

**OFFICIAL MINUTES OF THE PROCEEDINGS OF THE
WAUSHARA COUNTY BOARD OF SUPERVISORS**

APRIL 17, 2018

The meeting was called to order by County Clerk Megan Kapp at 9:00 a.m. From the results of the April 3, 2018, election, the following persons were selected as Waushara County Board Supervisors:

District 1	Brandon Bonfiglio
District 2	Mark Piechowski
District 3	Larry Timm
District 4	Mike Kapp
District 5	Everett Eckstein
District 6	Dennis Wedde
District 7	Donna R. Kalata
District 8	Patrick King
District 9	George Peterman
District 10	Jerry Lauer
District 11	Mark Kerschner

Roll call showed all present.

The Oath of Office was administered by Circuit Court Judge Guy Dutcher, and Certificates of Election were distributed.

A silent prayer was held, followed by the Pledge of Allegiance.

ELECTION OF CHAIRPERSON

Nomination forms were distributed to County Board members, and they were instructed to nominate as many supervisors for chairperson as they desired. Nominations were received for Supvs. Kalata, Kerschner, Peterman and Wedde. Supvs. Kerschner and Wedde requested that their names be withdrawn. Corporation Counsel Ruth Zouski distributed, collected and counted the ballots. A secret ballot vote showed Supv. Kalata with 9 and Supv. Peterman with 2. Supv. Kalata was therefore elected chairperson. Chair Kalata thanked board members for their confidence and was seated as chair.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Eckstein; motion carried.

APPROVAL OF MINUTES

Supv. King moved to approve the minutes of the March 20, 2018, monthly County Board meeting, seconded by Supv. Kapp; motion carried.

PUBLIC COMMENTS – None

ORGANIZATION OF THE BOARD AND ELECTION OF COMMITTEES

All nominations were made in writing, using nomination forms. All ballots were distributed, collected and counted by Corporation Counsel Ruth Zouski.

1st Vice Chairperson: Nominations were made for Supvs. Kerschner, Peterman and Wedde. Results of a secret ballot vote showed Supv. Kerschner with 9, and Supvs. Peterman and Wedde with 1 vote each. Supv. Kerschner was thus elected 1st vice chairperson.

2nd Vice Chairperson: Nominations were made for Supvs. Kapp, Lauer, Peterman, Timm and Wedde. Results of a secret ballot vote showed Supv. Wedde with 6, Supvs. Kapp and Peterman with 2 votes each, and Supv. Timm with 1. Supv. Wedde was thus elected 2nd vice chairperson.

Structure of County Board Standing Committees

The Public Works Board, which oversees the Highway and Parks and Solid Waste Departments, currently has three members. The Board discussed increasing this to four members due to the importance of decisions associated with these departments. Corporation Counsel Ruth Zouski expressed concern about tie votes with a four-person committee. Supv. Wedde made a motion to increase the Public Works Board from three to four members. Supv. Kapp seconded the motion, which was carried by voice vote.

At the last committee meeting, the Public Safety Committee discussed expanding the committee members from four to five. Moved by Supv. Kerschner, seconded by Supv. Wedde to increase the Public Safety Committee from four to five members. The motion was carried by voice vote.

A discussion was also had in regards to retaining the Buildings and Grounds Committee now that the department is now a division of Administration. Administrator Robert Sivick recommended keeping the committee in anticipation of upcoming decisions needing to be made pertaining to the space study. The Board decided to keep this committee, thus no action was needed.

Public Works Board: Nominations were received for Supvs. Bonfiglio, Eckstein, Kalata, Kapp, Kerschner, King, Lauer, Peterman, Piechowski and Wedde. Supervisors were instructed to vote for four and initial their ballots. The vote resulted in Supv. Bonfiglio, 1; Supv. Eckstein, 7; Supv. Kalata, 8; Supv. Kapp, 2; Supv. Kerschner, 7; Supv. King, 1; Supv. Lauer, 2; Supv. Peterman, 2; Supv. Piechowski, 1; and Supv. Wedde, 8. Thus, Supvs. Eckstein, Kalata, Kerschner and Wedde were elected to the Public Works Board.

