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28  - Motion to approve Budget Carryover Policy.
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35  - Motion to approve proclamations proclaiming the Month of May 2016 as ‘Community Action Month,’ June 15, 2016, as World Elder Abuse Awareness Day, and May 15-21, 2016, as Emergency Medical Services Week.

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37  - Motion to table revisions to the Rules and By-laws of the Waushara County Board of Supervisors until the July 2016 County board meeting.
37  - Motion to approve the Fixed Assets policy.
38  - Motion that Administrative Coordinator Behringer get more information and pricing on using iPads/tablets.
48  - Motion to approve appointments to Administrative Review Board, Economic Development Corporation, and Library Services Committee.

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92 - Motion to approve the 2017 tentative agreement with the EMS Employee Union.
92 - Motion to approve the 2017 non-union wage scale as presented and adopted in the 2017 budget.
92 - Motion to approve personnel policy changes for 2017.
99 - Motion to approve appointments to the Board of Health.
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11 06-03-16 Acknowledgment of Bruce Wacholtz’s Service to and Retirement from the Waushara County Highway Department
21 04-03-16 Resolution Approving the Waushara County All-Hazards Mitigation Plan Update (Approved)
22 07-04-16 Designation of Depositories
22 08-04-16 Resolution Allowing Parks Superintendent to Apply for Trail Aids Under §23.09(26)
23 09-04-16 Resolution Acknowledging the Commendable Service of Barry Mastricola as Waushara County Supervisor
24 10-04-16 Acknowledgment of Bobby Bandt’s Service to and Retirement from the Waushara County Highway Department
28 11-05-16 Acknowledgment of Larry Mankowski’s Service to and Retirement from the Waushara County Highway Department
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30 14-05-16 Resolution Authorizing the Transfer of Up to $488,656 from General Fund Surplus (Motion to Divide the Resolution)
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60 23-08-16 Resolution Supporting the Wisconsin Department of Children and Families 2017-2019 Recommendation for Additional Funding for Child Welfare Services
72 24-10-16 Support to Secure State Funding for Communicable Disease Control
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14  No. 593  An Ordinance to Authorize the Establishment of Temporary Speed Limits
16  No. 594  An Ordinance Amending Ordinance No. 580, Chapter 2, Article VIII, Courthouse Complex Security
33  No. 595  Ordinance Amending Waushara County Zoning Maps Pursuant to the Authority Granted in Chapter 58 Waushara County Code Zone Change – Jerome & Amy Bartol – Town of Mt. Morris
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OFFICIAL MINUTES OF THE PROCEEDINGS OF THE
WAUSHARA COUNTY BOARD OF SUPERVISORS

JANUARY 19, 2016

The meeting was called to order at 7:00 p.m. by Chairperson Donna R. Kalata. County Clerk Melanie Stake conducted roll call, which showed all present except Supv. Krentz, who was excused. A silent prayer was held, followed by the pledge of allegiance.

APPROVAL OF AGENDA

Supv. Mastricola made a motion to approve the agenda as presented, seconded by Supv. Wedde; motion carried.

APPROVAL OF MINUTES

Supv. Wedde moved to approve the minutes of the December 15, 2015, monthly County Board meeting, seconded by Supv. Rothermel. Motion carried.

PUBLIC COMMENTS

School District Strategic Planning Meetings
Wautoma Area School District Superintendent Jeff Kasuboski announced that the district will be updating its strategic plan, and citizens are invited to give input at community meetings. The meetings are three days, and those wishing to participate must commit to all three days: March 31, April 1 and April 2, 2016. More information will be published in the Waushara Argus.

REPORTS/PRESENTATIONS

Clerk of Circuit Court’s Office Annual Report: Clerk of Circuit Court Melissa Zamzow said that case filings continued to increase in number and severity of offenses in 2015. Courtroom disturbances and threats toward staff highlighted the importance of security. Court filings have become paperless. Six people graduated from the Treatment and Diversion Program (TAD) court.

Corporation Counsel’s Office Annual Report: Corporation Counsel Ruth Zouski reported on lawsuits and claims against the County that were worked on during 2015. Her office collected $64,000 last year for various departments through various means, including the Tax Intercept Program. The department’s strategic initiatives were also discussed.

Tobacco Compliance Checks, E-Cigarettes: Public Health Educator Ashley Rome provided information on the Tobacco Compliance Program and statistics on underage tobacco sales in the County. She also voiced concerns regarding e-cigarettes, which are currently unregulated, have no packaging requirements, and offer flavors that appeal to youth.

National Epsilon Sigma Phi Conference and Awards: At a recent conference, UW-Extension Agents Mary Ann Schilling and Patrick Nehring both earned service awards from Epsilon Sigma Phi, a national professional organization for UW-Extension professionals. They also provided details on some of the conference presentations, many of which focused on collaboration and leadership.
DISCUSSION/MOTION ACTION ITEM

Reappointment of Highway Commissioner
Supv. Wedde moved to reappoint Brian Freimark as Waushara County Highway Commissioner. The motion was seconded by Supv. Kerschner and carried by voice vote.

By state statute and county ordinance, new highway commissioners serve an initial one-year term. If after one year, they are reappointed to the position, they hold the post indefinitely, like other appointed department heads.

RESOLUTION NO. 01-01-16
A RESOLUTION ADOPTING THE 457 PLAN

WHEREAS, all Waushara County employees are eligible to participate in a 457 plan, which sets forth contributions into a deferred compensation plan for the purposes of planning for retirement; and

WHEREAS, the 457 Plan needs to be restated and such restatement adopted in order to comply with the provisions of the IRS regulations.

NOW, THEREFORE, BE IT RESOLVED that the form of amended 457 Plan and Trust effective January 1, 2016, presented to Administration and attached hereto, is hereby approved and adopted.

BE IT FURTHER RESOLVED that the Administrative Coordinator is authorized and directed to execute and deliver to the Administrator of the Plan all necessary Plan documents.

BE IT FURTHER RESOLVED that the attachments to this resolution as Exhibits A and B are true copies of County of Waushara, WI 457 Plan as amended and restated and the Summary of 457 Provisions, which are hereby approved and adopted.

This Resolution is effective January 1, 2016.

Submitted by Corporation Counsel Ruth Zouski. Motion to approve by Supv. Eckstein, seconded by Supv. Wedell. Motion carried by voice vote.

The County has had a 457 Plan, essentially a deferred compensation plan, for many years. Most employees participate in the plan through Great West Financial. The resolution enables employees to also go through company Security Benefit for their 457 Plan, if they so choose.

APPOINTMENTS

Transportation Coordinating Committee
Bob Holzman, Wautoma (Term: February 1, 2016-May 31, 2019)
Mary Koehn, Wild Rose (Term: February 1, 2016-May 31, 2019)
Motion to approve appointments by Supv. Mastricola, seconded by Supv. Eckstein. Motion carried by voice vote.

**ADJOURNMENT**

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 7:48 p.m.

I, Melanie R. Stake, County Clerk in and for the County of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held January 19, 2016.

/s/ Melanie R. Stake, Waushara County Clerk
OFFICIAL MINUTES OF THE PROCEEDINGS OF THE
WAUSHARA COUNTY BOARD OF SUPERVISORS

FEBRUARY 16, 2016

The meeting was called to order at 7:00 p.m. by Chairperson Donna R. Kalata. County Clerk Melanie Stake conducted roll call, which showed all present. A silent prayer was held, followed by the pledge of allegiance.

APPROVAL OF AGENDA

Supv. Wedell made a motion to approve the agenda as amended to include an appointment to the Commission on Aging. The motion was seconded by Supv. Rothermel and carried by voice vote.

APPROVAL OF MINUTES

Supv. Wedde moved to approve the minutes of the January 19, 2016, monthly County Board meeting, seconded by Supv. Mastricola. Motion carried.

PUBLIC COMMENTS

4-H Opportunities, Benefits
UW-Extension 4-H Youth Development Agent Barb Barker provided the board some information on the trips and awards available to county 4-H participants, as well as the many leadership and learning skills obtained by these youth.

REPORTS/PRESENTATIONS

Buildings & Grounds Department Annual Report: Superintendent Randy Gramse reported on the year’s projects, the largest being the construction of the Hancock EMS station, which was recently completed. There will be an open house in the spring. The exterior doors to the Courthouse were replaced, and a vestibule was constructed at the elevator entrance. Remodeling and updates were also made in the Jail and North Annex buildings.

Sheriff’s Department Annual Report: Sheriff Jeff Nett said that while many statistics were down in 2015 – including dispatch calls, citations and crashes – drug investigations increased dramatically. The department implemented several new programs and procedures and replaced its crime reporting system with an incident-based system. Sheriff Nett provided examples of statistics that its Spillman records management system can provide.

Treasurer’s Office Annual Report: County Treasurer Elaine Wedell outlined her office’s duties, which include more than collecting property taxes. The office also handles and records all county departments’ receipts, performs bank reconciliation, facilitates the tax deed process, and much more. Treasurer Wedell gave an overview of what citizens can access on the County’s web portal, and she also shared her department’s strategic plan.
**Administration Department Annual Report**: Administrative Coordinator Deb Behringer explained that her department oversees human resources, insurance, risk management/safety, GIS mapping/property listing and Information Technology. The last year’s major projects were outsourcing payroll to company ADP, upgrading servers and memory, and strategic planning. She also detailed upcoming projects and her department’s strategic plan.

**DISCUSSION/MOTION ACTION ITEMS**

**Tentative Letter of Agreement With EMS Union**
Supv. Eckstein moved to approve a tentative letter of agreement between Waushara County and EMS International Association of Fire Fighters Local 425. The motion was seconded by Supv. Krentz and carried by voice vote.

The agreement further defines what comp time is and when it can be accrued. The clarification was necessary due to the union filing two grievances relating to comp time.

**Fire Wardens List**
Supv. Wedde moved to approve the list of 2016 fire wardens as proposed by the Wisconsin Department of Natural Resources. The motion was seconded by Supv. Eckstein and carried by voice vote.

**RESOLUTION NO. 02-02-16**

**ADOPTION OF THE WISCONSIN HEALTHY LAKES IMPLEMENTATION PLAN**

WHEREAS, Waushara County lakes are an important resource used by the public for recreation and enjoyment of natural beauty; and

WHEREAS, Waushara County recognizes the importance of water quality and health of Wisconsin’s lakes to its citizens and local economies; and

WHEREAS, the quality and health of Waushara County’s lakes are directly related to the quality and condition of their shorelands; and

WHEREAS, Waushara County recognizes the need for an implementation plan to protect and improve lake shorelands; and

WHEREAS, Wisconsin’s Healthy Lakes Implementation Plan is a statewide implementation plan which identifies best practices for the protection and improvement of lake shorelands including habitat restoration, and runoff and erosion control best practices; and

WHEREAS, Waushara County’s adoption of the Wisconsin’s Healthy Lakes Implementation Plan enables a grant applicant to be eligible for grant funding through the Wisconsin Lakes Protection Grant Program, Healthy Lakes Project;
NOW, THEREFORE, BE IT RESOLVED that Waushara County hereby adopts the Wisconsin’s Healthy Lakes Implementation Plan and will use the plan to guide the implementation of best practices to protect and improve the quality and health of lake shorelands and Wisconsin’s lakes, and will administer grants through the Wisconsin’s Healthy Lakes Implementation Plan for the betterment of the County’s citizens, to maintain property values, to improve wildlife habitat, to enhance water quality, and to increase the economic benefit of our healthy shorelands;

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Waushara County Board of Supervisors authorizes the Waushara County Land Conservation & Zoning Office to administer grants through the Wisconsin Lakes Protection Grant Program.

Submitted by Supv. Krentz, Land/Water/Education Committee Chair. Motion to approve by Supv. Krentz, seconded by Supv. Eckstein. Motion carried by voice vote.

The resolution signifies Waushara County’s adoption of the state’s plan for protecting and improving lake shorelands. Plan adoption enables the Zoning and Land Conservation Department to administer grants through this program.

**APPOINTMENTS**

*Commission on Aging*

**Warren Brewer**, Hancock (Term: February 16, 2016-May 31, 2019)

Motion to approve by Supv. Mastricola, seconded by Supv. Krentz. Motion carried by voice vote.

