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JANUARY MOTIONS

Page:  
9  - Motion to amend Ordinance No. 621 to require all ATV/UTV operators on county roads to possess a valid driver's license and to operate under the same conditions as all other motor vehicles on county roads.  
9  - Motion to amend Ordinance No. 621 to have the hours of operation be 7:00 a.m. to 10:00 p.m.  
10 - Motion to approve the list of 2018 fire wardens as proposed by the Wisconsin Department of Natural Resources.  
10 - Motion to approve the updated Waushara County system access policy.

FEBRUARY MOTIONS

Page:  
42 - Motion to approve appointment to the Economic Development Corporation.

MARCH MOTIONS

Page:  
43 - Motion to proceed with the sale of land to StoneRidge.  
44 - Motion to adopt the Procurement Code as presented.  
44 - Motion to approve the Civil Rights Compliance Plan as presented.  
51 - Motion to approve appointments to the Central Wisconsin Health Partnership Regional Comprehensive Community Services (CCS) and the Veterans Service Commission.  
51 - Motion to approve proclamation designating April 2018 Child Abuse Prevention Month.
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APRIL MOTIONS

Page:
53  - Motion to increase the Public Works Board from three to four members.
53  - Motion to increase the Public Safety Committee from four to five members.
54  - Motion to change the date of the November County Board meeting from November 13 to November 6, 2018.
58  - Motion to approve proclamation recognizing April 8-14, 2018, as National Public Safety Telecommunications Week.
59  - Motion to approve proclamation recognizing April 9-13, 2018, as Tornado and Severe Weather Awareness Week.
59  - Motion to approve proclamation recognizing May 6-12, 2018, as National Correctional Officers’ Week.
59  - Motion to approve proclamation recognizing May 13-19, 2018, as National Police Week and May 15, 2018, as Peace Officers’ Memorial Day.
60  - Motion to approve appointments to various committees, commissions and boards.

MAY MOTIONS

Page:
63  - Motion to increase the Buildings and Grounds Committee from three to five Members, and appoint Supvs. Kalata and Timm to the committee.
80  - Motion to approve proclamations designating May 2018 as Older Americans Month; June 15, 2018, as Elder Abuse Awareness Day; and May 20-26, 2018, as Emergency Medical Services Week.

JUNE MOTIONS

Page:
83  - Motion to approve the revisions to the County Board Bylaws as presented.
83  - Motion to proceed with the purchase and upgrade of 625 Colligan Ave., Wild Rose.
93  - Motion to approve appointments to the Library Services Committee and Administrative Review Board.
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JULY MOTIONS

Page:
95  - Motion to amend Resolution 34-07-18 to authorize up to $210,000 for the purchase and upgrades of the permanent ambulance base in the Village of Wild Rose.

AUGUST MOTIONS - NONE

SEPTEMBER MOTIONS

Page:
106  - Motion to approve the creation of the Economic Development and Entrepreneurship Steering Committee.
106  - Motion to approve the creation of the Radio/Emergency Communication Study Committee.
106  - Motion to approve the Planning & Zoning Committee’s denial of a zone change for James Kramer, Town of Aurora.

OCTOBER MOTIONS

Page:
112  - Motion to approve the fee schedule as presented.
112  - Motion to approve the 2019-2021 Wisconsin Professional Police Association (WPPA) tentative agreements.
112  - Motion to approve the proposed amendment to the Register of Deeds departmental budget. (Motion died for lack of second.)
115  - Motion to approve appointments to the Library Services Committee and Board of Adjustment.

NOVEMBER MOTIONS

Page:
120  - Motion to approve appointment to the Board of Adjustment.

DECEMBER MOTIONS - NONE
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Page:

1 01-01-18 Resolution Awarding the Sale of $1,900,000 General Obligation Promissory Notes, Series 2018A
10 02-01-18 Resolution Modifying the Accounts Payable, Finance & Budget Supervisor Position to a Finance Supervisor as a Division of Administration
11 03-01-18 Acknowledgment of Lieutenant Mark Piechowski’s Service to and Retirement from Waushara County
12 04-01-18 Acknowledgment of Sergeant Sally Sroka’s Service to and Retirement from Waushara County
12 05-01-18 Acknowledgment of Cheryl Neumann’s Service to and Retirement from Waushara County
13 06-01-18 Resolution Regarding the Dedicated Work and Contributions of Barb Barker to the Residents of Waushara County and the Waushara County University of Wisconsin Extension
14 07-01-18 Resolution Regarding the Dedicated Work and Contributions of Ken Williams to the Residents of Waushara County and the Waushara County University of Wisconsin Extension
35 08-02-18 Resolution Establishing Total Annual Compensation for County Elected Officers Pursuant to Section 59.22, Wisconsin Statutes – Sheriff & Clerk of Circuit Court
36 09-02-18 Resolution Modifying One Deputy Clerk of Court Position to Chief Deputy Clerk of Court
37 10-02-18 Resolution in Opposition to Supreme Court of Wisconsin Rule Petition 18-01
38 11-02-18 Acknowledgment of Randy Gramse’s Service to and Retirement from Waushara County
38 12-02-18 Acknowledgment of Wayne Riehle’s Service to and Retirement from the Waushara County Highway Department
39 13-02-18 Acknowledgment of Terri DoppPaukstat’s Service to and Retirement from Waushara County
40 14-02-18 Resolution Regarding the Dedicated Work and Contributions of Tammi Kenton to the Residents of Waushara County and the Land Conservation & Zoning Department
45 15-03-18 Resolution Modifying the Human Services Financial Manager Position from a Pay Level H to a Pay Level F
46 16-03-18 A Resolution Creating the Procedure to Approve Budget Amendments
46 17-03-18 Resolution Designating the Week of April 9 through April 13, 2018 as “Work Zone Awareness Week” in Waushara County
47 18-03-18 Resolution Acknowledging the Commendable Service of Russell Heise as Waushara County Supervisor

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109  42-09-18  A Resolution Urging the State of Wisconsin to Fully Fund all Necessary Prosecutors to Meet the Demands of the Criminal Justice System
112  43-10-18  Resolution Allowing Participation in the Wisconsin County Fish and Game Project
113  44-10-18  Resolution in Support of Increased County Child Support Funding
114  45-10-18  Acknowledgment of Roger Bahr’s Service to and Retirement from Waushara County
117  46-11-18  Resolution Approving the Waushara County 2019 Budget Appropriation
117  47-11-18  Resolution Authorizing One Additional Employee for the Highway Department
118  48-11-18  Resolution Requesting Increased Funding for Wisconsin’s Child Protective Services System
119  49-11-18  Acknowledgment of Roger Wagner’s Voluntary Commitment and Service to Waushara County
122  50-12-18  Resolution Requesting the State Fund for Next Generation 911 Upgrades
123  51-12-18  Resolution Urging the United States Postmaster General to Reconsider How Rural Mail Routes and Mail Box Locations are Determined Placing Priority on Consumer Safety
124  52-12-18  A Resolution Authorizing the Purchase of a K9
125  53-12-18  A Resolution to Make a Sole Source Determination
126  54-12-18  Resolution to Upgrade Waushara County Radio & Tower Communication System
127  55-12-18  Resolution Ordering the Issuance of Tax Deeds on Certain Tax Foreclosed Property
128  56-12-18  Resolution Authorizing Cancellation of Outstanding Checks (County Treasurer)
129  57-12-18  Resolution Revising Coroner to be Medical Examiner Office Fees
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9  No. 621  Ordinance Amending Chapter 50, Article IV – ATVs Waushara County Code *(Failed)*
15 No. 618  Ordinance Instituting a Medical Examiner System and Abolishing the Elective Office of Coroner
16 No. 619  Ordinance Amending Chapter 6 of the Waushara County Code
32 No. 620  Ordinance Amending Chapter 26, Article IX-Social Host
40 No. 622  Ordinance Amending Waushara County Zoning Maps Pursuant to the Authority Granted in Chapter 58 Waushara County Code Zone Change – Front Porch Pets Inc. – Town of Rose
49 No. 623  Ordinance Amending Ordinance No. 592 - The Waushara County 20-Year Comprehensive Plan – Waushara County, Wisconsin
50 No. 624  Ordinance Amending Waushara County Codes Nos. 8, 22, 42, 54, & 58
65 No. 625  Ordinance Amending Waushara County Zoning Maps Pursuant to the Authority Granted in Chapter 58 Waushara County Code Zone Change – Two Oaks North, Inc. – Town of Marion
67 No. 626  Ordinance Amending Waushara County Zoning Maps Pursuant to the Authority Granted in Chapter 58 Waushara County Code Zone Change – Charles Siewert – Town of Marion
68 No. 627  Ordinance Amending Waushara County Code Chapter 2, Article VII, Code of Ethics
92 No. 628  Ordinance Amending Waushara County Zoning Maps Pursuant to the Authority Granted in Chapter 58 Waushara County Code Zone Change – The Ellickson Agency Inc. – Town of Deerfield
97 No. 629  Ordinance Amending Waushara County Zoning Maps Pursuant to the Authority Granted in Chapter 58 Waushara County Code Zone Change – Charles Siewert – Town of Marion
102 No. 630  Ordinance Amending Waushara County Zoning Maps Pursuant to the Authority Granted in Chapter 58 Waushara County Code Zone Change – Dollar General Inc. – Town of Poy Sippi
129 No. 631  Ordinance Amending Waushara County Zoning Maps Pursuant to the Authority Granted in Chapter 58 Waushara County Code Zone Change – Patrick Van Abel – Town of Bloomfield
The meeting was called to order at 7:03 p.m. by Chairperson Donna R. Kalata. County Clerk Megan Kapp conducted roll call. All were present: Supvs. Eckstein, Heise, Kalata, Kapp, Kerschner, King, Krentz, Rothermel, Timm, Wedde and Wedell. Prior to the silent prayer, Chair Kalata asked everyone to remember retired Sheriff Pat Fox, who passed away on January 11, 2018. Sheriff Jeff Nett spoke on Fox's career, which included 48 years in law enforcement. A silent prayer was held, followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Chair Kalata requested to move Resolution No. 01-01-18 to be first on the agenda. Supv. Wedde made a motion to approve the agenda as amended, seconded by Supv. Kapp; motion carried.

APPROVAL OF MINUTES

Supv. Wedell moved to approve the minutes of the December 19, 2017, monthly County Board meeting; seconded by Supv. Eckstein. Motion carried.

RESOLUTION NO. 01-01-18
RESOLUTION AWARDING THE SALE OF $1,900,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2018A

WHEREAS, on December 19, 2017, the County Board of Supervisors of Waushara County, Wisconsin (the "County"), by a vote of at least 3/4 of the members-elect, adopted an initial resolution authorizing the issuance of general obligation promissory notes in an amount not to exceed $1,900,000 for the public purpose of financing projects included in the County’s Capital Improvement Plan, including County-wide radio replacement and upgrade, jail intercom system and emergency services monitoring and other equipment (the "Project");

WHEREAS, the County Board of Supervisors hereby finds and determines that the Project is within the County’s power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the County is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purpose; and

WHEREAS, it is the finding of the County Board of Supervisors that it is necessary, desirable and in the best interest of the County to sell such general obligation promissory notes (the “Notes”) to Hutchinson, Shockey, Erley & Co. (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").
NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Authorization and Sale of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of ONE MILLION NINE HUNDRED THOUSAND DOLLARS ($1,900,000) from the Purchaser in accordance with the terms and conditions of the Proposal. To evidence the obligation of the County, the Chairperson and County Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the County, the Notes aggregating the principal amount of ONE MILLION NINE HUNDRED THOUSAND DOLLARS ($1,900,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2018A"; shall be issued in the aggregate principal amount of $1,900,000; shall be dated January 30, 2018; shall be in the denomination of $5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on June 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on December 1, 2018. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on June 1, 2022 and thereafter are subject to redemption prior to maturity, at the option of the County, on December 1, 2021 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2018 through 2022 for payments due in the years 2018 through 2023 in the amounts set forth on the Schedule. The amount of tax levied in the year 2018 shall be the total amount of debt service due on the Notes in the years 2018 and 2019; provided that the amount of such tax carried onto the tax rolls shall
be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of or interest on the Notes in the year 2018.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The County hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the County on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2018 as set forth on the Schedule.


(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2018A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.
(B) **Use and Investment.** No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) **Remaining Monies.** When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. **Proceeds of the Notes; Segregated Borrowed Money Fund.** The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Notes. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. **No Arbitrage.** All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.
Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate
calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the County’s registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The County hereby authorizes the Chairperson and County Clerk or other appropriate officers of the County to enter a Fiscal Agency Agreement between the County and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The County shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk’s office.
Section 16. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County’s Undertaking.

Section 18. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the
provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. King, seconded by Supv. Eckstein. A roll call vote showed 11 ayes, 0 nays, 0 absent. Motion carried.

This resolution is the final step enabling Waushara County to borrow $1.9 million to finance several projects, which include County-wide radio replacement and upgrade, jail intercom system and emergency services monitoring and other equipment. The County will pay off the debt from 2019-2023.

Jeff Belongia, senior vice president of Hutchinson, Shockey, Erley & Co. reported that Standard & Poor’s gave the County a AA- rating. He commended the Board, Administration and past Boards for their ability in terms of management and budgeting which has enabled the County to obtain the strong credit rating. With everything taken into account, the County obtained a 2.96% true interest cost.

PUBLIC COMMENTS

Town of Leon resident Gary Lawrence asked the Board to vote no to the ATV ordinance, naming concerns which included liability, safety, noise, speed limits and curfews. He challenged board members to give appropriate measure to each of the concerns listed.

Elizabeth Page, town of Leon resident and ATV owner and operator, strongly urged the Board to vote no to Ordinance No. 621. She cited excerpts from the Waushara County Land Use Comprehensive Plan and the Comprehensive Open Space and Recreation Plan, which make no reference to utilizing the Waushara County transportation system for ATV routes.

Lisa Stone, town of Marion resident since 1989, expressed her opposition for allowing ATV’s on county roads. She urged the Board to consider public safety first and foremost, and to vote against any ordinance that opens county roads to ATV’s.

Robert Lee of Hancock spoke in favor of ATV’s on county roads. He questioned the validity of safety concerns given that Governor Scott Walker recently signed a law allowing ATV’s and UTV’s on state highways.

Brandon Bonfiglio, town of Aurora resident and member of the Waushara County ATV Association, said dozens of businesses have signed affidavits in support of ATV routes. He listed ways that ATV routes would benefit the community, and he encouraged the Board to vote yes to the ATV ordinance.
UNFINISHED BUSINESS

ORDINANCE NO. 621
AN ORDINANCE AMENDING CHAPTER 50, ARTICLE IV - ATVS
WAUSHARA COUNTY CODE

A motion was made by Supv. King to approve the ordinance as presented, seconded by Supv. Wedell. The supervisors proceeded to discuss the proposed ordinance.

Supv. Eckstein said he thinks the routes would not bring in tourism but would instead put everyone who drives a vehicle in the County at risk. His responsibility is keeping the roads safe, and he feels ATV's/UTV's belong in the woods or elsewhere off roads.

Supv. Heise asked for corrections to errors in a couple of the routes listed in the ordinance.

Supv. Wedell, who is also the chairman for the town of Richford, said they approved the use of ATV's on town roads approximately two years ago, and there has only been one incident with someone going too fast.

Supv. Timm expressed concern for the safety issues this could generate, stating issues such as a 12-year-old operating a motorized vehicle on a county road. Timm moved to amend the ordinance to require all ATV/UTV operators on county roads to possess a valid driver’s license and to operate under the same conditions as all other motor vehicles on county roads. Supv. Heise seconded the amendment, which passed by voice vote.

Supv. Kerschner said he doesn’t have an issue allowing ATV’s on the little portions of county roads that are being requested. The town of Coloma designated a town road for ATV operation a few years ago, and there has never been an issue.

Supv. Krentz said she thinks 11:00 p.m. is too late for ATV’s to operate. Krentz moved to amend the ordinance to have the hours of operation be 7:00 a.m. to 10:00 p.m. Supv. Eckstein seconded the amendment, which passed by voice vote.

A discussion was had about liability insurance, and whether or not it could be required of ATV/UTV operators. Corporation Counsel Ruth Zouski explained that a requirement of liability insurance in the ordinance may not be upheld in court since it is not in state statute. As an alternative, an agreement could be made with the ATV association and approved by the Board.

Following the discussion, a roll call vote on Ordinance No. 621 as amended showed 5 ayes (Supvs. Kapp, Kerschner, King, Rothermel and Wedell), 6 nays, 0 absent. Motion failed.

RECESS/RECONVENE

At 8:00 p.m., Chair Kalata called for a five minute recess. The meeting reconvened at 8:05 p.m., with all supervisors present.
NEW BUSINESS

REPORTS/PRESENTATIONS

Corporation Counsel’s Office Annual Report: Corporation Counsel Ruth Zouski gave an update on the one and only open lawsuit against the County. In 2017, her office collected $121,450.68 in unpaid bills on behalf of various departments. The County continues to work on HIPAA compliance and the civil rights compliance plan.

Surveyor’s Office Annual Report: Surveyor Jerry Smart reported on 2017 projects which included surveying the south parking lot, a boundary survey on the parking lot east of the courthouse, and the completion of 110 section corners. Smart completed section corners in the town of Plainfield, and will be working on the town of Oasis next.

Administration Department Annual Report: Administrator Robert J. Sivick presented facts and figures on the structure of Waushara County Government. Sivick highlighted his office’s major accomplishments from 2017 and discussed newly implemented changes as well as several upcoming changes.

DISCUSSION/POSSIBLE MOTION ACTION ITEMS

Fire Wardens List
Supv. Eckstein moved to approve the list of 2018 fire wardens as proposed by the Wisconsin Department of Natural Resources. The motion was seconded by Supv. Wedde and carried by voice vote.

System Access Policy
Moved by Eckstein, seconded by Wedell to approve the updated Waushara County System Access Policy. Motion carried by voice vote.

The update to the Waushara County System Access Policy reflects changes resulting from the recent HIPAA assessment. The update addresses how passwords are set up and requirements for changing them.

RESOLUTION NO. 02-01-18
RESOLUTION MODIFYING THE ACCOUNTS PAYABLE, FINANCE & BUDGET SUPERVISOR POSITION TO A FINANCE SUPERVISOR AS A DIVISION OF ADMINISTRATION

WHEREAS, there currently exists an Accounts Payable, Finance and Budget Supervisor position within the County Clerk’s Department at pay level H; and

WHEREAS, the County Board had previously approved the creation of a Finance Department under the direction of the Executive Committee in order to centralize finance policies, procedures and responsibilities throughout the County (Resolution 28-11-16); and
WHEREAS, said Resolution further directed that such department be implemented incrementally to allow for a smooth transition and the least amount of disruption to the County and its Departments; and

WHEREAS, the Administrator in consultation with the consultant previously hired by the County Board have determined that the first step in creating a centralized Finance Department is to modify the Accounts Payable, Finance and Budget Supervisor position to a Finance Supervisor with additional duties and responsibilities beginning the task of moving to a fully centralized department; and

WHEREAS, this position will continue to be an evolution as the Finance Department takes shape and is fully defined, the Administrator and the Executive Committee have recommended that as part of the modification, the position be removed from the supervision of the County Clerk and placed as a division of Administration initially; and

WHEREAS, the Executive and Personnel Committees have approved the modified job description now entitled Finance Supervisor at pay level G.

BE IT FURTHER RESOLVED that the change in position and pay will be effective January 7, 2018.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. Kerschner. Supv. King moved to amend the resolution to change the effective date to January 7, 2018, in accordance with the first pay period of the new year. The amendment was seconded by Supv. Eckstein, and passed by voice vote. A roll call vote on the resolution as amended showed 11 ayes, 0 nays, 0 absent. Motion carried.

The Accounts Payable, Finance and Budget Supervisor job description has been updated to reflect a title change to Finance Supervisor, changes in duties, an upgrade to pay level G and moving the position under the Administration Department.

RESOLUTION NO. 03-01-18
ACKNOWLEDGMENT OF LIEUTENANT MARK PIECHOWSKI’S SERVICE TO AND RETIREMENT FROM WAUSHARA COUNTY

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Lieutenant Mark Piechowski for thirty-seven (37) years of service and dedication to Waushara County; and

WHEREAS, acknowledgment is given to Lieutenant Mark Piechowski for the conscientious and dedicated service he gave to the Waushara County Sheriff’s Office and citizens of Waushara County.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:
1. The County Board of Supervisors does hereby commend Lieutenant Mark Piechowski for his conscientious and dedicated service.

2. That good wishes go to Lieutenant Mark Piechowski for a long and enjoyable retirement, filled with contentment and good health.


After 37 years of service to the Waushara County Sheriff’s Office, Lieutenant Mark Piechowski has retired. He is wished well in his retirement and thanked for his long-time service.

RESOLUTION NO. 04-01-18
ACKNOWLEDGMENT OF SERGEANT SALLY SROKA’S SERVICE TO AND RETIREMENT FROM WAUSHARA COUNTY

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Sergeant Sally Sroka for over thirty-one years of service and dedication to Waushara County; and

WHEREAS, acknowledgment is given to Sergeant Sally Sroka for the conscientious and dedicated service she gave to the Waushara County Sheriff’s Office and citizens of Waushara County.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board of Supervisors does hereby commend Sergeant Sally Sroka for her conscientious and dedicated service.

2. That good wishes go to Sergeant Sally Sroka for a long and enjoyable retirement, filled with contentment and good health.


After more than 31 years of service to the Waushara County Sheriff’s Office, Sergeant Sally Sroka has retired. She is wished well in her retirement and thanked for her long-time service.

RESOLUTION NO. 05-01-18
ACKNOWLEDGMENT OF CHERYL NEUMANN’S SERVICE TO AND RETIREMENT FROM WAUSHARA COUNTY

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Cheryl Neumann for 34 years of service and dedication to Waushara County; and
WHEREAS, acknowledgment is given to Cheryl Neumann for the conscientious and dedicated service she gave the citizens of Waushara County.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Cheryl Neumann for her long, distinguished and conscientious service.

2. Every good wish goes to Cheryl Neumann for a long and enjoyable retirement filled with contentment and good health.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Eckstein, seconded by Supv. Wedde. Motion carried by voice vote.

Cheryl Neumann has retired from Waushara County after 34 years of service in the Clerk of Courts Office. The resolution thanks her for her service and wishes her future happiness and health.

RESOLUTION NO. 06-01-18
REGARDING THE DEDICATED WORK AND CONTRIBUTIONS OF BARB BARKER TO THE RESIDENTS OF WAUSHARA COUNTY AND THE WAUSHARA COUNTY UNIVERSITY OF WISCONSIN EXTENSION

WHEREAS, Barb Barker served in the Waushara County University of Wisconsin Extension as the 4-H Youth Development Educator; and

WHEREAS, Barb served the department and Waushara County with dignity, respect and commitment for the work she performed for over 23 years; and

WHEREAS, Barb’s dedication, compassion and support to the operations of this department helped to better serve those in our community for decades; and

WHEREAS, Barb has maintained a large and strong 4-H club program overseeing and leading club leaders, youth officers and general members with youth enrollment consistently over 300 youth annually; and

WHEREAS, Barb has encouraged and promoted 4-H members and other youth to exhibit their various projects at the Waushara County Fair, Wisconsin State Fair and other opportunities; and

WHEREAS, Barb has been a strong proponent for youth to have a voice in decision making; with adult mentors, youth are now involved in decision making or running local 4-H clubs, project associations and other local organizations; and
WHEREAS, Barb has successfully reached out to youth beyond the 4-H club program to work with natural partners such as libraries and afterschool programs to bring Science, Technology, Engineering, Art and Math (STEAM) programs to these audiences.

NOW, THEREFORE, BE IT RESOLVED that Barb Barker be recognized for her many years of service and contributions to the Waushara County University of Wisconsin Extension, the State of Wisconsin and the residents of Waushara County. We wish you good luck in your retirement, and thank you!

Submitted by Supv. Krentz, Land/Water and Education Committee chair. Motion to approve by Supv. Krentz, seconded by Supv. Eckstein. Motion carried by voice vote.

Barb Barker has served in the Waushara County University of Wisconsin Extension as the 4-H Youth Development Educator where she has worked for over 23 years. The resolution recognizes her for her long-time service and wishes her well in retirement.

RESOLUTION NO. 07-01-18 REGARDING THE DEDICATED WORK AND CONTRIBUTIONS OF KEN WILLIAMS TO THE RESIDENTS OF WAUSHARA COUNTY AND THE WAUSHARA COUNTY UNIVERSITY OF WISCONSIN EXTENSION

WHEREAS, Ken Williams served in the Waushara County University of Wisconsin Extension as the Agriculture Agent; and

WHEREAS, Ken served this department and Waushara County with integrity, scholarship and commitment for the work he performed for over 12 years; and

WHEREAS, Ken's dedication and support to the operations of this department has helped to better serve those in our community for decades; and

WHEREAS, Ken has provided horticulture training, lawn and garden education, and ongoing support to the Waushara County Master Gardeners; and

WHEREAS, Ken has been the “go to” person in Waushara County for plant problems, weed management, and bug questions; and

WHEREAS, Ken has been a strong supporter of the future of agriculture in the county assisting with 4-H and youth animal and agriculture exhibits for the Waushara County Fair; and

WHEREAS, Ken has been a strong promoter of the agriculture industry through efforts including Alice in Dairyland, the June Dairy Breakfast, working with state elected officials, local agencies and organizations, and providing evidence-based information to county residents; and
WHEREAS, Ken has made significant contributions to the agriculture industry by making farm finance content accessible to broad audiences, re-establishing the Grain Producers Breakfast Club, crop walks, and developing cost-benefit data sheets for various crops that has been used by farm cooperatives, extension professionals, bankers, and the media.

NOW, THEREFORE, BE IT RESOLVED that Ken Williams be recognized for his many years of service and contributions to the Waushara County University of Wisconsin Extension, the State of Wisconsin and the residents of Waushara County. We wish you good luck in your retirement, and thank you!

Submitted by Supv. Krentz, Land/Water and Education Committee chair. Motion to approve by Supv. Krentz, seconded by Supv. Wedell. Motion carried by voice vote.

Ken Williams has retired after over 12 years of service to the Waushara County University of Wisconsin Extension as the Agriculture Agent. He is wished well in his retirement and recognized for his long-time service.

ORDINANCE NO. 618
ORDINANCE INSTITUTING A MEDICAL EXAMINER SYSTEM AND ABOLISHING THE ELECTIVE OFFICE OF CORONER

WHEREAS, Article VI, Section 4, Subsection 2 of the Wisconsin Constitution provides that counties which have a population of less than 500,000 have the option of retaining the elective office of coroner or instituting a medical examiner system; and

WHEREAS, §59.34(1), Wis. Stats. provides that in counties that institute a medical examiner system, the statutory powers and duties of the coroner shall be vested in and performed by a medical examiner who is appointed by the County Board; and

WHEREAS, any action to abolish the elective office of the coroner and to institute a medical examiner system must be taken prior to the time of the general election for the next succeeding term of the office of the coroner and may only become effective after the incumbent Coroner’s term has expired; and

WHEREAS, it is the recommendation of the Sheriff, District Attorney, Corporation Counsel and Administrator that appointing a medical examiner will ensure the most qualified and efficient death investigation services for Waushara County.

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. The elective office of the coroner is hereby abolished and a medical examiner system is instituted effective upon the termination of the current term of the Waushara County Coroner on January 7, 2019.
2. The compensation and fees to be paid to the medical examiner shall be as set forth as provided by §§59.34 and 59.38, Wis. Stats., initially approved by the County Board and then adjusted annually by the County Administrator through the budget process.

3. The medical examiner shall report to the Public Safety Committee of Waushara County Board of Supervisors and be generally supervised by the County Administrator.

4. This ordinance shall be effective upon passage and publication as provided by law.

Submitted by Supv. Kalata, Public Safety Committee chair. Motion to approve by Supv. King, seconded by Supv. Wedde. A roll call vote showed 11 ayes, 0 nays, 0 absent. Motion carried.

This ordinance abolishes the elective office of coroner and institutes a medical examiner system effective upon the termination of the current term of coroner on January 7, 2019. Waushara County will work with other counties to have a shared medical examiner.

**ORDINANCE NO. 619**

**AN ORDINANCE AMENDING CHAPTER 6 OF THE WAUSHARA COUNTY CODE**

WHEREAS, the County Board previously adopted Ordinances 311, 325, 442, 504 and 555 which make up the substance of Chapter 6 of the Waushara County Code; and

WHEREAS, a review of the program currently in place and being conducted by the Waushara County Public Health Department and the Waushara County Sheriff’s Department has changed since these ordinances were originally adopted; and

WHEREAS, the Sheriff, Public Health Officer, Environmental Health Officer and Corporation Counsel have reviewed the current program and are advising that it is working well and recommend that Chapter 6 be updated to match the current program.