Land, Water and Education Committee: Supvs. nominated were: Supvs. Bonfiglio, Eckstein, Kalata, Kapp, Kerschner, King, Lauer, Peterman and Piechowski. Supvs. Kalata and Kerschner withdrew their names. Supervisors were instructed to vote for 4 and initial their ballots. The vote resulted in Supv. Bonfiglio, 4; Supv. Eckstein, 4; Supv. Kapp, 7; Supv. King, 5; Supv. Lauer, 5; Supv. Peterman, 7; and Supv. Piechowski, 6. Due to the tie between King and Lauer, a second ballot was cast for those two nominees. This showed King with 7 and Lauer with 4. Therefore, Supvs. Kapp, King, Peterman and Piechowski were elected to the Land, Water and Education Committee.

Planning and Zoning Committee: Supvs. nominated were: Supvs. Bonfiglio, Eckstein, Kalata, Kapp, Kerschner, King, Lauer, Peterman, Piechowski and Wedde. Supvs. Kalata, Kerschner and Wedde withdrew their names. Supervisors were instructed to vote for 4 and initial their ballots. The vote resulted in Supv. Bonfiglio, 5; Supv. Eckstein, 4; Supv. Kapp, 5; Supv. King, 6; Supv. Lauer, 7; Supv. Peterman, 6; and Supv. Piechowski, 5. Due to a three-way tie between Bonfiglio, Kapp and Piechowski, a second ballot was cast for those three nominees. This showed Bonfiglio with 2, Kapp with 5 and Piechowski with 4. Thus, Supvs. Kapp, King, Lauer and Peterman were elected to the Planning and Zoning Committee.

NEW BUSINESS

REPORTS/PRESENTATIONS

County Administrator's Monthly Report: Administrator Robert J. Sivick congratulated all supervisors on being elected to the County Board. He invited them to attend the monthly directors meeting on May 1, 2018, to meet and discuss matters with department directors.

DISCUSSION/POSSIBLE MOTION ACTION ITEM

November County Board Meeting Date

Moved by Supv. Wedde, seconded by Supv. Bonfiglio to change the date of the November County Board meeting from November 13 to November 6, 2018. The motion was carried by voice vote.

The annual meeting of the County Board is typically held on the first Tuesday after the second Monday of November. In 2018, this date would be November 13. The county budget is approved at this meeting however, and apportionment information is due to the State on November 15 – two days after the meeting. In order to accommodate any last-minute budget/apportionment changes, the board meeting will be held a week earlier than usual this year.

RESOLUTION NO. 20-04-18 APPROVING SALE OF PROPERTY TO D & K LAND DEVELOPMENT LTD FOR EXPANSION OF STONERIDGE, WAUTOMA

WHEREAS, the County Administrator has been working with Duane Detjens to possibly sell a portion of land owned by the County to Mr. Detjens for the purposes of expanding his Stoneridge Wautoma facility; and

WHEREAS, the County Board of Supervisors did at a prior meeting approve the concept of selling such land and authorized the Administrator to proceed with obtaining an appraisal of said land; and

WHEREAS, the Administrator has received an appraisal from David Bechard, Progressive Appraisals, LLC, a certified appraiser, which was shared with the Executive Committee; and

WHEREAS, the Executive Committee and the Administrator are recommending that the County sell an approximate 2.28 acre parcel of land located in the City of Wautoma to Duane Detjens, D & K Land Development Ltd for the purposes of expanding the Stoneridge Wautoma facility for the appraised price of \$10,500.00 (Ten Thousand Five Hundred Dollars) plus the \$350.00 (Three Hundred Fifty Dollars) appraisal fee for the total of \$10,850.00 (Ten Thousand Eight Hundred Fifty Dollars).

