

**OFFICIAL MINUTES OF THE PROCEEDINGS OF THE  
WAUSHARA COUNTY BOARD OF SUPERVISORS**

**SEPTEMBER 18, 2018**

The meeting was called to order at 7:00 p.m. by Chairperson Donna R. Kalata at the Marion Town Hall. County Clerk Megan Kapp conducted roll call. All were present: Supvs. Bonfiglio, Eckstein, Kalata, Kapp, Kerschner, King, Lauer, Peterman, Piechowski, Timm and Wedde. A silent prayer was held, followed by the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Kapp; motion carried.

**APPROVAL OF MINUTES**

Supv. Eckstein moved to approve the minutes of the August 21, 2018, monthly County Board meeting; seconded by Supv. Kapp. Motion carried.

**PUBLIC COMMENTS**

Duane Detjens of StoneRidge thanked the County Board, Administrator Robert Sivick and Corporation Counsel Ruth Zouski for their time and work in the expansion down at StoneRidge.

Marty Wilke from Springlake voiced support for Resolution No. 41-09-18 for the small scale lake planning grant. The grant would allow for the updating and compiling of 400 informational packets to be given to new owners of waterfront property.

Wautoma resident Karen Zimmerman expressed concern for pedestrian safety in downtown Wautoma, and she was directed to speak with the Highway Traffic Safety Committee. Zimmerman also questioned why local elected officials such as the Sheriff have to run on one political ticket. Corporation Counsel Ruth Zouski explained this is dictated by the Wisconsin Constitution, and any changes would need to come from the State Legislature.

**NEW BUSINESS**

**REPORTS/PRESENTATIONS**

County Administrator's Monthly Report: Today, Administrator Robert J. Sivick along with several supervisors and county staff held discussions at the Plainfield dining center to formulate an action plan to increase attendance in order to keep the center open. Sivick also attended the ribbon cutting at the new FVTC Regional Center in Wautoma.

UW-Extension Annual Report: UW-Extension staff Jay Dampier, Heidi Hensel-Buntrock, Mary Ann Schilling and Patrick Nehring shared their department's mission and provided an overview of their programming offered over the last year.

PRESENTATION/DISCUSSION ITEM

2019 Proposed Budget

Administrator Robert J. Sivick presented the Waushara County 2019 Proposed Budget and Capital Improvements Plan (CIP). Copies of Sivick's 2019 Budget Memorandum were available at the meeting and a copy is attached to these minutes. The 2019 budget as presented has a millage rate of \$6.8486, which is a decrease of \$0.013 from 2018's budget. Capital improvement projects in 2019 total \$4,081,123. The 2019 CIP proposes funding \$1,859,368 with tax levy, which is reflected in the proposed budget. Sivick also shared future challenges and possible solutions for long-term budget planning.

Sivick thanked Budget/Finance Supervisor Sarah Luchini and Financial Consultant Mike Konecny for their hard work and guidance with this budget. Supervisors were directed to review the budget and submit any questions or proposed changes to Administration by October 5 for consideration at the October 16 County Board meeting.

DISCUSSION/POSSIBLE MOTION ACTION ITEMS

Creation of Economic Development and Entrepreneurship Steering Committee

Moved by King, seconded by Lauer to approve the creation of the Economic Development and Entrepreneurship Steering Committee. The motion was carried by voice vote.

At the August County Board meeting, Amy Pietsch from the Fox Valley Technical College Venture Center spoke about the need for a committee that could help share ideas and work together to encourage entrepreneurship and economic development in Waushara County. The members of this committee will be appointed by the County Board Chair.

Creation of Radio/Emergency Communication Study Committee

Moved by Wedde, seconded by Peterman to approve the creation of the Radio/Emergency Communication Study Committee. The motion was carried by voice vote.

This committee will be charged with studying the County's emergency communication system and recommending steps to ensure the system is properly maintained and updated.

Planning & Zoning Committee's Denial of Zone Change: James Kramer – Town of Aurora

Supv. Kapp made a motion to approve the Planning and Zoning Committee's denial of a zone change for James Kramer, Town of Aurora. The motion was seconded by Supv. Eckstein and was carried by voice vote.

**RESOLUTION NO. 39-09-18  
CAPITAL IMPROVEMENTS PLAN 2019-2023**

WHEREAS, On May 16, 2017, the Waushara County Board of Supervisors approved the Capital Improvements Plan, Policy and Procedures; and

WHEREAS, The County Administrator, with assistance from finance personnel, developed a Capital Improvements Plan 2019-2023, which was reviewed and approved by the Executive Committee on September 10, 2018; and

WHEREAS, The Capital Improvements Plan 2019-2023 is subject to review by the County Board.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that the Capital Improvements Plan 2019-2023 [which is incorporated herein by reference] is hereby approved.

BE IT FURTHER RESOLVED, that the Capital Improvements Plan 2019-2023 is remanded to the Executive Committee for inclusion in the 2019 Budget.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Eckstein, seconded by Supv. Kerschner. A roll call vote showed 11 ayes, 0 nays, 0 absent. Motion carried.

The Capital Improvements Plan outlines the proposed capital expenditures over the next five years along with proposed funding sources. The 2019 CIP proposes funding \$1,859,368 with tax levy, which is reflected in the proposed budget.