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

Chapter 6 - ANIMALS[1]

Footnotes:

--- (1) ---

**Cross reference**— Health and sanitation, ch. 22; hunting bear or deer; penalty for violation of section, § 26-2.

**ARTICLE I. - IN GENERAL**

Sec. 6-1. - State laws adopted.
This chapter hereby adopts the provisions of Wis. Stats. § 95.21, Wis. Stats. chs. 174 and 951 and Wis. Admin. Code ch. ATCP 13, exclusive of any penalties. Criteria for participation in the rabies control program as approved by the state department of agriculture, trade, and consumer protection is also hereby adopted.

(Ord. No. 311, § 1.01, 1-9-2001)

Sec. 6-2. - Interpretation of chapter provisions.

The provisions of this chapter shall be interpreted to be the minimum requirements and shall be liberally translated in favor of the county and shall not be deemed a limitation of any power granted by statute.

(Ord. No. 311, § 1.02, 1-9-2001)

Sec. 6-3. - Applicability of chapter provisions.

The provisions of this chapter shall apply to all areas of the county, except cities, towns, or villages within the county that have local health departments.

(Ord. No. 311, § 1.03, 1-9-2001)

Sec. 6-4. - Definitions.

(a) Generally. Terms or phrases, unless specifically defined, shall be interpreted as having the same meaning as they have in state statutes, state administrative codes and/or judicially interpreted by state case law.

(b) Enumeration. The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Animal means every living warm-blooded and cold-blooded creature, except human beings.

Animal at large means any animal when off the property of the owner and not under restraint or control.

Animal control officer means any person designated by a government agency (county or township) to enforce the adopted ordinances of the county and statutes as they pertain to animal control, except authority restricted to humane officers under Wis. Stats. § 173.07.

Animal shelter means any facility operated by a humane society or municipal agency or its authorized agents for the purpose of impounding and caring for animals held under the authority of this chapter or law.

Confined means the restriction of an animal at all times by the owner or an agent of the owner to an escape proof building, vehicle or other enclosure.
DATCP means the state department of agriculture, trade, and consumer protection.

Domestic animal means any animal which normally can be considered tame and converted to home life or livestock.

Dwelling unit means a building, or portion thereof, designated or used exclusively for residential purposes.

Health officer means the person with authority in the county or a municipality for public health law enforcement and the implementation of public health program activities, or duly designated representative of such person.

Kennel means any premises wherein any person engages in the business of boarding, breeding, buying, letting for hire, training for a fee or selling of dogs.

Licensing authority means the municipal treasurer or its delegated collecting agent.

Owner means any person who owns, harbors or keeps a domestic animal or owns or keeps any animal. Where an animal is kept by a family, the head of the household shall be responsible for the requirements of this chapter. Any animal shall be deemed to be harbored if it is fed and/or sheltered.

Public nuisance means any domestic animal or animals which engage in one or more of the following:

1. Molesting passersby or passing vehicles;
2. Attacking persons or animals without provocation when such persons or animals were peacefully conducting themselves, where they were lawfully entitled to be;
3. Trespassing on school grounds, parks, or cemeteries;
4. Being repeatedly at-large, where repeatedly means at least two times;
5. Damaging private or public property; or
6. Barking, whining or howling in a continuous manner for a time duration of one hour or longer.

Quarantine and isolation facility mean a humane society, shelter, veterinary hospital, municipal pound or other place specified by a trained observer, which is equipped with a pen or a cage which isolates one animal from contact with other animals.

Restraint means any animal secured by a leash, lead, or within the fenced (underground/aboveground) property limits of the animal’s owner or leashed by a chain or other significant restraining device that limits the animal to the property limits of the owner.

Trained individual means a person certified by the state DATCP, meeting the qualifications to observe quarantined animals in an isolation facility to determine if the animal exhibits signs of rabies.

Veterinarian means a person who is currently licensed in the state to practice veterinary medicine.
Veterinary hospital/clinic means any establishment maintained and operated by a licensed veterinarian for surgery, diagnosis and treatment of disease and injury of animals.

Vicious animal means any animal that, when, unprovoked, inflicts bites, injures, kills or attacks a human being or domestic animal on either public or private property. Two bite incidents occurring off the owner’s property constitutes a vicious animal, except:

(1) No animal may be declared vicious if death, injury or damage is sustained by a person who, at the time such was sustained, was committing a trespass of the land or a criminal trespass of the dwelling upon the premises occupied by the owner of the animal; or was teasing, tormenting, abusing or assaulting the animal; or was committing or attempting to commit a crime or violating or attempting to violate any ordinance which protects person or property.

(2) No animal may be declared vicious if death, injury or damage was sustained by a domestic animal which, at the time such was sustained, was teased, tormented, abused or assaulted.

(3) No animal may be declared vicious if the animal was protecting or defending a human being within the immediate vicinity from an unjustified attack or assault.

(4) No animal may be declared vicious for the act committed by such animal, while being utilized by a law enforcement agency for law enforcement purposes, while under the control and direction of a law enforcement officer.

Wild animal means any indigenous, warm-blooded mammal which is now or historically has been found in the wild, including raccoon, skunk, fox, wolf, wolf-hybrid, coyote or any other indigenous species meeting the definition of the term "animal."

(Ord. No. 311, § 1.04, 1-9-2001; Ord. No. 325, § 1.04, 8-14-2001)

Cross reference— Definitions generally, § 1-2.

Sec. 6-5. - Penalties for violation of chapter.

Any person violating any provision of this chapter shall be subject to forfeitures as listed in this section. If any violation continues, each day of continued violation shall be deemed a separate violation.

(1) Vaccination violation. Vaccination enforcement as set forth in Wis. Stats. § 95.21. Any persons having a dog with no verifiable current rabies vaccination shall pay a forfeiture of not less than $50.00 or more than $100.00 plus court costs.

(2) Quarantine violation. Failure to comply with quarantine or to deliver an animal to an officer or isolation facility or veterinarian, shall be fined not less than $100.00 or more than $1,000.00 plus court costs, or imprisoned not more than 60 days, or both.

(3) Other violations. Any person who violates any other provision except subsections (1) and (2) of this section may be required to forfeit the following:
First forfeiture: $25.00—$200.00, plus court costs
Second forfeiture: $50.00—$300.00, plus court costs
Third forfeiture: $100.00—$400.00, plus court costs
Fourth and subsequent forfeiture: $200.00—$500.00, plus court costs

(Order No. 311, § 1.20, 1-9-2001; Ord. No. 504, 10-28-2008)

Secs. 6-6—6-40. - Reserved.

ARTICLE II. - ADMINISTRATION AND ENFORCEMENT

Footnotes:
--- (2) ---

Cross reference— Administration, ch. 2.

Sec. 6-41. - Administration.

(a) Authority. This chapter was adopted by the county board pursuant to the administrative authority granted by Wis. Stats. § 95.21.

(b) Administrative officers and boards. The administration of the rabies control program shall be under the county health officer in cooperation with the county sheriff’s department, the county board, and the county board of health which is the committee of jurisdiction.

(c) Quarantine and enforcement. Quarantine and enforcement shall be under the direction of the health officer and/or a trained individual and the county sheriff’s department, using written protocols. Unusual cases will necessitate consultation with the veterinary advisor: veterinarian.

(Order No. 311, § 1.05, 1-9-2001)

Sec. 6-42. - Program expenditures supported by license fees.

(a) Dog license taxes. The dog license taxes paid to the county treasurer shall be kept in a separate account and shall be known as the dog license fund, which shall be appropriated and disbursed for the proposes and in the manner following:

(1) On an annual basis after receipt of the same, the county treasurer shall pay to the state treasury five percent of the minimum tax provided for under Wis. Stats. § 174.05(2) of all dog license taxes;

(2) Expenses necessarily incurred by the county in purchasing books, forms and other supplies required in the administering of the dog license law;
(3) Expenses incurred by the county under Wis. Stats. § 95.21(4)(b) and (8); and

(4) Expenses incurred by the county pound, humane society or other organization designated to provide a pound for collecting, caring for, and disposing of dogs if the owner of the animal is unknown or the owner is exempted from payment of the costs by the health officer.

(b) Surplus funds. Any amount remaining in the fund after deducting the expenses in subsection (a) of this section shall be made available for and may be used as far as necessary for paying claims allowed by the county to the owners of domestic animals, for damages done by dogs during the license year for which taxes were paid. These claims are limited to $1,000.00 per incident. In addition, no claim shall be paid to any person who has failed to obtain a license for a dog that is required to be licensed.

(c) Liability. All claims filed under subsection (b) of this section shall be solely against the dog license fund and shall not create any other liability on the part of the county.

(Ord. No. 311, § 1.06, 1-9-2001)

Sec. 6-43. - Enforcement.

(a) Civil and criminal provisions. This chapter shall be enforced by the county health officer, or any other law enforcement persons.

(b) Interference with officer. Law enforcement agency personnel are authorized to catch and impound animals at large with such authorization to include the pursuit of animals upon nonanimal owner private property. It shall be a violation of this chapter to interfere with the animal control officer, law enforcement officer, trained individual or county health department employee in the performance of their duties.

(c) Tampering with signs. Anyone tampering with signs posted pursuant to this chapter shall be subject to forfeiture.

(d) Release of animal. Only authorized persons receiving proper authorization have the authority to release an animal from a pen, cage or holding facility.

(e) Dangerous animals. A state-licensed veterinarian shall be consulted and/or utilized to assist in tranquilizing or otherwise handling dangerous animals.

(f) Referrals to authorities. Nothing in this chapter shall prevent the health officer or designee from referring violations of this chapter, state laws, or federal laws to the appropriate authorities.

(Ord. No. 311, § 1.18, 1-9-2001)

Sec. 6-44. - Health officer's district quarantine.
Whenever the safety of the public shall require it, the county health officer, by posting notice published in the local papers, may order that for a period of 20 days, from and after the date of the notice, that no dogs shall be permitted to go abroad in any of the streets, roads, lanes, alleys, or public places without being properly muzzled with a secure muzzle, or being led by a chain or other secure fastening.

(Ord. No. 311, § 1.19, 1-9-2001)

Sec. 6-45. - Citation.

This chapter may be enforced by issuance of citations by the county sheriff’s office or the county health officer or trained health department designee.

(Ord. No. 311, § 1.21, 1-9-2001)

Secs. 6-46—6-60. - Reserved.

ARTICLE III. - DOGS

Sec. 6-61. - Dog license.

Except as provided in Wis. Stats. § 174.054, the owner of a dog more than five months of age on January 1 of any year or five months of age within the license year shall annually on or before the date the dog becomes five months of age pay the dog license fee provided in Wis. Stats. § 174.05 and obtain a dog license. Any license-eligible dog obtained during the license period or brought into the county must be licensed within 30 days of obtaining the animal or bringing the animal into the county. The license year commences on January 1 and ends the following December 31. Proof of rabies vaccination in the form of a signed certificate from a veterinarian as provided in section 6-64 shall be presented at the time of licensing to the city, village or town treasurer or county clerk issuing the license pursuant to Wis. Stats. §§ 174.05 and 174.07. The licensing person shall prepare the report for the county clerk as prescribed in Wis.Stats.§ 174.08.

Sec. 6-62. - Kennel license.

A single owner having possession of more than five adult dogs shall be required to obtain a kennel license. Such owner shall pay the license fee as prescribed by the county pursuant to Wis. Stats. § 174.053. Issuance of a county kennel license shall include the requirement for an annual inspection of the premises and animals to ensure that the conditions outlined in Wis. Stats. ch. 951 and Wis. Admin. Code ATCP ch. 16 are met. The holder of the kennel license shall be responsible for ensuring that said inspection is conducted either by the state department of agriculture, trade and consumer protection ("DATCP") or by the local health department pursuant to the provisions of section 6-65, prior to the issuance of the license each year. The applicant must present current certificates of rabies vaccinations for all dogs and a certificate of completed annual inspection prior to license issuance. Tags shall be issued for all dogs pursuant...
to Wis. Stats. § 174.07. Entities not receiving a kennel license by April 1st shall be reported to the land conservation and zoning department by the local health department.

(Ord. No. 378, 7-8-2003; Ord. No. 555, 3-19-2013)

Sec. 6-63. - Rabies vaccination.

(a) *Initial vaccination.* The owner of a dog shall have the animal vaccinated by a veterinarian by five months of age. An owner who imports a dog into the county that has reached five months of age must have the dog vaccinated as evidenced by a current certificate of rabies vaccination from the state or another state. All veterinarians practicing in the county shall adopt the standard legal description for a rabies tag as defined by the National Association of State Public Health Veterinarians.

(b) *Revaccination.* The owner of a dog shall have the animal revaccinated:

1. Within one year after the initial vaccination;
2. Before the date the immunization expires, as stated on the certificate; or
3. If no expiration date is specified on the certificate, within three years of the previous vaccination.

(Ord. No. 442, 3-14-2006)

Sec. 6-64. - Rabies vaccination certificate.

This section adopts the provisions of Wis. Stats. § 95.21(2)(b).

Sec. 6-65. - Kennel inspections.

(a) Entities licensed by the state must have an annual inspection, either performed by DATCP or by the local health department based on DATCP’s requirements.

1. If receive a passing inspection from DATCP no other inspection is required;
2. If do not receive an inspection from DATCP, the entities must contact the local health department for an inspection work with DATCP to become compliant.
   a. No fee for first inspection;
   b. Must pay re-inspection fee as posted at the health department for any required re-inspection if inspector has to return after a routine inspection to verify that violations have been corrected. Licenses will not be renewed without payment of re-inspection fees.
   c. Violations not corrected will be reported to the state department of agriculture, trade and consumer protection and/or law enforcement.

(b) Entities not licensed by the state.
(1) Must have an initial inspection prior to first kennel license annual inspection by the local health department meeting the requirements of ATCP ch. 16.
   a. No fee for the first inspection. Inspection fees will be posted at the health department, if applicable:
   b. Must pay re-inspection fee as posted at the health department for any required re-inspection if inspector has to return after a routine inspection to verify that violations have been corrected. Licenses will not be renewed without payment of re-inspection fees, if required.
   c. Violations not corrected will be reported to the land conservation and zoning department and/or law enforcement.

(2) The health department will conduct additional inspections in response to complaints and/or violations.
   a. Inspection fees will be posted at the health department.
   b. Must pay re-inspection fee as posted at the health department for any required re-inspection if inspector has to return after a routine inspection to verify that violations have been corrected. Licenses will not be renewed without payment of re-inspection fees, if required.
   c. Violations not corrected will be reported to the land conservation and zoning department and/or law enforcement.

5, 3-19-2013)

Secs. 6-66—6-80. - Reserved.

ARTICLE IV. - RABIES CONTROL; BITING INCIDENTS

Sec. 6-81. - Public health advisor for rabies control program.

(a) In this section, the term "animal" shall mean every warm-blooded creature, except for human beings.

(b) A local veterinarian shall be designated the public health advisor for the county rabies control program. The veterinarian shall be responsible for the following:
   (1) Conducting an annual review of the county rabies control program;
   (2) Making the final determination in all cases as to whether or not an animal exhibits signs of rabies during quarantine;
   (3) Overseeing the trained individuals and determining if such individuals are accurately noting the signs of rabies;
   (4) Notifying the health officer of suspected rabies cases;
(5) Consulting with the health officer’s and trained individuals’ requests;

(6) Reviewing the annual rabies control program report prior to the report being filed with state DATCP; and

(7) Meeting quarterly with trained individuals to refresh observation skills and evaluate performance of trained individuals.

(c) Any practicing veterinarian who is requested to be involved in the rabies control program by an officer is encouraged to cooperate in a professional capacity with the department, the laboratory of hygiene, the local health department, as defined by Wis. Stats. § 250.01(4), the officer involved, and, if the animal is suspected to have bitten a person, the person’s physician.

(d) Any changes made to the designated veterinarian must be made with the state department of agriculture, trade and consumer protection.

(Ord. No. 311, § 1.07, 1-9-2001; Ord. No. 325, § 1.07, 8-14-2001)

Cross reference— Officers and employees, § 2-221 et seq.

Sec. 6-82. State law provisions adopted.

This section adopts the provisions of Wis. Admin. Code § ATCP 13.03.

(Ord. No. 311, § 1.08, 1-9-2001)

Editor's note— A list of current county-trained individuals shall be on file with the county health department.

Sec. 6-83. - Animal bite and quarantine protocol.

(a) Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Animal means every warm-blooded creature, except for human beings.

(b) Quarantine or sacrifice of an animal suspected of biting a person or being infected or exposed to rabies.

(1) An officer shall order a dog or cat quarantined if the officer has reason to believe that the animal bit a person, is infected with rabies or has been in contact with a rabid animal. If the quarantine cannot be imposed because the dog or cat cannot be captured, the officer may kill the animal. The officer may kill a dog or cat only as a last resort or if the owner agrees. The officer shall attempt to kill the animal in a humane manner and in a manner which avoids damage to the animal’s head.
(2) An officer may order killed or may kill an animal other than a dog or cat if the officer has reason to believe that the animal bit a person or is infected with rabies.

(3) An officer may order killed or may kill a dog or cat if the owner of the dog or cat violates subsection (c)(1), (c)(2) or (c)(3) of this section.

(4) An officer who kills an animal shall deliver the carcass to a veterinarian or local health department, as defined in Wis. Stats. § 250.01(4). The veterinarian or local health department shall prepare the carcass, properly prepare and package the head of the animal in a manner to minimize deterioration, arrange for delivery by the most expeditious means feasible of the head of the animal to the state laboratory of hygiene and dispose of or arrange for the disposal of the remainder of the carcass in a manner which minimizes the risk of exposure to any rabies virus.

(c) Quarantine of a dog or cat.

(1) Delivery to isolation facility or quarantine on premises of owner. An officer who orders a dog or cat to be quarantined shall deliver the animal or shall order the animal delivered to an isolation facility as soon as possible but no later than 24 hours after the original order is issued, or the officer may order the animal to be quarantined on the premises of the owner if the animal is immunized currently against rabies as evidenced by a valid certificate of rabies vaccination or other evidence.

(2) Health risk to humans. If a dog or cat is ordered to be quarantined because there is reason to believe that the animal bit a person, the custodian of an isolation facility or the owner shall keep the animal under strict isolation under the supervision of a veterinarian for at least ten days after the incident occurred. The term "supervision of a veterinarian" includes, at a minimum, examination of the animal on the first day of isolation, on the last day of isolation, and on one intervening day. If the observation period is not extended and the veterinarian certifies that the dog or cat has not exhibited any signs of rabies, then the animal may be released from quarantine at the end of the observation period.

(3) Risk to animal health. If a dog or cat is ordered to be quarantined because there is reason to believe that the animal has been exposed to a rabid animal, and if the dog or cat is not currently immunized against rabies, the custodian of an isolation facility or the owner shall keep the animal leashed or confined for 180 days. The owner shall have the animal vaccinated against rabies between 155 and 165 days after the exposure to a rabid animal. If a dog or cat is ordered to be quarantined because there is reason to believe that the animal has been exposed to a rabid animal but if the dog or cat is immunized against rabies, the custodian of an isolation facility or the owner shall keep the animal leashed or confined for 60 days. The owner shall have the animal revaccinated against rabies as soon as possible after the exposure to a rabid animal.

(4) Sacrifice of a dog or cat exhibiting symptoms or rabies. If a veterinarian determines that a dog or cat exhibits symptoms of rabies during the original or extended observation period, the veterinarian shall notify the owner and the officer who ordered the animal quarantined, and the officer or veterinarian shall kill the animal in a humane manner.
and in a manner which avoids damage to the animal’s head. If the dog or cat is suspected to have bitten a person, the veterinarian shall notify the person or the person’s physician.

Editor’s note—All suspected animals are assumed to be rabid unless proven negative for rabies by the state lab of hygiene.

(d) Responsibility for expenses. The owner of any animal involved in a bite/scratch incident is responsible for any expenses incurred in connection with keeping the animal in an isolation facility, supervision and examination of the animal by a veterinarian, preparation of the carcass for laboratory examination, and the fee for the laboratory examination. If the owner is unknown, the county is responsible for these expenses.

(e) Order authorizing seizure. Failure of the owner to deliver an animal to a veterinarian or place quarantine as directed within 24 hours shall be grounds for a judge to issue an order authorizing the animal control officer or responsible agency to seize such animal and make such delivery as intended at the owner’s expense.

(f) Quarantine. Any police, trained individual, or animal control officer with reasonable cause to believe an animal has bitten/scratched a person or has bitten/scratched or been bitten/scratched by another animal shall issue a quarantine. A quarantine may be delivered by personal service, registered mail (with a minimum verbal notice prior, to ensure notification of the animal owner to have the animal examined or quarantined within 24 hours of the incident) or by posting a quarantine sign in a minimum of two conspicuous places on the property.

(Ord. No. 311, § 1.10, 1-9-2001; Ord. No. 325, § 1.10, 8-14-2001)

Sec. 6-84. Local alternative rabies control program (pursuant to Wis. Admin. Code ch. ATCP 13).

(a) Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Animal means every warm-blooded creature, except for human beings.

(b) Utilized under extreme circumstances. The local alternative rabies control program option shall be utilized only under circumstances approved by the local health officer. Circumstances of extreme financial disparity, inability to transport an animal to a veterinarian for observation or other as approved by the local health officer. This option is to ensure all animals which have bitten, or are suspected of biting, a human, receive at least a minimum of two observations by a certified trained individual. The first observation shall be made within 24 hours of the incident and the second on the tenth day after the exposure. The quarantine can only be released by the health officer. This program’s options shall be used only in quarantines of currently vaccinated animals involved in or suspected of being involved in a bite incident.
(c) Protocol pursuant to Wis. Admin. Code ch. ATCP 13 guidelines:

(1) Investigation of exposures. There shall be an investigation of all reported human or animal exposures to a known or suspected rabid animal.

(2) Recordkeeping. There shall be a recordkeeping system maintained which enables tracking and followup on all reported human or animal exposure incidents by the administrator or assigned staff.

(3) Quarantine requirement. There shall be quarantine requirements having conditions equal to the conditions set forth in section 6.83, except that this local rabies alternative rabies control program requires two examinations of the quarantined animal during a ten-day period and the observations are made by a trained individual.

(4) Vaccination enforcement. There shall be enforcement of the rabies vaccination requirement for dogs set forth in Wis. Stats. § 95.21(2).

(5) Annual report. An annual report shall be prepared and filed with the state DATCP no later than February 28 which covers the preceding calendar year. The report shall include:

a. Number of investigations.
b. Number of reported animal bites.
c. Number of quarantines issued.
d. Number of quarantine violations and enforcement actions taken.
e. Number of animals exhibiting negative signs of rabies during quarantine.
f. Number of animals exhibiting positive signs of rabies during quarantine.
g. Number of enforcement actions for violations of vaccination requirements.
h. Number of animals sacrificed for exhibiting signs of rabies or being suspected of having rabies.

(6) Veterinarian involvement. Veterinarian involvement in the overall administration of the local alternative rabies control program option requires designation of a state-licensed veterinarian to have direct control over professional decisions involving the practice of veterinary medicine as it relates to the program including, but not limited to:

a. Making final determination in questionable cases whether an animal is exhibiting positive signs of rabies during the quarantine.
b. Ascertaining whether prospective trained individuals are capable of carefully observing quarantined animals and accurately noting any exhibited signs.
c. Immediately notifying the administrator of suspected rabies cases.
d. Consulting with administrator and trained individuals on request.
e. Meeting quarterly with trained individuals to refresh observation skills and evaluate performance of trained individuals.
f. Reviewing the annual rabies control program report requirement prior to filing the report with the state department of agriculture, trade, and consumer protection.

The current designated veterinarian for the county shall be on file with the county department of health and the state DATCP. The state DATCP will be notified of any changes in the designated veterinarian for the county.

(Ord. No. 311, § 1.11, 1-9-2001; Ord. No. 325, § 1.11, 8-14-2001)

Sec. 6-85. - Restraint.

(a) Generally. All owned animals shall be kept under restraint and shall not be permitted to run at large.

(b) Animal nuisance. All owners shall exercise care and control of their animals to prevent them from becoming a public nuisance.

(c) Declaration of a vicious animal. The animal control officer of the county or township or any law enforcement officer, after conducting an investigation into the circumstances surrounding an unprovoked attack, is hereby empowered to declare an owned animal in question vicious. The owner of the animal shall be served personally or by certified mail, with return receipt requested, with an order declaring the animal vicious. Any owner aggrieved by such order may petition to the county board of health for review of the order. Upon receipt of the petition, the board shall schedule and conduct a hearing in conformance with Wis. Stats. ch. 227. After the hearing, the owner shall be notified in writing of the determination. If the owner or caretaker of the animal contests the determination, he may, within 30 days, seek review of the decision by the circuit court.

(d) Vicious animals. When an animal has been declared vicious, the owner shall comply with the following:

(1) While on the owner’s or caretaker’s property, the animal must be either:
   a. Securely confined indoors; or
   b. In a securely enclosed and locked pen or structure, suitable to prevent the entry of young children and designed to prevent the animal from escaping. The pen or structure must be constructed with chainlink fencing on all four sides and the top.

(2) If the pen or structure has no bottom secured to all four sides:
   a. The sides of the pen must be imbedded in the ground no less than two feet or have a concrete pad for the bottom; or
   b. Securely confine using a material of sufficient tensile strength to adequately confine the animal without risk of breaking if the animal is large and aggressive.

(3) While off the owner’s or caretaker’s premises, the vicious animal must be muzzled and restrained by a suitable chain or leash not exceeding four feet in length and under the
control of the owner or one of the owner's immediate family of at least 16 years of age. The muzzle must be made in a manner that will not cause injury to the animal or interfere with its vision or respiration but must prevent it from biting any person or animal.

(4) All owners or caretakers of vicious animals shall display, in prominent places on their premises, near all entrances to the premises, signs in letters of not less than two inches high using the words "Warning—Vicious Animal." A similar sign is required to be posted on the kennel or pen of the animal.

(5) No person shall sell or transfer possession of a vicious animal to another person without first notifying the person to whom the vicious animal is being sold or transferred of the fact that the animal has been deemed a vicious animal.

(6) The owner of a vicious animal shall be required to show the administrator proof of excess liability insurance coverage or proof that their homeowner's policy will cover future injuries.

(Ord. No. 311, § 1.12, 1-9-2001) Sec. 6-86. - Reporting of animal bite incidents.

Health care providers, attending physicians, and attending veterinarians are required to report all incidents of suspected and/or confirmed animal bites on persons in the county within 24 hours to the county health department or the county sheriff's department so that the case can be appropriately investigated. This includes bites occurring to the owner or the owner's immediate family. In the case that no health care providers, physicians, or veterinarians are contacted, the owner is responsible for reporting the incident within 24 hours.

(Ord. No. 311, § 1.13, 1-9-2001)

Sec. 6-87. - Impoundment, quarantine and violation notices.

(a) **Unrestrained animals.** Unrestrained animals shall be taken by a law enforcement or animal control officer and impounded in a temporary or permanent animal shelter and confined in a humane manner. Where needed, the officer should seek appropriate court approval.

(b) **Public nuisance.** When an animal is causing a public nuisance and its owner cannot be contacted at the time of complaint, it may be impounded by a law enforcement officer or a designated animal control officer after an attempt has been made to contact the owner or if the owner is unknown. After impoundment, reasonable attempts shall be made to contact the owner. Animals kept within a premises can only be removed with appropriate court approval.

(c) **Lawful killing of an animal.** A person may kill a dog or domestic animal if that person, or domestic animal owned by that person while on that person's property, is threatened with serious bodily harm. The animal may be destroyed, provided that other restraining actions have failed and/or immediate action is necessary.
(d) *Reclaiming an impounded animal.* An owner reclaiming an impounded animal shall pay the accrued impoundment and boarding fees and comply with the license and vaccination requirements of this chapter.

(e) *Animals not reclaimed.* Any animal not reclaimed by its owner within seven days becomes the property of the local governmental authority and shall be placed for adoption in a suitable home or humanely euthanized, preferably by lethal injection. Cost for impounding and euthanization shall be at the owner’s expense.

(Ord. No. 311, § 1.14, 1-9-2001)

Sec. 6-88. - Appeals to quarantine; hearings.

An animal owner aggravated by such quarantine may, within 30 days, petition the county board of health for a hearing. The board shall conduct a hearing within ten days after receiving the petition to determine if the quarantine shall remain in effect or be withdrawn. The state DATCP, division of animal health, the state humane officer and/or the state department of health and family services, the division of public health office in charge of the state rabies program, or a state-licensed veterinarian shall be consulted for a determination based on the circumstances of the incident and the animal species involved. The quarantine remains in effect until after the hearing unless properly released pursuant to this chapter.

(Ord. No. 311, § 1.14, 1-9-2001)

Secs. 6-89—6-120. - Reserved.