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby direct the Waushara County Clerk, as the overseer of county property to sell said 2.28 acre parcel of land in the City of Wautoma to Duane Detjens for this project for the amount of \$10,850.00 (Ten Thousand Eight Hundred Fifty Dollars).

IT IS FURTHER directed the Corporation Counsel, County Surveyor and Administrator assist the County Clerk with said transaction to ensure all requirements are met.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Kerschner, seconded by Supv. Kapp. Motion carried by voice vote.

This action directs the County to sell an approximate 2.28 acre parcel of land located in the City of Wautoma to Duane Detjens, D & K Land Development Ltd for \$10,850. Supv. King disclosed that he is employed by StoneRidge. Zouski confirmed that since the sale has no personal benefit to King and he has no ownership in the company, he was still able to vote on the matter.

**RESOLUTION NO. 21-04-18
DESIGNATION OF DEPOSITORIES**

WHEREAS, Chapter 34 of the Wisconsin Statutes provides for the County Board of a county to designate public depositories for all the public monies in the hands of the County Treasurer; and

WHEREAS, designations made in Resolution No. 07-04-16 were through April 30, 2018;

NOW, THEREFORE, BE IT RESOLVED, that the Waushara County Board of Supervisors hereby designate the following depositories for Waushara County through April 30, 2020:

BMO Harris Bank, Wautoma Office; Huntington Bank, Wautoma Office; Fortifi Bank f/k/a 1st National Bank, Berlin Office; US Bank, Wautoma Office; Old National Bank, Wautoma Office; Farmers State Bank of Waupaca, Wild Rose Office; Hometown Bank, Wautoma Office; National Exchange Bank and Trust, Coloma Office and Hancock Office; The Portage County Bank, Plainfield Office; State Farm Bank, Wautoma Office; Farmers & Merchants Bank, Berlin Office; Community First Credit Union, Oshkosh Office; and the Wisconsin Local Government Pooled Investment Fund; all of Wisconsin.

Investments with depositories outside the local area will be considered if monies are available and it is beneficial to Waushara County.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. Eckstein. Supv. Timm indicated that 1st National Bank in Berlin has changed names to Fortifi Bank. Supv. Kapp moved to amend the resolution to include the name change. Timm seconded the amendment, which was carried by voice vote. The motion to approve the resolution with said amendment carried by voice vote.

The resolution provides a list of depositories that the County Treasurer is authorized to use through April 30, 2020.

RESOLUTION NO. 22-04-18
A RESOLUTION CONFIRMING THE APPOINTMENT OF
NORMAN F. DUESTERHOEFT AS EMERGENCY MANAGEMENT DIRECTOR

WHEREAS, the Waushara County Board previously authorized the creation of a full-time Emergency Management Director under the supervision of the Administration Department; and

WHEREAS, the Administrator formed an interview committee, advertised for applications and conducted such interviews; and

WHEREAS, the Administrator has appointed Norman F. Dueterhoeft as such Emergency Management Director; and

WHEREAS, Norman F. Dueterhoeft has indicated a willingness to accept such appointment.

NOW, THEREFORE, pursuant to Sec. 323.14, Wis. Stats., the Waushara County Board hereby confirms the appointment of Norman F. Dueterhoeft as Emergency Management Director for Waushara County under the supervision of the Administration Department effective immediately.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the appropriate State and Local Municipal Authorities for their information.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Kerschner, seconded by Supv. Kapp. Motion carried by voice vote.

The Administrator has appointed Norman F. Dueterhoeft as the Emergency Management Director. This resolution confirms the appointment pursuant to Sec. 323.14, Wis. Stats.