*Winnefox Library System Board of Trustees*

**Donna Kalata**, Wautoma (Term: February 16, 2016-April 30, 2018)
**Jim Miller**, Hancock (Term: May 1, 2016-April 30, 2019)

Motion to approve by Supv. Wedell, seconded by Supv. Timm. Motion carried by voice vote.

**ANNOUNCEMENTS/BOARD SUGGESTIONS FOR FUTURE AGENDA ITEMS**

Supv. Krentz was welcomed back after recuperating from a serious injury.

Chair Kalata invited Board members to East Central Wisconsin Regional Planning Commission’s rural transportation mini-conference on April 29, 2016, at the World War II Memorial Building in Wautoma.

Supv. Eckstein reminded the Board that the annual Milwaukee Sport Show will be held the first week in March, and volunteers are needed on Thursday, March 3, 2016. Those interested in helping should contact Supv. Eckstein or Scott Schuman, superintendent of the Parks and Solid Waste Department.
Supv. Eckstein further reported that an article commemorating the Parks Department’s 50th anniversary will be published in the *Waushara Argus*.

**ADJOURNMENT**

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 8:08 p.m.

I, Melanie R. Stake, County Clerk in and for the County of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held February 16, 2016.

/s/ Melanie R. Stake, Waushara County Clerk
OFFICIAL MINUTES OF THE PROCEEDINGS OF THE
WAUSHARA COUNTY BOARD OF SUPERVISORS

MARCH 15, 2016

The meeting was called to order at 7:04 p.m. by Chairperson Donna R. Kalata. County Clerk Melanie Stake conducted roll call, which showed all present. A silent prayer was held, followed by the pledge of allegiance.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Heise; motion carried.

APPROVAL OF MINUTES

Supv. Wedell moved to approve the minutes of the February 16, 2016, monthly County Board meeting, seconded by Supv. Mastricola. Motion carried.

PUBLIC COMMENTS

Comprehensive/Land Use Plan
Bill Van Dongen, chair of the Land Use Planning Committee, made himself available to answer any questions about Ordinance No. 592, regarding updates to the County’s Comprehensive Plan.

REPORTS/PRESENTATIONS

Wisconsin Department of Revenue (DOR) Equalization Process: Wisconsin DOR Property Assessment Specialists Dave Gibson, Gary Martell and Pat Grabner provided an overview of the equalization process. Among the other topics discussed were: the difference between assessed value and equalized value, the duties of local assessors, and the purpose of equalized values. DOR staff members are currently conducting a field review of Waushara County.

E-Cigarettes: What You Need to Know: Sandy Bernier, the Tobacco Control Coordinator for 5 Counties for Tobacco Free Living, educated the Board on e-cigarettes. Usage, particularly among children, is increasing at an alarming rate, due to the fact that the products are easily accessed online and come in many “kid-friendly” flavors. These products are completely unregulated. Some municipalities are updating their smoke-free ordinances to include a ban on e-cigarettes.

Zoning and Land Conservation Department Annual Report: Director Terri DoppPaukstat reported on the department’s 2015 highlights. Building activity increased slightly over 2014. Staff went on 1,200 field visits, issued 436 land use permits and 176 sanitary permits, and followed up on 262 code non-compliance inquiries. Director DoppPaukstat also touched on shoreland zoning changes, various grant programs and Conservation Field Days (to be held May 5 and 6 in 2016).
Parks and Solid Waste Department Annual Report: Director Scott Schuman spoke about 2015’s major projects, which included: resurfacing Bannerman Trail for bicycles, working on prairie restorations, planting trees at Mt. Morris Hills Park, refurbishing bleachers at the fairgrounds, updating the recreational map, and adding a second compactor at the Poy Sippi collection site. February 23, 2016, marked the 50th anniversary of the Parks Commission.

RESOLUTION NO. 03-03-16
RESOLUTION AUTHORIZING TWO MCH GRANT CASUAL LTE POSITIONS
IN THE PUBLIC HEALTH DEPARTMENT

WHEREAS, the Public Health Department has received a four- to five-year grant for $40,000 per year to improve adolescent health; and

WHEREAS, the Public Health Department does not employ sufficient staff to complete all objectives of this grant without assistance; and

WHEREAS, the Public Health Department recognizes that the leading causes of death and disability in Wisconsin’s more than half-million adolescents are largely preventable, and adolescence is a critical time to intervene to promote behaviors that will improve health in the long term; and

WHEREAS, the Wisconsin Maternal Child Health (MCH) Program, in its efforts to align with national strategies, has offered funding to the Waushara County Public Health Department, since it is listed as a community with adolescents in greatest need, to establish or improve local adolescent health programs such as Positive Youth Development (PYD), an intentional, pro-social approach that engages youth within their communities, schools, organizations, peer groups, and families in a manner that is productive and constructive; recognizes, utilizes, and enhances youths’ strengths; and promotes positive outcomes for young people by providing opportunities, fostering positive relationships, and furnishing the support needed to build on their leadership strengths; and

WHEREAS, the Public Health Department has evaluated the staffing needs of the department based on the objectives of the MCH Grant and has determined that it would be in the best interest of the department and the county’s adolescents to hire two Limited Term Employee (LTE) staff to meet the objectives of the MCH Grant over the grant period.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that the Public Health Department is authorized to hire two MCH Grant casual LTE positions to better serve the community.

Submitted by Supv. Wedde, Board of Health Chair. Motion to approve by Supv. Wedde, seconded by Supv. Eckstein. A roll call vote showed 11 ayes, 0 nays; motion carried.
Through the Wisconsin Maternal Child Health (MCH) Program, the Waushara County Health Department has received a multi-year grant of $40,000 per year. The money must be used to improve local adolescent health programs. Since additional staff will be needed to carry out these duties, the resolution allows the department to hire two limited-term employees under the grant.

RESOLUTION NO. 04-03-16
A RESOLUTION APPROVING THE WAUSHARA COUNTY ALL-HAZARDS MITIGATION PLAN UPDATE

Submitted by Supv. Kalata, Local Emergency Planning Committee Chair. Motion to approve by Supv. Mastricola, seconded by Supv. Wedell. The Board then determined it needed some items in the plan addressed, for instance, adding column headers to Appendix B Table Two, Waushara County Fire Occurrences.

Motion by Supv. Mastricola to table Resolution No. 04-03-16 to the April 2016 County Board meeting. The motion was seconded by Supv. Eckstein and carried by voice vote.

RESOLUTION NO. 05-03-16
ESTABLISHING TOTAL ANNUAL COMPENSATION FOR COUNTY ELECTED OFFICIALS PURSUANT TO WIS. STAT. § 59.22

WHEREAS, pursuant to Wis. Stat. § 59.22(1), the Board must establish the total annual compensation for services to be paid to county elected officials (other than supervisors and circuit judges) prior to the earliest time for filing nomination papers for the county elective office; and

WHEREAS, the Board desires to establish the total annual compensation for county elected officials, which is separate and distinct from the fringe benefits offered by the County to elected officials, and which fringe benefits are subject to increase or decrease during the officer’s term at the discretion of the Board and in accordance with state and federal law; and

WHEREAS, as part of the County’s fringe benefit program, county elected officials may participate in the Wisconsin Retirement System in accordance with state law; and

WHEREAS, as part of the County’s fringe benefit program, county elected officials may elect to receive health insurance coverage under the same terms and conditions as the health insurance coverage offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in Wis. Stat. § 111.70(1)(mm)2;

WHEREAS, along with other exempt employees, elected officials participate in a Post-Employment Health Plan (PEHP), a benefit to which the County contributes $49.60 per employee per pay period, amounting to $1,289 per year, which is not included in the total annual compensation below;
NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that the total annual compensation for county elected officers under Wis. Stat. § 59.22(1) shall be as follows, effective on the first day of a term of office that begins after the date of this resolution:

<table>
<thead>
<tr>
<th>Elected Official</th>
<th>Total Annual Compensation:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2017</td>
</tr>
<tr>
<td>County Clerk</td>
<td>$60,773</td>
</tr>
<tr>
<td>Treasurer</td>
<td>$60,773</td>
</tr>
<tr>
<td>Register of Deeds</td>
<td>$59,758</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the Wisconsin Retirement System in accordance with law and the County shall pay only its share of contributions required by law; and

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the County's health insurance program subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as the health insurance coverage offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in Wis. Stat. § 111.70(1)(mm)2.

BE IT FURTHER RESOLVED that the aforementioned county elected officials participate in the PEHP, subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions offered to other exempt county employees.

Submitted by Supv. Kalata, Executive Committee Chair. Motion to approve by Supv. King, seconded by Supv. Eckstein. A roll call vote showed 11 ayes, 0 nays; motion carried.

The action sets compensation for the county clerk, register of deeds and treasurer positions for the 2017-2020 term. It also details fringe benefits in which the officials are eligible to participate: health insurance, the Wisconsin Retirement System and the Post-Employment Health Plan.

RESOLUTION NO. 06-03-16
ACKNOWLEDGMENT OF BRUCE WACHOLTZ'S SERVICE TO AND RETIREMENT FROM THE WAUSHARA COUNTY HIGHWAY DEPARTMENT

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Bruce Wacholtz for more than 23 years of service and dedication to Waushara County; and
WHEREAS, acknowledgment is given to Bruce for the conscientious and dedicated service he gave the citizens of Waushara County.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Bruce Wacholtz for his long, distinguished and conscientious service as foreman at the Highway Department.

2. Every good wish goes to Bruce for a long and enjoyable retirement filled with contentment and good health.


After more than 23 years, Highway Foreman Bruce Wacholtz has retired from Waushara County. The resolution thanks him for his long and dedicated service and wishes him a happy future.

ORDINANCE NO. 591
ORDINANCE AMENDING WAUSHARA COUNTY CODES NOS. 8, 18, 22 and 58

WHEREAS, the Waushara County Planning and Zoning Committee did file Draft #7 Ordinance Amending Waushara County Codes; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on February 18, 2016; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The implementation of these code changes shall be immediate except Waushara County continues to delay enforcement of Section 58-903(q) of Waushara County's Zoning Code relative to Impervious Surface regulations. Implementation of Section 58-903(q) shall be delayed until the last date of implementation mandated by Wisconsin DNR for NR 115 standards, which is currently October 1, 2016.

2. The application is referred to the Waushara County Board of Supervisors for its consideration.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. That Waushara County Codes Nos. 8, 18, 22 and 58 are amended.

2. That these codes shall be effective upon the approval and recording with the Office of the County Clerk for Waushara County.
The ordinance offers updates to the following County codes: Chapter 8 Building and Mechanical, Chapter 18 Floods, Chapter 22 Health and Sanitation, and Chapter 58 Zoning. The amendments will ensure better enforcement of these codes, compliance with State statutes, and protection of the County’s resources.

** The full text of these amendments is available for viewing in the County Clerk’s Office. **

**ORDINANCE NO. 592**

**AN ORDINANCE AMENDING ORDINANCE NO. 519 – THE WAUSHARA COUNTY 20-YEAR COMPREHENSIVE PLAN**

**WAUSHARA COUNTY, WISCONSIN**

WHEREAS, Waushara County, Wisconsin adopted the Waushara County 20-Year Comprehensive Plan 2030 on December 8, 2009, in compliance with Wisconsin Statutes 66.1001(1)(a) and 66.1001(2), as Ordinance #519; and

WHEREAS, pursuant to sections 59.69(2) and (3) of the Wisconsin Statutes, Waushara County is authorized to prepare, adopt and amend a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes; and

WHEREAS, the Waushara County Board has adopted written procedures designed to foster public participation in every stage of the preparation of a comprehensive plan amendment as required by section 66.1001(4)(a) of the Wisconsin Statutes; and

WHEREAS, proposed February 2016 Amendments to the Waushara County Comprehensive Plan dated February 18, 2016, has been prepared by the Waushara County Land Use Planning Committee; and

WHEREAS, Waushara County published the required Class 1, 30-day notice on January 13, 2016; and

WHEREAS, the Waushara County Planning and Zoning Committee conducted a public hearing on February 18, 2016, in compliance with Wisconsin Statutes 66.1001(4)(d), regarding the proposed February 2016 Amendments to the Waushara County Comprehensive Plan; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. After reviewing the application and considering all related testimony, the proposed amendments to the 20-Year Comprehensive Plan, if approved, will not harm the public interest.
2. The testimony in opposition has been considered, but not enough evidence was found to deny the plan updates.