ARTICLE V. - ANIMAL CARE AND NEGLECT; ANIMAL WASTE; DEAD ANIMAL DISPOSAL

Sec. 6-121. - Animal care and neglect.

This section adopts the provisions of Wis. Stats. ch. 951 to address crimes against animals, using clarifications and references provided by the state humane officer as a guideline in making such determinations. The county-appointed humane officer shall attend, when possible, training as offered by the DATCP, the National Animal Control Association and the American Humane Association directed at individuals investigating complaints. When possible, a state-licensed veterinarian shall accompany complaint investigations of animal abuse, neglect and mistreatment.

Sec. 6-122. - Animal waste.

(a) The owner or person having immediate control of an animal shall promptly remove and dispose of, in a sanitary manner, any excreta left or deposited by the animal upon public or private property. This shall be inapplicable in cases in which a person is being assisted by assistance dogs, a Seeing Eye dog or in the case of transportation animals or the transport of animals.
(b) All pens, yards, structures or areas where animals are kept shall be maintained in a nuisance-free manner as defined by Wis. Stats. § 951.14(4). Droppings and manure shall be removed regularly and disposed properly so as not to significantly attract insects or rodents.

Sec. 6-123. - Dead animal disposal.

All dead animals shall be disposed of in a manner pursuant to Wis. Stats. § 95.50. Animals killed by motor vehicles shall not be included in this section. Animals killed by motor vehicles will be disposed of in a manner outlined by any present contracts for removal in place with the state department of transportation and the county or other arrangements.

IT IS FURTHER ORDAINED that this ordinance shall take effect upon passage and publication.


The ordinance cleans up language in the Waushara County Code to match current practices.

ORDINANCE NO. 620
AN ORDINANCE AMENDING CHAPTER 26, ARTICLE IX- SOCIAL HOST

WHEREAS, the County Board of Supervisors previously adopted a social host ordinance; and

WHEREAS, the State of Wisconsin Legislature has amended the statutory language authorizing such ordinances to further clarify when a person may be held responsible; and

WHEREAS, the current ordinance needs to be amended to match the statute.

NOW, THEREFORE, the County Board of Supervisors does hereby ordain as follows:

Sec. 26-312. Definitions
(8) Residence, premises or public or private property. “Residence,” “premises” or “public or private property” means any home, yard, farm, field, land, apartment, condominium, hotel or motel room or other dwelling unit, or a hall or meeting room, park or any other place of assembly, whether occupied on a temporary or permanent basis, whether occupied as a dwelling or specifically for a party or other social function, and whether owned, leased, rented or used with or without permission or compensation.

Property means property including any premises, owned and occupied by the adult or occupied by the adult and under the adult’s control. Lodging establishments are considered property only if the adult has furnished payment or security for lodging.

Sec. 26-314. Prohibited acts
(a) It is unlawful for any person(s) to host or allow an event or gathering at any residence, premises or on any other private or public property that the person owns, or occupies, or had control over:

(1) Where alcohol or alcoholic beverages are present when the person knows that an underage person will or does consume any alcohol or alcoholic beverage or will or does possess any alcohol or alcoholic beverage with the intent to consume it; and

(2) The person knowingly permits or fails to take reasonable steps to prevent possession or consumption by the underage person.

IT IS FURTHER ORDAINED that this amendment shall be effective upon passage and publication.


This amendment to the County’s social host ordinance is necessary to provide additional clarification to match a recent change in statutory language.

**ADJOURNMENT**

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 9:10 p.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held January 16, 2018.

/s/ Megan Kapp, Waushara County Clerk
The meeting was called to order at 7:00 p.m. by First Vice Chairperson Mark Kerschner. County Clerk Megan Kapp conducted roll call. Present were: Supvs. Eckstein, Heise, Kapp, Kerschner, King, Krentz, Rothermel, Timm, Wedde and Wedell. Supv. Kalata was excused. A silent prayer was held, followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Kapp; motion carried.

APPROVAL OF MINUTES

Supv. Wedell moved to approve the minutes of the January 16, 2018, monthly County Board meeting; seconded by Supv. Krentz. Motion carried.

PUBLIC COMMENTS – None

NEW BUSINESS

REPORTS/PRESENTATIONS

S.O.W. (Supporting Others to Win) Foundation: Jared Abbrederis created his new foundation, Supporting Others to Win (S.O.W.) as a way to give back to his community after playing in the National Football League for the last several years. Abbrederis has partnered with the Waushara County Department of Human Services to focus on helping those in need within the community.

County Administrator’s Monthly Report: Administrator Robert J. Sivick updated the Board on recruitment for the Buildings and Grounds Superintendent and Emergency Management Director positions. Difficulty in recruitment and retention of employees is leading him to explore ways to improve the work environment. Administration will be rolling out a lunch and learn series on various topics for employees.

Highway Department Annual Report: Commissioner Brian Freimark reported on projects his staff completed in 2016 and 2017, and shared pictures of equipment the department purchased last year. Freimark explained that his department can generate revenue by doing work for other municipalities, and the revenue generated is returned to their equipment replacement fund.

Sheriff’s Department Annual Report: Sheriff Jeff Nett shared statistics on activity from 2017 and reported on major department projects including the remodel of the 911 dispatch center, an upgrade to security cameras, safety equipment purchases, and department reorganizations. In 2017, the average daily population of the jail was 82 inmates. There were a total of seven traffic fatalities last year.
Clerk of Circuit Court's Office Annual Report: Clerk of Circuit Court Melissa Zamzow provided statistics on the various types of cases her office handles. In 2017, her office implemented E-filing and will continue to work in 2018 to improve the process. Other initiatives for 2018 include increasing debt collection, E-filing for the Register in Probate, and department restructuring.

DISCUSSION/POSSIBLE MOTION ACTION ITEMS

RESOLUTION NO. 08-02-18
ESTABLISHING TOTAL ANNUAL COMPENSATION FOR COUNTY ELECTED OFFICERS PURSUANT TO §59.22, WIS. STATS. – SHERIFF & CLERK OF CIRCUIT COURT

WHEREAS, pursuant to Wis. Stat. §59.22(1) the Board must establish the total annual compensation for services to be paid to county elected officials (other than supervisors and circuit judges) prior to the earliest time for filing nomination papers for the county elective office; and

WHEREAS, the Board desires to establish the total annual compensation for county elected officials, which is separate and distinct from the fringe benefits offered by the County to the elected officials, and which fringe benefits are subject to increase or decrease during the officer’s term at the discretion of the Board and in accordance with State and Federal law; and

WHEREAS, as part of the County’s fringe benefit program, county elected officials may participate in the Wisconsin Retirement System in accordance with State law; and

WHEREAS, as part of the County’s fringe benefit program, county elected officials elect to receive health insurance coverage under the same terms and conditions as the health insurance coverage offered to non-represented managerial county employees; and

WHEREAS, along with other exempt employees, elected officials participate in a Post-Employment Health Plan (PEHP), a benefit to which the County contributes $49.60 per employee per pay period, amounting to $1,289 per year, which is not included in the total annual compensation below.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that the total compensation for county elected officers under Wis. Stat. §59.22(1) shall be as follows, effective on the first day of a term of office that begins after the date of this resolution:

<table>
<thead>
<tr>
<th>Elected Official</th>
<th>Total Annual Compensation:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2019</td>
</tr>
<tr>
<td>Sheriff</td>
<td>$86,126</td>
</tr>
<tr>
<td>Clerk of Circuit Court</td>
<td>$65,669</td>
</tr>
</tbody>
</table>
BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the Wisconsin Retirement System in accordance with law and the County shall pay only its share of the contributions as required by law; and

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the County’s health insurance program subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as the health insurance coverage offered to non-represented managerial county employees; and

BE IT FURTHER RESOLVED that the aforementioned county elected officials participate in the PEHP, subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions offered to other exempt county employees.

Submitted by Supv. Kerschner, Executive Committee vice chair. Motion to approve by Supv. Wedde, seconded by Supv. Kapp. A roll call vote showed 10 ayes, 0 nays, 1 absent. Motion carried.

The action sets compensation for the Clerk of Circuit Court and Sheriff positions for the 2019-2022 term. It also details fringe benefits in which the officials are eligible to participate: health insurance, the Wisconsin Retirement System and the Post-Employment Health Plan.

RESOLUTION NO. 09-02-18
RESOLUTION MODIFYING ONE DEPUTY CLERK OF COURT POSITION TO CHIEF DEPUTY CLERK OF COURT

WHEREAS, there currently exists multiple Deputy Clerk of Court positions within the Clerk of Court’s Department at pay level L; and

WHEREAS, the Clerk of Court is recommending that one of these positions be modified to a Chief Deputy Clerk of Court in order to better distribute the workload and have a back-up when the Clerk of Court is unavailable; and

WHEREAS, the Administrator has reviewed this request and the amended job description and is recommending that such position be created at pay level J; and

WHEREAS, the Executive and Personnel Committees have approved the modified job description now entitled Chief Deputy Clerk of Court at pay level J.

NOW THEREFORE, BE IT RESOLVED that one deputy clerk position within the Clerk of Court’s Department will be modified to Chief Deputy Clerk of Court at pay level J.

BE IT FURTHER RESOLVED that the change in position and pay will be effective upon filling this new position as it is currently vacant.
Submitted by Supv. Kerschner, Executive Committee vice chair. Motion to approve by Supv. Eckstein, seconded by Supv. Wedde. A roll call vote showed 10 ayes, 0 nays, 1 absent. Motion carried.

One of the Deputy Clerk of Court positions is currently vacant due to a recent retirement. The Clerk of Circuit Court and Administration have taken this opportunity to evaluate the needs of the department, and have determined that a Chief Deputy Clerk of Court is necessary to ensure continuity of operations in the absence of the Clerk of Circuit Court.

RESOLUTION NO. 10-02-18
A RESOLUTION IN OPPOSITION TO SUPREME COURT OF WISCONSIN RULE PETITION 18-01

WHEREAS, the Constitution of the State of Wisconsin grants the Supreme Court of Wisconsin “superintending and administrative authority over all courts”; and

WHEREAS, §751.12(1) of the Wisconsin Statutes recognizes the Supreme Court’s authority to adopt rules of practice and procedure; and

WHEREAS, since 1977 the Wisconsin Circuit Courts have been organized into ten (10) separate Judicial Administrative Districts with the County of Waushara being placed in the Sixth (6th) District along with sister counties Adams, Clark, Columbia, Dodge, Green Lake, Juneau, Marquette, and Sauk; and

WHEREAS, the counties contained in the Sixth (6th) District are largely rural in nature with populations ranging from approximately Eighty-Eight Thousand (Dodge) to Fifteen Thousand (Marquette) which is comparable to Waushara County’s approximate population of Twenty-Four Thousand; and

WHEREAS, Rule Petition 18-01 reassigns the County of Waushara to the Fourth (4th) District which presently includes the counties of Calumet, Fond du Lac, Manitowoc, Marquette, Sheboygan, and Winnebago; and

WHEREAS, the proposed Fourth (4th) District is more urban in nature exemplified by a majority of counties in that District having more than twice and up to more than seven (7) times the population of Waushara County; and

WHEREAS, presently an additional judge for the Waushara County Circuit Court is being considered due to that Court’s high caseload; and

WHEREAS, interested parties in Waushara County fear placing that County into the proposed Fourth (4th) District containing other counties with far greater judicial resources would conceal Waushara County’s desperate need for additional resources.
NOW, THEREFORE, the Waushara County Board of Supervisors respectfully expresses its opposition to Rule Petition 18-01, requests it be rejected, or in the alternative the matter be scheduled for a public hearing allowing the public to be heard.

Submitted by Supv. Kerschner, Executive Committee vice chair. Motion to approve by Supv. Wedell, seconded by Supv. Wedde. Motion carried by voice vote.

The Wisconsin Supreme Court is looking at redrawing judicial districts in the state, and the proposed reorganization would put Waushara County in a judicial district with counties that are higher in population and more urban in nature. This resolution opposes this action and requests that Rule Petition 18-01 be rejected, or that this matter instead be scheduled for public hearing.

RESOLUTION NO. 11-02-18
ACKNOWLEDGMENT OF RANDY GRAMSE’S SERVICE TO AND RETIREMENT FROM WAUSHARA COUNTY

WHEREAS, Waushara County wishes to take this opportunity to express its appreciation to Randy Gramse for over 25 years of service and dedication to Waushara County; and

WHEREAS, acknowledgment is given to Randy for the conscientious and devoted service he gave to the Waushara County Buildings and Grounds Department, first as a Maintenance Technician, and most notably as the Buildings and Grounds Superintendent for the past 13 years.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Randy for his long, distinguished and conscientious service.

2. Every good wish goes to him for a fruitful, wonderful retirement filled with contentment and joy.


After over 25 years with the County, and most recently as the Buildings and Grounds Superintendent for 13 years, Randy Gramse has retired. He is thanked for his service and wished well in retirement.

RESOLUTION NO. 12-02-18
ACKNOWLEDGMENT OF WAYNE RIEHLE’S SERVICE TO AND RETIREMENT FROM THE WAUSHARA COUNTY HIGHWAY DEPARTMENT

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Wayne Riehle for more than 19 years of service and dedication to Waushara County; and
WHEREAS, acknowledgment is given to Wayne for the conscientious and dedicated service he gave the citizens of Waushara County.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Wayne Riehle for his long, distinguished and conscientious service as Truck Driver at the Highway Department.

2. Every good wish goes to Wayne for a long and enjoyable retirement filled with contentment and good health.


After more than 19 years, Wayne Riehle has retired from Waushara County. The resolution thanks him for his long and dedicated service and wishes him a happy future.

RESOLUTION NO. 13-02-18
ACKNOWLEDGMENT OF TERRI DOPPAUKSTA'S SERVICE TO AND RETIREMENT FROM WAUSHARA COUNTY

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Terri DoppPaukstat for 27 years of loyal service and dedication to Waushara County. Terri held an array of positions within the Zoning Department from Technician to Assistant Administrator, but most notably and honorably the position of Director of Land Conservation and Zoning for the past 8 years; and

WHEREAS, acknowledgment is given to Terri for the conscientious and dedicated service she gave the citizens of Waushara County.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Terri for her long, distinguished and conscientious service.

2. Every good wish goes to Terri for a long and enjoyable retirement filled with contentment and good health.

Submitted by Supv. Kerschner, Planning and Zoning Committee chair. Motion to approve by Supv. Krentz, seconded by Supv. Wedell. Motion carried by voice vote.
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Terri Dopp has retired after over 27 years of service to Waushara County in the Land Conservation and Zoning Department. She is wished well in her retirement and recognized for her long-time service.

RESOLUTION NO. 14-02-18  
REGARDING THE DEDICATED WORK AND CONTRIBUTIONS OF TAMMI KENTON TO THE RESIDENTS OF WAUSHARA COUNTY AND THE LAND CONSERVATION & ZONING DEPARTMENT

WHEREAS, Tammi Kenton served in the Land Conservation and now the Land Conservation & Zoning Department as the Administrative Secretary; and

WHEREAS, Tammi served the department and Waushara County with dignity, respect, and commitment for the work she performed for 21 years; and

WHEREAS, Tammi’s dedication, compassion and support to the operations of this department helped to better serve those in our county; and

NOW, THEREFORE, BE IT RESOLVED that Tammi Kenton be recognized for her many years of service and contributions to the Department of Land Conservation & Zoning, the State of Wisconsin and the residents of Waushara County. We wish you good luck in your retirement, and thank you!

Submitted by Supv. Krentz, Land/Water and Education Committee chair. Motion to approve by Supv. Krentz, seconded by Supv. Kapp. Motion carried by voice vote.

Tammi Kenton has retired from Waushara County after 21 years of service. The resolution recognizes her for her dedicated work and wishes her well in her retirement.

ORDINANCE NO. 622  
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE  
ZONE CHANGE – FRONT PORCH PETS INC. – TOWN OF ROSE

WHEREAS, on December 18, 2017, Front Porch Pets Inc. did file an application with the Waushara County Zoning office for a zoning amendment in Section 36, in the Town of Rose; and

WHEREAS, said application involves an approximate 17 acre parcel of land, of which approximately 3.5 acres described as 330’ north and south by 570’ east and west, lying approximately 200’ north of County Road O and adjacent to state Road 22, to be zoned M-I (Intensive Manufacturing); with the remaining approximate 13.5 acres of the parcel to be zoned AG-5 (General Agricultural-5 acre minimum), all being described as the south 17 acres of the East ½ of the SE ¼ of the SW ¼, Section 36, T20N, R10E, Town of Rose, N4935 State Road 22; and if approved would conditionally establish the processing/smoking of fish and meat for the
present product line of “Front Porch Pets” in the existing 125’ x 130’ commercial building, and to permit general agricultural activities on the remaining lands; and

WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on January 18, 2018; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The development must be in substantial compliance with the site plan and testimony provided at the public hearing.
2. All permits must be obtained including land use, building, and sanitary processing of wastewater.
3. Adequate parking must be provided for both employees, deliveries and pick-ups.
4. Driveways shall meet all required codes, including fire and access code requirements to provide for access by emergency vehicles. In addition, the driveway shall provide good visibility and a turnaround area to prevent backing onto the road.
5. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.
6. The applicant shall contact the County Building Inspector within 30 days of this approval and comply with their recommendations and the adopted building code, including adequate sanitary facilities.
7. The applicant is responsible for complying with any other applicable regulations, including those related to meat and fish processing and the wastewater treatment & disposal.
8. Any new advertising signs or alterations to the existing signage must be in accordance with all County and State requirements.
9. No outside storage of products, parts, scraps, or wastes is allowed.
10. The existing cargo containers shall be removed by June 30, 2018.
11. If the building has any floor drains, the applicant is responsible for checking with the DNR, DATCP or DSPS to determine how the wastes are to be collected and disposed of.
12. The application is now forwarded to the Waushara County Board of Supervisors and the Town Board of Rose for their consideration. The Town Board is responsible for determining whether this application, if approved, is in compliance with the Towns’ approved Land Use Plan.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. That the Waushara County Zoning maps are amended by changing the zoning district of the described property from M-G to M-I and AG-5.
2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.
Submitted by Supv. Kerschner, Planning and Zoning Committee chair. Motion to approve by Supv. Kapp, seconded by Supv. Wedell. Motion carried by voice vote.

The ordinance rezones an approximate 17 acre parcel of land from General Manufacturing (M-G) to Intensive Manufacturing (M-I) and General Agricultural – 5 Acre Minimum (AG-5) zoning, so the applicants can establish the processing/smoking of fish and meat for the present product line of “Front Porch Pets,” and to permit general agricultural activities on the property.

APPOINTMENT

Economic Development Corporation

Angie Metzger, Redgranite (Term: January 1, 2018 – December 31, 2020)

Motion to approve by Supv. Wedde, seconded by Supv. Krentz; motion carried by voice vote.

FUTURE AGENDA ITEMS/ANNOUNCEMENTS

Supv. Timm requested that a report be prepared detailing what is happening with the capital improvement projects and what we are getting with the $1.9 million bond that was approved in January. Sivick will prepare a report for the March 20, 2018, County Board meeting.

ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Kapp; motion carried. The meeting thus adjourned at 8:11 p.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held February 20, 2018.

/s/ Megan Kapp, Waushara County Clerk
The meeting was called to order at 7:00 p.m. by Chairperson Donna R. Kalata. County Clerk Megan Kapp conducted roll call. Present were: Supvs. Eckstein, Heise, Kalata, Kapp, Kerschner, King, Krentz, Rothermel, Timm and Wedde. Supv. Wedell was excused. A silent prayer was held, followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Supv. Kalata requested to move the item for possible sale of land to StoneRidge ahead of presentations. Supv. Wedde made a motion to approve the agenda as amended, seconded by Supv. Krentz; motion carried.

APPROVAL OF MINUTES

Supv. Kapp moved to approve the minutes of the February 20, 2018, monthly County Board meeting; seconded by Supv. Wedde. Motion carried.

PUBLIC COMMENTS

Department of Human Services employee Jan Novak notified the Board that the 26th Annual Blue Ribbon Kid’s Day will be held on April 7, 2018. She encouraged the Board to wear blue on April 6 to acknowledge child abuse prevention month and to show support for the work that is done in communities to keep kids safe.

NEW BUSINESS

Proceeding with Possible Sale of Land to StoneRidge

Moved by Supv. Kerschner, seconded by Supv. Eckstein to proceed with the sale of land. The motion was carried by voice vote.

StoneRidge Market’s President Duane Detjens has been working with various state agencies and local officials on plans for an expansion to the existing Waunona StoneRidge in order to grow the company’s wholesale operations. The proposed expansion requires the purchase of approximately two acres of land that is currently owned by the Waushara County Highway Department. The County will proceed with an appraisal of the property, after which the item will be brought back to the Board for approval of the sale.

REPORTS/PRESENTATIONS

County Administrator’s Monthly Report: Administrator Robert J. Sivick announced the appointment of Senior Master Sergeant David A. Picard as the new Buildings & Grounds Superintendent. Picard will begin employment on June 25, and Sivick thanked Interim Superintendent Mike Nigbor for his work in the interim. Four finalists for the Emergency Management Director were interviewed on March 16, and Sivick plans to make a decision by the end of the week.
**Treasurer’s Office Annual Report:** County Treasurer Elaine Wedell outlined the duties her office handles. New to the office in 2017 was the cash receipting and accounts receivable modules in Springbrook. She provided 2016 to 2017 comparisons of bank reconciliation and general investments, and gave an overview of the tax deed process.

**Land Conservation and Zoning Department Annual Report:** Department Director Todd Wahler reported that his department saw an approximate 13% increase in permit activity in 2017. The department mailed over 3,500 septic maintenance notices in 2017, and plans to send 3,700 notices in 2018. Wahler shared updates on various programs, including nutrient management and cost-sharing practices.

**District Attorney’s Office Annual Report:** D.A. Steve Anderson shared statistics on the caseload handled by his office. Heroin and prescription medication abuse is prevalent, and there is a strong return of methamphetamine usage. The office will be hiring a new assistant district attorney.

**Parks & Solid Waste Department Annual Report:** Superintendent Scott Schuman explained that he is responsible for six program areas in the budget: Parks, Advertising and Promotion, Snowmobile, Solid Waste, Recycling and Clean Sweep. He provided a handout on Waushara County Parks that lists the activities and amenities offered at each park. He described several initiatives and challenges of the various parks.

**Capital Improvement Plan (CIP) Update:** Finance Supervisor Sarah Luchini gave an update on the Waushara County CIP. At the January 16, 2018, County Board meeting, the Board approved the borrowing of $1.9 million for the various projects included in the CIP. Luchini provided figures on the bills that have been paid to date.

**Lunch ‘n’ Learn Series Presentation:** UW-Extension staff Patrick Nehring and Heidi Hensel-Buntrock explained the new lunch ‘n’ learn series their department will be offering. Classes will be held each month on various topics, and will be open to county employees and all members of the public.

**DISCUSSION/POSSIBLE MOTION ACTION ITEMS**

**Procurement Code**
Moved by Supv. King, seconded by Supv. Kerschner to adopt the Procurement Code as presented. The motion was carried by voice vote.

This action adopts formal provisions relating to procurement for the purpose of providing equitable treatment of all persons involved in public purchasing by the County and to ensure efficient and responsible use of public funds. The Administrator will initially serve as the Procurement Officer.

**Civil Rights Compliance Plan**
Moved by Supv. Krentz, seconded by Supv. Eckstein to approve the plan as presented. The motion was carried by voice vote.
Several departments have provided data for the Civil Rights Compliance Plan, the biggest portion of which is a study of the population the County is serving with its programs and how that correlates to the overall population of the County. The documents within the Plan indicate that Waushara County will not discriminate for any reason.

RESOLUTION NO. 15-03-18
RESOLUTION MODIFYING THE HUMAN SERVICES FINANCIAL MANAGER POSITION FROM A PAY LEVEL H TO A PAY LEVEL F

WHEREAS, there currently exists a Financial Manager Position within the Department of Human Services at pay level H; and

WHEREAS, the County Board had previously approved the creation of a Finance Department under the direction of the Executive Committee in order to centralize finance policies, procedures and responsibilities throughout the County (Resolution 28-11-16); and

WHEREAS, as part of centralizing these functions, the consultant previously hired by the County Board and the Administrator have been reviewing the current financial positions within the County to determine their functions and how they should be paid to keep with the market; and

WHEREAS, the Administrator in consultation with the consultant have determined that the Financial Manager position within the Department of Human Services should be modified from pay level H to pay level F to be consistent with the market for recruitment and retention purposes; and

WHEREAS, the Administrator has reviewed this proposed change with the Personnel Committee; and

WHEREAS, the current employee in this position is within the merit pay range for pay level H with a salary for 2018 based on $29.16 per hour.

NOW THEREFORE, BE IT RESOLVED that the Financial Manager position shall be modified from pay level H to pay level F.

BE IT FURTHER RESOLVED that the change in position and pay will be effective January 8, 2018 and the current employee shall be placed at Step 2, pay level F, $29.78 per hour.

Submitted by Supv. Kalata, Personnel Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. Krentz. A roll call vote showed 10 ayes, 0 nays, 1 absent. Motion carried.

Financial Consultant Mike Konecny has recommended the Human Services Financial Manager position be given a pay increase to align with comparable wages from the area market study.
RESOLUTION NO. 16-03-18
A RESOLUTION CREATING THE PROCEDURE TO APPROVE BUDGET AMENDMENTS

WHEREAS, the Finance Supervisor has recommended that the County adopt a formal policy to ensure consistency in Budget Amendment Requests; and

WHEREAS, the Department Heads and the Executive Committee have reviewed the policy and recommended it for adoption by the County Board of Supervisors; and

WHEREAS, the policy includes provisions relating to when budget amendments need full County Board approval and when they do not that are consistent with State Statutes.

NOW THEREFORE, BE IT RESOLVED that any request for a budget amendment that does not exceed 10% of a department’s total expenditure appropriation may be approved by the Executive Committee by motion at any scheduled meeting.

BE IT FURTHER RESOLVED that any budget amendment that exceeds 10% of the department’s total expenditure appropriation may be approved by a resolution that is first reviewed by the Executive Committee and then passed by 2/3 majority vote of the County Board of Supervisors at any scheduled meeting.

This resolution shall be effective upon passage of this and the corresponding Budget Amendment Policy.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. Krentz. Motion carried by voice vote.

The resolution adopts a formal Budget Amendment Policy to keep the County in compliance with Wis. Stat. §65.90 which requires budgets to be amended if expenditures will exceed the budget appropriation. When amounts are exceeded by less than 1%, budget amendments or transfers are not required. The Executive Committee is authorized to approve budget amendments or transfers that do not exceed 10% of the department’s total expenditure appropriation. Amounts exceeding 10% or those that request to use unassigned fund balance require approval from the full County Board with a two-thirds majority vote.

RESOLUTION NO. 17-03-18
RESOLUTION DESIGNATING THE WEEK OF APRIL 9 THROUGH APRIL 13, 2018 AS “WORK ZONE AWARENESS WEEK” IN WAUSHARA COUNTY

WHEREAS, in 1999, the Federal Highway Administration partnered with the American Association of State Highway Officials and more recently the American Traffic Safety Services Association to create the National Work Zone Safety Awareness campaign which is held annually in April prior to construction season in much of the nation; and
WHEREAS, the Wisconsin County Highway Association is asking all seventy-two counties in the state to unite and kick off “Work Zone Safety Awareness Week” with a proclamation and campaign to raise awareness for its workers, the traveling public, public safety workers, and those of various highway contractors performing work for the counties; and

WHEREAS, construction and maintenance activities on our streets and highways periodically require that work zones be established; and

WHEREAS, there has been over 2,000 work zone crashes in Wisconsin in each of the last three years; and

WHEREAS, in 2017, Wisconsin suffered from were nearly 2,700 crashes in road construction and maintenance zones, resulting in over 1,000 injuries and six fatalities; and

WHEREAS, between 2012 and 2017, there were 55 fatalities recorded as a result of crashes in Wisconsin work zones including three Wisconsin County Highway workers which were killed in work zones in 2015; and

WHEREAS, through their enforcement activities and other participation, the Waushara County Sheriff's Office, Wisconsin State Patrol, and Waushara County Highway Department are committed to working together in 2018 to make Work Zone Awareness Week a success; and

WHEREAS, the Federal Highway Administration has designated April 9 through April 13, 2018, as National Work Zone Awareness Week.

NOW, THEREFORE, BE IT RESOLVED, by the Waushara County Board of Supervisors that the week of April 9 through April 13, 2018 be designated as Work Zone Awareness Week in Waushara County.