RESOLUTION NO. 23-04-18
RESOLUTION ACKNOWLEDGING THE COMMENDABLE SERVICE OF
BERNADETTE KRENTZ AS WAUSHARA COUNTY SUPERVISOR

WHEREAS, Bernadette Krentz was appointed in June 2004 to Waushara County Supervisory District 1 as a representative for the Town of Aurora and City of Berlin, and most recently has represented the Towns of Aurora and Warren, Village of Lohrville and City of Berlin Ward VII as District 1 Supervisor; and

WHEREAS, Ms. Krentz has served as chair or vice chair of various committees, including the Transportation Coordinating Committee, Land/Water & Education Committee, Human Services Board, and Commission on Aging; and

WHEREAS, Ms. Krentz did serve on numerous other boards and committees such as the Poy Sippi Library Board, Lake Management Districts, CAP Services Board, Aging & Disability Resource Center Governing Board, and others.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors as follows:

1. Ms. Krentz is hereby commended for the commitment and dedication she has provided in her years as a Waushara County Supervisor.
2. The Waushara County Board does hereby commend Ms. Krentz for her dedicated, faithful and diligent service to this County. Every good wish goes to her for a happy and healthful future.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. Timm. Motion carried by voice vote.

Bernadette Krentz has served on the County Board as District 1 Supervisor for nearly 14 years. The resolution acknowledges Krentz for her dedicated service and commitment to the residents of Waushara County.

RESOLUTION NO. 24-04-18
RESOLUTION ACKNOWLEDGING THE COMMENDABLE SERVICE OF
ROBERT WEDELL AS WAUSHARA COUNTY SUPERVISOR

WHEREAS, Robert Wedell was elected in 2012 to Waushara County Supervisory District 9 as a representative for the Town of Deerfield, Town of Richford Ward II and Town of Wautoma Wards I & II, and previously served from 1992-2006 as the Waushara County Supervisory District 14 representative for the Towns of Dakota and Richford; and

WHEREAS, Mr. Wedell did serve on numerous boards and committees, including the Hancock Library Board, Planning and Zoning Committee, Public Safety Committee, Transportation Coordinating Committee, and others.

NOW, THEREFORE, BE IT RESOLVED that Mr. Wedell is recognized for his 20 years of service and contributions to the residents of Waushara County as a Waushara County Board Supervisor. We wish you good luck in your future, and thank you!

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. King, seconded by Supv. Peterman. Motion carried by voice vote.

Robert Wedell previously served for 14 consecutive years on the Board, and was elected again in 2012 as County Board Supervisor for District 9. The resolution thanks him for his 20 years of service and wishes him well in his future.

RESOLUTION NO. 25-04-18
NATIONAL COUNTY GOVERNMENT MONTH – APRIL 2018
“SERVING THE UNDERSERVED”

WHEREAS, the nation’s 3,069 county governments serving more than 300 million Americans provide vital services creating and maintaining healthy, safe, and vibrant communities; and

WHEREAS, county governments provide services including but not limited to law enforcement, emergency services, criminal and civil justice systems, services to children, families, and the disadvantaged, and economic and community development; and

WHEREAS, the County of Waushara takes seriously its responsibility to provide the above listed services and pride in the efficient and effective way it does so.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors do hereby proclaim April, 2018 as County Government Month with the theme “Serving the Underserved” and encourage all Waushara County officials, employees, and residents to reflect on the services provided by our County Government making Waushara County a better place to live.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. King, seconded by Supv. Lauer. Motion carried by voice vote.

The resolution proclaims the month of April 2018 as County Government Month and encourages all Waushara County officials, employees and residents to reflect upon the services provided by Waushara County Government.

PROCLAMATIONS

Recognizing April 8-14, 2018, as National Public Safety Telecommunications Week

Motion to approve by Supv. Eckstein, seconded by Supv. Wedde. Motion carried by voice vote.

Recognizing April 9-13, 2018, as Tornado and Severe Weather Awareness Week

Motion to approve by Supv. Lauer, seconded by Supv. King. Motion carried by voice vote.

Recognizing May 6-12, 2018, as National Correctional Officers' Week

Motion to approve by Supv. Peterman, seconded by Supv. Bonfiglio. Motion carried by voice vote.

Recognizing May 13-19, 2018, as National Police Week and
May 15, 2018, as Peace Officers' Memorial Day

Motion to approve by Supv. Kapp, seconded by Supv. Piechowski. Motion carried by voice vote.