3. The proposed amendments to the land use plan have been recommended for adoption by the Waushara County Land Use Committee and the Waushara County Land, Water and Education Committee, and accomplishes the goals set forth in the Wisconsin Statutes.

4. The proposed amendment is consistent with the remaining sections of the adopted Waushara County 20-Year Comprehensive Plan.

5. The proposed amendment, together with the adopted Waushara County 20-Year Comprehensive Plan, contains all the elements set forth in Wisconsin Statutes 66.1001(2).

6. The plan is now referred to the Waushara County Board of Supervisors for its consideration.

THEREFORE, the County Board of the Waushara County, Wisconsin, does, by the enactment of this ordinance, formally adopt the document entitled, “February 2016 Amendments to the Waushara County Comprehensive Plan”, as described in the resolution by the Waushara County Planning and Zoning Committee dated February 18, 2016, and make these amendments to Ordinance #519—The Waushara County 20-Year Comprehensive Plan (2030).

Submitted by Supv. Kerschner, Planning and Zoning Committee Chair. Motion to approve by Supv. Mastricola, seconded by Supv. Krentz. Motion carried by voice vote.

The ordinance makes revisions to the County’s Comprehensive Plan in order to: incorporate the Farmland Preservation and All-Hazards Mitigation plans, reference/accept local plans like lake management plans, and change the land use of three properties in Waushara County.

ORDINANCE NO. 593
AN ORDINANCE TO AUTHORIZE THE ESTABLISHMENT OF TEMPORARY SPEED LIMITS

WHEREAS, the Waushara County Highway Department performs work on the Waushara County highway system, the state highway system and town roads within the boundaries of Waushara County; and

WHEREAS, work zones pose a known hazard to the highway construction and maintenance workers, pedestrians and highway users; and
WHEREAS, if a highway is being constructed, reconstructed, maintained or repaired, Wisconsin Statutes §349.11(10) authorizes the highway commissioner or his/her designee to, for the safety of the highway construction and maintenance workers, pedestrians and highway users, to post a temporary speed limit less than the speed limit regularly imposed under their jurisdiction; and

WHEREAS, the Waushara County Public Works Committee is recommending adopting an ordinance to allow for the posting of temporary speed limits.

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows, creating:

CHAPTER 50, ARTICLE III, DIVISION 3

Sec. 50-123. Posting of Temporary Speed Limits.

1. If a highway is being constructed, reconstructed, maintained or repaired, temporary speed limits may be established as authorized in Wis. Stats. §349.11(10).
2. The Waushara County Highway Commissioner, or his/her designee, is authorized at his/her discretion to impose mandatory temporary speed limits.
3. Temporary speed limits shall be in accord with this section and shall be imposed by the posting of either portable or fixed temporary regulatory speed limit signs of the same face size and design as permanent regulatory speed limit signs, as described in the Manual on Uniform Traffic Control Devices as adopted by the Wisconsin Department of Transportation and as amended from time to time.
4. Signs may be posted on any highway under the jurisdiction of the County Highway Commissioner, any state highway upon which the County performs maintenance under §84.07, Wis. Stats., or any local road upon which the County performs maintenance under §82.03(15), Wis. Stats. and Waushara County Ordinance 567, when such highway is being constructed, reconstructed, maintained or repaired, but only in the immediate area of such work and of those persons engaged in performing such work.
5. Any temporary speed limit imposed in an area where construction, reconstruction, maintenance or repair is being performed on the shoulders or what is normally the traveled portion of the roadway, or where the highway construction or maintenance workers performing such are shall be determined by and at the discretion of the Waushara County Highway Commissioner or his/her designee.
6. No temporary speed limit shall be imposed when construction, reconstruction or maintenance or repair work is being performed inside the highway right-of-way but not on the shoulders or the traveled portion of the highway.
7. Any speed limits imposed under the authority of this section are temporary, and the signs imposing such limits shall be removed, covered or otherwise obscured when the highway construction, reconstruction, maintenance or repairs and their equipment is not present on the shoulders or traveled portion of the highway.
8. The area in which in any temporary speed limit imposed shall be terminated by posting a regulatory speed limit sign informing the public of the specific speed limit outside of the area where construction, reconstruction, maintenance or repair work is being performed.

9. Nothing herein shall prohibit the Waushara County Highway Commissioner from posting advisory speed limit signs as described in the Manual of Uniform Traffic Control Devices in areas of highway construction, reconstruction, maintenance or repairs suggesting such speed as he or she deems appropriate to promote the safety of highway construction and maintenance workers, pedestrians and highway users and that such advisory signs may be posted in conjunction with the temporary mandatory speed limit signs.

BE IT FURTHER ORDAINED that this ordinance shall be effective upon adoption and publication.


Highway work zones can be dangerous for highway workers, highway users and pedestrians. To mitigate these risks, the ordinance authorizes the Highway Commissioner or his/her designee to post temporary reduced speed limits in construction areas.

ORDINANCE NO. 594
AN ORDINANCE AMENDING ORDINANCE NO. 580, CHAPTER 2, ARTICLE VIII, COURTHOUSE COMPLEX SECURITY

WHEREAS, the Waushara County Board previously adopted Ordinance 580 relating to Courthouse Complex Security; and

WHEREAS, it is necessary to update the definitions to meet the current circumstances related to what has been seen by the Security Officers and to keep current with changes in statutes.

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows amending Chapter 2, Article VIII, Courthouse Complex Security as follows:

Sec. 2-366. Definitions
“Weapon” has the same meaning as §175.60(1)(j) of the Wisconsin Statutes includes, without limitation, any firearm (including a handgun), an electric weapon (as defined in §941.295(1c) Wis. Stats.), a knife, a switchblade (as defined in §941.24(1) Wis. Stats.), a billy club, oleoresin capsicum (OC) spray devices (also known as pepper spray or pepper mace), Metallic knuckles, nunchaku, shuriken, cestus, manrikigusari, or any device designed or used as a weapon and capable of producing great bodily harm or death.
Sec. 2-368. Prohibited and Required Acts
(b) Screening.
(5) Any item surrendered to, or confiscated by, security officers shall may not be returned to the possessor and if retained shall be disposed of in accordance with applicable law.

BE IT FURTHER ORDAINED that this ordinance shall become effective upon passage, and all other provisions of Ordinance 580, Chapter 2, Article VII not inconsistent with this ordinance shall remain in full force and effect.

Submitted by Supv. Kalata, Public Safety Committee Chair. Motion to approve by Supv. Mastricola, seconded by Supv. Wedde. Motion carried by voice vote.

The ordinance redefines the term “weapon” as it applies to courthouse complex security and slightly alters the procedure whereby confiscated items may be returned or disposed of.

APPOINTMENT

Board of Adjustment
John B. Sierk, Hancock – Second Alternate (Term: April 2016-March 2019)

Motion to approve appointment by Supv. Kerschner, seconded by Supv. Timm. Motion carried by voice vote.

PROCLAMATION

Recognizing April 11-15, 2016, as Work Zone Awareness Week
Motion to approve proclamation by Supv. Eckstein, seconded by Supv. Krentz. Motion carried by voice vote.

ANNOUNCEMENTS/BOARD SUGGESTIONS FOR FUTURE AGENDA ITEMS

Board supervisors thanked Supv. Mastricola for his service on the County Board for the past year and wished him well.

Chair Kalata reminded the Board that the organizational meeting would be at 9 a.m. on April 19. Clerk Melanie Stake also announced that at that meeting, returning/incoming supervisors would be asked to complete a short demographics survey for the Wisconsin Counties Association.

Clerk Stake also said that April 5, 2016, election results will be posted on the County website under “News.” If anyone with opposition wants the Clerk’s Office to call on Election Night with results, please let her know.
ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 8:35 p.m.

I, Melanie R. Stake, County Clerk in and for the County of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held March 15, 2016.

/s/ Melanie R. Stake, Waushara County Clerk
The meeting was called to order by County Clerk Melanie Stake at 9:00 a.m. From the results of the April 5, 2016, election, the following persons were selected as Waushara County Board Supervisors:

- **District 1**: Bernadette Krentz
- **District 2**: Russell Heise
- **District 3**: Larry Timm
- **District 4**: Mike Kapp
- **District 5**: Everett Eckstein
- **District 6**: Dennis Wedde
- **District 7**: Donna R. Kalata
- **District 8**: Patrick King
- **District 9**: Robert Wedell
- **District 10**: Jerry Rothermel
- **District 11**: Mark Kerschner

Roll call showed all present except Supv. Krentz, who was excused.

The Oath of Office was administered by Circuit Court Judge Guy Dutcher, and Certificates of Election were distributed.

Following silent prayer and the Pledge of Allegiance, County Clerk Stake opened the floor for elections.

**ELECTION OF CHAIRPERSON**

Nomination forms were distributed to County Board members, and they were instructed to nominate as many supervisors for chairperson as they desired. Nine nominations were received, all for Supv. Kalata. Moved by Supv. Heise, seconded by Supv. Wedell that a unanimous ballot be cast for Supv. Kalata. Motion carried by voice vote. Chair Kalata thanked Board members for their confidence and was seated as chair.

**ORGANIZATION OF THE BOARD AND ELECTION OF COMMITTEES**

All nominations were made in writing, using nomination forms. Ballots, when necessary, were distributed, collected and counted by Corporation Counsel Ruth Zouski.

**1st Vice Chairperson**: Nominations were made for Supvs. Kerschner and King. Results of a secret ballot vote showed Supv. Kerschner with 8 and Supv. King with 1. Supv. Kerschner was thus elected 1st vice chairperson.
2nd Vice Chairperson: Nominations were received for Supvs. Kerschner and Wedde. Supv. Kerschner withdrew his name. Moved by Supv. Kerschner, seconded by Supv. Wedell that a unanimous ballot be cast for Supv. Wedde. Motion carried by voice vote. Supv. Wedde was thus elected 2nd vice chairperson.

Public Works Board: Nominations were received for Supvs. Eckstein, Heise, Kalata, Kerschner, Krentz and Wedde. Supv. Kerschner asked that his name be withdrawn. Supervisors were instructed to vote for 3 and initial their ballots. The vote resulted in Supv. Eckstein, 7; Supv. Heise, 2; Supv. Kalata, 8; Supv. Krentz, 0; and Supv. Wedde, 6. Thus, Supvs. Eckstein, Kalata and Wedde were elected to the committee. Chair Kalata will recommend that Supv. Heise be appointed as the alternate member of the committee, since he had the next highest number of votes.

Land, Water and Education Committee: Supvs. nominated were: Eckstein, Heise, Kapp, Krentz, Rothermel, Timm and Wedde. Supvs. Heise and Wedde withdrew their names. Supervisors were instructed to vote for 4 and initial their ballots. The vote resulted in Supv. Eckstein, 7; Supv. Kapp, 7; Supv. Krentz, 6; Supv. Rothermel, 5; Supv. Timm, 4; and Supv. Wedde, 1. Therefore, Supvs. Eckstein, Kapp, Krentz and Rothermel were elected to the Land, Water and Education Committee.

Planning and Zoning Committee: Nominations were received for Supvs. Eckstein, Heise, Kapp, Kerschner, Rothermel, Timm and Wedell. Supvs. Eckstein and Timm withdrew their names. Supervisors were instructed to vote for 4 and initial their ballots. The vote resulted in Supv. Heise, 7; Supv. Kapp, 5; Supv. Kerschner, 7; Supv. Rothermel, 4; and Supv. Wedell, 7. Therefore, Supvs. Heise, Kapp, Kerschner and Wedell became the Planning and Zoning Committee.

Once elections were completed, Chair Kalata proceeded to preside over the meeting.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Wedell; motion carried.

APPROVAL OF MINUTES

Supv. Eckstein moved to approve the minutes of the March 15, 2016, County Board meeting, seconded by Supv. Wedde; motion carried.