RESOLUTION 18-03-18
RESOLUTION ACKNOWLEDGING THE COMMENDABLE SERVICE OF RUSSELL HEISE AS WAUSHARA COUNTY SUPERVISOR

WHEREAS, Russell Heise was appointed in September 2013 to Waushara County Supervisory District 2 as a representative for the Town of Poy Sippi and the Town of Leon Wards I & II, and previously served from 2002-2004 as the Waushara County Supervisory District 5 representative for the Town Leon; and

WHEREAS, Mr. Heise did serve on numerous boards and committees, including the Buildings and Grounds Committee, Commission on Aging, Land Information Council, Planning and Zoning Committee, Veterans Service Committee, and others; and
WHEREAS, Mr. Heise also previously served the residents of Waushara County as a FSA Representative to the Land Conservation Committee off and on from 1985 through 2008.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors as follows:

1. Mr. Heise is hereby commended for the commitment and dedication he has provided in his years as a Waushara County Supervisor.

2. The Waushara County Board does hereby commend Mr. Heise for his dedicated, faithful and diligent service to this County. Every good wish goes to him for a happy and healthful future.


Russell Heise initially served on the Board from 2002-2004, and then was called upon in 2013 to fill a vacancy in District 2. The resolution acknowledges Heise for his dedicated service and wishes him a happy future.

RESOLUTION 19-03-18
RESOLUTION ACKNOWLEDGING THE COMMENDABLE SERVICE OF JERRY ROTHERMEL AS WAUSHARA COUNTY SUPERVISOR

WHEREAS, Jerry Rothermel was appointed in August 2014 to fill a vacancy in Waushara County Supervisory District 10, which encompasses the Town of Oasis, Town of Plainfield, Town of Rose Ward II and Village of Plainfield, and previously served from 1980-2008 as the Waushara County Supervisory District 19 representative for the Towns of Oasis and Deerfield and the Village of Plainfield; and

WHEREAS, Mr. Rothermel did serve on numerous boards and committees, including the Land/Water & Education Committee, Library Services Committee, Planning and Zoning Committee, Public Safety Committee, Veterans Service Committee, and others.

NOW, THEREFORE, BE IT RESOLVED that Mr. Rothermel is recognized for his more than 31 years of service and contributions to the residents of Waushara County. We wish you good luck in your future, and thank you!

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Kerschner, seconded by Supv. Wedde. Motion carried by voice vote.

Jerry Rothermel previously served for 28 consecutive years on the Board, and was called upon again in 2014 to fill a vacancy in District 10. The resolution thanks him for his many years of service and his contributions to the residents of Waushara County.
ORDINANCE NO. 623
AN ORDINANCE AMENDING ORDINANCE NO. 592 – THE WAUSHARA COUNTY 20-YEAR COMPREHENSIVE PLAN
WAUSHARA COUNTY, WISCONSIN

The County Board of Waushara County, Wisconsin, does ordain as follows:

WHEREAS, Waushara County, Wisconsin adopted the Waushara County 20-Year Comprehensive Plan 2030 on December 8, 2009, in compliance with Wisconsin Statutes 66.1001(1)(a) and 66.1001(2), as Ordinance No. 592; and

WHEREAS, Pursuit to sections 59.69(2) and (3) of the Wisconsin Statutes, Waushara County is authorized to prepare, adopt and amend a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes; and

WHEREAS, The Waushara County Board has adopted written procedures designed to foster public participation in every stage of the preparation of a comprehensive plan amendment as required by section 66.1001(4)(a) of the Wisconsin Statutes; and

WHEREAS, Proposed February 2018 Amendments to the Waushara County Comprehensive Plan dated February 15, 2018, has been prepared by the Waushara County Land Use Planning Committee; and

WHEREAS, Waushara County published the required Class 1, 30 day-notice on January 11, 2018; and

WHEREAS, The Waushara County Planning and Zoning Committee conducted a public hearing on February 15, 2018, in compliance with Wisconsin Statutes 66.1001(4)(d), regarding the proposed February 2018 Amendments to the Waushara County Comprehensive Plan; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. After reviewing the application and considering all related testimony, the proposed amendments to the 20-Year Comprehensive Plan, if approved, will not harm the public interest.
2. The proposed amendments to the land use plan have been recommended for adoption by the Waushara County Land Use Committee, the Waushara County Land, Water, and Education Committee, and accomplishes the goals set forth in the Wisconsin Statutes.
3. The proposed amendment is consistent with the remaining sections of the adopted Waushara County 20-Year Comprehensive Plan.
4. The proposed amendment, together with the adopted Waushara County 20-Year Comprehensive Plan, contains all the elements set forth in Wisconsin Statutes 66.
5. The Waushara County Planning and Zoning Committee approves the proposed changes to the Waushara County 20-Year Comprehensive Plan and recommends the Waushara County Board of Supervisors approve the recommended changes to the Comprehensive Plan as presented.

6. The plan is now referred to the Waushara County Board of Supervisors, for their consideration.

THEREFORE, the County Board of the Waushara County, Wisconsin, does, by the enactment of this ordinance, formally adopt the document entitled “February 2018 Amendments to the Waushara County Comprehensive Plan” as described in the resolution by the Waushara County Planning and Zoning Committee dated February 15, 2018, and make these amendments to Ordinance No. 592 – The Waushara County 20-Year Comprehensive Plan 2030.


The ordinance makes revisions to the County’s Comprehensive Plan in order to change the future land use map designation of a portion of property in the town of Marion.

ORDINANCE NO. 624
ORDINANCE AMENDING WAUSHARA COUNTY CODES
NOS. 8, 22, 42, 54, & 58

WHEREAS, the Waushara County Planning & Zoning Committee did file attached Draft #5 (1-31-2018) Ordinance Amending Waushara County Codes; and

WHEREAS, the Waushara County Planning & Zoning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on February 15, 2018; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:
   1. The application is now referred to the Waushara County Board of Supervisors for their consideration.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:
   1. That the Waushara County Codes Nos. 8, 22, 42, 54, & 58 are amended.
   2. That these Codes shall be effective upon the approval and recording with the office of the County Clerk for Waushara County.

The ordinance offers updates to the following county codes: Chapter 8 Building and Mechanical, Chapter 22 Health and Sanitation, Chapter 42 Subdivisions, Chapter 54 Utilities, and Chapter 58 Zoning. The amendments will ensure better enforcement of these codes, compliance with State Statutes, and protection of the County’s resources.

**The full text of these amendments is available for viewing in the County Clerk’s Office.**

**APPOINTMENTS**

Central Wisconsin Health Partnership Regional Comprehensive Community Services (CCS)

Christy Pongratz, Wautoma (Term: Beginning March 20, 2018)
Clara Voigtlander, Wautoma (Term: Beginning March 20, 2018)
Linda Manske, Pine River (Term: Beginning March 20, 2018)

Motion to approve by Supv. Krentz, seconded by Supv. Wedde; motion carried by voice vote.

Veterans Service Commission

James Blaszczyk, Wautoma (Term: December 2017 – December 2020)
Barbara Diedrick, Wautoma (Term: March 20, 2018 – December 2019)

Motion to approve by Supv. Kapp, seconded by Supv. King; motion carried by voice vote.

**PROCLAMATION**

Designating April 2018 Child Abuse Prevention Month

Motion to approve by Supv. Wedde, seconded by Supv. Krentz; motion carried by voice vote.

**FUTURE AGENDA ITEMS/ANNOUNCEMENTS**

Chair Kalata reminded the Board that the organizational meeting will be at 9 a.m. on April 17.

**ADJOURNMENT**

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 8:53 p.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held March 20, 2018.

/s/ Megan Kapp, Waushara County Clerk
The meeting was called to order by County Clerk Megan Kapp at 9:00 a.m. From the results of the April 3, 2018, election, the following persons were selected as Waushara County Board Supervisors:

- District 1: Brandon Bonfiglio
- District 2: Mark Piechowski
- District 3: Larry Timm
- District 4: Mike Kapp
- District 5: Everett Eckstein
- District 6: Dennis Wedde
- District 7: Donna R. Kalata
- District 8: Patrick King
- District 9: George Peterman
- District 10: Jerry Lauer
- District 11: Mark Kerschner

Roll call showed all present.

The Oath of Office was administered by Circuit Court Judge Guy Dutcher, and Certificates of Election were distributed.

A silent prayer was held, followed by the Pledge of Allegiance.

**ELECTION OF CHAIRPERSON**

Nomination forms were distributed to County Board members, and they were instructed to nominate as many supervisors for chairperson as they desired. Nominations were received for Supvs. Kalata, Kerschner, Peterman and Wedde. Supvs. Kerschner and Wedde requested that their names be withdrawn. Corporation Counsel Ruth Zouski distributed, collected and counted the ballots. A secret ballot vote showed Supv. Kalata with 9 and Supv. Peterman with 2. Supv. Kalata was therefore elected chairperson. Chair Kalata thanked board members for their confidence and was seated as chair.

**APPROVAL OF AGENDA**

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Eckstein; motion carried.

**APPROVAL OF MINUTES**

Supv. King moved to approve the minutes of the March 20, 2018, monthly County Board meeting, seconded by Supv. Kapp; motion carried.

**PUBLIC COMMENTS** – None
ORGANIZATION OF THE BOARD AND ELECTION OF COMMITTEES

All nominations were made in writing, using nomination forms. All ballots were distributed, collected and counted by Corporation Counsel Ruth Zouski.

1st Vice Chairperson: Nominations were made for Supvs. Kerschner, Peterman and Wedde. Results of a secret ballot vote showed Supv. Kerschner with 9, and Supvs. Peterman and Wedde with 1 vote each. Supv. Kerschner was thus elected 1st vice chairperson.

2nd Vice Chairperson: Nominations were made for Supvs. Kapp, Lauer, Peterman, Timm and Wedde. Results of a secret ballot vote showed Supv. Wedde with 6, Supvs. Kapp and Peterman with 2 votes each, and Supv. Timm with 1. Supv. Wedde was thus elected 2nd vice chairperson.

Structure of County Board Standing Committees

The Public Works Board, which oversees the Highway and Parks and Solid Waste Departments, currently has three members. The Board discussed increasing this to four members due to the importance of decisions associated with these departments. Corporation Counsel Ruth Zouski expressed concern about tie votes with a four-person committee. Supv. Wedde made a motion to increase the Public Works Board from three to four members. Supv. Kapp seconded the motion, which was carried by voice vote.

At the last committee meeting, the Public Safety Committee discussed expanding the committee members from four to five. Moved by Supv. Kerschner, seconded by Supv. Wedde to increase the Public Safety Committee from four to five members. The motion was carried by voice vote.

A discussion was also had in regards to retaining the Buildings and Grounds Committee now that the department is now a division of Administration. Administrator Robert Sivick recommended keeping the committee in anticipation of upcoming decisions needing to be made pertaining to the space study. The Board decided to keep this committee, thus no action was needed.

Public Works Board: Nominations were received for Supvs. Bonfiglio, Eckstein, Kalata, Kapp, Kerschner, King, Lauer, Peterman, Piechowski and Wedde. Supervisors were instructed to vote for four and initial their ballots. The vote resulted in Supv. Bonfiglio, 1; Supv. Eckstein, 7; Supv. Kalata, 8; Supv. Kapp, 2; Supv. Kerschner, 7; Supv. King, 1; Supv. Lauer, 2; Supv. Peterman, 2; Supv. Piechowski, 1; and Supv. Wedde, 8. Thus, Supvs. Eckstein, Kalata, Kerschner and Wedde were elected to the Public Works Board.

Land, Water and Education Committee: Supvs. nominated were: Supvs. Bonfiglio, Eckstein, Kalata, Kapp, Kerschner, King, Lauer, Peterman and Piechowski. Supvs. Kalata and Kerschner withdrew their names. Supervisors were instructed to vote for 4 and initial their ballots. The vote resulted in Supv. Bonfiglio, 4; Supv. Eckstein, 4; Supv. Kapp, 7; Supv. King, 5; Supv. Lauer, 5; Supv. Peterman, 7; and Supv. Piechowski, 6. Due to the tie between King and Lauer, a second ballot was cast for those two nominees. This showed King with 7 and Lauer with 4. Therefore, Supvs. Kapp, King, Peterman and Piechowski were elected to the Land, Water and Education Committee.
Planning and Zoning Committee: Supvs. nominated were: Supvs. Bonfiglio, Eckstein, Kalata, Kapp, Kerschner, King, Lauer, Peterman, Piechowski and Wedde. Supvs. Kalata, Kerschner and Wedde withdrew their names. Supervisors were instructed to vote for 4 and initial their ballots. The vote resulted in Supv. Bonfiglio, 5; Supv. Eckstein, 4; Supv. Kapp, 5; Supv. King, 6; Supv. Lauer, 7; Supv. Peterman, 6; and Supv. Piechowski, 5. Due to a three-way tie between Bonfiglio, Kapp and Piechowski, a second ballot was cast for those three nominees. This showed Bonfiglio with 2, Kapp with 5 and Piechowski with 4. Thus, Supvs. Kapp, King, Lauer and Peterman were elected to the Planning and Zoning Committee.

NEW BUSINESS

REPORTS/PRESENTATIONS

County Administrator’s Monthly Report: Administrator Robert J. Sivick congratulated all supervisors on being elected to the County Board. He invited them to attend the monthly directors meeting on May 1, 2018, to meet and discuss matters with department directors.

DISCUSSION/POSSIBLE MOTION ACTION ITEM

November County Board Meeting Date
Moved by Supv. Wedde, seconded by Supv. Bonfiglio to change the date of the November County Board meeting from November 13 to November 6, 2018. The motion was carried by voice vote.

The annual meeting of the County Board is typically held on the first Tuesday after the second Monday of November. In 2018, this date would be November 13. The county budget is approved at this meeting however, and apportionment information is due to the State on November 15 – two days after the meeting. In order to accommodate any last-minute budget/apportionment changes, the board meeting will be held a week earlier than usual this year.

RESOLUTION NO. 20-04-18
APPROVING SALE OF PROPERTY TO D & K LAND DEVELOPMENT LTD FOR EXPANSION OF STONERIDGE, WAUTOMA

WHEREAS, the County Administrator has been working with Duane Detjens to possibly sell a portion of land owned by the County to Mr. Detjens for the purposes of expanding his Stoneridge Wautoma facility; and

WHEREAS, the County Board of Supervisors did at a prior meeting approve the concept of selling such land and authorized the Administrator to proceed with obtaining an appraisal of said land; and

WHEREAS, the Administrator has received an appraisal from David Bechard, Progressive Appraisals, LLC, a certified appraiser, which was shared with the Executive Committee; and
WHEREAS, the Executive Committee and the Administrator are recommending that the County sell an approximate 2.28 acre parcel of land located in the City of Wautoma to Duane Detjens, D & K Land Development Ltd for the purposes of expanding the Stoneridge Wautoma facility for the appraised price of $10,500.00 (Ten Thousand Five Hundred Dollars) plus the $350.00 (Three Hundred Fifty Dollars) appraisal fee for the total of $10,850.00 (Ten Thousand Eight Hundred Fifty Dollars).

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby direct the Waushara County Clerk, as the overseer of county property to sell said 2.28 acre parcel of land in the City of Wautoma to Duane Detjens for this project for the amount of $10,850.00 (Ten Thousand Eight Hundred Fifty Dollars).

IT IS FURTHER directed the Corporation Counsel, County Surveyor and Administrator assist the County Clerk with said transaction to ensure all requirements are met.


This action directs the County to sell an approximate 2.28 acre parcel of land located in the City of Wautoma to Duane Detjens, D & K Land Development Ltd for $10,850. Supv. King disclosed that he is employed by StoneRidge. Zouski confirmed that since the sale has no personal benefit to King and he has no ownership in the company, he was still able to vote on the matter.

RESOLUTION NO. 21-04-18
DESIGNATION OF DEPOSITORIES

WHEREAS, Chapter 34 of the Wisconsin Statutes provides for the County Board of a county to designate public depositories for all the public monies in the hands of the County Treasurer; and

WHEREAS, designations made in Resolution No. 07-04-16 were through April 30, 2018;

NOW, THEREFORE, BE IT RESOLVED, that the Waushara County Board of Supervisors hereby designate the following depositories for Waushara County through April 30, 2020:

BMO Harris Bank, Wautoma Office; Huntington Bank, Wautoma Office; Fortifi Bank f/k/a 1st National Bank, Berlin Office; US Bank, Wautoma Office; Old National Bank, Wautoma Office; Farmers State Bank of Waupaca, Wild Rose Office; Hometown Bank, Wautoma Office; National Exchange Bank and Trust, Coloma Office and Hancock Office; The Portage County Bank, Plainfield Office; State Farm Bank, Wautoma Office; Farmers & Merchants Bank, Berlin Office; Community First Credit Union, Oshkosh Office; and the Wisconsin Local Government Pooled Investment Fund; all of Wisconsin.
Investments with depositories outside the local area will be considered if monies are available and it is beneficial to Waushara County.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. Eckstein. Supv. Timm indicated that 1st National Bank in Berlin has changed names to Fortifi Bank. Supv. Kapp moved to amend the resolution to include the name change. Timm seconded the amendment, which was carried by voice vote. The motion to approve the resolution with said amendment carried by voice vote.

The resolution provides a list of depositories that the County Treasurer is authorized to use through April 30, 2020.

RESOLUTION NO. 22-04-18
A RESOLUTION CONFIRMING THE APPOINTMENT OF NORMAN F. DUESTERHOEFT AS EMERGENCY MANAGEMENT DIRECTOR

WHEREAS, the Waushara County Board previously authorized the creation of a full-time Emergency Management Director under the supervision of the Administration Department; and

WHEREAS, the Administrator formed an interview committee, advertised for applications and conducted such interviews; and

WHEREAS, the Administrator has appointed Norman F. Duesterhoeft as such Emergency Management Director; and

WHEREAS, Norman F. Duesterhoeft has indicated a willingness to accept such appointment.

NOW, THEREFORE, pursuant to Sec. 323.14, Wis. Stats., the Waushara County Board hereby confirms the appointment of Norman F. Duesterhoeft as Emergency Management Director for Waushara County under the supervision of the Administration Department effective immediately.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the appropriate State and Local Municipal Authorities for their information.


The Administrator has appointed Norman F. Duesterhoeft as the Emergency Management Director. This resolution confirms the appointment pursuant to Sec. 323.14, Wis. Stats.
RESOLUTION NO. 23-04-18
RESOLUTION ACKNOWLEDGING THE COMMENDABLE SERVICE OF
BERNADETTE KRENTZ AS WAUSHARA COUNTY SUPERVISOR

WHEREAS, Bernadette Krentz was appointed in June 2004 to Waushara County Supervisory District 1 as a representative for the Town of Aurora and City of Berlin, and most recently has represented the Towns of Aurora and Warren, Village of Lohrville and City of Berlin Ward VII as District 1 Supervisor; and

WHEREAS, Ms. Krentz has served as chair or vice chair of various committees, including the Transportation Coordinating Committee, Land/Water & Education Committee, Human Services Board, and Commission on Aging; and

WHEREAS, Ms. Krentz did serve on numerous other boards and committees such as the Poy Sippi Library Board, Lake Management Districts, CAP Services Board, Aging & Disability Resource Center Governing Board, and others.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors as follows:

1. Ms. Krentz is hereby commended for the commitment and dedication she has provided in her years as a Waushara County Supervisor.
2. The Waushara County Board does hereby commend Ms. Krentz for her dedicated, faithful and diligent service to this County. Every good wish goes to her for a happy and healthful future.


Bernadette Krentz has served on the County Board as District 1 Supervisor for nearly 14 years. The resolution acknowledges Krentz for her dedicated service and commitment to the residents of Waushara County.

RESOLUTION NO. 24-04-18
RESOLUTION ACKNOWLEDGING THE COMMENDABLE SERVICE OF
ROBERT WEDELL AS WAUSHARA COUNTY SUPERVISOR

WHEREAS, Robert Wedell was elected in 2012 to Waushara County Supervisory District 9 as a representative for the Town of Deerfield, Town of Richford Ward II and Town of Wautoma Wards I & II, and previously served from 1992-2006 as the Waushara County Supervisory District 14 representative for the Towns of Dakota and Richford; and

WHEREAS, Mr. Wedell did serve on numerous boards and committees, including the Hancock Library Board, Planning and Zoning Committee, Public Safety Committee, Transportation Coordinating Committee, and others.
NOW, THEREFORE, BE IT RESOLVED that Mr. Wedell is recognized for his 20 years of service and contributions to the residents of Waushara County as a Waushara County Board Supervisor. We wish you good luck in your future, and thank you!

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. King, seconded by Supv. Peterman. Motion carried by voice vote.

Robert Wedell previously served for 14 consecutive years on the Board, and was elected again in 2012 as County Board Supervisor for District 9. The resolution thanks him for his 20 years of service and wishes him well in his future.

RESOLUTION NO. 25-04-18
NATIONAL COUNTY GOVERNMENT MONTH – APRIL 2018
“SERVING THE UNDERSERVED”

WHEREAS, the nation’s 3,069 county governments serving more than 300 million Americans provide vital services creating and maintaining healthy, safe, and vibrant communities; and

WHEREAS, county governments provide services including but not limited to law enforcement, emergency services, criminal and civil justice systems, services to children, families, and the disadvantaged, and economic and community development; and

WHEREAS, the County of Waushara takes seriously its responsibility to provide the above listed services and pride in the efficient and effective way it does so.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors do hereby proclaim April, 2018 as County Government Month with the theme “Serving the Underserved” and encourage all Waushara County officials, employees, and residents to reflect on the services provided by our County Government making Waushara County a better place to live.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. King, seconded by Supv. Lauer. Motion carried by voice vote.

The resolution proclaims the month of April 2018 as County Government Month and encourages all Waushara County officials, employees and residents to reflect upon the services provided by Waushara County Government.

PROCLAMATIONS

Recognizing April 8-14, 2018, as National Public Safety Telecommunications Week
Motion to approve by Supv. Eckstein, seconded by Supv. Wedde. Motion carried by voice vote.
Recognizing April 9-13, 2018, as Tornado and Severe Weather Awareness Week
Motion to approve by Supv. Lauer, seconded by Supv. King. Motion carried by voice vote.

Recognizing May 6-12, 2018, as National Correctional Officers’ Week
Motion to approve by Supv. Peterman, seconded by Supv. Bonfiglio. Motion carried by voice vote.

Recognizing May 13-19, 2018, as National Police Week and May 15, 2018, as Peace Officers’ Memorial Day
Motion to approve by Supv. Kapp, seconded by Supv. Piechowski. Motion carried by voice vote.

RECESS/RECONVENE

At 10:16 a.m., Chair Kalata called for a recess, to allow herself and Administrator Sivick time to work on appointments to standing committees of the County Board. The meeting reconvened at 10:26 a.m., with all supervisors present.

ADMINISTRATOR’S APPOINTMENTS TO COMMITTEES

Administrator Sivick made the following appointments to the various committees, commissions and boards as listed:

Administrative Review Board: Eckstein, Peterman, Wedde
Aging and Disability Resource Center: Lauer, Wedde
Board of Adjustment: Timm
Buildings and Grounds Committee: Peterman, Piechowski, Kerschner
CAP Services: King, Wedde
Commission on Aging: Eckstein, Piechowski
Economic Development Corporation: Bonfiglio, Kapp
Human Services Board: King, Lauer, Wedde
Land Information Council: Kapp, Lauer, Piechowski
Land Use Committee: Kapp
Library Services Committee: Kalata, Peterman, Timm
Local Library Boards: Kerschner (Coloma), Peterman (Hancock), Timm (Leon-Saxeville), Eckstein (Patterson Memorial), Kalata (Plainfield), Piechowski (Poy Sippi), Kapp (Redgranite), and King (Wautoma)
Personnel Committee: Eckstein, Kalata, Kerschner
Public Safety Committee: Eckstein, Kalata, Kerschner, Lauer, Piechowski
Public Works Board: Bonfiglio (alternate)
Regional Planning Committee: Kalata, Timm
T.I.F. District Representative: King
Transportation Coordinating Committee: Bonfiglio, Wedde
Veterans Service Committee: Bonfiglio, Kapp, Lauer
Winnefox Library System Board of Trustees: Peterman
Motion to approve appointments by Supv. Kapp, seconded by Supv. Eckstein; motion carried by voice vote.

CHAIR'S APPOINTMENTS TO COMMITTEES

Chair Kalata made the following appointments to the various committees, commissions and boards as listed:

**Board of Health**: Eckstein, King, Wedde  
**Ethics Board**: Kalata, Kerschner  
**Executive Committee**: Kalata, Kerschner, Wedde  
**LEPC**: Kalata

Motion to approve appointments by Supv. Eckstein, seconded by Supv. Wedde; motion carried by voice vote.

OTHER APPOINTMENTS

*Transportation Coordinating Committee*

**Dee Borland**, Wautoma (*Term: May 2018-May 31, 2021*)
**William Broten**, Wautoma (*Term: May 2018-May 31, 2021*)
**Debbie Paavola**, Wautoma (*Term: May 2018-May 31, 2021*)

Motion to approve by Supv. Wedde, seconded by Supv. Eckstein; motion carried by voice vote.

*Board of Adjustment*

**Kevin Fitzgerald**, Wautoma (*Term: April 2018-April 2021*)
**Michael McLay**, Coloma (*Term: April 2018-April 2021*)

Motion to approve by Supv. Wedde, seconded by Supv. Timm; motion carried by voice vote.

*Planning and Zoning Committee*

**Carl G. Grisar**, Wautoma (*Term: April 2018-April 2021*)

Motion to approve by Supv. Lauer, seconded by Supv. Peterman; motion carried by voice vote.

*Local Emergency Planning Committee (LEPC)*

**Norman Duesterhoeft** (*Term: April 17, 2018-ongoing*)
**Todd Wahler** (*Term: April 17, 2018-ongoing*)

Motion to approve by Supv. Kerschner, seconded by Supv. Kapp; motion carried by voice vote.
FUTURE AGENDA ITEMS/ANNOUNCEMENTS

Clerk Kapp asked Board members to complete an anonymous Wisconsin Counties Association survey and return it to her. Information on an upcoming County Officials Workshop was included in welcome packets from the Wisconsin Counties Association.

ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 10:43 a.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its organizational meeting held April 17, 2018.

/s/ Megan Kapp, Waushara County Clerk
The meeting was called to order at 7:00 p.m. by Chairperson Donna R. Kalata. County Clerk Megan Kapp conducted roll call. All were present: Supvs. Bonfiglio, Eckstein, Kalata, Kapp, Kerschner, King, Lauer, Peterman, Piechowski, Timm and Wedde. A silent prayer was held, followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Supv. Kapp made a motion to approve the agenda as presented, seconded by Supv. King; motion carried.

APPROVAL OF MINUTES

Supv. Wedde moved to approve the minutes of the April 17, 2018, County Board organizational meeting; seconded by Supv. Eckstein. Motion carried.

PUBLIC COMMENTS – None

NEW BUSINESS

REPORTS/PRESENTATIONS

County Administrator’s Monthly Report: Administrator Robert J. Sivick reported on continued difficulties in recruitment efforts. He updated the Board on several areas of business including the UW-Extension reorganization, the closing of Lincoln Hills and Copper Lake juvenile facilities, the Procurement Code and public outreach happenings.

Department of Aging Annual Report: Director Debbie Paavola reported on 2017 department activities. Paavola discussed the decline in participation at the senior dining centers and noted the department will continue to assess the situation. Karen Wenninger, project manager for the Memory Café, provided details on the program for individuals with dementia or Alzheimer’s, which was implemented in 2017.

Public Health Department Annual Report: Director/Public Health Officer Patti Wohlfeil provided a written annual report summary in addition to her presentation to the Board. She shared 2017 statistics regarding departmental programs and highlighted priority areas and initiatives for the upcoming years. Programs administered by the department include fluoride supplements, bike helmet safety, food and retail licensing, car seats, foot care, and many others.

Life-Saving Awards: Sheriff Jeff Nett presented awards to Citizen Jim Wendtland and Deputy Wally Zuehlke for their life-saving actions during an incident on March 1, 2018, where a subject fell through the ice.
DISCUSSION/POSSIBLE MOTION ACTION ITEMS

Increasing Buildings and Grounds Committee from Three to Five Members
Moved by Supv. Eckstein, seconded by Supv. Kerschner to increase the Buildings and Grounds Committee from three to five members, and to appoint Supvs. Kalata and Timm to the committee. The motion was carried by voice vote with Supv. Timm abstaining.

Given the increased workload, potential for conflict, and substantial fiscal impact, Administrator Sivick has recommended the increase in anticipation of the upcoming space study.

