to fund the position; and

WHEREAS, the Land Conservation and Zoning Department has indicated that they can cover the additional costs within the existing 2019 budget; and

WHEREAS, the Personnel Committee has reviewed the request and has no objection assuming that the Land Conservation and Zoning Department and the Administrator can fund the position within the budget.

NOW THEREFORE, the County Board of Supervisors does hereby resolve that the current Land Conservation and Zoning Department casual administrative assistant position be modified from casual at 20 hours per week to a regular part-time position of 32 hours per week classified as a Level M, with pro-rata holiday and vacation benefits and access to health insurance beginning April 15, 2019.

Submitted by Supv. Kalata, Personnel Committee chair. Motion to approve by Supv. Eckstein, seconded by Supv. King. A roll call vote showed 8 ayes, 0 nays, 3 absent (Supvs. Bonfiglio, Kapp and Lauer). Motion carried.

The resolution modifies the department's casual administrative secretary position from casual at 20 hours per week, to a regular part-time position of 32 hours per week, with pro-rata holiday and vacation benefits and access to health insurance.

**RESOLUTION NO. 10-04-19**  
**NATIONAL COUNTY GOVERNMENT MONTH – APRIL, 2019**  
**“CONNECTING THE UNCONNECTED”**

WHEREAS, the nation's 3,069 county governments serving more than 300 million Americans provide vital services creating and maintaining healthy, safe, and vibrant communities; and

WHEREAS, county governments provide services including but not limited to law enforcement, emergency services, criminal and civil justice systems, services to children, families, and the disadvantaged, and economic and community development; and

WHEREAS, the County of Waushara takes seriously its responsibility to provide the above listed services and pride in the efficient and effective way it does so.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors do hereby proclaim April, 2019 as County Government Month with the theme “Connecting the Unconnected” and encourage all Waushara County officials, employees, and residents to reflect on the services provided by our County Government making Waushara County a better place to live.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. Peterman. Motion carried by voice vote.

The resolution proclaims the month of April, 2019 as County Government Month and encourages all Waushara County officials, employees and residents to reflect upon the services provided by Waushara County Government.

PROCLAMATIONS

Recognizing April 14-20, 2019, as National Public Safety Telecommunications Week

Motion to approve by Supv. Eckstein, seconded by Supv. Peterman. Motion carried by voice vote.

Recognizing April 8-12, 2019, as Tornado and Severe Weather Awareness Week

Motion to approve by Supv. Kerschner, seconded by Supv. Piechowski. Motion carried by voice vote.

**ADJOURNMENT**

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 2:32 p.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held April 5, 2019. These minutes are subject to amendment or change at subsequent meetings of the County Board, and any such changes will be detailed in the minutes of the meeting at which the amendments are proposed.

/s/ Megan Kapp, Waushara County Clerk