PUBLIC COMMENTS – None
UNFINISHED BUSINESS

RESOLUTION NO. 04-03-16
A RESOLUTION APPROVING THE WAUSHARA COUNTY
ALL-HAZARDS MITIGATION PLAN UPDATE

WHEREAS, Waushara County recognizes the threat that natural and man-made hazards pose to people and property; and

WHEREAS, undertaking hazard mitigation actions to prepare for disasters before they occur will reduce the potential for harm to people and property and save taxpayer dollars; and

WHEREAS, an adopted all-hazards mitigation plan is required as a condition of future grant funding for mitigation projects.

WHEREAS, the State of Wisconsin Emergency Management Department and the Federal Emergency Management Agency (FEMA) has approved the Waushara County All-Hazards Plan Update; and

WHEREAS, the Waushara County Local Emergency Planning Committee and the Waushara County Emergency Management Director are requesting that the Waushara County Board of Supervisors approve the final draft of the Waushara County All-Hazards Plan Update.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Waushara County, Wisconsin, hereby adopts the Waushara County All-Hazards Plan Update (2016) as an official plan.

Submitted by Supv. Kalata, Local Emergency Planning Committee Chair. Motion to approve by Supv. Eckstein, seconded by Supv. Wedde. Motion carried by voice vote.

The resolution was introduced at the March County Board meeting, but was tabled due to some concerns the Board identified within the text of the plan. In preparation for the April Board meeting, several corrections and updates were made. The plan identifies the steps undertaken to prepare the plan, assesses safety risks, and discusses mitigation strategies.

NEW BUSINESS

Reports/Presentations

State UW-Extension Reorganization Update: UW-Extension Community Resource Development Agent Patrick Nehring gave the report. Wisconsin’s last biennial budget significantly reduced funding to the University of Wisconsin System. As a result, the structure of UW-Extension must be changed. Every county will still have an Extension office, and all four program areas will still be covered, but agents will be shared between several counties; in Waushara County’s case, with Green Lake, Marquette, Adams and Juneau counties. Instead of four agents, counties will likely finance two or three. Details of the transition will be solidified before yearend, with changes being implemented in 2017. A document summarizing the currently proposed changes was distributed.
Agent Nehring congratulated Supv. Eckstein on winning Epsilon Sigma Phi’s “Friend of Extension Award” for his involvement in the Wisconsin Association of County Extension Committees and the Master Gardener Program.

RESOLUTION NO. 07-04-16
DESIGNATION OF DEPOSITORIES

WHEREAS, Chapter 34 of the Wisconsin Statutes provides for the County Board of a county to designate public depositories for all the public monies in the hands of the County Treasurer; and

WHEREAS, designations made in Resolution No. 14-04-14 were through April 30, 2016;

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors hereby designates the following depositories for Waushara County through April 30, 2018:

BMO Harris Bank, Wautoma Office; FirstMerit/Huntington Bank, Wautoma Office; The First National Bank, Berlin Office and Poy Sippi Office; US Bank, Wautoma Office; Anchor Bank/Old National Bank, Wautoma Office; Farmers State Bank of Waupaca, Wild Rose Office; Hometown Bank, Wautoma Office; National Exchange Bank and Trust, Coloma Office and Hancock Office; The Portage County Bank, Plainfield Office; Bancroft State Bank, Plainfield Office; State Farm Bank, Wautoma Office; Farmers & Merchants Bank, Berlin Office; Community First Credit Union, Oshkosh Office; and the Wisconsin Local Government Pooled Investment Fund; all of Wisconsin.

Investments with depositories outside the local area will be considered if monies are available and it is beneficial to Waushara County.

Submitted by Supv. Kalata, Executive Committee Chair. Motion to approve by Supv. Wedde, seconded by Supv. Kerschner. Motion carried by voice vote.

The resolution provides a list of depositories that the County Treasurer is authorized to use through April 30, 2018.

RESOLUTION NO. 08-04-16
RESOLUTION ALLOWING PARKS SUPERINTENDENT TO APPLY FOR TRAIL AIDS UNDER §23.09(26)

WHEREAS, Waushara County is interested in maintaining, insuring or developing lands for public snowmobile trail use; and

WHEREAS, said snowmobile trails are eligible for funds under Wisconsin Statute §23.09 (26) (snowmobile);
NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that Waushara County apply for funds under §23.09 (26) for such eligible maintenance, acquisition, rehabilitation and/or development costs, and hereby authorizes the Parks Superintendent/County Snowmobile Coordinator of the Waushara County Parks Department to act on behalf of Waushara County to:

Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available; sign documents; and take necessary action to undertake, direct and complete the approved project.

Submitted by Supv. Eckstein, Public Works Board Chair. Motion to approve by Supv. Eckstein, seconded by Supv. Wedell. Motion carried by voice vote.

The Waushara County Parks Superintendent is authorized to submit grant applications to the Wisconsin Department of Natural Resources for snowmobile trail maintenance, as well as sign documents and complete projects associated with these grants.

RESOLUTION NO. 09-04-16
RESOLUTION ACKNOWLEDGING THE COMMENDABLE SERVICE OF BARRY MASTRICOLA AS WAUSHARA COUNTY SUPERVISOR

WHEREAS, Barry Mastricola was appointed in February 2015 to fill a vacancy in Waushara County Supervisory District 4, which encompasses the Village of Redgranite; and

WHEREAS, Mr. Mastricola did serve on numerous boards and committees, including the Highway Traffic Safety Commission, Land Information Council, Land Use Committee, Land/Water/Education Committee, Local Emergency Planning Committee, Planning and Zoning Committee, and the Redgranite Library Board;

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors as follows:

1. Mr. Mastricola is hereby commended for the commitment and dedication he displayed in his year as a Waushara County supervisor.

2. The Waushara County Board does hereby commend Mr. Mastricola for his dedicated, faithful and diligent service to this County. Every good wish goes to him in his future endeavors.

Submitted by Supv. Kalata, Executive Committee Chair. Motion to approve by Supv. Kerschner, seconded by Supv. Heise. Motion carried by voice vote.

After District 4 Supervisor Joe Piechowski passed away halfway through his two-year term, Barry Mastricola graciously stepped in for the remainder of the term. The resolution thanks Mr. Mastricola for his dedicated service on the County Board over the past 14 months.
RESOLUTION NO. 10-04-16
ACKNOWLEDGMENT OF BOBBY BANDT’S SERVICE TO AND RETIREMENT FROM THE WAUSHARA COUNTY HIGHWAY DEPARTMENT

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Bobby Bandt for more than 31 years of service and dedication to Waushara County; and

WHEREAS, acknowledgment is given to Bobby for the conscientious and dedicated service he gave the citizens of Waushara County.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Bobby Bandt for his long, distinguished and conscientious service.
2. Every good wish goes to Bobby for a long and enjoyable retirement filled with contentment and good health.

Submitted by Supv. Eckstein, Public Works Board Chair. Motion to approve by Supv. Wedde, seconded by Supv. Wedell. Under discussion, Supv. Timm pointed out that the resolution included no references to the retiring employee’s department or position. Department heads and other applicable staff should be reminded again to include this information in retirement resolutions. The motion and second were withdrawn, and then Supv. Wedde moved to approve the resolution with an amendment that the resolution title include reference to the department in which Mr. Bandt worked, the Highway Department. Supv. Wedell seconded the motion, and it was carried by voice vote.

After more than 31 years, Highway Department Foreman Bobby Bandt has retired from Waushara County. The resolution thanks him for his long and dedicated service and wishes him health and happiness in the coming years.

PROCLAMATIONS

Recognizing April 10-16, 2016, as National Public Safety Telecommunications Week

Moved by Supv. Eckstein, seconded by Supv. Kapp to approve. Motion carried by voice vote.

Recognizing May 1-7, 2016, as National Correctional Officers Week

Motion to approve by Supv. Rothermel, seconded by Supv. Kerschner. Motion carried by voice vote.

Recognizing May 15-21, 2016, as National Police Week and May 15, 2016, as Peace Officers Memorial Day

Motion to approve by Supv. Heise, seconded by Supv. Wedell. Motion carried by voice vote.
Designating May 2016 as Older Americans Month

Moved by Supv. Eckstein, seconded by Supv. Kapp to approve. Motion carried by voice vote.

RECESS/RECONVENE

At 10:02 a.m., Chair Kalata called for a recess, so that she could work on appointments to standing committees of the County Board.

The meeting reconvened at 10:56 a.m., with 10 supervisors present.

CHAIR’S APPOINTMENTS TO COMMITTEES

Chair Kalata made the following appointments to the various committees, commissions and boards as listed:

Administrative Review Board: Kalata, King, Wedde
Aging and Disability Resource Center: Heise, Krentz
Board of Adjustment: Timm
Board of Health: Eckstein, King, Wedde
Buildings and Grounds Committee: Heise, Kalata, King
CAP Services: King, Wedell
Commission on Aging: Heise, Krentz
Economic Development Corporation: Kapp, King
Ethics Board: Kalata, Kerschner
Executive Committee: Kalata, Kerschner, Wedde
Human Services Board: Krentz, Timm, Wedde
Land Information Council: Heise, Kapp, Timm
Land Use Committee: Kapp
LEPC: Kalata
Library Services Committee: Kalata, Rothermel, Timm
Local Library Boards: Kerschner (Coloma), Wedell (Hancock), Timm (Leon-Saxeville), Eckstein (Patterson Memorial), Rothermel (Plainfield), Krentz (Poy Sippi), Kapp (Redgranite), and King (Wautoma)
Personnel Committee: Kalata, King, Timm
Public Safety Committee: Kalata, Kerschner, Rothermel, Wedell
Public Works Board: Heise (alternate)
Regional Planning Committee: Kalata, Timm
T.I.F. District Representative: King
Transportation Coordinating Committee: Krentz, Wedell
Veterans Service Committee: Kapp, Rothermel, Timm
Winnefox Library System Board of Trustees: Kalata

Motion to approve appointments by Supv. Wedell, seconded by Supv. Kerschner; motion carried by voice vote.
OTHER APPOINTMENTS

Transportation Coordinating Committee
Bill Rosenau, Wautoma (Term: May 1, 2016-May 31, 2019)
Renee Soroko, Wautoma (Term: May 1, 2016-May 31, 2019)

Motion to approve by Supv. Wedde, seconded by Supv. Kapp; motion carried by voice vote.

ANNOUNCEMENTS/BOARD SUGGESTIONS FOR FUTURE AGENDA ITEMS

Clerk Stake reminded Board members to complete an anonymous Wisconsin Counties Association survey and return it to her.

A photo of the Board of Supervisors has not been taken for many years. At one of the next few meetings, Katie Schaefer from the Waushara Argus will take a photograph for posterity.

Supv. Eckstein reported that a work group has been formed to consider options for housing an ambulance in Wild Rose over the long term. The group is comprised of Wild Rose area government officials and staff from the Wild Rose Area Fire District, County EMS and Wild Rose Hospital.

Supv. Kerschner suggested that the Board hold its May 17, 2016, meeting at the Wisconsin Operating Engineers Training Center near Coloma, so Board supervisors could learn what goes on there and how it helps the County. The Board meeting could follow a tour of the facility. Chair Kalata agreed to the change in venue. More details will be provided closer to the meeting date.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Supv. Eckstein, seconded by Supv. Timm; motion carried. The meeting adjourned at 11:14 a.m.

I, Melanie R. Stake, County Clerk in and for the County of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its organizational meeting held April 19, 2016.

/s/ Melanie R. Stake, Waushara County Clerk
Chairperson Donna R. Kalata called the meeting to order at 7:09 p.m. at the Wisconsin Operating Engineers Training Center near Coloma. Prior to the meeting, the Board toured the facility. County Clerk Melanie Stake conducted roll call, which showed all present. A silent prayer was held, followed by the pledge of allegiance.

**APPROVAL OF AGENDA**

Supv. Wedde made a motion to approve the agenda as amended to include Resolution No. 14-05-16 and an EMS proclamation. The motion was seconded by Supv. Kapp and carried by voice vote.