RESOLUTION NO. 26-05-18
RESOLUTION AUTHORIZING FUND BALANCE RESTRICTIONS, COMMITMENTS, ASSIGNS, AND REAPPROPRIATION OF SPECIFIED FUNDS FROM 2017 TO 2018

WHEREAS, Waushara County has previously established fund balances of various programs and activities for carryover and reappropriation to subsequent budget years. Some of the fund balances are restricted by outside authority, while some have been set up by previous County Board budgets or subsequent action; and

WHEREAS, the County Board has previously adopted Resolution No.08-02-12 Implementing Fund Balance Policy in Accordance With GASB Statement No. 54 on 2-21-2012; and

WHEREAS, the Finance Supervisor has compiled a pre-audit list identifying those activities, programs, projects, and funds that should be carried forward and reappropriated in the 2018 budget; and

WHEREAS, the appropriate oversight committees and the Executive Committee have reviewed the requests and recommend that the restrictions, commitments, assigns and reappropriation requests be approved; and

WHEREAS, Wisconsin statutes and county board rules require that the county board take official action to authorize the commitments, assigns and reappropriation of funds; and

WHEREAS, sound financial practice requires that such carryovers be recorded in the official records of the County; and

WHEREAS, any additional items or adjustments that may be required at the completion of the County's external audit will be brought to the County Board in a separate resolution at the conclusion of the field work of the external audit.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that the following funds and their designations are authorized to be carried over from the official records of the County for the year ended December 31, 2017, to the official records of the

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County Board Minutes
May 15, 2018
Page 3

County for the year ending December 31, 2018; that the funds be reappropriated and expended as may be required; and that the 2018 annual budget is amended and the appropriate line items in the General Fund may be increased as necessary:

RESTRICTED FUND BALANCE

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TOTAL: $ 338,795.13

COMMITTED FUND BALANCE

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COMMITTED FUND BALANCE (Continued)

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UNASSIGNED FUND BALANCE

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<td>100-00-00000-34301-000000</td>
<td>Unreserved/Undesignated Fd Bal</td>
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BE IT FURTHER RESOLVED that remaining funds in the County's Special Revenue Funds and Debt Service Fund be carried forward for their intended purpose as previously approved by the County Board.

BE IT FURTHER RESOLVED that the Finance Supervisor is directed to record such information in the official records of the County for the year ended December 31, 2017, and for the year ending December 31, 2018, as may be required.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. Eckstein. Motion carried by voice vote.

The resolution provides details on the funds carried over from the 2017 to 2018 budget. Some of this money is available for any purpose, and some must be kept in reserve for emergencies. Various other funds are earmarked for specific purposes, programs or projects.

ORDINANCE NO. 625
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE ZONE CHANGE – TWO OAKS NORTH, INC. – TOWN OF MARION

WHEREAS, on March 20, 2018, Two Oaks North Inc. did file an application with the Waushara County Zoning office for a zoning amendment in Section 17, in the Town of Marion; and

WHEREAS, said application involves an approximate 0.34 acres of land lying immediately south of lots 57, 58, 59, 60, & 61 in the Two Oaks North Plat, Section 17, T18N, R11E, Town of Marion, Hills Lake, Cree Ave.; and
WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on April 19, 2018; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The development must be in substantial compliance with the site plan and testimony provided at the public hearing.
2. All required setbacks must be complied with and all other codes must be adhered to.
3. All permits must be obtained including land use, building, and proper connection made to municipal sewer.
4. Standard erosion control and stormwater management plans shall be submitted for each lot prior to construction.
5. Each individual parcel must be legally transferred to each adjoining landowner and cannot be individually sold.
6. Deed restrictions must be included, if applicable.
7. All driveways shall meet all required codes, including fire and access code requirements to provide for access by emergency vehicles. In addition, the driveway shall provide good visibility and a turnaround area to prevent backing onto the road.
8. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.
9. The application is now forwarded to the Waushara County Board of Supervisors and the Town Board of Marion for their consideration. The Town Board is responsible for determining whether this application, if approved, is in compliance with the Towns’ approved Land Use Plan.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:
1. That the Waushara County Zoning maps are amended by changing the zoning district of the described property from O-P (Park & Recreation) to RS-10 (Single Family Residential).
2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

Submitted by Supv. Kapp, Planning and Zoning Committee chair. Motion to approve by Supv. Kapp, seconded by Supv. Lauer. Motion carried by voice vote.

The ordinance rezones approximately 0.34 acres of land from Park and Recreation (O-P) to Single Family Residential (RS-10) zoning, in order to increase the square footage of five existing residential lots.
ORDINANCE NO. 626
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE
AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE
ZONE CHANGE – CHARLES SIEWERT – TOWN OF MARION

WHEREAS, on December 20, 2017, Charles Siewert did file an application with the
Waushara County Zoning office for a zoning amendment in Section 17, in the Town of Marion; and

WHEREAS, said application involves the northerly approximate 8.45 acre portion to be
zoned RS-20 (Residential Single Family), lying approximately 735’ north and east of Cree
Avenue, and the remaining southerly 7.12 acres to be zoned A-R (Agricultural Residential),
except lot 1 of CSM #3982, the entire area being approximately 15.27 acres being part of
government lot 8 including part of the land vacated in Hills Lake Subdivision, Lots 1, 2, 3, & 4 of
CSM #6485, Section 8, T18N, R1E, Town of Marion, Cree Avenue; and

WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a
regular meeting held at the Waushara County Courthouse on April 19, 2018; and

WHEREAS, the said Planning Committee did approve said request with the following
conditions:

1. The development must be in substantial compliance with the site plan and testimony
provided at the public hearing.
2. All required setbacks must be complied with and all other codes must be adhered to.
3. All permits must be obtained including land use, building, and proper connection
made to municipal sewer.
4. Deed restrictions must be included, if applicable.
5. Utility easements must be shown upon the Preliminary and Final Plat.
6. No Land Use and/or Building Permit shall be issued until such time that the Zone
Change is approved by the Town Board of Marion and the Final Plat is approved and
recorded.
7. Prior to Final Plat, the applicant shall have a wetland delineation performed to clearly
illustrate limits of the wetlands upon lots 5 & 6 and findings submitted to County
Zoning Office.
8. Individual Stormwater and Erosion Control Plans shall be submitted for Lots 5 and 6
through Land Conservation for any land disturbance, including installation of
driveways and/or construction of a dwelling.
9. Driveways shall be installed upon lots 5 & 6 prior to the issuance of a Land Use Permit and Building Permit including issuance of Wetland Disturbance Permit through the DNR, if required.

10. Standard erosion control and stormwater management plans shall be submitted for each lot prior to construction.

11. All driveways shall meet all required codes, including fire and access code requirements to provide for access by emergency vehicles. In addition, the driveway shall provide good visibility and a turnaround area to prevent backing onto the road.

12. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.

13. A Preliminary Plat of Subdivision must be submitted and recorded in accordance with County and State requirements within 6 months of the date of final approval of the rezoning.

14. All roads intended to be deeded to the public shall be constructed to both Town and County standards and shall be formally accepted by the Town of Marion.

15. The application is now forwarded to the Waushara County Board of Supervisors and the Town Board of Marion for their consideration. The Town Board is responsible for determining whether this application, if approved, is in compliance with the Town’s approved Land Use Plan.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. That the Waushara County Zoning maps are amended by changing the zoning district of the described property from A-G (General Agriculture) to RS-20 (Single Family Residential) & A-R (Agriculture Residential).

2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

Submitted by Supv. Kapp, Planning and Zoning Committee chair. Motion to approve by Supv. King, seconded by Supv. Peterman. Motion carried by voice vote.

The ordinance allows that an approximate 15.27 acre parcel of land be rezoned from General Agriculture (A-G) to Single Family Residential (RS-20) and Agricultural Residential (A-R), resulting in the formation of six RS-20 lots, with one out lot, and seven A-R lots.

ORDINANCE NO. 627
AN ORDINANCE AMENDING WAUSHARA COUNTY CODE
CHAPTER 2, ARTICLE VII, CODE OF ETHICS

WHEREAS, the Waushara County Board of Supervisors previously adopted Ordinance Nos. 460, 488, 496 and 611 creating and amending the Code of Ethics; and
WHEREAS, the Waushara County Board of Supervisors has adopted a procurement policy effective June 1, 2018, that modifies some of the provisions previously adopted in this Ethics Code.

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby ordain to modify Chapter 2, Article VII, Code of Ethics of the Waushara County Code as follows:

ARTICLE VII. - CODE OF ETHICS

Sec. 2-331. - Declaration of policy.

The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the best interests of the people, the community and the government and in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a code of ethics for all county officials and employees, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions of the county. The purpose of this code is to establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interests of the county and by directing disclosures by such officials and employees of private financial or other interests in matters affecting the county. Nothing contained in this code is intended to deny to any individual the rights granted by the United States Constitution, the state Constitution, the laws of the state, or the rights stated by labor agreements negotiated with certified employee bargaining representatives, or the rights accorded individuals by virtue of resolutions or ordinances of the county board or by any other provision of law. The provisions and purpose of this code and such rules and regulations as may be established are hereby declared to be in the best interest of the county.

(Ord. No. 460, 9-12-2006)

Sec. 2-332. - Notice.

County officials and employees, shall be made aware of this code at the time of election, employment or appointment. The county clerk shall distribute a copy of this code to each county board supervisor at the first meeting of the county board following the spring biennial election. The administrator’s office shall distribute a copy of this code to each employee at the beginning of employment. Training will be held on this code for all county officials and employees.

(Ord. No. 460, 9-12-2006; Ord. No. 611, 4-18-2017)

Sec. 2-333. - Definitions.
The following words, terms and phrases, when used in this code, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Advisory opinion means an interpretation requested by a public official or employee and issued by the ethics board regarding the propriety of any matter to which the public official or employee is or may become a party.

Anything of value means any money or property, favor, gift, service, payment, advance, forbearance, loan, or promise of future employment, including without restriction by enumeration, tickets, passes, lodging, travel, recreational expense, and admission offered and provided by persons doing business, or interested in doing business, with the county that is valued at more than One Hundred Dollars ($100.00). Anything of value does not include such things as compensation and expenses paid by the state or county, political contributions which are reported under Wis. Stats. ch. 11, occasional meals and beverages, fees, honorariums and expenses, unsolicited advertising or promotional material such as pens, pencils, note pads, calendars, informational or educational materials of unexceptional value, plaques, other advertising give-aways, items received as part of a random process such as door prizes or raffles, hospitality of nominal value or extended for a purpose unrelated to county business, business related seminars, trade shows or other training related activities or any other thing which is not likely to influence the judgment of individuals covered by this code.

Contract means all agreements executed between the county or a sub-unit thereof and another party or parties for the provision of goods, materials, supplies, construction, or services in exchange for valuable and sufficient consideration. Any and all types of agreements regardless of what they may be labeled, for the procurement of goods, supplies, services, or construction.

Employee means all persons filling an allocated position of county employment and all members of boards, committees and commissions except members of the county ethics board and those individuals included in the definition of official. Any individual serving as a compensated or uncompensated employee or official performing services for the County or for or through any of its agencies.

Family means any individual related to a public official as spouse, parent, child, sibling, grandparent, grandchild, parent-in-law, sibling-in-law and step relations of the above, or an a legal designee of the public official for tax purposes.

Financial interest means any interest which shall yield, directly or indirectly, a monetary or other material benefit to the official or employee or to any person employing or retaining the services of the official or employee. Any interest in an entity having a contract with the County pursuant to the Procurement Policy which provides that individual in excess of annual compensation of One Thousand Dollars ($1,000.00), more than a One Percent (1%) ownership interest in that entity or holding the position of Officer, Director, Partner, or member of the Board of Directors of that entity.

Immediate family means an official’s or employee’s spouse, or family member who contributes more than half the support of the official or employee or receives that level of support from the official or employee children, parents, siblings and in-laws.
Official means all county department heads or directors, county supervisors, and all other county elected officers, except judges and district attorneys.

Person means any natural person, corporation, partnership proprietorship, firm, enterprise, franchise, association, organization, joint venture trust, or other legal entity recognized as such by the laws of the State of Wisconsin.

Personal interest means any interest arising from blood or marriage relationships or from close business or political associations, whether or not any financial interest is involved.

Privileged information means any written or oral material related to county government which has not become part of the body of public information and which is designated by statute, court decision, lawful orders, ordinances, resolution or custom as privileged.

(Ord. No. 460, 9-12-2006)

Sec. 2-334. - Responsibility of public office.

County officials and employees are agents of the public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of this state and carry out efficiently and impartially the laws of the United States, the State of Wisconsin and the county and to observe in their official acts the highest standards of morality and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their prime concern. Their conduct in both their official and private affairs should be above reproach so as to foster respect for all government.

(Ord. No. 460, 9-12-2006)

Sec. 2-335. - Dedicated service.

All officials and employees of the county should be loyal to the objectives expressed by the electorate and the programs developed to attain these objectives. Appointive officials and employees should adhere to the rules of work and performance established as the standard for their positions by the appropriate authority.

Officials and employees shall not exceed their authority or breach of law or ask others to do so, and they should work in full cooperation with other public officials and employees unless prohibited from so doing by law or by officially recognized confidentiality of their work.

(Ord. No. 460, 9-12-2006)

Sec. 2-336. - Fair and equal treatment.

(a) Use of public property. No official or employee shall request or permit the unauthorized use of county owned vehicles, equipment, materials, privileged information or property for
personal convenience or profit, unless such services or use are available to the public generally.

(b) **Obligations to citizens.** No official or employee shall grant any special consideration, treatment or advantage to any person beyond that which is available to every other person. This section does not affect the duty of county supervisors to diligently represent their constituency.

(Ord. No. 460, 9-12-2006)

Sec. 2-337. - Conflict of interest.

(a) **Financial and personal interest prohibited.** No official or employee, whether paid or unpaid, shall engage in any business or transaction or shall act in regard to financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of the official duties in the public interest contrary to the provisions of this code or would tend to impair independence of judgment or action in the performance of the official duties.

(b) **Incompatible employment.** No official or employee shall engage in or accept private employment or render service for private interest, when such employment or service is incompatible with the proper discharge of the official duties or would tend to impair independence of judgment or action in the performance of the official duties, unless otherwise permitted by law and unless disclosure is made as hereinafter provided.

(c) **Disclosure of privileged information.** No official or employee shall, without proper legal authorization, disclose privileged information concerning the property, government, or affairs of the county, nor shall use such information to advance the financial or other private interest of employee or others.

(d) **Gifts and favors.** No officials or employee shall accept anything of value, whether in the form of service, loan, thing, or promise, from any person, firm or corporation which to employee's knowledge is interested, directly or indirectly in any manner whatsoever in business dealings with the county; nor shall any such official or employee accept any gift, favor or anything of value that may tend to influence in the discharge of duties, or grant in the discharge of duties any improper favor, service or anything of value.

(e) **Contracts with the county.** No county official or employee who in the capacity as such official or employee participates in the making of a contract in which there is a private pecuniary interest, direct or indirect, or performs in regard to that contract some function direct or indirect, or performs in regard to that contract some function requiring the exercise of discretion on employee's part, shall enter into any contract with the county unless, within the confines of Wis. Stats. § 946.13:

(1) The contract is awarded through a process of public notice and competitive bidding; or

(2) The ethics board hereinafter created waives the requirement of this section after determining that it is in the best interest of the county to do so.
County Board Minutes  
May 15, 2018  
Page 12

(f) Disclosure of interest in legislation. Any member of the board of supervisors who has a financial interest or personal interest in any proposed legislation before the county board shall disclose on the records to the county board, or the ethics board hereinafter created, the nature and extent of such interest prior to or during discussion of such proposal.

(g) Campaign contributions. Campaign contributions shall be reported by all candidates for county office in strict conformity with the provisions of the Wisconsin Statutes. Any campaign contribution tendered to or accepted by a candidate subsequent to the final statutory report shall be reported to the ethics board.

(Ord. No. 460, 9-12-2006; Ord. No. 496, 5-13-2008)

Sec. 2-338. - Ethics board.

(a) There is hereby created an ethics board to consist of seven members. The membership of the ethics board shall consist of four citizens, the chair and vice-chair of the county board and the county clerk. The administrator shall provide necessary staff assistance to the board, shall serve as its secretary, but shall not vote. The corporation counsel shall furnish the board whatever legal assistance is necessary to carry out its functions. The corporation counsel may retain outside counsel to provide this assistance as necessary. In all other sections of this article where the term corporation counsel is used, it shall include any counsel retained by the corporation counsel under this section.

(b) The members of the ethics board shall be appointed by the county board chair subject to confirmation by the board of supervisors. Terms of office shall be three years.

(c) The ethics board shall elect its own chair and vice-chair.

(d) The ethics board will interpret the county code of ethics consistent with interpretations handed down by the State of Wisconsin Ethics Board.

(Ord. No. 460, 9-12-2006; Ord. No. 488, 1-8-2008; Ord. No. 611, 4-18-2017)

Sec. 2-339. - Procedures for ethics board—Handling of complaints.

(a) Complaints.

(1) All complaints shall be made in writing. The complaint shall state the specific provision(s) of the county ethics code and/or Wisconsin Statute section(s) believed to have been violated and shall include sufficient information to support the allegations.

(2) The complaint shall also include all of the following:
   a. The name, address and telephone number of the complainant;
   b. The name, address and position of the individual who is the subject named in the complaint;
   c. The facts constituting the alleged ethics violation(s) set forth clearly and in detail;
d. If complainant(s) believe that any board member has a conflict of interest or bias, it shall be stated in the complaint.

(3) Complaints which do not meet the minimum pleading requirements in subsections a. and b. above shall be dismissed without prejudice.

(4) No action may be taken on any complaint which is filed later than 12 months after a violation of the ethics code is alleged to have occurred.

(5) All written complaints shall be submitted to the County Clerk, Room 187, Waushara County Courthouse, PO Box 488, Wautoma, WI 54982. The county clerk shall forward the complaint to the chair of the ethics board and the corporation counsel. The complaint is a public document.

(b) Notice.

(1) The board shall send notice, including a copy of the complaint, to the respondent(s) and complainant within seven business days of the receipt of the complaint by the chair. The notice shall be sent via certified mail or by personal service.

(2) The notice shall inform the respondent that they may file a written statement of their position with the board within ten business days of the date the notice was sent.

(3) The board shall set a time for an initial meeting on the complaint that is within 15 business days following the ten business day time for response by the respondent. The initial meeting date shall be set prior to the notice being sent out so that the notice will include the date, time and place of the initial meeting of the board regarding the complaint.

(4) An agenda shall be filed and posted by the administrator or corporation counsel prior to the initial hearing.

(5) The corporation counsel shall send a copy of the response(s) received by the respondent(s) to the board and the complainant(s) at least five business days prior to the initial hearing.

(c) Hearings.

(1) The board shall convene within 15 business days following the ten-business-day response period for the respondent to determine if it has jurisdiction over the subject matter of the complaint and to determine if there is a basis for the complaint. The complainant shall be present. If the complainant does not personally appear, the board may dismiss the complaint without prejudice. If the board determines that there is no basis for the complaint, the board may immediately dismiss the complaint with prejudice and without hearing. In determining if there is a basis for the complaint, the board must review the complaint assuming that every allegation in the complaint is true.

(2) At the beginning of the initial hearing, corporation counsel will remind all board members of conflict of interest, bias and fair hearing issues and ask if any member wishes to recuse him/herself.
(3) If the board finds that it has jurisdiction and that there is a basis for the complaint, it may establish a scheduling order, set the matter for a fact-finding hearing. If all parties agree, the board may proceed immediately to a hearing on the complaint. If the board sets the matter for a fact-finding hearing, it may direct the parties to appear before it for a conference to consider:

a. The clarification of issues;
b. The necessity or desirability of amendments to the pleadings;
c. The possibility of obtaining admissions of fact and of documents which will avoid unnecessary proof;
d. The limitation of the number of witnesses;
e. Such other matters as may aid in the disposition of the action.

(4) The board may issue subpoenas and administer oaths. Fees associated with the issuance of subpoenas shall be paid by the person requesting the subpoenas.

(5) All hearings shall be conducted under oath or affirmation and shall be electronically recorded.

(6) The board shall not be bound by common law or statutory rules of evidence. The board shall admit all testimony having reasonable probative value, but shall exclude immaterial, irrelevant or unduly repetitious testimony. The board shall give effect to the rules of privilege recognized by law. Basic principles of relevancy, materiality and probative force shall govern the proof of all questions of fact.

(7) The burden of proof shall rest with the complainant to prove the allegations by evidence that is clear, satisfactory and convincing.

(8) Corporation counsel will direct the proceedings of the hearing.

(9) The parties may make a brief opening statement to acquaint the board with the nature of the complaint.

(10) The parties shall be allowed to question each other and present witnesses on their behalf, consistent with the subject matter before the board.

(11) The voting members of the board may direct questions to any party or witness.

(12) The factual basis of the decision shall be solely the evidence and matters officially noticed.

(13) Unless otherwise precluded by law, informal disposition of any case may be made by stipulation, agreed settlement, consent order or default.

(14) Upon completion of the board’s inquiry it shall adjourn to closed session for deliberations. Any person not a member of the board, including county board supervisors, shall be excluded from the deliberations of the ethics board. For the purposes of this section only, member of the board shall include the administrator and
corporation counsel who are charged with providing administrative and legal assistance to the board under the ethics code.

(15) Upon completion of deliberations, the board shall issue a written decision within ten business days of the conclusion of deliberations, which shall be filed with the county clerk’s office. A copy of the decision shall be sent to the complainant and respondent.

(16) If appropriate, the board shall refer the matter to the proper county authority. The proper county authority shall be as follows:

a. For matters involving allegations against a county employee (non-department head): The department head and controlling committee;

b. For matters involving allegations against a department head or full-time elected official (i.e., county clerk, treasurer, etc.): The controlling committee;

c. For matters involving allegations against a county board supervisor: The county board of supervisors.

(d) Review of board decision.

(1) Any party appearing before the board who is dissatisfied with the decision of the board may request a review of its decision.

(2) The review is initiated by filing a written request to the presiding judge of the county circuit court. The request for review must be accompanied by a copy of the decision of the board and must meet all circuit court procedures, including but not limited to, proper format and filing fee.

(3) The request for review shall be filed within 25 business days of the board’s decision. Failure to timely file the review request shall bar any review under the county ethics code.

(4) The request for review shall be served upon all parties, including the board, within 25 business days of the board’s decision. Service shall be by certified mail. Service upon the board shall be considered complete upon service of the county clerk.

(5) Payment of the filing fee and cost of review shall be the responsibility of the individual seeking review.

(Ord. No. 460, 9-12-2006; Ord. No. 488, 1-8-2008; Ord. No. 611, 4-18-2017)

Sec. 2-340. - Same—Handling of advisory opinions.

(a) Request for advisory opinion.

(1) All requests for advisory opinions shall be made in writing. The request shall state facts with sufficient specificity to provide the ethics board with an idea of the specific provision(s) of the county ethics code and/or Wisconsin Statute section(s) believed to impact the situation.
The request shall also include the name, address and telephone number of the requestor.

All written requests shall be submitted to the County Clerk, Room 187, Waushara County Courthouse, PO Box 488, Wautoma, WI 54982. The County Clerk shall forward the request to the chair of the ethics board and the corporation counsel. The request is a public document.

(b) **Notice.**

1. The board shall send notice to the requestor within seven business days of the receipt of the request by the chair. The notice shall be sent via certified mail or by personal service.

2. The board shall set a meeting to discuss the request that is within 15 business days of the receipt of the request by the chair.

3. An agenda shall be filed and posted by the administrator or corporation counsel prior to the meeting.

(c) **Meeting.**

1. The board shall convene within 15 business days of the receipt of the request by the chair to discuss the request. The requestor shall be present. If the requestor does not personally appear, the board may decline to issue an opinion on the request.

2. The board shall meet with the requestor in closed session to obtain any additional information needed to form an opinion and to discuss the circumstances in order to formulate an opinion. The requestor may be asked to leave the closed session, if determined by the board that the requestor's presence would infringe upon the discussion of the board to reach an opinion on the request. Any person not a member of the board, including county board supervisors, shall be excluded from the closed session of the ethics board. For the purposes of this section only, member of the board shall include the administrator and corporation counsel who are charged with providing administrative and legal assistance to the board under the ethics code.

3. Upon completion of deliberations, the board shall issue a written decision within ten business days of the conclusion of deliberations, which shall be filed with the county clerk’s office. A copy of the decision shall be sent to the requestor.

(d) **Weight of advisory opinion.** Any official or employee acting consistent with an advisory opinion issued by the board under this section, shall be presumed to acting within the provisions of this code.

Sec. 2-341. - Applicability of code.
When an official or employee has doubt as to the applicability of a provision of this code to a particular situation or definition of terms used in the code, he/she should apply to the ethics board for an advisory opinion and will be guided by that opinion when given. The official or employee shall have the opportunity to present his interpretation of the facts at issue and of the applicability provisions of the code before such advisory decision is made. This code shall be operative in all instances covered by its provisions except when superseded by an applicable statutory provision and statutory action is mandatory, or when the application of a statutory provision is discretionary but determined by the ethics board to be more appropriate or desirable.

(Ord. No. 460, 9-12-2006)

Sec. 2-342. - Penalty and sanctions.

Violation of any provision of this code should raise conscientious questions for the official or employee concerned as to whether voluntary resignation or other action is indicated to promote the best interests of the county. If the ethics board determines that an official or employee has violated any provision of this code, the board may, as part of its report to the county board, make any of the following recommendations:

(1) In the case of an official who is an elected county board supervisor, that the county board consider sanctioning, censuring or expelling the person;
(2) In the case of a citizen member, that the county board consider removing the person from the administrative agency;
(3) In the case of an employee, that the employee's appointing authority consider imposing discipline, up to and including discharge of the employee.

In addition to the sanctions available under subsections (1) through (3) above, any official or employee violating the provisions of this section shall be subject to a nonreimbursable forfeiture of not less than $100.00 nor more than $1,000.00.

(Ord. No. 460, 9-12-2006)

Secs. 2-343—2-365. - Reserved.

IT IS FURTHER ORDAINED that this ordinance shall be effective June 1, 2018, or upon passage and publication, whichever is later.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. King, seconded by Supv. Lauer. Motion carried by voice vote.

Updates were made to the Ethics Code to correspond with provisions of the newly adopted Procurement Code which goes into effect June 1.
APPOINTMENTS

Board of Health
Dr. Cheston E. Price, Wautoma (Term: June 1, 2018-December 31, 2020)

Motion to approve by Supv. Wedde, seconded by Supv. Eckstein; motion carried by voice vote, with Supv. Timm abstaining.

Child and Family Partners Committee
Caryn Ruetten, Wild Rose (Term: April 24, 2018-ongoing)

Motion to approve by Supv. Eckstein, seconded by Supv. Wedde; motion carried by voice vote.

Commission on Aging
Mike Davis, Wautoma (Term: June 1, 2018-May 31, 2021)
Debbie Gallant, Plainfield (Term: June 1, 2018-May 31, 2021)
Linda Forseth, Pine River (Term: June 1, 2018-May 31, 2021)
Debra Gierach, Wild Rose (Term: June 1, 2018-May 31, 2021)
Mary Suchanek, Wautoma (Term: June 1, 2018-May 31, 2021)

Motion to approve by Supv. Wedde, seconded by Supv. Peterman; motion carried by voice vote.

Economic Development Corporation
Joseph Farago, Hancock (Term: January 1, 2018-December 31, 2020)

Motion to approve by Supv. Kerschner, seconded by Supv. Kapp; motion carried by voice vote.

Ethics Board
Jim Jarvis, Wautoma (Term: immediate-March 31, 2021)
Mike Leikness, Wautoma (Term: immediate-March 31, 2021)
Kent Peterson, Wild Rose (Term: immediate-March 31, 2021)
Linda Steffen, Wild Rose (Term: immediate-March 31, 2021)

Motion to approve by Supv. Eckstein, seconded by Supv. Peterman; motion carried by voice vote.

Dan Brugman – WI Dept. of Transportation
Brian Donaldson – EMS Director
Brian Freimark – Highway Dept. Commissioner
Trace Frost – Retired Law Enforcement Officer
Timothy Goke – Wautoma Transportation/City of Waupaca Police Chief
Mary LaBlanc – AODA Prevention Coordinator
Darlene Mastricola – Administrative Assistant, Sheriff’s Dept.
Jeff Nett – Waushara County Sheriff
Highway Traffic Safety Commission (Continued)

Rick Olig – Retired Law Enforcement Officer
Michael Panosh – WI Dept. of Transportation
Mark Piechowski – County Board Rep.
Matt Strickland – WI State Patrol
Stacy Vaccaro – Patrol Lt., Sheriff’s Dept.
Jerry Weiland – Citizen Member
Paul Weiss – City of Wautoma Police Chief
Ruth Zouski – Corporation Counsel/Legal Rep.

Motion to approve by Supv. King, seconded by Supv. Bonfiglio; motion carried by voice vote.