**RESOLUTION NO. 40-09-18**  
**RIVER PLANNING GRANT – 9 KEY ELEMENT PLAN**

WHEREAS, the Waushara County Land Conservation and Zoning Department is interested in acquiring a River Planning Grant from the Department of Natural Resources (DNR) for the purpose of creating a Nine Key Element Watershed Plan; and

WHEREAS, the sub-watersheds of Waushara County are an important resource that protect public waters for recreation and enjoyment of natural beauty, and the protection of these critical watershed areas are paramount in the protection of water quality and the natural ecosystem of Waushara County; and

WHEREAS, a grant agreement is required to carry out the project; and

WHEREAS, the project implementation, for which the grant is being applied for, will assist Waushara County in achieving goals within its Land and Water Resource Management Plan.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors requests the funds and assistance available from the Wisconsin Department of Natural Resources (WDNR) under the “Surface Water Grant Program” and hereby authorizes:

- The Waushara County Land Conservation Deputy Director sign and submit a grant application and resolution to the WDNR.

- The Waushara County Land Conservation Deputy Director sign and submit a grant agreement between the Waushara County Land/Water/Education Committee and the WDNR.
- The Waushara County Land Conservation Deputy Director sign and submit grant reimbursement requests through the WDNR.

BE IT FURTHER RESOLVED that the Land Conservation and Zoning Department will comply with State rules for the program, may perform force account work, and will meet the financial obligations under the grant.

Submitted by Supv. Piechowski, Land/Water & Education Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. Piechowski. Motion carried by voice vote.

The resolution authorizes the Land Conservation and Zoning Department to submit a grant application to the Wisconsin Department of Natural Resources to assist the County in achieving goals within its Land and Water Resource Management Plan.

**RESOLUTION NO. 41-09-18  
SMALL SCALE-LAKE PLANNING GRANT –  
NEW LAKEFRONT PROPERTY OWNER PACKETS**

WHEREAS, the lakes of Waushara County are important resources used by the public for recreation and enjoyment of natural beauty; and

WHEREAS, we recognize the need for responsible lake property ownership to help manage the lake, its watershed, and its use; and

WHEREAS, we support the creation of educational packets for lake property owners; and

WHEREAS, education of the lake property owners should lead to better understanding of their rights and responsibilities and will promote the public health, comfort, convenience, necessity and public welfare; and

WHEREAS, we are qualified to carry out the responsibilities of the planning project.

NOW, THEREFORE BE IT RESOLVED, that the Waushara County Board of Supervisors requests the funds and assistance available from the Wisconsin Department of Natural Resources (WDNR) under the “Surface Water Grant Program” and hereby authorizes:

- The Waushara County Land Conservation Deputy Director sign and submit a grant application and resolution to the WDNR and to act on behalf of the Waushara County Watershed Lakes Council.

- The Waushara County Land Conservation Deputy Director sign and submit a grant agreement between the Waushara County Land/Water/Education Committee and the WDNR.
- The Waushara County Land Conservation Deputy Director sign and submit grant reimbursement requests through the WDNR.

BE IT FURTHER RESOLVED, that the Waushara County Watershed Lakes Council will meet the obligations of the planning project including timely publication of the results, may perform in-kind services and meet the financial obligations under this grant. We understand the importance of continuing educational programs for lake-front property owners including lake users and intend to provide these programs to the best of our abilities.

Submitted by Supv. Piechowski, Land/Water & Education Committee chair. Motion to approve by Supv. Eckstein, seconded by Supv. Wedde. Motion carried by voice vote.

This action authorizes the Land Conservation and Zoning Department to act on behalf of the Waushara County Watershed Lakes Council and to submit a grant application to the Wisconsin Department of Natural Resources.

#### **RESOLUTION NO. 42-09-18**

#### **A RESOLUTION URGING THE STATE OF WISCONSIN TO FULLY FUND ALL NECESSARY PROSECUTORS TO MEET THE DEMANDS OF THE CRIMINAL JUSTICE SYSTEM**

WHEREAS, the District Attorney has advised Administration and the Public Safety Committee that his office is in need of additional prosecutorial staff, specifically that according to the records and staffing model maintained by the State of Wisconsin the caseload in Waushara County has required 3.28 prosecutors since 2015, and the office currently has 2 prosecutors; and

WHEREAS, the caseload has continued to increase since 2015 particularly with more complicated felony cases, specifically felony cases have increased from 141 in 2008 to 263 in 2017; and

WHEREAS, the State's budget has historically been insufficient to hire as many prosecutors as are needed to fully meet the workload of the criminal justice system across the State; and

WHEREAS, the State's criminal justice system cannot be properly and effectively sustained without proper staffing; and

WHEREAS, the District Attorney has advised that without additional staffing there will need to be a re-prioritizing of cases, which means that some cases will take longer to prosecute and some cases may not be prosecuted at all, which is a disservice to the residents of Waushara County; and

WHEREAS, Waushara County is not an isolated case of the State not fully funding the prosecution system in the State of Wisconsin.

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby advise the State of Wisconsin that the need for additional prosecutorial staff in Waushara County and across the State is reaching a point where the criminal justice system is not going to adequately and properly protect the citizens of the State and if it continues the system will fail.

FURTHER, the Waushara County Board of Supervisors does strongly urge the State of Wisconsin to fulfill its obligations to the citizens of Waushara County and the State of Wisconsin by fully funding all necessary prosecutorial positions to ensure a solid criminal justice system.

The County Clerk is directed to send a copy of this resolution to the State Legislators for Waushara County, the Secretary for the Department of Administration and to Governor Scott Walker.

Submitted by Supv. Kalata, Public Safety Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. King. Motion carried by voice vote.

The staffing model maintained by the State of Wisconsin indicates that Waushara County has required 3.28 prosecutors since 2015, though the District Attorney's office only has 2 prosecutors. This resolution urges the State to fully fund all necessary prosecutorial positions.

### **ADJOURNMENT**

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 8:58 p.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held September 18, 2018. These minutes are subject to amendment or change at subsequent meetings of the County Board, and any such changes will be detailed in the minutes of the meeting at which the amendments are proposed.

/s/ Megan Kapp, Waushara County Clerk