**APPROVAL OF MINUTES**

Supv. Wedell moved to approve the minutes of the April 19, 2016, organizational County Board meeting with a slight wording change to the motion regarding Resolution No. 10-04-16. Supv. Rothermel seconded the motion, and it was carried by voice vote.

**PUBLIC COMMENTS**

*Heroin Epidemic*
Sheriff Jeff Nett reported that since January 1, 2016, there have been five overdose deaths in Waushara County, with several more near-overdoses observed by EMS. The Sheriff's Department has also seized large amounts of drugs recently. Patrol Sergeant Zach Gunderson is a drug recognition expert, and he may come to a future Board meeting to give a presentation.

**REPORTS/PRESENTATIONS**

*CAP Services Update/50th Anniversary:* CAP President and CEO Mary Patoka gave a Power Point presentation that reviewed the organization’s last 50 years. She also provided a handout with highlights from the past year. CAP helps people better themselves by assisting them in various ways, including: going back to school or getting additional training, securing transportation to/from work, and obtaining better jobs. Ms. Patoka thanked Waushara County for its support.

*Department of Aging Annual Report:* Director Debbie Paavola provided a written and oral overview of 2015 statistics regarding budget, accomplishments and future needs. Caregiver support is the fastest growing need. The department also needs additional fiscal support, as finance duties have increased in complexity. Federal and state government is pushing the department to run more like a business by charging additional fees and integrating services.

**DISCUSSION/ACTION ITEMS**

*Publishing Vs. Posting Notices and Official County Newspaper:* Motion by Supv. Heise, seconded by Supv. Eckstein that Waushara County not have an official newspaper and post notices, versus publish them, where it is allowed by law. Motion carried by voice vote.
A recent law, 2015 Wisconsin Act 79, states that smaller counties do not have to have an official newspaper, and in many cases may post legal notices instead of publishing them. The act specifically allows for notices to be posted in one physical location and on a county website. Corporation Counsel Ruth Zouski reviewed years of County Board records and cannot find any formal action where the County designated an official newspaper. Therefore, the action allows for most County notices, including meeting agendas, to be posted in the County Clerk’s Office and on the County website. Certain items still have to be published in a newspaper, and the County will follow the statutes in that regard.

**Budget Carryover Policy**: Motion to approve by Supv. Wedde, seconded by Supv. Kapp. Motion carried by voice vote.

Clerk Stake explained that for years, auditors have advised that the County should reduce the number of budget carryover accounts; these are unexpended funds from one budget year that are allowed to be used in subsequent years. The policy specifies when it is appropriate to carry over funds and how requests for carryovers should be made.

**RESOLUTION NO. 11-05-16**

**ACKNOWLEDGMENT OF LARRY MANKOWSKI’S SERVICE TO AND RETIREMENT FROM THE WAUSHARA COUNTY HIGHWAY DEPARTMENT**

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Larry Mankowski for more than 38 years of service and dedication to Waushara County; and

WHEREAS, acknowledgment is given to Larry for the conscientious and dedicated service he gave the citizens of Waushara County.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Larry Mankowski for his long, distinguished and conscientious service as truck driver at the Highway Department.

2. Every good wish goes to Larry for a long and enjoyable retirement filled with contentment and good health.


After more than 38 years with Waushara County, Highway Department truck driver Larry Mankowski has retired. The resolution thanks him for his many years of dedicated service and wishes him well in his retirement.
RESOLUTION NO. 12-05-16
ACKNOWLEDGMENT OF BILL PATTERSON’S SERVICE TO AND RETIREMENT FROM THE WAUSHARA COUNTY HIGHWAY DEPARTMENT

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Bill Patterson for more than 26 years of service and dedication to Waushara County; and

WHEREAS, acknowledgment is given to Bill for the conscientious and dedicated service he gave the citizens of Waushara County.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Bill Patterson for his long, distinguished and conscientious service as Superintendent at the Highway Department.

2. Every good wish goes to Bill for a long and enjoyable retirement filled with contentment and good health.

Submitted by Supv. Eckstein, Public Works Board Chair. Motion to approve by Supv. Rothermel, seconded by Supv. Wedde. Motion carried by voice vote.

Highway Superintendent Bill Patterson has retired from Waushara County after more than 26 years. The resolution thanks him for his long and loyal service and wishes him a happy future.

RESOLUTION NO. 13-05-16
A RESOLUTION URGING THE AMENDMENT OF §43.12, WIS. STATS., RELATED TO LIBRARY FUNDING

WHEREAS, Waushara County recognizes the importance of public libraries and the information and resources public libraries provide; and

WHEREAS, Waushara County is committed to and does provide substantial financial support to the public libraries located in Waushara County; and

WHEREAS, current library law, specifically Wis. Stat. §43.12, has had unintended financial consequences on the residents of Waushara County; and

WHEREAS, under the existing provisions of Wis. Stat. §43.12, Waushara County is required to make payment to adjoining counties for materials loaned from adjoining county libraries to residents of Waushara County; and
WHEREAS, the existing law does not require the billing county to provide usage data by municipality, which would assist Waushara County in determining where to provide library services; and

WHEREAS, existing law arbitrarily sets a 70% reimbursement rate formula for library services of another county, which results in large discrepancies in the per circulation amount charged by libraries in adjacent counties.

NOW THEREFORE, the Waushara County Board of Supervisors does hereby encourage the Wisconsin State Legislature and Governor’s Office to amend Wis. Stat. §43.12 as follows:

43.12(1)(a) By March 1 of each year, each of the following payments of not less than the minimum amount calculated under par. (b) shall be made:
1. Except as provided in subd. 2., by a county that does not maintain a consolidated public library for the county under s.34.57 and that contains residents who are not residents of a municipality that maintains as public library under s.43.52 or 43.53, to each public library in the county and to each public library in an adjacent county, other than a county with a population of at least 500,00 or a county that maintains a consolidated public library for the county.

Repeal the following sections in full: 43.12(1)(a)2, 43.12(1)(a)3, 43.12(1m)

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Waushara County representatives of the State Legislature and to the Governor's Office.

Submitted by Supv. Kalata, Executive Committee Chair. Motion to approve by Supv. Eckstein, seconded by Supv. Wedell. Motion carried by voice vote.

The resolution asks that Wisconsin lawmakers repeal the portion of the statutes that allows libraries to bill other counties when those counties’ residents use out-of-county libraries.

RESOLUTION NO. 14-05-16
RESOLUTION AUTHORIZING THE TRANSFER OF UP TO $488,656 FROM GENERAL FUND SURPLUS

WHEREAS, the County Board has committed to the safe operation of the Waushara County Jail, as well as an efficient EMS operation; and

WHEREAS, the County Board provided a start-up of $120,000 to be used towards improvement of the camera system in the Courthouse, North Annex and Jail; and

WHEREAS, the Camera Project Team used the funding to prepare for the project by upgrading the computer infrastructure, software and storage and developed a plan to provide sufficient camera coverage throughout the Jail and specific coverage for the Courthouse and North Annex. The team developed a request for proposals for the project and obtained a competitive quote for the completion of the project; and
WHEREAS, the total project cost is $308,656. Applying the $120,000 provided previously by the County Board, leaves a balance of $188,656 to satisfactorily complete the project; and

WHEREAS, the EMS Department has attempted to replace vehicles on a regular basis, but due to budget constrictions, the pattern of replacement has caused higher than normal mechanical issues impacting the efficiency of the operation; and

WHEREAS, the Department has studied the option of leasing vehicles versus purchasing replacement vehicles and the Committee is more comfortable with outright replacement; and

WHEREAS, the Department is in urgent need of replacing two vehicles, and if ordered immediately would be available early in 2017, and the Committee would like to proceed with the study and ability to order appropriate vehicles estimated that the cost of the two vehicles would not exceed $300,000; and

WHEREAS, the County has sufficient funding in uncommitted reserves that the withdrawal of $488,656 would not negatively impact the requirement of 25 percent in the general unassigned funds.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that $188,656 be transferred from General Fund surplus to the Data Processing budget to be used for the camera upgrade to the Jail, Courthouse and North Annex; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Waushara County Board of Supervisors that up to $300,000 be transferred from General Fund surplus to the EMS budget to be used for the purchase of two replacement ambulances, subject to the approval of the Public Safety Committee.

Submitted by Supv. Kalata, Public Safety Committee Chair. The resolution proposes that General Fund surplus dollars be transferred into the budget for two separate projects: for updates to existing cameras and/or additional cameras in the Jail, Courthouse and North Annex; as well as for the purchase of two ambulances.

Administrative Coordinator Deb Behringer said that when the County had initially identified the need to add/replace cameras, $120,000 for it had been set aside in the 2015 budget. Once details of the project were finalized, the cost became more than twice this amount, and now payment is due.

Administrative Coordinator Behringer further explained that EMS did not budget anything for ambulance replacement in the 2016 budget. That, combined with an aging fleet, led to this situation. To prevent this in the future, EMS is developing a vehicle replacement plan, and the Public Safety Committee should make sure that at least $125,000 each year is budgeted in the EMS vehicle replacement line item.
The Board discussed various options regarding the ambulances. Even if the two ambulances were ordered immediately, they would not be delivered for six to 10 months. It could be possible to pay for some of the ambulances out of the 2017 budget instead of drawing all the money from the General Fund. However, at least a down payment would be due in 2016.

Corporation Counsel Ruth Zouski reminded the Board that General Fund surplus monies are to be used only in emergencies and unforeseen situations. The need for ambulances should have been expected and planned for in the budget. Taking money out of surplus is circumventing the budget process and not fair to taxpayers and other County departments. Administrative Coordinator Behringer stated that there were sufficient funds in General Fund surplus, and using this money would keep the burden off the taxpayer.

Supv. Heise moved to divide the resolution, and vote on the camera project and ambulance purchases separately. Supv. Kapp seconded the motion, and it was carried by voice vote.

Supv. Eckstein moved to transfer $188,656 from General Fund surplus to the Data Processing Fund for the camera project, seconded by Supv. Kerschner. A roll call vote showed 10 ayes and 1 nay (Supv. Timm); motion carried.

Supv. Kerschner moved to transfer up to $300,000 from General Fund surplus to the EMS Fund for the purchase of two ambulances. The motion was seconded by Supv. Rothermel. A roll call vote of 7 ayes, 4 nays (Supvs. Krentz, Heise, Timm and Kapp) failed, due to needing a two-thirds majority to pass.

Supv. Kapp made a motion that up to $300,000 from the General Fund be set aside for the purchase of two ambulances with the caveat that only the required down payment was authorized to be expensed at this time. EMS would have to come back before the County Board to access the balance of the $300,000. Supv. Eckstein seconded the motion. A roll call vote showed 10 ayes and 1 nay (Supv. Timm); motion carried.

The resolution split resulted in the two following resolutions being adopted:

RESOLUTION NO. 14-05-16A
RESOLUTION AUTHORIZING THE TRANSFER OF
UP TO $188,656 FROM GENERAL FUND SURPLUS FOR CAMERA PROJECT

WHEREAS, the County Board, at its regular meeting, held May 17, 2016, did move to split Resolution No. 14-05-16 into two separate actions; and

WHEREAS, such motion passed.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that $188,656 be transferred from General Fund surplus to the Data Processing budget to be used for the camera upgrade to the Jail, Courthouse and North Annex.
RESOLUTION NO. 14-05-16B
RESOLUTION AUTHORIZING THE TRANSFER OF
UP TO $300,000 FROM GENERAL FUND SURPLUS FOR AMBULANCE PURCHASE

WHEREAS, the County Board, at its regular meeting, held May 17, 2016, did move to split Resolution No. 14-05-16 into two separate actions; and

WHEREAS, such motion passed.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that up to $300,000 be transferred from General Fund surplus to the EMS budget to be used for the purchase of two replacement ambulances.

BE IT FURTHER RESOLVED that the EMS Department, with approval of the Public Safety Committee, may access these funds to make payment of the required down payment for two replacement ambulances, but must obtain prior approval from the County Board to access the remaining funds to pay the balance due once the full amount is known and a discussion is held on other options to paying the remaining balance, including, but not limited to, the 2017 budget process.