Human Services Board

Bernadette Krentz, Berlin (Term: April 24, 2018-March 31, 2020)
Caryn Ruetten, Wild Rose (Term: April 1, 2018-March 31, 2021)

Motion to approve by Supv. Wedde, seconded by Supv. Kapp; motion carried by voice vote.

Land Information Council

Norman Duesterhoeft (Term: May 15, 2018-ongoing)

Motion to approve by Supv. Kerschner, seconded by Supv. Kapp; motion carried by voice vote.

Lake Management Districts (All Terms: May 2018-May 2020)

Supv. Mike Kapp: Pearl, Silver, Spring and White River Flowage
Supv. Patrick King: Irogami, John’s, Little Hills and Alpine
Supv. George Peterman: Fish, Marl, Hancock Pine and Upper White River
Supv. Mark Piechowski: Big Hills, Deer, Kusel-Wilson-Round and Long (Oasis)
FSA Representative Enrique Soria: Bugh’s, Mt. Morris, Pleasant and Porters

Motion to approve by Supv. Wedde, seconded by Supv. Eckstein; motion carried by voice vote.

Transportation Coordinating Committee

Eunice Stevens, Wautoma (Term: May 2018-May 2021)

Motion to approve by Supv. Wedde, seconded by Supv. Kapp; motion carried by voice vote.

PROCLAMATIONS

Designating May 2018 Older Americans Month
Motion to approve by Supv. Peterman, seconded by Supv. King; motion carried by voice vote.

Designating June 15, 2018, Elder Abuse Awareness Day
Motion to approve by Supv. King, seconded by Supv. Bonfiglio; motion carried by voice vote.

Designating May 20-26, 2018, Emergency Medical Services Week
Motion to approve by Supv. Kapp, seconded by Supv. Kerschner; motion carried by voice vote.
FUTURE AGENDA ITEMS/ANNOUNCEMENTS

Chair Kalata encouraged everyone to attend the senior dining centers.

Administrator Sivick announced that the June, July and August County Board meetings would be held at various locations throughout the County.

ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Kapp; motion carried. The meeting thus adjourned at 8:24 p.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held May 15, 2018.

/s/ Megan Kapp, Waushara County Clerk
OFFICIAL MINUTES OF THE PROCEEDINGS OF THE
WAUSHARA COUNTY BOARD OF SUPERVISORS

JUNE 19, 2018

The meeting was called to order at 7:00 p.m. by Chairperson Donna R. Kalata at the Tustin Fire Station in the Town of Bloomfield. County Clerk Megan Kapp conducted roll call. Present were: Supvs. Bonfiglio, Eckstein, Kalata, Kapp, King, Peterman, Piechowski, Timm and Wedde. Supvs. Kerschner and Lauer were absent. A silent prayer was held, followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Kapp; motion carried.

APPROVAL OF MINUTES

Supv. Kapp moved to approve the minutes of the May 15, 2018, monthly County Board meeting; seconded by Supv. Bonfiglio. Motion carried.

PUBLIC COMMENTS

Town of Poy Sippi Chairman Larry Albright informed the Board that Fortify Bank in Poy Sippi, f/k/a 1st National Bank, has closed. Albright suggested the former bank would be an ideal permanent station for EMS ambulance 5, and he encouraged the appropriate board committees to meet with the bank's board of directors.

NEW BUSINESS

REPORTS/PRESENTATIONS

*County Administrator’s Monthly Report:* Administrator Robert J. Sivick recently traveled to Washington, D.C. with Supvs. Kalata and Kapp. Sivick and several supervisors met with other counties regarding the UW-Extension budget and staffing cuts and expressed their support of the UW-Extension staff and services they provide. In other business, negotiations with the deputy sheriff's union have begun, Sivick is forming a workgroup to address the reliability of the County’s Information Technology Systems, and the new Buildings and Grounds Superintendent’s start date has been pushed back to late September or early October.

*Register of Deeds Annual Report:* Register of Deeds Heather Schwersenska reported on trends her office has seen with recordings from 2016–2018. An increase in vital records issued can be attributed to statewide issuance which began in 2017. Schwersenska also reported on recent and upcoming legislative initiatives.

*State Department of Health Recognition of Service Award:* Division of Public Health Deputy Administrator Chuck Warzecha expressed his appreciation to Supv. Dennis Wedde for his statewide leadership and contributions as a member of the Waushara County Board of Health. Warzecha presented an award to Wedde for his many years of service and commitment to Waushara County and statewide public health.
DISCUSSION/POSSIBLE MOTION ACTION ITEMS

Revisions to County Board Bylaws
Moved by Supv. Eckstein, seconded by Supv. Wedde to approve the revisions to the County Board Bylaws as presented. The motion was carried by voice vote.

Zouski made updates to the County Board Bylaws to include changes in committee structure, some cleanup relating to committees, and changing the November County Board meeting to the first Tuesday to accommodate apportionment deadlines.

Purchase of 625 Colligan Ave., Wild Rose – EMS Housing
Moved by Supv. King, seconded by Supv. Kapp to proceed with the purchase and upgrade of 625 Colligan Ave., Wild Rose. A roll call vote showed 9 ayes, 0 nays, 2 absent. Motion carried.

Waushara County has extended an offer to ThedaCare Medical Center to purchase the property, contingent on Board approval. Brian Donaldson, EMS Director, has indicated a permanent ambulance station in Wild Rose is necessary due to the volume of calls in that area. Improvements will be required to make the house into an ambulance station, including the construction of a double bay garage. Funds for the purchase of property and necessary improvements, estimated at approximately $185,000 total, will come from the uncommitted general fund.

RESOLUTION NO. 27-06-18
A RESOLUTION CREATING THE WAUSHARA COUNTY CRIMINAL JUSTICE COORDINATING COMMITTEE

WHEREAS, protecting the personal safety and property of the citizens of Waushara County is one of the highest priorities of county government; and

WHEREAS, the Waushara County Board of Supervisors is committed to building and maintaining a strong adult and juvenile criminal justice system that employs scarce state and local resources in an efficient manner to most effectively ensure public safety; and

WHEREAS, multiple state, county and local government agencies as well as community groups, advocacy groups, treatment providers, citizens and others play critical roles and have varying responsibilities when it comes to the criminal justice system in Waushara County; and

WHEREAS, we understand that meeting the goal of best protecting the safety of the citizens of Waushara County requires that these various entities coordinate their efforts and work together to maintain and improve our criminal justice system.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:
1. There is created the Waushara County Criminal Justice Coordinating Committee (CJCC). The CJCC is charged with assisting the Waushara County Board of Supervisors in directing, collaborating, and coordinating the services of local governmental agencies and non-governmental entities in the criminal justice system to increase efficiencies, effectiveness and public safety. In the performance of these duties, the CJCC shall conduct planning, research and evaluation activities and make recommendations to improve the criminal justice system policy, operation and outcomes.

2. The CJCC shall consist of not less than 13 members including the following people/entities: at least one County Board Supervisor, the County Administrator, the Circuit Court Judge, the District Attorney, the Sheriff, the Probation and Parole Supervisor, a Defense Attorney, at least one community member, a local municipal law enforcement officer, the Corporation Counsel, the Director of Human Services, the Victim/Witness Coordinator, the Clerk of Circuit Court and the Treatment Court Coordinator.

3. The CJCC may change membership as it evolves and the membership list shall be forwarded to the County Board at the reorganization meeting every two years, unless there are changes to any of the existing positions at a different time. The County Board Supervisor and Community Members will be appointed by the County Administrator with confirmation of the County Board at the same reorganization meeting. The Defense Attorney will be appointed by the Circuit Court Judge and the local municipal officer will be appointed by the District Attorney with confirmation of the County Board at the same reorganization meeting.

4. The CJCC may do all of the following:

   a. Develop local criminal justice policies designed to strengthen public safety, reduce recidivism and improve offender and system accountability by strengthening the criminal justice system through the promotion of evidence-based practices, risk reduction programming and implementation of effective and sound strategies for crime prevention, diversion and community-based alternatives to confinement.

   b. Collect and synthesize real-time criminal justice data and tackle system indicators, such as crime and arrest rates, conviction rates, pretrial and re-entry services, and probation, parole, prison and jail population trends, in order to proactively identify what factors are driving criminal justice costs and to determine more effective strategies to deploy criminal justice resources.

   c. Provide recommendations to the County Board regarding stable and adequate funding sources for the criminal justice system and identify programs or areas where greater cost-effectiveness could be achieved.

   d. Evaluate new and current criminal justice policies. Considerations include the impact of current law on public safety, policies or programs’ effect on crime reduction, recidivism, prison and jail populations and overall criminal justice costs.
e. Identify areas in which improved collaboration and coordination of activities and programs would increase the effectiveness and/or efficiency of services by eliminating duplication, filing service gaps and improving the quality of services provided across the criminal justice system.

f. Provide strategic planning and guidance for the management of and application of federal and state block and formula grant funds.

g. Investigate non-traditional dispositional options in criminal cases and develop, as deemed appropriate, standards and procedures for implementing such options.

h. Explore funding options to maintain the Treatment Court Program and to implement other strategies and procedures.

i. Upon request, submit a report to the County Board that provides information on the CJCC’s work.

5. All county departments are directed to aid and assist the CJCC as possible.


The resolution creates the Criminal Justice Coordinating Committee, an advisory committee tasked with reviewing all aspects of the criminal justice programs and making recommendations to lower criminal activity and recidivism in the county.

RESOLUTION NO. 28-06-18
A RESOLUTION OPPOSING A REDUCTION IN SERVICES AND FUNDING BY THE UNIVERSITY OF WISCONSIN SYSTEM

WHEREAS, the University of Wisconsin System operates a Cooperative Extension program with counties to provide educational services and programs locally; and

WHEREAS, the State of Wisconsin cut funding in its budget for the University of Wisconsin System resulting in the Cooperative Extension Program reorganizing its structure and delivery of services; and

WHEREAS, such reorganization resulted in changes to the counties’ annual contracts based upon county wishes and available funding; and

WHEREAS, each county entered into a contract based on what programs and services they felt were necessary and important in their area, prioritizing these based on funding available; and

WHEREAS, the State has been unilaterally changing the terms of the contracts based on State budget considerations and without regard to existing contractual obligations to the counties; and
WHEREAS, the counties feel with the challenges facing our youth today; the opioid crisis, increased violence in our schools, increased suicide rates among teens, bullying and cyber-bullying, this is not the time for UW Extension to balance their budget at the expense of a proven successful youth program; and

WHEREAS, for example Waushara County entered into a one year contract with the Board of Regents of the University of Wisconsin for the period of January 1 – December 31, 2018 which called for 3.67 FTE positions within the County, including but not limited to a full-time Youth and Family Extension Educator and an Agriculture Extension Educator from May-December of 2018, neither of which have been filled; and

WHEREAS, the Area Extension Director for Waushara County has advised that the State will not be funding the Youth and Family Extension Educator position as a full-time position and has not begun the process for filling the Agriculture Extension Educator due to budget cuts.

NOW THEREFORE, BE IT RESOLVED that the Counties object to a unilateral cut in the budget and level of service to be provided in conflict with the current contract for services between the Counties and the Board of Regents of the University of Wisconsin.

BE IT FURTHER RESOLVED that the Counties urge the Board of Regents of the University of Wisconsin to fulfill its obligations under the current contract.


Waushara County is taking an active stance in opposing the reduction in services and staffing by the University of Wisconsin (UW) System. The resolution urges the UW Board of Regents to fulfill its contractual obligations to Wisconsin counties.

RESOLUTION NO. 29-06-18
RESOLUTION AUTHORIZING DEPARTMENT OF AGING SERVICES TO CREATE AND FILL A PART-TIME ADMINISTRATIVE/SECRETARY SUPPORT POSITION

WHEREAS, the Administrative Assistant for the Department of Aging Services (DOAS) currently provides support services for both the Department of Aging and the tri-county Aging & Disability Resource Center (ADRC); and

WHEREAS, the ADRC and other departments in the lower level of the Courthouse operate without a receptionist where walk-in traffic is heavy; and

WHEREAS, fiscal duties of the Administrative Assistant have increased significantly with new county required fiscal processes; and

WHEREAS, billing duties and data entry responsibilities have increased, and the need to enhance website and social media efforts have become necessary; and
WHEREAS, the populations being served will continue to grow, primarily due to an aging society, and hence, programs and services will grow to meet needs; and

WHEREAS, funding to support this position will be covered primarily with DOAS and ADRC contract funds and MA reimbursement funds; and

WHEREAS, the Commission on Aging is in support and the Personnel Committee has approved creating a part-time position of less than 1,200 hours per year for additional Administrative/Secretarial Support for the Department of Aging and ADRC.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors hereby approves Waushara County’s hiring in 2018 of additional Administrative/Secretarial Support for the Department of Aging and ADRC.

IT IS FURTHER RESOLVED that no new county levy is required to create this position.


This action creates a part-time support position of not more than 1,200 hours for additional administrative/secretarial support for the Department of Aging Services. No new county levy will be required to fund the position.

RESOLUTION NO. 30-06-18
RESOLUTION AUTHORIZING DEPARTMENT OF AGING TO CREATE AND FILL A PART-TIME LTE PROGRAMS ASSISTANT POSITION

WHEREAS, the Department of Aging is committed to seeking special project funds and implementing new programs to help meet the needs of a growing older adult population; and

WHEREAS, grant requirements for special projects often require more effort to start up rather than maintain long-term, and current staff time is limited; and

WHEREAS, a special effort to enhance activity programming at dining centers is needed to help increase participation and offset social isolation for countywide elders; and

WHEREAS, funding for a new intergenerational program was received in 2018 to help provide meaningful volunteer opportunities for retirees and to assist with chore service needs for older adults; and

WHEREAS, fundraising assistance is needed to help maintain popular programs such as the Memory Café, Aging Mastery Program, and other healthy aging and special event programs; and
WHEREAS, funding to support this part-time LTE position will be covered with grant or special project funds and with funds from the department’s Health Programs committed account; and

WHEREAS, the Commission on Aging is in support and the Personnel Committee has approved creating a part-time LTE Programs Assistant position of less than 1,200 hours per year for the Department of Aging; and

WHEREAS, weekly hours scheduled for this position may vary according to program needs.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors hereby approves Waushara County’s hiring in 2018 of a part-time LTE Programs Assistant position of less than 1,200 hours per year for the Department of Aging; and

IT IS FURTHER RESOLVED that no new county levy is required to create this position and that this position will sunset when grant, special project, or Health Programs committed account funds are no longer available.

IT IS FURTHER RESOLVED that the balance of unanticipated revenue generated in 2017 and 2018 through the department’s indirect expense MA claiming process will be transferred from the department’s unrestricted fund balance to the Health Programs committed fund to help support this position.


The resolution creates a part-time LTE Programs Assistant position for the Department of Aging Services. The position will be funded with grant, special project, or health programs committed funds, and will sunset when these funds are no longer available.

RESOLUTION NO. 31-06-18
REGARDING HUMAN SERVICES NURSE HOME VISITOR POSITION

WHEREAS, Waushara County does not currently run a home visiting, early childhood prevention program, as other, similar sized counties have; and

WHEREAS, evidence-based, home visiting programs, such as Healthy Families America, demonstrate reductions in child maltreatment, improved parent/child relationships, increased school readiness, promotion of physical health and child development, family self-sufficiency, reduction in behavioral and intellectual problems at age 6, and decreases in child injuries and emergency room visits; and
WHEREAS, the Wisconsin Department of Children and Family Services estimates a 13% annual rate of return on investment for these types of prevention programs; and

WHEREAS, a nurse home visitor increases program credibility among participating families, referral sources (including medical providers, WIC, etc.) and the community; and

WHEREAS, grants will be sought after and Medicaid Assistance billing will be utilized whenever possible to generate revenue to support program sustainability; and

WHEREAS, Waushara County staff have worked tirelessly to increase revenues and decrease expenses, creating a Human Services fund balance which is able to sustain the program for many years while Waushara County is realizing the savings of such program; and

WHEREAS, Waushara County Human Services is not seeking additional county levy dollars and instead will maintain the Nurse Home Visitor position by other means as outlined above.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. Waushara County Human Services be allowed to hire a full time employee as a Nurse Home Visitor; and

2. This full time Nurse will be placed on the Waushara County pay scale and receive all the benefits afforded to other full time Waushara County employees.

Submitted by Supv. Wedde, Department of Human Services Board chair. Motion to approve by Supv. Wedde, seconded by Supv. Peterman. A roll call vote showed 9 ayes, 0 nays, 2 absent. Motion carried.

Department of Human Services Director Dawn Buchholz shared a video and provided a handout highlighting the importance of early childhood prevention programs. The resolution authorizes the creation of a Nurse Home Visitor position which will be funded by grants and Medicaid Assistance billing.

RESOLUTION NO. 32-06-18
REQUESTING THE STATE OF WISCONSIN FULLY FUND TREATMENT COURTS

WHEREAS, in a joint effort, counties and the State of Wisconsin have made a commitment to providing treatment and high accountability to drug and OWI offenders through the establishment of treatment courts; and

WHEREAS, the Opioid epidemic has reached staggering levels throughout the State of Wisconsin, forcing government to respond in a manner which is most likely to have long term, positive results; and
WHEREAS, treatment courts have received national attention as an effective treatment strategy for criminal offenders with substance abuse diagnoses; and

WHEREAS, counties and other State agencies already contribute to supporting treatment courts with a 25% match and countless, uncompensated hours from the Circuit Court Judge, Clerk of Courts, District Attorney, Human Services, Sheriff’s Department, Public Defenders, and Probation and Parole.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. Wisconsin find and maintain funding for all counties who are setting up, running, and maintaining treatment courts according to nationally recognized standards.

2. Wisconsin ensure that treatment courts are fully funded, through State administered grants, federal funding, or State tax dollars, at no expense to counties other than their 25% match.

3. “Fully funded” includes adequate money for all drug/alcohol tests, treatment, and assessments as needed for individual participants. It also includes paying for all staff costs, including benefits, all required training for treatment court panel members, operating expenses (including supplies and postage), and incentives and educational materials for participants.

4. Wisconsin carefully consider counties’ requests for expansion of treatment court programs for other special populations, such as Family Treatment court programs and treatment court programs for Veterans, and fully fund them.

5. Clear, consistent, succinct rules and regulations for treatment court program administration are established, written, published, and distributed. Counties receive adequate support in successfully running treatment court programs.

NOW, THEREFORE, BE IT ALSO RESOLVED, that the County Clerk shall forward a copy of this Resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, and Waushara County’s Legislative Representatives with the request that they assist in this endeavor.

Submitted by Supv. Wedde, Department of Human Services Board chair. Motion to approve by Supv. Piechowski, seconded by Supv. Kapp. Motion carried by voice vote.

The resolution requests the State of Wisconsin find and maintain funding to ensure that treatment courts are fully funded, at no expense to counties other than their current 25% match.
RESOLUTION NO. 33-06-18
A RESOLUTION IN SUPPORT OF THE CAREGIVER ADVISE, RECORD, ENABLE (CARE) ACT, A TAX CREDIT FOR FAMILY CAREGIVERS & EXPANDING DEMENTIA CARE SPECIALIST SERVICES

WHEREAS, in Wisconsin nearly 600,000 people are providing care to a loved one at home; and

WHEREAS, the population continues to age and as such the number of people who will need assistance to stay in their home and community either due to dementia impacts and/or physical limitations will continue to increase; and

WHEREAS, family caregivers are an integral part in maintaining people in their homes and community by providing help with bathing, dressing, feeding, medication management, transportation, communicating with physicians, providing medical histories, ensuring follow-up care and much more; and

WHEREAS, the services that family caregivers provide reduce health care and long-term care systems costs benefiting the community as a whole; and

WHEREAS, family caregivers need support and assistance to be able to meet their own needs while continuing to provide these necessary and cost-effective services.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors finds that it is important to support the current family caregivers and the future caregivers and therefore does support Wisconsin legislator’s passage of the Caregiver Advise, Record, Enable (CARE) Act, thereby joining 39 other states that have already done so.

IT IS FURTHER RESOLVED that the Waushara County Board supports passing of legislation to provide family caregivers with a state income tax credit for family members who spend and utilize personal resources, and to expand the dementia care specialist services statewide in order that all individuals with dementia and their caregivers have access to Dementia Care Specialist services no matter where they live.

IT IS FURTHER RESOLVED that a copy of this resolution be forwarded by the County Clerk to the WCA for consideration as well as the State Representatives for Waushara County.

Submitted by Warren Brewer, Commission on Aging chair. Motion to approve by Supv. Wedde, seconded by Supv. Eckstein. Motion carried by voice vote.

The Waushara County Board of Supervisors voices its support of the passage of the CARE act. The resolution also expresses support for legislation to expand dementia services and to provide a tax credit for family caregivers.
ORDINANCE NO. 628
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE
AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE
ZONE CHANGE – THE ELLICKSON AGENCY INC. – TOWN OF DEERFIELD

WHEREAS, on April 10, 2018, The Ellickson Agency Inc. did file an application with the Waushara County Zoning office for a zoning amendment in Section 29, in the Town of Deerfield; and

WHEREAS, said application involves an approximate 40 acre parcel being the SE 1/4 of NE 1/4 of Section 29, T19N, R09E, Town of Deerfield, Brown Deer Drive and 9th Ave; and

WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on May 17, 2018; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The development must be in substantial compliance with the site plan and testimony provided at the public hearing.
2. All required setbacks must be complied with and all other codes must be adhered to.
3. All permits must be obtained including land use, building, and proper sanitary.
4. Within 30 days of approval of the zone change from the Town Board, the applicant shall prepare and submit a certified survey map. Said CSM shall include a signature page which contains at a minimum an owner’s certificate with notarized signature, signature of a representative of the township, and signature of a representative of the agency.
5. Soil evaluation must indicate conditions are suitable for a Private Onsite Wastewater Treatment System (POWTS) with treatment component (no holding tanks allowed) prior to issuance of permit(s) for construction of new dwelling.
6. Deed restrictions must be included, if applicable.
7. Utility easements must be shown
8. Any future driveway shall be a minimum of 150’ from the Corner of 9th Avenue and Brown Deer Drive and shall meet all required codes, including fire and access code requirements to provide for access by emergency vehicles. In addition, the driveway shall provide good visibility and a turnaround area to prevent backing onto the road.
9. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.
10. The application is now forwarded to the Waushara County Board of Supervisors and the Town Board of Deerfield for their consideration. The Town Board is responsible for determining whether this application, if approved, is in compliance with the Towns’ approved Land Use Plan.
THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. That the Waushara County Zoning maps are amended by changing the zoning district of the described property from A-G to A-R.
2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

Submitted by Supv. Kapp, Planning and Zoning Committee chair. Motion to approve by Supv. King, seconded by Supv. Kapp. Motion carried by voice vote.

The ordinance rezones an approximate 40 acre parcel of land from General Agriculture (A-G) to Agricultural Residential (A-R) zoning, for the purpose of creating four 10 acre parcels, which constitutes a minor subdivision.

**APPOINTMENTS**

*Library Services Committee*
Thomas Rheinheimer, Wautoma *(Term: immediate-May 31, 2021)*

Motion to approve by Supv. King, seconded by Supv. Peterman; motion carried by voice vote.

*Administrative Review Board*
Thomas Dahlke, Alternate, Wautoma *(Term: immediate-April 30, 2021)*  
Theodore Korolewski, Alternate, Wild Rose *(Term: immediate-April 30, 2021)*

Motion to approve by Supv. Wedde, seconded by Supv. Bonfiglio; motion carried by voice vote.

**FUTURE AGENDA ITEMS/ANNOUNCEMENTS**

Administrator Sivick noted the July 17, 2018, Waushara County Board meeting will be held at 7:00 p.m. at the Wisconsin Operating Engineers Training Center in Coloma. A tour of the facility will be conducted for members of the public and Board members beginning at 6:00 p.m.

**ADJOURNMENT**

There being no further business, Supv. Kapp moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 8:34 p.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held June 19, 2018.

/s/ Megan Kapp, Waushara County Clerk
OFFICIAL MINUTES OF THE PROCEEDINGS OF THE
WAUSHARA COUNTY BOARD OF SUPERVISORS

JULY 17, 2018

The meeting was called to order at 7:20 p.m. by Chairperson Donna R. Kalata at the Wisconsin Operating Engineers Training Center in the Town of Richford. Prior to the meeting, the Board toured the facility. County Clerk Megan Kapp conducted roll call. Present were: Supvs. Eckstein, Kalata, Kapp, Kerschner, King, Lauer, Peterman, Piechowski, Timm and Wedde. Supv. Bonfiglio was excused. A silent prayer was held, followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Kapp; motion carried.

APPROVAL OF MINUTES

Supv. Eckstein moved to approve the minutes of the June 19, 2018, monthly County Board meeting; seconded by Supv. Wedde. Motion carried.

PUBLIC COMMENTS

Sheriff Jeff Nett addressed the Board in regards to a comment at last month’s County Board meeting about the Sheriff’s Department needing more road deputies. He noted the Board will need to work with the next Sheriff’s views on staffing in the department, and they will need to focus on the issue of school safety.

NEW BUSINESS

REPORTS/PRESENTATIONS

County Administrator’s Monthly Report: Administrator Robert J. Sivick reported on recent engagements including the employee picnic, Sheriff’s union negotiations, senior dining center visits, and the UW-Extension Lunch ‘n’ Learn series.

Library Updates: Waushara County Library Directors highlighted numerous programs that take place throughout the various county libraries. In addition to checking out books, libraries offer many services including copies, fax, computer use, games, computer classes, summer reading programs, craft programs and much more.

Roles and Responsibilities Presentation: Jon Hochkammer, Outreach Manager for the Wisconsin Counties Association, gave a presentation on the structure of county government and the functions of the County Board. He outlined the roles and responsibilities of Board members, committees, constitutional officers and administration.

Sheriff’s Office Awards: Sheriff Jeff Nett presented awards to Corporals Katie Sullivan and Robert Kamholz and Correction Officers Marcus Peschke, Donald Wolfe and Kassandra Roeder for their quick actions in assisting inmates during two recent events.
RESOLUTION NO. 34-07-18
RESOLUTION AUTHORIZING TRANSFER OF FUNDS FROM THE UNCOMMITTED ACCOUNT OF THE GENERAL FUND TO THE EMS BUDGET FOR THE PURCHASE AND UPGRADE OF 625 COLLIGAN AVENUE IN THE VILLAGE OF WILD ROSE FOR THE PURPOSES OF ESTABLISHING A PERMANENT AMBULANCE BASE

WHEREAS, the Waushara County Board of Supervisors approved the purchase of 625 Colligan Avenue in the Village of Wild Rose consisting of tax parcels 191-03074-4300 & 191-03074-4400 at its regular meeting on June 19, 2018; and

WHEREAS, the ThedaCare Medical Center Board approved the offer to purchase made by Waushara County at its regular meeting on June 19, 2018; and

WHEREAS, the EMS Director advised the County Board that the estimated costs for making the property into an EMS Ambulance Station, including but not limited to the purchase of the property and the addition of a double bay garage was $185,394.00; and

WHEREAS, the Waushara County Board of Supervisors did approve such improvements at its regular meeting on June 19, 2018.

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby authorize the Finance Director to transfer up to *$210,000.00 from the Uncommitted Account of the General Fund to the EMS budget for the purposes of obtaining and improving the property located at 625 Colligan Avenue in the Village of Wild Rose to create a permanent Ambulance Base.


Corporation Counsel Ruth Zouski informed the Board that original estimates for the project did not include the architectural fees, and that requests from the Village of Wild Rose to add a drive-through will add costs for extra paving. Supv. Kerschner moved to amend the resolution to authorize up to $210,000 for the purchase and upgrades. Supv. Eckstein seconded the amendment, which carried by voice vote. A roll call vote to approve the resolution as amended showed 10 ayes, 0 nays, 1 absent (Supv. Bonfiglio). Motion carried.

