Searching Property Transfers on WI Dept. of Revenue’s website (transfers from 7/1/2009 forward)

1. Go to the WI Department of Revenue’s website: [www.revenue.wi.gov](http://www.revenue.wi.gov)
2. Click on the box titled “eRETR Real Estate Transfer Return”
3. Click on “Search Wisconsin Property Data” link.
4. Hover on the “RETR Search” tab. Choose one of the four search criteria options:
   a. Municipality – Choose to search by an entire muni
   b. Address
   c. County
   d. Advanced
      i. Allows you to search by multiple criteria, such as: County Name, Date Recorded, Municipality Name, Physical Property Address, Property Type, Sales Price, etc.

5. A Disclaimer will appear.
   a. Click on “Agree.”

6. Searching Steps (these are specific to an Advanced search, but are basically the same as any of the other searches):
   a. Click the “Criteria” drop down box and select the criteria you want to search by (i.e. County Name).
   b. Type in the specifics in the next box (i.e. Waushara)
   c. Click the “Add” button
   d. Repeat these steps for each of the criteria you want to search by.
   e. Select a “Sort by” in the drop down box (optional)
7. Sample Advanced Search:

8. Click the “Search” button.
9. The results screen should appear, looking something like this:
   a. Page through if there are more than 20 results.
10. Click on a row to view more information.
   a. Watch for the arrows indicating there is more data.