ORDINANCE NO. 595
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO
THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE
ZONE CHANGE – TOWN OF MT. MORRIS

WHEREAS, on February 25, 2016, Town of Mt. Morris did file an application with the Waushara County Zoning Office for a zoning amendment in multiple parcels zoned A-G, and an area zoned RS-20, in the Town of Mt. Morris; and

WHEREAS, said application involves multiple parcels of land in the Town of Mt. Morris and would change all areas zoned A-G (general agricultural, 1 acre minimum) to AG-5 (general agricultural, 5 acre minimum), and an area zoned RS-20 (single family residential) to AG-5 (general agricultural, 5 acre minimum), site of Lincolnwood Estates Plat being vacated, and if approved would more accurately reflect the recommendations contained within the adopted land use plan for the Town; and

WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on April 21, 2016; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:
1. The zone change shall be in substantial compliance with the map presented to the Planning and Zoning Committee.
2. All necessary procedures and the filing of legal documents shall be completed to vacate or abandon the Lincolnwood Estates Subdivision.
3. The application is now forwarded to the Waushara County Board of Supervisors and the Town Board of Mt. Morris for their consideration.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:
1. That the Waushara County zoning maps are amended by changing the zoning district of the described property from A-G to AG-5, and RS-20 to AG-5.
2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

Submitted by Supv. Kerschner, Planning and Zoning Committee Chair. Motion to approve by Supv. Wedell, seconded by Supv. Wedde. Motion carried by voice vote.

The ordinance allows for multiple parcels of land to be rezoned to AG-5 (general agricultural, five-acre minimum) to more accurately reflect recommended Mt. Morris land use plans.

**APPPOINTMENTS**

*Commission on Aging*

William Broten, Wautoma (*Term: 6/1/16-5/31/19*)

*East Central Wisconsin Regional Planning Commission*

Larry Timm, Pine River (*Term: Immediate-April 2018*)

*Highway Traffic Safety Commission*

Brian Donaldson – EMS Director (*Term: 5/1/2016-4/30/18*)
Brian Freimark – Highway Dept. Commissioner (*Term: 5/1/2016-4/30/18*)
Russell Heise – County Board Rep (*Term: 5/1/2016-4/30/18*)
Anthony Kemnitz – WI Dept. of Transportation (*Term: 5/1/2016-4/30/18*)
Allen Luchini – Fire Services Rep (*Term: 5/1/2016-4/30/18*)
Jeff Nett – Sheriff & Commission Coordinator (*Term: 5/1/2016-4/30/18*)
Michael Panosh – WI Dept. of Transportation (*Term: 5/1/2016-4/30/18*)
Clyde Simonson – School/Education Rep (*Term: 5/1/2016-4/30/18*)
Rhae Stertz – WI State Patrol (*Term: 5/1/2016-4/30/18*)
Stacy Vaccaro – Lt., Sheriff's Dept. (*Term: 5/1/2016-4/30/18*)
Jerry Weiland – Citizen Member (*Term: 5/1/2016-4/30/18*)
Paul Weiss – City of Wautoma Police Chief (*Term: 5/1/2016-4/30/18*)
Ruth Zouski – Corporation Counsel/Legal Rep (*Term: 5/1/2016-4/30/18*)
Human Services Board
Fred Gellerup, Wautoma (Term: 4/1/16-3/31/18)
James Jarvis, Wautoma (Term: 4/1/16-3/31/19)
Linda L. Manske, Pine River (Term: 4/1/16-3/31/19)
Marge Sholar, Wautoma (Term: 4/1/16-3/31/17)

Transportation Coordinating Committee
Michelle Draskovich, Wautoma (Term: 5/17/16-5/31/19)
Joseph A. Gedmin, Wautoma (Term: 5/17/16-4/30/19)

Motion to approve appointments by Supv. Krentz, seconded by Supv. King. Motion carried by voice vote with Supv. Timm abstaining.

PROCLAMATIONS

Honoring CAP Services’ 50th Anniversary by
Proclaiming the Month of May 2016 as ‘Community Action Month’
Motion to approve by Supv. Wedde, seconded by Supv. Wedell. Motion carried by voice vote.

Proclaiming June 15, 2016, World Elder Abuse Awareness Day
Motion to approve by Supv. Kalata, seconded by Supv. Krentz. Motion carried by voice vote.

Proclaiming May 15-21, 2016, as Emergency Medical Services Week
Motion to approve by Supv. Kerschner, seconded by Supv. Eckstein. Motion carried by voice vote.

ANNOUNCEMENTS/BOARD SUGGESTIONS FOR FUTURE AGENDA ITEMS

It was announced that open houses were being held at EMS stations in honor of EMS Week.

ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 8:35 p.m.

I, Melanie R. Stake, County Clerk in and for the County of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held May 17, 2016.

/s/ Melanie R. Stake, Waushara County Clerk
The meeting was called to order at 7:05 p.m. by Chairperson Donna R. Kalata. County Clerk Melanie Stake conducted roll call, which showed all present. A silent prayer was held, followed by the pledge of allegiance.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Kapp; motion carried.

APPROVAL OF MINUTES

Supv. Wedell moved to approve the minutes of the May 17, 2016, monthly County Board meeting, seconded by Supv. Krentz. Motion carried.

PUBLIC COMMENTS

Proposed Edgren Rezone
Town of Marion resident Robert Welch spoke on behalf of Evergreen Campsites and others in the Town of Springwater who oppose a rezoning for George and Karen Edgren. Mr. Welch said that although his associates still disagree with the zone change, they are pleased that at least the driveway location may be moved to the east end of the property.

REPORTS/PRESENTATIONS

Board and Management Roles in County Government: Wisconsin Counties Association attorney Dan Borowski stated that, to serve the public effectively, county boards must have defined roles. The board sets policies, but then county staff has to be allowed to implement these policies. Attorney Borowski stressed that board members only have authority through their committees and the full board. He touched on the forms of county government, open meetings law and ethics.

Waushara County Historical Society Annual Report: Museum Curator and Historical Society Treasurer Bruce Runnels provided an oral and written report. Among the highlights: a Normal School reunion will be held this summer, and a Civil War sword was recently donated. The museum and County are still exploring the possibility of installing a chair lift. The Historical Society has collected more than $2,600 toward the project so far.

Register of Deeds Annual Report: Register of Deeds Heather Schwersenska reported that in November 2015, her office recorded its 500,000th document. She also outlined the recording process. Recordings in 2015 were above 2014 levels. Revenues and efficiencies increased in the past year; in part because of new software. E-recording is becoming more and more popular. The department continues to work on the imaging and indexing of historical records.
Treatment and Diversion (TAD) Court Update: Human Services Director Dawn Buchholz, Sheriff Jeff Nett, District Attorney Scott Blader, and TAD Coordinator Bobbie Bleskey reported on the history of TAD, the program’s benefits and current statistics, and the challenges going forward. The court thus far has been funded by a state grant, which will expire at the end of 2016. Applications for the next grant cycle are due July 19, 2016. The program costs about $100,000 per year to operate. A TAD participant shared his success story with the Board.

DISCUSSION/POSSIBLE MOTION ACTION ITEMS

2017 Budget Directives
Administrative Coordinator Deb Behringer gave recommendations for 2017 budget preparations, including: review and adjust fees, maximize funding sources, utilize designated funds, evaluate programs and ensure that these services aren’t already being provided by another department, and share staff and resources where feasible. She also advocated for a 1.5 percent wage adjustment for employees, with those in the merit range eligible for 2 percent.

Administrative Coordinator Behringer said that there are new positions and purchases/projects on the “wish list” for 2017, and she will have a small group prioritize the list and bring it to the Executive Committee in August. She recommended that these extra items not be included in budgets until the levy limit outlook is known.

Moved by Supv. Eckstein, seconded by Supv. Wedde to go with Administrative Coordinator Behringer’s 2017 budget recommendations. Motion carried by voice vote.

County Board Rules and By-laws Updates
Some inconsistencies were discovered in the by-laws document, which Corporation Counsel Ruth Zouski will fix over the next month.

Motion by Supv. Wedell, seconded by Supv. Timm to table revisions to the Rules and By-laws of the Waushara County Board of Supervisors until the July 2016 County Board meeting. Motion carried by voice vote.

Fixed Assets Policy
Administrative Coordinator Behringer said that the County’s auditors advised that the County adopt a policy regarding the documentation of fixed assets; that is, its equipment, buildings, land and improvements valued at $5,000 or more with a useful life of at least one year.

Motion by Supv. King, seconded by Supv. Eckstein to approve the Fixed Assets policy. Motion carried by voice vote.

County Board Use of iPads/Tablets
Chair Kalata noted that many counties are going paperless, and questioned whether the Board was interesting in using technology to receive meeting materials.
Moved by Supv. Wedell, seconded by Supv. Kapp that Administrative Coordinator Behringer get more information and pricing on using iPads/tablets. Motion carried by voice vote.

RESOLUTION NO. 15-06-16
RESOLUTION REGARDING THE CREATION OF THE CHILDREN’S COMMUNITY OPTIONS ADVISORY COMMITTEE

WHEREAS, Waushara County has an identified need and interest in continuing to receive funding through the State of Wisconsin’s Department of Health Services to meet the needs of children with disabilities; and

WHEREAS, the State of Wisconsin’s Department of Health Services has eliminated the Family Support Program and replaced it with the Children’s Community Options Program as a means to help meet the needs of disabled children and their families; and

WHEREAS, the State of Wisconsin’s Department of Health Services requires that county departments create a Children’s Community Options Advisory Committee in order to participate in the Children’s Community Options Program; and

WHEREAS, the charge of Children’s Community Options Advisory Committee is to “assist in developing the program plan and to monitor the program”; and

WHEREAS, the State of Wisconsin’s Department of Health Services further requires that the Children’s Community Options Advisory Committee shall include, but need not be limited to, the following members:

1. Parents of children with disabilities, which shall constitute a majority of the membership of the committee.
2. Persons from the service area representing the Department of Human Services, including a mental health provider and a provider of social services to children with disabilities who are eligible for the program.
3. Representatives from the school district and Public Health.
4. Persons in the service area who provide social or educational services to children who have disabilities other than the providers listed above.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that: Waushara County Department of Human Services establish a Children’s Community Options Advisory Committee as set forth by the above standards from Wisconsin State Statutes §46.272. Participants of this committee shall be eligible for per diem compensation as set forth by the Waushara County Board of Supervisors Rules and By-Laws. This resolution repeals any prior resolution(s) regarding the Family Support Program.

Submitted by Supv. Wedde, Human Services Board Chair. Motion to approve by Supv. Wedde, seconded by Supv. Krentz. Motion carried by voice vote.
The Wisconsin Department of Health Services eliminated the Family Support Program, replacing it with the Children’s Community Options Program. To participate in the program, counties must form an advisory committee as outlined in §46.272 of the Wisconsin State Statutes.

**RESOLUTION NO. 16-06-16**

**2015 FINAL BUDGET ADDENDA**

WHEREAS, the following addenda were made to Waushara County's 2015 budget; and

WHEREAS, the County auditor recommends that these addenda be approved by the full County Board having been previously approved by home committees and the Executive Committee;

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that the addenda appearing below are hereby approved.