This action formally authorizes the purchase of and improvements to 625 Colligan Avenue, Wild Rose, in order to create a permanent ambulance base. The resolution authorizes up to $210,000 to be transferred from the uncommitted account of the general fund to the EMS budget for this purpose.
RESOLUTION NO. 35-07-18
"JUST FIX IT" A TRANSPORTATION RESOLUTION

WHEREAS, the local government in Wisconsin is responsible for about 90% of the road miles in the state; and

WHEREAS, Wisconsin’s diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and

WHEREAS, Waushara County and other local governments across Wisconsin have been highlighting our unmet transportation needs in many different avenues including events such as the historic Turnout for Transportation event in September of 2016 where local governments in every region of this state held simultaneous meetings call on the state legislature to prioritize transportation and pass a sustainable funding package; and

WHEREAS, while the increase in transportation funding for locals in the last budget was certainly appreciated, many local governments still aren’t back to 2011 levels when adjusted for inflation; and

WHEREAS, locals, including Waushara County, continue to struggle to meet even the most basic maintenance needs for our transportation system; and

WHEREAS, states surrounding Wisconsin and across the country have stepped up with sustainable funding plans for their state and local roads; and

WHEREAS, Wisconsin will be at a competitive disadvantage if it does not implement a revenue and spending plan that addresses both our interstate roads that were built in the 1950’s and 60’s and our local state roads; and

WHEREAS, levy limits do not allow local government to make up for the deterioration of state funding; and

WHEREAS, local governments would not be forced to turn to local wheel taxes or increased borrowing or exceeding their levy limits if the state would finally pass a sustainable funding plan for transportation; and

WHEREAS, the Waushara County Board recognizes that our state highway and interstate system is the backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both local and state roads need to be properly maintained in order for our economy to grow; and

WHEREAS, from a competitive standpoint, Wisconsin motorists pay significantly less than any of our neighbors when you combine the annual cost of the state gas tax and vehicle registration fees.
NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors urges the Governor and Legislature to Just Fix It and agree upon a sustainable solution: one that includes a responsible level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin’s transportation system. Furthermore, the County Board of Supervisors directs the County Clerk to send a copy of this resolution to our State Legislators and to Governor Scott Walker.


The resolution urges the Governor and Legislature to seek a sustainable solution for funding Wisconsin’s transportation system.

ORDINANCE NO. 629
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE
ZONE CHANGE – CHARLES SIEWERT – TOWN OF MARION

WHEREAS, on May 23, 2018, Charles Siewert did file an application with the Waushara County Zoning office for a zoning amendment in Section 8, in the Town of Marion; and

WHEREAS, said application involves Approximately 2.26 acres being part of Lots 1, 2, & 3 of CSM #6485 and existing parcel being Lots 7, 8, & 9 of Hills Lake Subdivision less the west 20’ and easement, all in Government Lot 8 Section 8, T18N, R11E, Town of Marion, Cree Ave and proposed Kula Way to be dedicated to the public; and

WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on June 21, 2018; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:
1. The development must be in substantial compliance with the site plan and testimony provided at the public hearing.
2. All required setbacks must be complied with and all other codes must be adhered to.
3. All permits must be obtained including land use, building, and proper connection made to municipal sewer.
4. A certified survey map must be submitted within 30 days from the date of approval for the re-zoning and recorded in accordance with County and State requirements.
5. Upon the CSM, lot 3 (Pluedemann’s lot) shall be shown in its current configuration per CSM 3982. The new “finger” island shall be shown and labeled as an outlot as the creation of any new lots, must front or abut a public street.
6. Deed restrictions must be included, if applicable.
7. Utility easements must be shown
8. Adequate parking must be provided.
9. All driveways shall meet all required codes, including fire and access code requirements to provide for access by emergency vehicles. In addition, the driveway shall provide good visibility and a turnaround area to prevent backing onto the road.
10. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.
11. The application is now forwarded to the Waushara County Board of Supervisors and the Town Board of Marion for their consideration. The Town Board is responsible for determining whether this application, if approved, is in compliance with the Towns’ approved Land Use Plan.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:
1. That the Waushara County Zoning maps are amended by changing the zoning district of the described property from General Agricultural (A-G) to Single Family Residential (RS-20).
2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

Submitted by Supv. Kapp, Planning and Zoning Committee chair. Motion to approve by Supv. King, seconded by Supv. Peterman. Motion carried by voice vote.

The ordinance rezones approximately 2.26 acres of land from General Agriculture (A-G) to Single Family Residential (RS-20) zoning, to create three residential lots.

FUTURE AGENDA ITEMS/ANNOUNCEMENTS

Zoning and Land Conservation Department Director Todd Wahler informed the Board that a tour of conservation practices will take place for Board members and any interested members of the public prior to the August 21, 2018, monthly County Board meeting.

ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 9:05 p.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held July 17, 2018.

/s/ Megan Kapp, Waushara County Clerk
The meeting was called to order at 7:00 p.m. by Chairperson Donna R. Kalata at the Leon/Pine River Town Hall. Prior to the meeting, the Zoning and Land Conservation Department took the Board on a tour of three land conservation projects that the Department has been involved with. The sites were: Thom Farms in the Town of Mt. Morris, the Terry Thompson property in the Town of Mt. Morris, and the Walter-Cohen rip/rap project on the Pine River in the Town of Leon.

County Clerk Megan Kapp conducted roll call. Present were: Supvs. Bonfiglio, Eckstein, Kalata, Kapp, King, Lauer, Peterman, Piechowski, Timm and Wedde. Supv. Kerschner was excused. A silent prayer was held, followed by the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Kapp; motion carried.

**APPROVAL OF MINUTES**

Supv. Bonfiglio moved to approve the minutes of the July 17, 2018, monthly County Board meeting; seconded by Supv. Kapp. Motion carried.

**PUBLIC COMMENTS**

Brandon Wittmer of Wautoma spoke in support of Resolution No. 36-08-18, stating that the added cost of reclassification and additional position would be offset by the amount of money currently being spent on overtime.

**NEW BUSINESS**

**REPORTS/PRESENTATIONS**

*County Administrator’s Monthly Report:* In July, Administrator Robert J. Sivick met with Green Lake County and Deans from the University of Wisconsin to discuss issues with UW-Extension staffing. He continues to attend senior dining centers throughout the County. A treatment court graduation was held on August 15 for two graduates of the program. County staff recently participated in an emergency management exercise at the Hancock Fire Station.

*Economic Development Presentation: FVTC – Venture Center:* Venture Center Director Amy Pietsch described the programs offered by the FVTC Venture Center. She provided a handout of the Waushara County Entrepreneurship Ecosystem and discussed potential areas for improvement. Pietsch shared her vision for starting a committee that can share ideas and work together to encourage entrepreneurship and economic development in Waushara County.
Human Services Annual Report: Director Dawn Buchholz introduced the department’s management team and provided a written report detailing 2017 program statistics. A recent graduate of the treatment court program spoke about the assistance she received through the Department of Human Services.

**RESOLUTION NO. 36-08-18**
**RESOLUTION AUTHORIZING REORGANIZATION OF EMS TO INCLUDE ONE ADDITIONAL EMPLOYEE AND THE RECLASSIFICATION OF ONE EMPLOYEE**

WHEREAS, the EMS Director has advised Public Safety that he has reviewed the staffing for the department and has determined that the Department would be able to run more efficiently and cost effectively by reclassifying one Advanced Emergency Medical Technician (AEMT) position to a Paramedic, by adding one additional full-time paramedic and by adding a Deputy Director, who would be a part-time clinician; and

WHEREAS, the Public Safety Committee determined that the request should be reviewed by the Personnel Committee; and

WHEREAS, the Personnel Committee did review such request and determined that it was appropriate to recommend to the County Board that the AEMT position be reclassified as a paramedic and that an additional full-time paramedic be added to the Department.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors authorizes the reclassification of one AEMT position to a paramedic position and the addition of one full-time paramedic position to the EMS Department.


The resolution authorizes the EMS Department to reclassify one AEMT position to a paramedic, and that an additional full-time paramedic be added to the department.

**RESOLUTION NO. 37-08-18**
**A RESOLUTION AUTHORIZING OPTING IN TO THE CLASS ACTION LAWSUIT UNDER THE PAYMENTS IN LIEU OF TAXES ACT**

WHEREAS, The United States Court of Federal Claims has certified the pending case entitled *Kane County, Utah v. United States*, Case Nos. 1-739C and 17-1991C (Consolidated), as a class action lawsuit, allowing local governments such as Waushara County to opt-in as a member of the class to qualify for a potentially substantial financial award owed to it by the government of the United States under the Payments In Lieu of Taxes Act (PILT Act) for the fiscal years 2015, 2016, and 2017; and
WHEREAS, the County must formally file a Class Action Opt-In Notice Form with the Court in order to qualify for its share of the class action recovery, and there is no risk or “downside” to the County’s participation as a member of the class; and

WHEREAS, the Treasurer has advised that Waushara County does in fact receive PILT payments; and

WHEREAS, the Corporation Counsel is recommending that the County opt-in to this case.

NOW, THEREFORE, the Waushara County Board of Supervisors shall and hereby does approve the participation of Waushara County as a party in said class action lawsuit and authorizes Waushara County Corporation Counsel Ruth Zouski to complete and file a Class Action Opt-In Notice Form on behalf of the County prior to the September 14, 2018, deadline for filing with the Court, as the official act of Waushara County.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. Peterman. Motion carried by voice vote.

Following Corporation Counsel Ruth Zouski’s recommendation, this action approves Waushara County’s participation in a class action lawsuit in order to qualify for a financial award owed to it by the federal government under the Payments in Lieu of Taxes Act.

RESOLUTION NO. 38-08-18
IN SUPPORT OF INCREASED PUBLIC DEFENDER ACCESS AND PAY

WHEREAS, criminal cases continue to rise due to a variety of factors including increased drug crimes; and

WHEREAS, both the United States Constitution and the Constitution of the State of Wisconsin provide that persons accused have the right to counsel; and

WHEREAS, in Wisconsin, the Office of the Public Defender provides counsel to those persons meeting income eligibility guidelines for services; and

WHEREAS, judges are being forced to appoint counsel at county expense for persons for whom the public defender cannot find representation due to a lack of available counsel as a result of the low compensation rate; and

WHEREAS, this results in costs to counties to appoint counsel, increased costs to jail persons held pre-trial pending appointment of counsel, inefficiency for courts and law enforcement and a delay in obtaining justice for victims; and

WHEREAS, the rate of compensation for private bar attorneys has not been increased since 1995 and currently is the lowest hourly rate in the nation; and
WHEREAS, this has created a burden on the courts and Wisconsin counties.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors does hereby urge the State of Wisconsin to provide sufficient resources to the Office of the Public Defender to ensure that the criminal justice system operates effectively and efficiently; and

BE IT FURTHER RESOLVED, that the State of Wisconsin increase the rate of reimbursement for assigned counsel attorneys to a market rate that will ensure the prompt appointment of counsel and that cases are handled in a timely and efficient manner; and

BE IT FURTHER RESOLVED, that the Waushara County Clerk shall forward a copy of this resolution to Waushara County’s State Legislators, Governor Scott Walker, the Wisconsin Counties Association, the Wisconsin Towns Association, the Wisconsin League of Municipalities, and each Wisconsin County.

FISCAL NOTE: No cost to Waushara County.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Peterman, seconded by Supv. Bonfiglio. Motion carried by voice vote.

The low compensation rate for public defenders results in a lack of available counsel for individuals, which forces judges to appoint counsel at county expense. This resolution urges the State to increase the compensation rate for public defenders.

ORDINANCE NO. 630
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE
ZONE CHANGE – DOLLAR GENERAL INC. – TOWN OF POY SIPPI

WHEREAS, on June 26, 2018, Dollar General Inc. did file an application with the Waushara County Zoning office for a zoning amendment in Section 7, in the Town of Poy Sippi; and

WHEREAS, said application involves A proposed approximate 1.3 acre parcel to be created from two existing parcels that total 35.44 acres, being part of the NW1/4 of the SE1/4 and part of the NE1/4 of the SW1/4 of Section 7, T19N, R13E, Town of Poy Sippi, State Road 49; and

WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on July 19, 2018; and
WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The development must be in substantial compliance with the site plan and testimony provided at the public hearing.
2. All required setbacks must be complied with and all other codes must be adhered to.
3. All permits must be obtained including land use, building, and proper connection made to municipal sewer.
4. A certified survey map must be submitted and recorded in accordance with County and State requirements.
5. Deed restrictions must be included, if applicable.
6. Utility easements must be shown.
7. Adequate parking must be provided.
8. All driveways shall meet all required codes, including fire and access code requirements to provide for access by emergency vehicles. In addition, the driveway shall provide good visibility and a turnaround area to prevent backing onto the road.
9. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.
10. The application is now forwarded to the Waushara County Board of Supervisors and the Town Board of Poy Sippi for their consideration. The Town Board is responsible for determining whether this application, if approved, is in compliance with the Towns’ approved Land Use Plan.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. That the Waushara County Zoning maps are amended by changing the zoning district of the described property from General Agriculture to General Commercial.
2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

Submitted by Supv. Kapp, Planning and Zoning Committee chair. Motion to approve by Supv. Kapp, seconded by Supv. Timm. Motion carried by voice vote.

The ordinance rezones approximately 1.3 acres of land from General Agriculture (A-G) to General Commercial (C-G) zoning, to construct a retail store.

**FUTURE AGENDA ITEMS/ANNOUNCEMENTS**

Supv. Timm requested an update on the former 1st National Bank in Poy Sippi possibly being purchased for an ambulance station. Zouski and Sivick indicated that discussions on the matter are taking place at the committee level.
ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 8:28 p.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held August 21, 2018.

/s/ Megan Kapp, Waushara County Clerk
OFFICIAL MINUTES OF THE PROCEEDINGS OF THE
WAUSHARA COUNTY BOARD OF SUPERVISORS

SEPTEMBER 18, 2018

The meeting was called to order at 7:00 p.m. by Chairperson Donna R. Kalata at the Marion Town Hall. County Clerk Megan Kapp conducted roll call. All were present: Supvs. Bonfiglio, Eckstein, Kalata, Kapp, Kerschner, King, Lauer, Peterman, Piechowski, Timm and Wedde. A silent prayer was held, followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Kapp; motion carried.

APPROVAL OF MINUTES

Supv. Eckstein moved to approve the minutes of the August 21, 2018, monthly County Board meeting; seconded by Supv. Kapp. Motion carried.

PUBLIC COMMENTS

Duane Detjens of StoneRidge thanked the County Board, Administrator Robert Sivick and Corporation Counsel Ruth Zouski for their time and work in the expansion down at StoneRidge.

Marty Wilke from Springlake voiced support for Resolution No. 41-09-18 for the small scale lake planning grant. The grant would allow for the updating and compiling of 400 informational packets to be given to new owners of waterfront property.

Wautoma resident Karen Zimmerman expressed concern for pedestrian safety in downtown Wautoma, and she was directed to speak with the Highway Traffic Safety Committee. Zimmerman also questioned why local elected officials such as the Sheriff have to run on one political ticket. Corporation Counsel Ruth Zouski explained this is dictated by the Wisconsin Constitution, and any changes would need to come from the State Legislature.

NEW BUSINESS

REPORTS/PRESENTATIONS

County Administrator’s Monthly Report: Today, Administrator Robert J. Sivick along with several supervisors and county staff held discussions at the Plainfield dining center to formulate an action plan to increase attendance in order to keep the center open. Sivick also attended the ribbon cutting at the new FVTC Regional Center in Wautoma.

UW-Extension Annual Report: UW-Extension staff Jay Dampier, Heidi Hensel-Buntrock, Mary Ann Schilling and Patrick Nehring shared their department’s mission and provided an overview of their programming offered over the last year.
PRESENTATION/DISCUSSION ITEM

2019 Proposed Budget
Administrator Robert J. Sivick presented the Waushara County 2019 Proposed Budget and Capital Improvements Plan (CIP). Copies of Sivick’s 2019 Budget Memorandum were available at the meeting and a copy is attached to these minutes. The 2019 budget as presented has a millage rate of $6.8486, which is a decrease of $0.013 from 2018’s budget. Capital improvement projects in 2019 total $4,081,123. The 2019 CIP proposes funding $1,859,368 with tax levy, which is reflected in the proposed budget. Sivick also shared future challenges and possible solutions for long-term budget planning.

Sivick thanked Budget/Finance Supervisor Sarah Luchini and Financial Consultant Mike Konecny for their hard work and guidance with this budget. Supervisors were directed to review the budget and submit any questions or proposed changes to Administration by October 5 for consideration at the October 16 County Board meeting.

DISCUSSION/POSSIBLE MOTION ACTION ITEMS

Creation of Economic Development and Entrepreneurship Steering Committee
Moved by King, seconded by Lauer to approve the creation of the Economic Development and Entrepreneurship Steering Committee. The motion was carried by voice vote.

At the August County Board meeting, Amy Pietsch from the Fox Valley Technical College Venture Center spoke about the need for a committee that could help share ideas and work together to encourage entrepreneurship and economic development in Waushara County. The members of this committee will be appointed by the County Board Chair.

Creation of Radio/Emergency Communication Study Committee
Moved by Wedde, seconded by Peterman to approve the creation of the Radio/Emergency Communication Study Committee. The motion was carried by voice vote.

This committee will be charged with studying the County’s emergency communication system and recommending steps to ensure the system is properly maintained and updated.

Planning & Zoning Committee’s Denial of Zone Change: James Kramer – Town of Aurora
Supv. Kapp made a motion to approve the Planning and Zoning Committee’s denial of a zone change for James Kramer, Town of Aurora. The motion was seconded by Supv. Eckstein and was carried by voice vote.

RESOLUTION NO. 39-09-18
CAPITAL IMPROVEMENTS PLAN 2019-2023

WHEREAS, On May 16, 2017, the Waushara County Board of Supervisors approved the Capital Improvements Plan, Policy and Procedures; and
WHEREAS, The County Administrator, with assistance from finance personnel, developed a Capital Improvements Plan 2019-2023, which was reviewed and approved by the Executive Committee on September 10, 2018; and

WHEREAS, The Capital Improvements Plan 2019-2023 is subject to review by the County Board.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that the Capital Improvements Plan 2019-2023 [which is incorporated herein by reference] is hereby approved.

BE IT FURTHER RESOLVED, that the Capital Improvements Plan 2019-2023 is remanded to the Executive Committee for inclusion in the 2019 Budget.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Eckstein, seconded by Supv. Kerschner. A roll call vote showed 11 ayes, 0 nays, 0 absent. Motion carried.

The Capital Improvements Plan outlines the proposed capital expenditures over the next five years along with proposed funding sources. The 2019 CIP proposes funding $1,859,368 with tax levy, which is reflected in the proposed budget.

RESOLUTION NO. 40-09-18
RIVER PLANNING GRANT – 9 KEY ELEMENT PLAN

WHEREAS, the Waushara County Land Conservation and Zoning Department is interested in acquiring a River Planning Grant from the Department of Natural Resources (DNR) for the purpose of creating a Nine Key Element Watershed Plan; and

WHEREAS, the sub-watersheds of Waushara County are an important resource that protect public waters for recreation and enjoyment of natural beauty, and the protection of these critical watershed areas are paramount in the protection of water quality and the natural ecosystem of Waushara County; and

WHEREAS, a grant agreement is required to carry out the project; and

WHEREAS, the project implementation, for which the grant is being applied for, will assist Waushara County in achieving goals within its Land and Water Resource Management Plan.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors requests the funds and assistance available from the Wisconsin Department of Natural Resources (WDNR) under the “Surface Water Grant Program” and hereby authorizes:

- The Waushara County Land Conservation Deputy Director sign and submit a grant application and resolution to the WDNR.
The Waushara County Land Conservation Deputy Director sign and submit a grant agreement between the Waushara County Land/Water/Education Committee and the WDNR.

The Waushara County Land Conservation Deputy Director sign and submit grant reimbursement requests through the WDNR.

BE IT FURTHER RESOLVED that the Land Conservation and Zoning Department will comply with State rules for the program, may perform force account work, and will meet the financial obligations under the grant.

Submitted by Supv. Piechowski, Land/Water & Education Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. Piechowski. Motion carried by voice vote.

The resolution authorizes the Land Conservation and Zoning Department to submit a grant application to the Wisconsin Department of Natural Resources to assist the County in achieving goals within its Land and Water Resource Management Plan.

RESOLUTION NO. 41-09-18
SMALL SCALE-LAKE PLANNING GRANT – NEW LAKEFRONT PROPERTY OWNER PACKETS

WHEREAS, the lakes of Waushara County are important resources used by the public for recreation and enjoyment of natural beauty; and

WHEREAS, we recognize the need for responsible lake property ownership to help manage the lake, its watershed, and its use; and

WHEREAS, we support the creation of educational packets for lake property owners; and

WHEREAS, education of the lake property owners should lead to better understanding of their rights and responsibilities and will promote the public health, comfort, convenience, necessity and public welfare; and

WHEREAS, we are qualified to carry out the responsibilities of the planning project.

NOW, THEREFORE BE IT RESOLVED, that the Waushara County Board of Supervisors requests the funds and assistance available from the Wisconsin Department of Natural Resources (WDNR) under the “Surface Water Grant Program” and hereby authorizes:

The Waushara County Land Conservation Deputy Director sign and submit a grant application and resolution to the WDNR and to act on behalf of the Waushara County Watershed Lakes Council.
The Waushara County Land Conservation Deputy Director sign and submit a grant agreement between the Waushara County Land/Water/Education Committee and the WDNR.

The Waushara County Land Conservation Deputy Director sign and submit grant reimbursement requests through the WDNR.

BE IT FURTHER RESOLVED, that the Waushara County Watershed Lakes Council will meet the obligations of the planning project including timely publication of the results, may perform in-kind services and meet the financial obligations under this grant. We understand the importance of continuing educational programs for lake-front property owners including lake users and intend to provide these programs to the best of our abilities.


This action authorizes the Land Conservation and Zoning Department to act on behalf of the Waushara County Watershed Lakes Council and to submit a grant application to the Wisconsin Department of Natural Resources.

RESOLUTION NO. 42-09-18
A RESOLUTION URGING THE STATE OF WISCONSIN TO FULLY FUND ALL NECESSARY PROSECUTORS TO MEET THE DEMANDS OF THE CRIMINAL JUSTICE SYSTEM

WHEREAS, the District Attorney has advised Administration and the Public Safety Committee that his office is in need of additional prosecutorial staff, specifically that according to the records and staffing model maintained by the State of Wisconsin the caseload in Waushara County has required 3.28 prosecutors since 2015, and the office currently has 2 prosecutors; and

WHEREAS, the caseload has continued to increase since 2015 particularly with more complicated felony cases, specifically felony cases have increased from 141 in 2008 to 263 in 2017; and

WHEREAS, the State’s budget has historically been insufficient to hire as many prosecutors as are needed to fully meet the workload of the criminal justice system across the State; and

WHEREAS, the State’s criminal justice system cannot be properly and effectively sustained without proper staffing; and

WHEREAS, the District Attorney has advised that without additional staffing there will need to be a re-prioritizing of cases, which means that some cases will take longer to prosecute and some cases may not be prosecuted at all, which is a disservice to the residents of Waushara County; and
WHEREAS, Waushara County is not an isolated case of the State not fully funding the prosecution system in the State of Wisconsin.

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby advise the State of Wisconsin that the need for additional prosecutorial staff in Waushara County and across the State is reaching a point where the criminal justice system is not going to adequately and properly protect the citizens of the State and if it continues the system will fail.

FURTHER, the Waushara County Board of Supervisors does strongly urge the State of Wisconsin to fulfill its obligations to the citizens of Waushara County and the State of Wisconsin by fully funding all necessary prosecutorial positions to ensure a solid criminal justice system.

The County Clerk is directed to send a copy of this resolution to the State Legislators for Waushara County, the Secretary for the Department of Administration and to Governor Scott Walker.

Submitted by Supv. Kalata, Public Safety Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. King. Motion carried by voice vote.

The staffing model maintained by the State of Wisconsin indicates that Waushara County has required 3.28 prosecutors since 2015, though the District Attorney’s office only has 2 prosecutors. This resolution urges the State to fully fund all necessary prosecutorial positions.

ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 8:58 p.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held September 18, 2018.

/s/ Megan Kapp, Waushara County Clerk
The meeting was called to order at 7:01 p.m. by Chairperson Donna R. Kalata at the Waushara County Courthouse. County Clerk Megan Kapp conducted roll call. All were present: Supvs. Bonfiglio, Eckstein, Kalata, Kapp, Kerschner, King, Lauer, Peterman, Piechowski, Timm and Wedde. A silent prayer was held, followed by the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Eckstein. Supv. Timm questioned why there was no agenda item to discuss the budget, and Administrator Robert Sivick explained only one proposed amendment was submitted by the deadline for consideration, which is included on tonight’s agenda. The motion carried by voice vote.

**APPROVAL OF MINUTES**

Supv. Kapp moved to approve the minutes of the September 18, 2018, monthly County Board meeting; seconded by Supv. Lauer. Motion carried.

**PUBLIC COMMENTS**

Register of Deeds Heather Schwersenska expressed her opposition to the proposed amendment to the Register of Deeds budget to cut training funding, emphasizing the importance of training and education.

**NEW BUSINESS**

**REPORTS/PRESENTATIONS**

*New Tablet Training:* I.T. Coordinator Barry West distributed new tablets to Board members. West reviewed how to navigate the device and noted that he is now able to connect to the devices remotely if needed to resolve any issues.

*County Administrator’s Monthly Report:* Administrator Robert Sivick attended an Aurora Town Board meeting along with Chairperson Kalata, with intentions of attending board meetings for each of the 18 townships. Four candidates were recently interviewed for the Deputy Medical Examiner position.

*Emergency Medical Services Annual Report:* Director Brian Donaldson reviewed the department’s mission, vision and values that guide their work on a daily basis. Statistics were presented on the number of calls for services with a breakdown by district throughout the County. Donaldson reported that staffing has been a challenge over the past year.
Health Department Level III Award: Department of Health Northeast Regional Director Chris Culotta presented a certificate of designation to the Waushara County Health Department. He commended Director Patti Wohlfeil and staff, the Board of Health, and the County Board for their efforts and support.

DISCUSSION/POSSIBLE MOTION ACTION ITEMS

Proposed Fee Schedule
Moved by Wedde, seconded by Bonfiglio to approve the fee schedule as presented. The motion was carried by voice vote.

The Wisconsin Department of Justice (DOJ) put out an opinion regarding fees charged for open records requests, and the DOJ recommends that authorities re-evaluate their fees. Corporation Counsel Ruth Zouski reviewed the County’s current fee schedule and made necessary updates.

2019-2021 WPPA Tentative Agreements
Supv. Piechowski moved to approve the 2019-2021 Wisconsin Professional Police Association (WPPA) tentative agreements. The motion was seconded by Supv. Eckstein. A roll call vote showed 11 ayes, 0 nays, 0 absent. Motion carried.

Proposed Amendment to Register of Deeds Departmental Budget
Supv. Eckstein moved to approve the proposed amendment to the Register of Deeds departmental budget. The motion died for lack of a second.

RESOLUTION NO. 43-10-18
RESOLUTION ALLOWING PARTICIPATION IN THE WISCONSIN COUNTY FISH AND GAME PROJECT

WHEREAS, the legislature of the State of Wisconsin enacted legislation providing for allocation to the respective counties in that state on an acreage basis for the county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Waushara County Public Works committee has committed to restoring prairie habitat at Kusel Lake County Park and Lake Alpine Co. Park, and

WHEREAS, Waushara County desires to participate in the county fish and game projects pursuant to provisions of S. 23.09(12) of the Wisconsin Statutes.

THEREFORE, BE IT RESOLVED, THAT the Waushara County Board of Supervisors be and hereby is authorized to expend the funds hereby appropriated and the funds to be received from the State of Wisconsin, for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the project for its intended purpose.
BE IT FURTHER RESOLVED that the matching County funds will come from the Parks Department’s Designated Fund/Capital Improvements account and will have no effect on the 2019 levy.

This resolution will take effect immediately upon its passage.

Submitted by Supv. Eckstein, Public Works Committee chair. Motion to approve by Supv. Kapp, seconded by Supv. Lauer. Motion carried by voice vote.

The resolution authorizes the Parks Department to apply for a Wisconsin County Fish and Game Project grant and match any funds received from the State. The project will focus on restoring the prairie habitat at Kusel Lake County Park and Lake Alpine County Park.

RESOLUTION NO. 44-10-18
RESOLUTION IN SUPPORT OF INCREASED COUNTY CHILD SUPPORT FUNDING

WHEREAS, Waushara County administers the Child Support Enforcement Program on behalf of the State, providing services to Waushara County residents including paternity establishment, obtaining child support and health insurance orders for children, and enforcing and modifying those orders; and

WHEREAS, our children’s well-being, economic security and success in life are enhanced by parents who provide financial and emotional support; and

WHEREAS, Waushara County’s Child Support Agency ensures that parents take responsibility for the care and well-being of their children, supports the involvement of parents in their children’s lives and provides services to both custodial and noncustodial parents; and

WHEREAS, the Child Support Enforcement Program is an effective investment in Wisconsin’s future as child support increases self-sufficiency, reduces child poverty, and has a positive effect on children’s well-being; and

WHEREAS, Wisconsin’s Child Support Enforcement Program is ranked 2nd in the nation for collecting current support; and

WHEREAS, Wisconsin’s Child Support Enforcement Program is incredibly cost-effective, collecting an average of $5.56 in support for every dollar invested in the program; and

WHEREAS, county child support agencies collected $934 million in child support during 2017, 95% of which went directly to families while 5% reimbursed public assistance programs; and
WHEREAS, child support agencies help save taxpayer dollars by establishing health insurance orders for 97% of cases, which reduces state Medicaid costs by moving children from public assistance to private insurance; and

WHEREAS, State funding for county child support services has not increased above the 2007 funding level while county agency costs have steadily increased due to growing caseloads, inflation and new federal regulations; and

WHEREAS, Wisconsin’s strong performance in child support is at risk without additional state funding. Diminished performance would result in reduced federal funding to Wisconsin; and

WHEREAS, decreased federal funding would lead to less funding for Waushara County’s child support agency. This could lead to reductions in child support enforcement staff and services and reduced child support collections; and

WHEREAS, new state investments in child support are amplified by a generous federal match. Every $1 of state GPR invested in the Child Support Program generates $2 in federal matching funds.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors respectfully requests that state funding for county child support agencies increase by $1.5 million GPR in each fiscal year of the 2019-21 Wisconsin state budget, which will generate approximately $3 million in additional federal funding each year. This investment will ensure that counties can continue to effectively provide economic support to our children.