RECESS/RECONVENE

At 10:16 a.m., Chair Kalata called for a recess, to allow herself and Administrator Sivick time to work on appointments to standing committees of the County Board. The meeting reconvened at 10:26 a.m., with all supervisors present.

ADMINISTRATOR'S APPOINTMENTS TO COMMITTEES

Administrator Sivick made the following appointments to the various committees, commissions and boards as listed:

Administrative Review Board: Eckstein, Peterman, Wedde

Aging and Disability Resource Center: Lauer, Wedde

Board of Adjustment: Timm

Buildings and Grounds Committee: Peterman, Piechowski, Kerschner

CAP Services: King, Wedde

Commission on Aging: Eckstein, Piechowski

Economic Development Corporation: Bonfiglio, Kapp

Human Services Board: King, Lauer, Wedde

Land Information Council: Kapp, Lauer, Piechowski

Land Use Committee: Kapp

Library Services Committee: Kalata, Peterman, Timm

Local Library Boards: Kerschner (Coloma), Peterman (Hancock), Timm (Leon-Saxeville), Eckstein (Patterson Memorial), Kalata (Plainfield), Piechowski (Poy Sippi), Kapp (Redgranite), and King (Wautoma)

Personnel Committee: Eckstein, Kalata, Kerschner

Public Safety Committee: Eckstein, Kalata, Kerschner, Lauer, Piechowski

Public Works Board: Bonfiglio (alternate)

Regional Planning Committee: Kalata, Timm

T.I.F. District Representative: King

Transportation Coordinating Committee: Bonfiglio, Wedde

Veterans Service Committee: Bonfiglio, Kapp, Lauer

Winnefox Library System Board of Trustees: Peterman

Motion to approve appointments by Supv. Kapp, seconded by Supv. Eckstein; motion carried by voice vote.

CHAIR'S APPOINTMENTS TO COMMITTEES

Chair Kalata made the following appointments to the various committees, commissions and boards as listed:

Board of Health: Eckstein, King, Wedde
Ethics Board: Kalata, Kerschner
Executive Committee: Kalata, Kerschner, Wedde
LEPC: Kalata

Motion to approve appointments by Supv. Eckstein, seconded by Supv. Wedde; motion carried by voice vote.

OTHER APPOINTMENTS

Transportation Coordinating Committee

Dee Borland, Wautoma (Term: May 2018-May 31, 2021)
William Broten, Wautoma (Term: May 2018-May 31, 2021)
Debbie Paavola, Wautoma (Term: May 2018-May 31, 2021)

Motion to approve by Supv. Wedde, seconded by Supv. Eckstein; motion carried by voice vote.

Board of Adjustment

Kevin Fitzgerald, Wautoma (Term: April 2018-April 2021)
Michael McLay, Coloma (Term: April 2018-April 2021)

Motion to approve by Supv. Wedde, seconded by Supv. Timm; motion carried by voice vote.

Planning and Zoning Committee

Carl G. Grisar, Wautoma (Term: April 2018-April 2021)

Motion to approve by Supv. Lauer, seconded by Supv. Peterman; motion carried by voice vote.

Local Emergency Planning Committee (LEPC)

Norman Duesterhoeft (Term: April 17, 2018-ongoing)
Todd Wahler (Term: April 17, 2018-ongoing)

Motion to approve by Supv. Kerschner, seconded by Supv. Kapp; motion carried by voice vote.

FUTURE AGENDA ITEMS/ANNOUNCEMENTS

Clerk Kapp asked Board members to complete an anonymous Wisconsin Counties Association survey and return it to her. Information on an upcoming County Officials Workshop was included in welcome packets from the Wisconsin Counties Association.

ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 10:43 a.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its organizational meeting held April 17, 2018. These minutes are subject to amendment or change at subsequent meetings of the County Board, and any such changes will be detailed in the minutes of the meeting at which the amendments are proposed.

/s/ Megan Kapp, Waushara County Clerk