<table>
<thead>
<tr>
<th>Addendum</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 2015 Addendum Highway/Reduce Transportation Aids</td>
<td>$2,251.99</td>
</tr>
<tr>
<td>4 2015 Addendum UW Extension/Hispanic Outreach Grant</td>
<td>$1,750.00</td>
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<td>5 2015 Addendum DOAS to Apply 2014 Income Carry-Over to the 2015 Budget</td>
<td>$933.40</td>
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<td>6 2015 Addendum EMS/Apply Project Life Saver/Care Track to Cover June 25, 2015, In-house Training</td>
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<tr>
<td>7 2015 Addendum UW Extension/Assessment Survey Grant</td>
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<tr>
<td>8 2015 Addendum UW Extension/Cancer Clear &amp; Simple Grant</td>
<td>$810.00</td>
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<tr>
<td>9 2015 Addendum Sheriff/BYRNE Memorial Justice Assistance Grant</td>
<td>$8,500.00</td>
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<td>10 2015 Addendum to Show Transfer of Designated Fund $’s from DOAS Senior Home Repair/Non-Lapse to Cover Cold Weather Crisis Situations</td>
<td>$700.00</td>
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<tr>
<td>11 2015 Addendum EMS/Additional Money Received for Fund Assist Prog (Act 102) Grant</td>
<td>$355.31</td>
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<tr>
<td>12 2015 Addendum DOAS/Increase &amp; Decrease Various Grants</td>
<td>$2,713.00</td>
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<td>13 2015 Addendum DOAS/To Utilize Add Life Prev Proj Acct Money for ADRC Health Promo Programs Due to Decrease in Other Anticipated Grant Funds</td>
<td>$2,900.56</td>
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<td>15 2015 Addendum EMG/Computer Equip. Hazmat Response Equipment Grant</td>
<td>$3,198.72</td>
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<td>16 2015 Addendum to Transfer Designated Fund $’s from EMG Med Dispatch Donations to Cover 2015 Purchase of EMS Docking Stations/Computer Mounts</td>
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<td>17 2015 Addendum to Transfer Designated Fund $’s from EMS Vehicle Purchase to Cover Part of the 2015 Purchase of Ambulance/QRV</td>
<td>$26,100.70</td>
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<td>18 2015 Addendum to Transfer Designated Fund $’s from FD Assist Prog-Act 102 to Cover 2015 Purchase of EMS General Equipment</td>
<td>$4,105.24</td>
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<td>19 2015 Addendum DOAS/Additional $’s Rec’d Retirement Research Foundation Grant</td>
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<td>20 2015 Addendum to Transfer Designated Fund $’s from DNR/Add’l Tower Exp to Cover 2015 EMG Radio Communications Overages</td>
<td>$71,821.54</td>
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<td>21 2015 Addendum to Transfer Designated Fund $’s from EMS Proj Life Saver (Care Track) to Cover Part of 2015 Purchase of Equipment</td>
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<tr>
<td>22</td>
<td>2015 Addendum to Reduce Health Department 2015 Budget</td>
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<tr>
<td>23</td>
<td>2015 Addendum to Add to Health Department 2015 Budget</td>
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<tr>
<td>24</td>
<td>2015 Addendum DOAS to Increase 2015 Budget</td>
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<td>25</td>
<td>2015 Addendum to Decrease/Increase DOAS 2015 Budget</td>
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<tr>
<td>27</td>
<td>2015 Addendum to Reduce DOAS Fund Balance Applied $’s Originally Budgeted</td>
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<td>28</td>
<td>2015 Addendum to Transfer Designated Fund $’s from DOAS Unreserved/Undesignated Fund Balance/Vehicle Purchase</td>
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<tr>
<td>30</td>
<td>2015 Addendum DOAS Increase to 2015 Budget/MA Time Reporting Revenue</td>
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<td>31</td>
<td>2015 Addendum DOAS Increase to 2015 Budget Due to Dept. Fundraising</td>
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<td>32</td>
<td>2015 Addendum Transfer of Designated Fund $’s From Fundraiser</td>
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<td>33</td>
<td>2015 Addendum Transfer of Designated Fund $’s from Senior Home Repair</td>
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<tr>
<td>34</td>
<td>2015 Addendum DOAS Decrease to 2015 Budget</td>
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<td>35</td>
<td>2015 Addendum Transfer of Designated Fund $’s from ROD Redaction</td>
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<td>36</td>
<td>2015 Addendum Transfer of Designated Fund $’s from DNR/Add’l Tower Exp to</td>
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<td></td>
<td>Cover 2015 Norway Communications Overages</td>
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<td>37</td>
<td>2015 Addendum EMG/Additional Money Received EPCRA (LEPC) Grant</td>
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<td>38</td>
<td>2015 Addendum EMG/Add’l Money Rec’d Emergency Mgmt (EMPG) Grant</td>
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<td>39</td>
<td>2015 Addendum Solid Waste/Additional Money Received State Recycling Grant</td>
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<td>40</td>
<td>2015 Addendum Parks/Decrease to 2015 Budget Due to Changes in Grant Awards</td>
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<td>41</td>
<td>2015 Budget Addendum Transfer Designated Fund $’s from Health Tobacco Coalition Donation to Cover 2015 Expenses</td>
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<tr>
<td>42</td>
<td>2015 Addendum Transfer Designated Fund $’s from Health Tri-County Food &amp; Retail to Cover 2015 Expenses</td>
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<td>43</td>
<td>2015 Addendum Veterans Service Office/Add’l Money Received Vet AFF/Transportation</td>
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<td>44</td>
<td>2015 Addendum Transfer Designated Fund $’s from Land Records GIS Continuing Svs Project to Help Cover 2015 Expenses</td>
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<tr>
<td>45</td>
<td>2015 Addendum Zoning/LCD Decrease to 2015 Budget Chgs in MALWEG Grant</td>
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<tr>
<td>47</td>
<td>2015 Addendum LCD/Decrease to 2015 Budget Changes in LCC Staffing Grant</td>
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<tr>
<td>48</td>
<td>2015 Addendum LCD/Decrease to 2015 Budget Changes in Land/Water Management Cost Share</td>
</tr>
<tr>
<td>49</td>
<td>2015 Addendum Clerk of Courts Decrease to 2015 Budget Chgs in TAD Grant</td>
</tr>
<tr>
<td>50</td>
<td>2015 Addendum Transfer Designated Fund $’s from UW Extension Demo Room Purchase to Help Cover Bottom Cabinet Doors for the Demo Room</td>
</tr>
<tr>
<td>51</td>
<td>2015 Addendum Transfer Designated Fund $’s from EMS Donations to Cover 2015 EMS Donations Overage</td>
</tr>
<tr>
<td>52</td>
<td>2015 Addendum Transfer Designated Fund $’s from EMS Donations to Cover 2015 EMS Budget Overage</td>
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</tbody>
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### 2015 Addenda to 2015 Budget

<table>
<thead>
<tr>
<th>Addendum Description</th>
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<tr>
<td>Addendum to Add to Health Dept. 2015 Budget</td>
<td>$5,832.00</td>
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<tr>
<td>Addendum DOAS/Mind Over Matter Grant</td>
<td>$2,308.63</td>
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<tr>
<td>Addendum DOAS/Nutrition Revitalization Grant</td>
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<tr>
<td>Addendum EMS/Increase to 2015 Budget Due to EMS Misc. Donation Revenue</td>
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<td>Addendum Transfer Designated Fund $'s from EMS Donations to Cover 2015 EMS Donations Overage</td>
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<td>Addendum UW Extension/Less Money Received USDA Postage Revenue</td>
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<td>Addendum Land Conservation/Add'l Money Received Lake Classification Grant</td>
<td>$26,400.21</td>
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<td>Addendum LCD/Increase to 2015 Budget Add'l LCD Field Day Donation Revenue Received</td>
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<td>Addendum Zoning/Less Money Received WI Fund Septic Grant</td>
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<td>Addendum Increase to 2015 Budget Add'l Wildlife Abatement Program Revenue Received</td>
<td>$13,042.34</td>
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<td>Addendum Zoning/Increase to 2015 Budget Add'l Revenue Received for Contract Inspection Costs</td>
<td>$15,582.52</td>
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<tr>
<td>Addendum Zoning/Increase to 2015 Budget Add'l Revenue Received for Training/Education</td>
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<td>Addendum Zoning/Less Money Received Reimburse-Postage Zoning</td>
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<td>Addendum Veterans Service Office/Less Money Received Volunteer Transportation Revenue</td>
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<td>Addendum Veterans Service Office/Increase to 2015 Budget Due to Donation Revenue</td>
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<td>Addendums Increase or Decrease Department of Human Services</td>
<td>$341,104.16</td>
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<td>Addendum DARE Program Less Money Received Dare Donations</td>
<td>$724.00</td>
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<td>Addendum Transfer Designated Fund $'s from Admin Strategic Planning to Cover Strategic Planning Professional Svcs Overage</td>
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<td>Addendum Transfer Designated Fund $'s from Admin Health Reimb Arrangement to Cover HRA Plan Reimb Overage</td>
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<td>Addendum Transfer Designated Fund $'s from Land Records Modernization Designated Fund to Cover 2015 Budget Overage</td>
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<td>Addendum Jail Assessment Less Money Received</td>
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<td>Addendum Sheriff/Jail Increase to 2015 Budget Due to Add'l Revenue Received for Federal Asset Forfeiture</td>
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<tr>
<td>Addendum Sheriff Bulletproof Vest Grant Money Received</td>
<td>$2,555.15</td>
</tr>
</tbody>
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**Effect of These Addenda on 2015 Tax Levy**

-0-

Above numbered addenda are kept on file in the County Clerk's Office.
Submitted by Supv. Kalata, Executive Committee Chair. Motion to approve by Supv. Eckstein, seconded by Supv. Wedde. Motion carried by voice vote.

The action finalizes 2015 budget addenda that were previously approved by the various controlling committees and the Executive Committee. There is no effect on the tax levy.

RESOLUTION NO. 17-06-16
RESOLUTION SUPPORTING SUSTAINABLE TRANSPORTATION FUNDING

WHEREAS, local government in Wisconsin is responsible for about 90% of the road miles in the state; and

WHEREAS, Wisconsin’s diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and

WHEREAS, according to “Filling Potholes: A New Look at Funding Local Transportation in Wisconsin,” commissioned by the Local Government Institute of Wisconsin (LGI), the condition of Wisconsin’s highways is now in the bottom third of the country; and

WHEREAS, state funding for local roads, transit systems and elderly and disabled transportation programs in Wisconsin has failed to keep up with costs over the past several decades, which has adversely affected local transportation finances and services. According to “Filling Potholes,” municipal transportation spending has declined from $275 per capita in 2000 to $227 in 2012; and

WHEREAS, Mass Transit Operating Aids and County Elderly and Disabled Transportation assistance programs are funded through the state gas tax and vehicle registration user fee system. These programs are critical to ensuring that transportation services are delivered to vulnerable citizens. Proper funding for these programs helps ensure that all citizens have an opportunity to access the workplace as well as the marketplace; and

WHEREAS, Wisconsin residents age 65+ make up 15% of the population and this has been and will continue to grow rapidly. One in five persons age 65+ does not drive and needs transit services to remain connected to their community; and

WHEREAS, levy limits do not allow local government to make up for the deterioration of state funding; and

WHEREAS, Wisconsin’s over-reliance on borrowing eats away at the state’s segregated funding sources – the state gas tax and vehicle registration fees – which increasingly pay debt service rather than fund transportation needs; and

WHEREAS, safety is a primary concern and responsibility of local governments across Wisconsin. Unfortunately, according to TRIP, a national non-profit transportation research group, Wisconsin had 347 non-interstate, rural road fatalities in 2013; and
WHEREAS, the Waushara County Board recognizes that our state highway and interstate system is the backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both local and state roads, transit systems and specialized transportation programs need to be properly maintained in order for our economy to grow; and

WHEREAS, from a competitive standpoint Wisconsin motorists pay significantly less than any of our neighbors when you combine the annual cost of the state gas tax and vehicle registration fees; and

WHEREAS, the Transportation Finance and Policy Commission, appointed by the Governor and Legislature, clearly found that if Wisconsin does not adjust its user fees, the condition of both our state and local roads and transit systems will deteriorate significantly over the next decade.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors urges the Governor and Legislature to Just Fix It and agree upon a sustainable solution: one that includes a responsible level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin's transportation system. Furthermore, the County Board of Supervisors directs the County Clerk to send a copy of this resolution to our State Legislators and to Governor Scott Walker.

Submitted by Supv. Eckstein, Public Works Board Chair, and Mr. Warren Brewer, Commission on Aging Chair. Motion to approve by Supv. Wedde, seconded by Supv. Krentz. Motion carried by voice vote.

State funding for local roads, transit systems, and elderly and disabled transportation programs has not kept up with the cost of these services. The resolution urges the State Legislature and Governor Walker to fix the problem through reasonable bonding and adjusting user fees.