IT IS FURTHER RESOLVED that a copy of this resolution be forwarded by the County Clerk to the Governor of the State of Wisconsin, State Senators and State Representatives representing Waushara County, the Secretary of the Wisconsin Department of Administration, and the Wisconsin Counties Association for consideration.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. Peterman. Motion carried by voice vote.

State funding for county child support services has not increased since 2007. This resolution requests the State to increase funding for county child support agencies to ensure counties can continue to effectively provide economic support to children.

RESOLUTION NO. 45-10-18
ACKNOWLEDGMENT OF ROGER BAHR’S SERVICE TO AND RETIREMENT FROM WAUSHARA COUNTY

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Roger Bahr for 29 years of service and dedication to Waushara County; and
WHEREAS, acknowledgment is given to Roger for the conscientious and dedicated service he gave to the Waushara County Parks and Solid Waste Department, as the Solid Waste Foreman.

NOW, THEREFORE, BE IT RESOLVED, by the Waushara County Board of Supervisors that:
1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Roger for his long, distinguished and conscientious service.
2. Every good wish goes to him for a long and enjoyable retirement filled with contentment and good health.


After 29 years of service to Waushara County as the Solid Waste Foreman, Roger Bahr has retired. He is wished well in his retirement and thanked for his long-time service.

APPOINTMENTS

Library Services Committee
Lisa Eisch, Hancock (Term: October 16, 2018-April 2019)

Board of Adjustment
John Sierk, Hancock (Term: October 16, 2018-April 2021)

Motion to approve appointments by Supv. Timm, seconded by Supv. Kapp; motion carried by voice vote.

FUTURE AGENDA ITEMS/ANNOUNCEMENTS

Chairperson Kalata reminded the Board that next month’s meeting will be on November 6, 2018, two weeks earlier than usual.

Clerk Kapp reminded Board members that per diem sheets need to be submitted to Administration within 60 days of the meeting or event.

ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 8:02 p.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held October 16, 2018.

/s/ Megan Kapp, Waushara County Clerk
The meeting was called to order at 7:00 p.m. by Chairperson Donna R. Kalata at the Waushara County Courthouse. County Clerk Megan Kapp conducted roll call. Present were: Supvs. Bonfiglio, Eckstein, Kalata, Kapp, Kerschner, King, Peterman, Piechowski, Timm and Wedde. Supv. Lauer was excused. A silent prayer was held, followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Eckstein. The motion carried by voice vote.

APPROVAL OF MINUTES

Supv. King moved to approve the minutes of the October 16, 2018, monthly County Board meeting; seconded by Supv. Peterman. Motion carried.

PROPOSED 2019 WAUSHARA COUNTY BUDGET PUBLIC HEARING

Chair Kalata convened a public hearing regarding the 2019 Waushara County budget. No one spoke on the subject, so the Board meeting resumed at 7:02 p.m.

PUBLIC COMMENTS - None

NEW BUSINESS

REPORTS/PRESENTATIONS

County Administrator’s Monthly Report: Administrator Robert Sivick highlighted a number of recent meetings and events. These included a Highway Traffic Safety Committee meeting regarding the relocation of mailboxes on State Road 21, a Walk in Our Shoes Latino experience simulation, and an FTVC foundation donor appreciation event.

Child Support Office Annual Report: Director Kim Stebbins reviewed the rules and standards that govern her office. Her oral report included national, statewide and county statistics. The average caseload in Waushara County is 350 cases per child support specialist.

Veterans Service Office Annual Report: County Veterans Service Officer Bill Rosenau provided a written 2017 annual report, which is attached to these minutes. He highlighted the fiscal impact that veterans have on Waushara County’s economy.
RESOLUTION NO. 46-11-18
RESOLUTION APPROVING THE WAUSHARA COUNTY 2019 BUDGET APPROPRIATION

WHEREAS, Wisconsin State Statute 65.90 requires Waushara County to prepare an annual statement of budgeted expenses and revenues; and

WHEREAS, Wisconsin State Statute 65.90 requires that said annual budget statement be provided by the Waushara County Board for a public hearing. Such notice of budget hearing was posted on October 23, 2018, and the hearing was held on November 6, 2018; and

WHEREAS, such budget document has been prepared under the guidance and review of the Waushara County Administrator and the Waushara County Executive Committee, which hereby presents said document for recommendation of approval.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that said document, provided and attached as Exhibit A, with a levy amount of $17,280,898, is approved and given for execution January 1, 2019, through December 31, 2019, in accordance with provisions of Wisconsin State Statute 65.90.


The 2019 County budget sets a levy amount of $17,280,898 to support $42,376,872 in anticipated expenditures. This decreases the mill rate by $0.025, to $6.841376.

RESOLUTION NO. 47-11-18
RESOLUTION AUTHORIZING ONE ADDITIONAL EMPLOYEE FOR THE HIGHWAY DEPARTMENT

WHEREAS, the Highway Commissioner has advised that the Department has been asked to contract with the Town of Bloomfield for snow plowing services, which would necessitate the hiring of one additional person; and

WHEREAS, the Public Works Committee and Personnel Committee have reviewed the request and approved the hiring on the condition that the Highway Department enter into a 3 year contract with the Town of Bloomfield for snow plowing and non-winter work; and

WHEREAS, the Town of Bloomfield did sign a 3 year agreement with the Highway Department.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors authorizes the Highway Department to hire 1 full-time truck driver.
BE IT FURTHER RESOLVED that this position will sunset when there is no longer funding from the Local Municipality contracts to cover the cost.


The Highway Department has entered into an agreement with the Town of Bloomfield for snow plowing and non-winter work. The resolution authorizes the department to hire one full-time truck driver to carry out the additional work.

RESOLUTION NO. 48-11-18
REQUESTING INCREASED FUNDING FOR WISCONSIN’S CHILD PROTECTIVE SERVICES SYSTEM

WHEREAS, the Wisconsin child welfare system is county-operated and state-supervised, except Milwaukee County where the system is administered by the Wisconsin Department of Children and Families (DCF) Division of Milwaukee Child Protective Services (DMCPS); and

WHEREAS, DCF provides insufficient funding to counties for the provision of child abuse and neglect services including prevention, investigation, treatment, and out-of-home placement costs. Out-of-home placement expenses alone have increased for counties by approximately $15 million between 2013 and 2017, counties’ overmatch for Calendar Year 2016 Children and Family Aids allocation exceeded 1,600 percent, and it is estimated that it will cost an additional $36.8 million to hire additional Child Protective Services (CPS) workers and supervisors across the State of Wisconsin to meet the obligations of the CPS system as determined by nationally accepted, and Wisconsin County Human Services Association (WCHSA) approved, caseload standards; and

WHEREAS, the State has primary responsibility for compliance with federal requirements and shares liability for ensuring the system is meeting its obligations to children and families in all 72 counties; and

WHEREAS, in recent years the State of Wisconsin added numerous mandates and practice expectations which increased county CPS workload and costs; and

WHEREAS, the opioid and methamphetamine epidemics have brought Wisconsin’s child welfare system to a point of crisis, with increasing concern about the system’s ability to meet its obligations to children and families; and

WHEREAS, the capacity for counties to continue to bear the lion’s share of financial responsibility to address this crisis has been exhausted, as rising county contributions to the CPS system have far outpaced increases to the DCF Children and Family Aids allocation and counties have used reserve funding to cover CPS expenses and increase staffing; and
WHEREAS, maintaining sufficient resources for Wisconsin’s child welfare system is critical to secure the safety and future of our most vulnerable children; and

WHEREAS, the CPS system has been stressed for over a decade, contributing to high levels of staff turnover and a lack of out-of-home care resources; and

WHEREAS, the children within Wisconsin’s CPS system are too important to allow the current level of under resourcing and disparity of attention, while shifting the burden to property taxpayers.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors does hereby request that the State of Wisconsin increase the Children and Family Aids Allocation to counties in the 2019-21 state biennial budget by $30 million annually in order to cover a greater share of out-of-home care costs and increase staffing levels based on the caseload standards approved by WCHSA so Wisconsin’s CPS system can meet its obligations; and

BE IT FURTHER RESOLVED that the Waushara County Board of Supervisors urges the State of Wisconsin to create legislative mechanisms to review the CPS resource needs of all counties as part of the biennial budget process and ensure an appropriate response to emerging CPS trends and ongoing system needs; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Scott Walker, Department of Children and Families Secretary Eloise Anderson, Department of Administration Secretary Ellen Nowak, area legislators, and the Wisconsin Counties Association.


The resolution urges the State to increase funds allocated to counties for out-of-home care costs, and to increase staffing levels so Wisconsin’s Child Protective Services system can meet its obligations.

RESOLUTION NO. 49-11-18
ACKNOWLEDGMENT OF ROGER WAGNER’S VOLUNTARY COMMITMENT AND SERVICE TO WAUSHARA COUNTY

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Roger Wagner for over 34 years of loyal service and dedication to Waushara County. Roger has been a very active and outspoken member of the Board of Adjustment. Roger has held the position of Secretary for 6 years, but most notably and honorably the position of Chairman for the past 28 years; and

WHEREAS, acknowledgment is given to Roger for the conscientious and dedicated service he gave the citizens of Waushara County.
NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Roger for his long, distinguished and conscientious service.
2. Every good wish goes to Roger for a long and enjoyable retirement filled with contentment and good health.

Submitted by Kevin Fitzgerald, Board of Adjustment vice chair. Motion to approve by Supv. Eckstein, seconded by Supv. Timm. Motion carried by voice vote.

After more than 34 years of service to Waushara County, Roger Wagner has retired from the Board of Adjustment. Wagner has served as chairman for the past 28 years.

APPOINTMENT

Board of Adjustment
Robert Wedell, Hancock (Term: November 2018-April 2020)

Motion to approve by Supv. Kerschner, seconded by Supv. King; motion carried by voice vote.

ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 7:40 p.m.

I, Megan Kapp, county clerk in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting and 2019 County budget public hearing held November 6, 2018.

/s/ Megan Kapp, Waushara County Clerk
OFFICIAL MINUTES OF THE PROCEEDINGS OF THE 
WAUSHARA COUNTY BOARD OF SUPERVISORS 

DECEMBER 18, 2018

The meeting was called to order at 7:02 p.m. by Chairperson Donna R. Kalata at the Waushara County Courthouse. Prior to the meeting, the Blazing Stars 4H Club performed Christmas carols. Deputy County Clerk/Finance Supervisor Sarah Luchini conducted roll call. All were present: Supvs. Bonfiglio, Eckstein, Kalata, Kapp, Kerschner, King, Lauer, Peterman, Piechowski, Timm and Wedde. A silent prayer was held, followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Bonfiglio. The motion carried by voice vote.

APPROVAL OF MINUTES

Supv. Kapp moved to approve the minutes of the November 6, 2018, monthly County Board meeting/2019 County budget public hearing; seconded by Supv. Eckstein. Motion carried.

PUBLIC COMMENTS

Sheriff Jeff Nett spoke during public comments. He is retiring after 38 years in law enforcement. He said it was an honor and privilege to work for Waushara County, and it has been a great honor to work with other County employees and all County Board supervisors.

NEW BUSINESS

REPORTS/PRESENTATIONS

County Administrator’s Monthly Report: Administrator Robert Sivick highlighted a number of recent meetings and events. These included attending the Wisconsin Fall Tourism Conference, meeting with the Waushara Tourism Resource Board and a Veterans Day ceremony. He attended local government meetings for the Village of Redgranite, Town of Bloomfield and Town and Village of Hancock to establish working relationships and an outreach program that will continue amongst all area local governments over the course of the next two years. Sivick also announced acceptance by UW-Oshkosh as part of their Masters of Public Administration Program to conduct a study on market comparable wages and benefits amongst similar public employees.

Corporation Counsel’s Office Annual Report: Corporation Counsel Ruth Zouski gave an update on the County Road I project. In the last year, her office collected about $123,000 in unpaid bills on behalf of various departments with the majority being collected for ambulance bills. Zouski also mentioned that the County continues to work on HIPAA compliance and the civil rights compliance plan.
Surveyor’s Annual Report: Surveyor Jerry Smart reported on 2018 projects which included surveying for the new EMS building in Wild Rose and attending LIDAR meetings. He completed section corners in the Town of Plainfield, finished fieldwork for the Town of Oasis, and Town of Marion will be done in 2019. Also in 2019 he would like to work with Land Records and Register of Deeds to do an upgrade to the subdivision ordinance.

County Clerk’s Office Annual Report: Motion to table by Supv. Wedde, seconded by Supv. Eckstein. Motion carried by voice vote.

RESOLUTION NO. 50-12-18
REQUESTING THE STATE FUND FOR NEXT GENERATION 911 UPGRADES

WHEREAS, modernizing Wisconsin’s 911 system has been a priority for local governments, Public Safety Answering Points (PSAPs), law enforcement, and the telecommunications industry since the early 2000s; and

WHEREAS, the 2017-19 state biennial budget provided funding for creation of a statewide emergency services IP network (ESInet), which is the first step in the transition to a digital Next Generation 911 (NG911) system; and

WHEREAS, a NG911 system utilizes advancements in technology to improve communication with 911 operators and provides greater efficiency in assisting individuals in crisis; and

WHEREAS, once the ESInet is operational, local 911 centers (PSAPs) will require NG911 capable equipment to connect to the digital systems; and

WHEREAS, currently very few PSAPs, including Waushara County, have the equipment necessary to utilize the ESInet and transition from analog to digital systems; and

WHEREAS, Waushara County has previously spent $178,441 on 911 upgrades without any assistance from the state and will need to spend additional money to transition to NG911; and

WHEREAS, the average cost for the necessary equipment upgrades will exceed $250,000 per county in addition to ongoing maintenance costs; and

WHEREAS, while the state has provided grant funding for counties in the past to upgrade local PSAPs, state funding has not existed in over a decade; and

WHEREAS, the state currently has a funding source – the Police and Fire Protection Fee – whose original intent was to fund county PSAP upgrades; and
WHEREAS, revenue from the Police and Fire Protection Fee is deposited into the state’s general fund and has never been utilized for its intended purpose.

NOW, THEREFORE, BE IT RESOLVED that Waushara County does hereby urge the Governor and Wisconsin State Legislature to allocate $7 million annually for counties to upgrade local 911 centers to begin the NG911 transition utilizing the existing Police and Fire Protection Fee.


The resolution asks the State to allocate funds for counties to upgrade local 911 centers to begin the Next Generation 911 transition.

RESOLUTION NO. 51-12-18
A RESOLUTION URGING THE UNITED STATES POSTMASTER GENERAL TO RECONSIDER HOW RURAL MAIL ROUTES AND MAIL BOX LOCATIONS ARE DETERMINED PLACING PRIORITY ON CONSUMER SAFETY

WHEREAS, concerned citizens of Waushara County attended a Highway Traffic Safety Committee and voiced concerns about a recent directive from the US Postal Service to move the location of their mailboxes requiring them to either cross State Highway 21 to retrieve their mail or move their box to a cluster location on busy corner of State Highway 21 and Silvercryst Road; and

WHEREAS, these citizens had advised that they had attempted to discuss the issue with the post office, but were told that the mailboxes needed to be moved unless there was an approved hardship, which required a form to be completed by their doctor and then approved by the post office officials; and

WHEREAS, the Highway Traffic Safety Committee noted that the section of the Highway 21 where these citizens lived and received their mail was traveled often by large trucks and multiple vehicles throughout the day traveling at speeds of 45MPH or higher; and

WHEREAS, the Highway Traffic Safety Committee has been advised by the State Department of Transportation that these sections of Highway 21 have been reviewed and that the speed limit is appropriate for the engineering requirements of the road and no reductions in the speed limit will be forthcoming; and

WHEREAS, representatives from the Postal Service advised the Highway Traffic Safety Committee that routes and mailbox locations are determined by using parameters set forth in policy that take into account carrier safety, efficiency and consumer safety; and
WHEREAS, the Highway Traffic Safety Committee recommends that the Public Safety Committee present a resolution to the County Board encouraging the US Postal Service to review their policies that set routes and mailbox locations to put a priority on consumer safety and to look at the clientele and specific circumstances of each community when making such determinations; and

WHEREAS, the Public Safety Committee has reviewed the information and concerns and recommends that the County Board of Supervisors urge the US Postal Service to review their policies and make consumer protection the number one priority.

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby resolve that the safety of Waushara County citizens and all people who have home delivered mail is and should be the number one priority in setting mailbox locations and routes; and

BE IT FURTHER RESOLVED that the Waushara County Board of Supervisors does hereby encourage the US Postal Service to review its policies so that all determinations of mailbox locations and routes prioritizes consumer safety and considers local conditions in making such determinations.

This Resolution shall be forwarded to the US Postmaster General, the Regional Office serving Waushara County and the Federal Congressional Offices representing Waushara County.


A number of citizens have voiced concerns about a recent directive from the United States Postal Service (USPS) to move mailboxes on State Highway 21, requiring residents to cross the busy highway in order to retrieve their mail. The resolution encourages USPS to review its policies and prioritize consumer safety when making mailbox location determinations.

AMENDED RESOLUTION NO. 52-12-18
A RESOLUTION AUTHORIZING THE PURCHASE OF A K9

WHEREAS, the County Board has previously authorized the Sheriff’s Department to maintain and operate two K9 positions within the sworn law enforcement force; and

WHEREAS, one of the two existing K9 handlers has been elected to be Sheriff beginning in 2019, which may retire his current K9 once a new K9 handler could be appointed and trained; and

WHEREAS, this modification to personnel requires the purchase of a new K9 to replace Deputy Zuehlke’s dog; and
WHEREAS, the Sheriff’s Department is requesting to continue to maintain and operate two K9 positions within the sworn law enforcement force; and

WHEREAS, the Sheriff’s Department has advised that an individual who wishes to remain anonymous has pledged to pay the cost associated with the purchase of the new dog; and

WHEREAS, Crime Stoppers has approved paying for the purchase of necessary equipment if the purchase of the dog was approved by the County Board; and

WHEREAS, the Public Safety Committee has determined that it is beneficial to the County to continue to maintain and operate two K9 positions within the Department.

NOW, THEREFORE, the County Board of Supervisors does authorize the Sheriff’s Department to purchase a new K9, said cost being $14,000.00 to replace the dog and position currently staffed by Deputy Zuehlke, which may be retired as he determines necessary once he is Sheriff, understanding that may result in three K9 units for a period of time.

THE COUNTY BOARD further acknowledges appreciation for the anonymous donor and Crime Stoppers continued support of the K9 program requests that the Sheriff’s Department forward such thanks and appreciation.


The resolution authorizes the purchase of a new K9 at a cost of $14,000 to replace the dog and position currently staffed by Sheriff Elect Walter Zuehlke. Zuehlke’s dog will be retired as he deems necessary, understanding that may result in three K9 units for a period of time.

RESOLUTION NO. 53-12-18
A RESOLUTION TO MAKE A SOLE SOURCE DETERMINATION

WHEREAS, the County Board of Supervisors previously adopted a Procurement Code to set a consistent procedure for purchases within the County; and

WHEREAS, the Procurement Code requires a formal request for bids for all purchases over $25,000.00 unless the County Board makes a determination that the project is a sole source project; and

WHEREAS, Waushara County has previously developed and built an emergency radio and tower communication system with Motorola Solutions, which is built around Motorola equipment; and

WHEREAS, the system is now in need of upgrade and such upgrade can only be accomplished with Motorola equipment unless the entire system is rebuilt as different
manufacturer's equipment is not compatible with the equipment currently being used by Waushara County; and

WHEREAS, Waushara County has been satisfied with the Motorola products; and

WHEREAS, the Radio/Emergency Communication Committee has advised that to completely rebuild the system would be more expensive than upgrading the current system to today's standards.

NOW, THEREFORE, the County Board of Supervisors does hereby determine that the upgrade to the emergency radio and tower communication system is a sole source project pursuant to the Waushara County Procurement Code.


The emergency radio and tower communication system is built around Motorola equipment and needs upgrading. Such upgrade can only be done by Motorola unless the entire system is rebuilt. This resolution designates this upgrade as a sole source project in accordance with the Procurement Code.

RESOLUTION NO. 54-12-18
A RESOLUTION TO UPGRADE WAUSHARA COUNTY RADIO & TOWER COMMUNICATION SYSTEM

WHEREAS, the County Board of Supervisors has previously authorized an emergency communication system including, but not limited to 6 tower sites, radio and dispatch equipment to allow for communication between law enforcement, emergency medical services, fire and other emergency responders; and

WHEREAS, the current system is reaching its end of life due to advances in technology, requiring the system to be upgraded and continually maintained in order to ensure continuous operability; and

WHEREAS, the Radio/Emergency Communications Committee has reviewed the situation and is recommending that the County enter into a 10 year contract with Motorola Solutions to initially bring the system current and then to maintain and regularly upgrade the system through December 2028; and

WHEREAS, the Public Safety Committee has reviewed the recommendation and agrees that the 10 year plan is an appropriate way to address the needs of the County to ensure emergency communications; and
WHEREAS, the cost of the entire 10 year plan is $1,870,034.00, with the initial payment for the initial upgrade and first year of maintenance is $437,183.00; and

WHEREAS, the 2019 Budget includes $126,847.00 for maintenance of the current system, which can be applied to the initial payment.

NOW, THEREFORE, the County Board of Supervisors does hereby authorize entering into the 10 year agreement with Motorola Solutions.

BE IT FURTHER RESOLVED that the County Board of Supervisors authorizes the transfer of not more than $310,336.00 from the unassigned, uncommitted general fund to the 2019 Budget for the payment of the initial upgrade and maintenance.

BE IT FURTHER RESOLVED that the Sheriff’s Department, Finance Supervisor and Administrator are to work the payments for the remaining 9 years of the agreement into the budget through the normal annual process.

Submitted by Supv. Kalata, Public Safety Committee chair. Motion to approve by Supv. Kerschner, seconded by Supv. Lauer. A roll call vote showed 11 ayes, 0 nays, 0 absent. Motion carried.

This action authorizes entering into a 10 year agreement with Motorola Solutions for the upgrade and maintenance of the County's emergency communication system. Up to $310,336 may be transferred from the uncommitted general fund for the payment of the initial upgrade and maintenance, and payments for the remaining 9 years will be worked into the annual budget.

RESOLUTION NO. 55-12-18
A RESOLUTION ORDERING THE ISSUANCE OF TAX DEEDS ON CERTAIN TAX FORECLOSED PROPERTY

WHEREAS, the Waushara County Treasurer has followed the procedures required by Chapters 74 and 75 of the Wisconsin Statutes in attempting to collect property tax owed on certain real estate located within Waushara County; and

WHEREAS, tax certificates have been issued, notices of application for tax deeds have been served upon the proper parties and affidavits of such service have been filed with the county clerk.

NOW, THEREFORE, the Waushara County Board of Supervisors hereby orders the issuance of tax deeds to Waushara County and its assigns for the parcels of land listed below:

69016-02074-0800- RHONDA LEANNA
Lot Eight (8), Plat of Lucerne Woodland Lots, Town of Marion, Waushara County, Wisconsin.
Outlook Five (5) of the Assessor’s Plat in the southeast Quarter of the Northeast Quarter (SE1/4-NE1/4) of Section Ten (10), Township Nineteen (19) North, Range Eight (8) East, Village of Hancock, Waushara County, Wisconsin.

Lot One (1) of Block “D” and Lots Five (5) and Six (6) in Block “C”, according to the recorded plat of J.F. Dedrick’s Addition to the Village Redgranite, Waushara County, Wisconsin.

By said tax deeds, title to the above named properties shall be vested in Waushara County in fee simple.

Submitted by Supv. Kalata, Executive Committee chair. Motion to approve by Supv. Wedde, seconded by Supv. Eckstein. Motion carried by voice vote.

The resolution authorizes the County to take several parcels on tax deeds for failure to pay property taxes. Proper procedures were followed, and notifications were made and published.

RESOLUTION NO. 56-12-18
RESOLUTION AUTHORIZING CANCELLATION OF OUTSTANDING CHECKS
(COUNTY TREASURER)

WHEREAS, the following checks issued are outstanding and presumed lost:

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<thead>
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<th>Amount</th>
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<tbody>
<tr>
<td>125173</td>
<td>$ 75.00</td>
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TOTAL $ 23,008.52

WHEREAS, the County auditor recommends that these checks be cancelled and the funds be returned to the County Treasury, in accordance with Wisconsin State Statute 59.64(4)(e).

NOW, THEREFORE, BE IT RESOLVED, by the Waushara County Board of Supervisors that:
1. The checks appearing in the first preamble hereof are hereby cancelled.
2. This Resolution shall take effect immediately upon its passage.
RESOLUTION NO. 57-12-18

RESOLUTION REVISING CORONER TO BE MEDICAL EXAMINER OFFICE FEES

WHEREAS, the County has previously set fees for various items related to the Office of the Coroner pursuant to Section 59.36, Wis. Stats. and such fees were divided between the Coroner and the County due to the Coroner being a part-time elected official and the fees supplementing the limited salary and per diems of deputy coroners; and

WHEREAS, the County has made the decision to change from a Coroner system to a Medical Examiner system beginning in 2019, with such Medical Examiner and Deputy Medical Examiners being employees of the County; and

WHEREAS, it is necessary to revise the fees pursuant to the authority to establish such fees under Section 59.36, Wis. Stats. to reflect the change in the office from Coroner to Medical Examiner.

NOW, THEREFORE, the County Board does hereby resolve that the fees of the Medical Examiner’s Office, effective January 7, 2019 shall be:

1. Death Certificate Signing Fee - $75.00
2. Cremation Permit Fee - $125.00
3. Disinterment Fee - $100.00
4. Coroner Report - $60.00


Fee amounts have not changed, but this revision reflects the change from a Coroner to a Medical Examiner system beginning in 2019.

ORDINANCE NO. 631

ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE

ZONE CHANGE – PATRICK VAN ABEL – TOWN OF BLOOMFIELD

WHEREAS, on October 17, 2018, Patrick Van Abel did file an application with the Waushara County Zoning office for a zoning amendment in Section 36, in the Town of Bloomfield; and
WHEREAS, said application involves 2 parcels together being Lots 2, 3, 4, Block 29 of the Village of Tustin Plat except CSM 5750, Section 36, T20N, R13, Lake Poygan, Town of Bloomfield, W217 County Road H; and

WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on November 15, 2018; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The development must be in substantial compliance with the site plan and testimony provided at the public hearing.
2. All required setbacks must be complied with and all other codes must be adhered to.
3. All permits must be obtained including land use, building, and proper connection made to municipal sewer.
4. Prior to the issuance of a Land Use Permit, a Plat of Survey or Certified Survey Map, inclusive of all easements must be submitted and recorded in accordance with County and State requirements.
5. Adequate parking must be provided.
6. A maximum of one (1) driveway shall be permitted per lot. All driveways shall meet all required codes, including fire and access code requirements to provide for access by emergency vehicles. In addition, the driveway shall provide good visibility and a turnaround area to prevent backing onto the road.
7. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.
8. The application is now forwarded to the Waushara County Board of Supervisors and the Town Board of Bloomfield for their consideration. The Town Board is responsible for determining whether this application, if approved, is in compliance with the Towns’ approved Land Use Plan.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. That the Waushara County Zoning maps are amended by changing the zoning district of the described property from C-C (Community Commercial) to RS-10 (Single Family Residential).
2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

The ordinance rezones two parcels of land from Community Commercial (C-C) to Residential Single Family (RS-10) zoning, so the applicant can convert an existing tavern/restaurant to a single family dwelling.

**FUTURE AGENDA ITEMS/ANNOUNCEMENTS**

Chair Kalata thanked Sheriff Nett for his dedication and service to Waushara County, and for his efforts in training Sheriff Elect Zuehlke.

**ADJOURNMENT**

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 7:50 p.m.

I, Sarah Luchini, deputy county clerk/finance supervisor in and for the county of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held December 18, 2018.

/s/ Sarah Luchini, Waushara County Deputy Clerk/Finance Supervisor