ORDINANCE NO. 596
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE ZONE CHANGE – JOHN & MARY ANN BOVEE REVOCABLE TRUST – TOWN OF PLAINFIELD

WHEREAS, on April 19, 2016, John & Mary Ann Bovee Revocable Trust did file an application with the Waushara County Zoning Office for a zoning amendment in Section 3 in the Town of Plainfield; and

WHEREAS, said application involves an approximate 8.53 acre parcel of land and would change requested area from RS-20 (Residential Single Family) to C-G (General Commercial), and if approved would conditionally establish a power sports equipment sales and service operation; and

WHEREAS, the said Zoning Office did process said application as required; and
WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on May 19, 2016; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The development must be in substantial compliance with the site plan.
2. All required setbacks and all other code requirements must be complied with.
3. All permits must be obtained including land use, commercial building and sanitary permits.
4. A certified survey map or an affidavit to combine parcels must be submitted and recorded to combine the current three parcels into one.
5. Hours of operation shall be Monday through Saturday, 8 a.m. until 5 p.m. with no Sunday hours. These hours include utilization of the test track also. Use of the test track shall be limited to testing operability of new and repaired vehicles.
6. All driveways shall meet applicable codes, including fire and access code requirements to provide for access by emergency vehicles. In addition, the driveway shall provide good visibility and a turnaround area to prevent backing onto the road.
7. Adequate parking shall be provided for all customers and employees.
8. Advertising signs shall be in accordance with all state and local regulations.
9. If the building has any floor drains, the applicant is responsible for checking with the DNR to determine how the wastes are to be collected and disposed of.
10. All advertising signs must be in accordance with all county and state requirements.
11. All hazardous and toxic materials, including waste oils, etc. shall be stored and handled in accordance with state and federal requirements.
12. No air conditioning work, painting or body work shall be done.
13. All vehicles and equipment waiting to be serviced, and any inoperative vehicles, parts, tires, etc. shall be stored inside or behind a solid fence, so that such storage is not visible from public roads or neighboring properties.
14. No salvaging or scrapping out of vehicles or powersports equipment is permitted.
15. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.
16. The application is now forwarded to the Waushara County Board of Supervisors and the Town Board of Plainfield for their consideration. The Town Board is responsible for determining whether this application, if approved, is in compliance with the Town’s approved Land Use Plan.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. That the Waushara County zoning maps are amended by changing the zoning district of the described property from RS-20 to C-S.
2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.
Submitted by Supv. Kerschner, Planning and Zoning Committee Chair. Motion to approve by Supv. Kerschner, seconded by Supv. Wedell. Motion carried by voice vote.

The ordinance rezones a Residential Single Family property to General Commercial zoning so landowners may establish a power sports equipment sales and service operation.

ORDINANCE NO. 597
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE
ZONE CHANGE – GEORGE & KAREN EDGREN – TOWN OF SPRINGWATER

WHEREAS, on March 22, 2016, George & Karen Edgren did file an application with the Waushara County Zoning Office for a zoning amendment in Section 26, in the Town of Springwater; and

WHEREAS, said application involves an approximate 500’ x 335’ portion of an existing 7 acre parcel of land and would change requested area from A-G (General Agriculture) to C-S (Commercial Service), and if approved would conditionally establish mini storage with proposed construction of a 48’ x 250’ storage unit, with possible expansion for 3 additional units; and

WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on May 19, 2016; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The development must be in substantial compliance with the site plan.
2. All required setbacks must be complied with and all other codes must be adhered to.
3. All permits must be obtained including land use, commercial building and sanitary if needed.
4. The applicant shall contact the County Building Inspectors within 30 days of this approval and comply with their recommendations and the adopted building code.
5. The applicant is responsible for complying with any other applicable local, state and federal regulations.
6. All advertising signs must be in accordance with all county and state requirements.
7. No outside storage of materials or vehicles is allowed.
8. No ongoing rummage sales or other commercial activities are allowed.
9. All of the buildings shall be finished on the exterior to be uniform in style and color. The applicant is encouraged to pick exterior finishes that will blend in with the environment.
10. The applicant shall leave a vegetative buffer of evergreens between the town road and the proposed driveway/buildings. The buffer shall be at least 15 feet wide. This shall aid in screening the buildings and internal traffic from the neighbors and the town road.
11. The location and number of driveways shall be left solely to the discretion of the Springwater Town Board, which has the jurisdictional authority and made this request.

12. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.

13. The application is now forwarded to the Waushara County Board of Supervisors and the Town Board of Springwater for their consideration. The Town Board is responsible for determining whether this application, if approved, is in compliance with the Town's approved Land Use Plan.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. That the Waushara County zoning maps are amended by changing the zoning district of the described property from A-G to C-S.

2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

Submitted by Supv. Kerschner, Planning and Zoning Committee Chair. Motion to approve by Supv. Wedde, seconded by Supv. Kapp. Motion carried by voice vote.

The ordinance changes part of a seven-acre parcel from General Agricultural zoning to Commercial Service zoning, so that mini-storage units can be constructed on the property. The placement of the driveway was a source of contention, so the original draft of the ordinance was amended to give the Town of Springwater sole discretion in this regard.

ORDINANCE NO. 598
AN ORDINANCE AMENDING CHAPTER 46, ARTICLE I OF THE WAUSHARA COUNTY CODE

WHEREAS, the Waushara County Board of Supervisors previously adopted Ordinances 112 and 497 relating to the sale of tax delinquent properties; and

WHEREAS, the Executive Committee, which has been charged with the administration of the tax deed sales, is recommending that the County Board authorize additional means by which to sell tax delinquent properties in order to return properties to the tax roll more quickly.

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows: (deleted provisions, added provisions)

ARTICLE I. - IN GENERAL
Sec. 46-1. - Sale of tax delinquent real estate.

(a) The supervising authority of the purchase and sale of tax delinquent real estate acquired by the county is hereby vested in the executive committee. Pursuant to Wis. Stats. §§75.69 and 75.35(2), the executive committee shall ensure that no tax delinquent real estate acquired by the county shall be sold unless the sale date and the appraised value of such real estate have first been advertised by publication of a class 3 notice under Wis. Stats. ch. 985. The executive committee may accept the bid most advantageous to the county, but every bid less than the appraised value of the property shall be rejected.
(b) The county treasurer, on behalf of the county, is authorized to sell, for an amount equal to or above the appraised value, without readvertising any land previously advertised for sale.

(c) The executive committee must follow the process as outlined in (a) above, but may sell to the municipality or the State on terms deemed reasonable by the committee, if no viable bid is received pursuant to the advertised sale.

(d) The executive committee may sell a property to a taxing jurisdiction with outstanding special assessments in lieu of the provisions of (a) above, if such jurisdiction notifies the county treasurer within 1 year after the expiration of the redemption period, and prior to the sale to another person, that it wishes to purchase said property.

(1) The purchase price under this provision shall be calculated pursuant to §75.35(2)(f), Wis. Stats.

(Ord. No. 112, § 1, 2-14-1989; Ord. No. 497, 5-13-2008)

Sec. 46-2. - Real estate brokers and salespersons.

The executive committee is hereby authorized to engage licensed real estate brokers and salespersons to assist in selling such lands and to pay the commission for such services.

(Ord. No. 112, § 2, 2-14-1989; Ord. No. 497, 5-13-2008)

Sec. 46-3. - Preference given to former owner.

The executive committee shall, at its option, provide that in the sale of tax deeded land, the former owner or his heirs who lost his title through delinquent tax collection enforcement procedure or his heirs may be given such preference in the right to purchase such lands at a price and on such terms as determined by the executive committee. Such sales shall be exempt from any and all provisions of Wis. Stats. § 75.69. This section shall not apply to tax deeded lands which have been improved or dedicated to a public use by the county subsequent to its acquisition.

(Ord. No. 112, § 3, 2-14-1989; Ord. No. 497, 5-13-2008)

Sec. 46-4. - Penalty on tax delinquent real estate.

(a) Pursuant to Wis. Stats. § 74.47(2), there is hereby imposed a penalty of 0.5 percent per month or fraction of a month, in addition to the interest provided for in Wis. Stats. § 74.47(1), on all real estate taxes, personal property taxes and special assessments that are overdue or delinquent on and after the effective date of the ordinance from which this section is derived.

(b) The county treasurer shall exclude the additional revenue generated by this penalty from the distributions required by Wis. Stats. § 74.47(3).

(Ord. No. 71(amd.), §§ 1, 2, 12-12-1989)
Sec. 46-5. - Enforcement of tax liens.

From and after January 1, 1984, the county elects to adopt the provisions of Wis. Stats. § 75.521 for the purpose of enforcing tax liens in the county in the cases where the procedure provided by such section is applicable.

(Ord. No. 70, § I, 10-11-1983)

Sec. 46-6. - Parcel identification number.

(a) The register of deeds shall not accept for recording any conveyance, as identified in Wis. Stats. § 706.01(4), of any interest in real property which does not contain the parcel identification number.

(b) A person recording a conveyance for a newly created parcel, the identification number of which has not yet been assigned by the Waushara County Tax Lister, shall provide the parcel identification number of the parcel from which the newly created parcel is formed.

(Ord. No. 574, 1-21-2014)

BE IT FURTHER ORDAINED that this ordinance shall take effect July 1, 2016, or upon passage, whichever is later.

Submitted by Supv. Kalata, Executive Committee Chair. Motion to approve by Supv. Wedde, seconded by Supv. Kerschner. Motion carried by voice vote.

The ordinance gives the Executive Committee more flexibility when selling tax delinquent properties. If no viable bids are received, in some circumstances, the Executive Committee may sell the property to the municipality or the State for less than the appraised value.

APPPOINTMENTS

Administrative Review Board
Tom Dahlke, Wautoma (Term: Immediate-April 2018)
Paul Miller, Hancock (Term: Immediate-April 2018)

Economic Development Corporation
David Baldus, Wild Rose (Term: Immediate-December 31, 2018)

Library Services Committee
Lisa Eisch, Hancock (Term: Immediate-April 2019)
Linda Helmrick, Plainfield (Term: Immediate-April 2019)
Jim Miller, Hancock (Term: Immediate-April 2019)

Motion to approve appointments by Supv. Heise, seconded by Supv. Wedell. Motion carried by voice vote.
ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 9:38 p.m.

I, Melanie R. Stake, County Clerk in and for the County of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held June 21, 2016.

/s/ Melanie R. Stake, Waushara County Clerk
OFFICIAL MINUTES OF THE PROCEEDINGS OF THE WAUSHARA COUNTY BOARD OF SUPERVISORS

JULY 19, 2016

The meeting was called to order at 7:02 p.m. by Chairperson Donna R. Kalata. County Clerk Melanie Stake conducted roll call, which showed all present except Supv. Kerschner, who was excused. A silent prayer was held, followed by the pledge of allegiance.

APPROVAL OF AGENDA

Supv. Kapp made a motion to approve the agenda as presented, seconded by Supv. Wedell; motion carried.

APPROVAL OF MINUTES

Supv. Wedde moved to approve the minutes of the June 21, 2016, monthly County Board meeting, seconded by Supv. Rothermel. Motion carried.

PUBLIC COMMENTS

Financial Survey

Administrative Coordinator Deb Behringer reminded Board members to complete and return a survey they had received from Schenck regarding how the County delivers financial and accounting information.

UNFINISHED BUSINESS

County Board Rules and By-laws Updates

Moved by Supv. Eckstein, seconded by Supv. Wedde to approve the proposed revisions to the Rules and By-laws of the Waushara County Board of Supervisors, with a minor correction to page 8. Motion carried by voice vote.

Various sections of the by-laws were updated to make things consistent throughout the document and reflect the way the Board currently operates.

ORDINANCE NO. 597A

ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE ZONE CHANGE – GEORGE & KAREN EDGREN – TOWN OF SPRINGWATER

WHEREAS, on March 22, 2016, George & Karen Edgren did file an application with the Waushara County Zoning Office for a zoning amendment in Section 26, in the Town of Springwater; and

WHEREAS, said application involves an approximate 500’ x 335’ portion of an existing 7 acre parcel of land and would change requested area from A-G (General Agriculture) to C-S (Commercial Service), and if approved would conditionally establish mini storage with proposed construction of a 48’ x 250’ storage unit, with possible expansion for 3 additional units; and
WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on May 19, 2016; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The development must be in substantial compliance with the site plan and additional information presented at the public hearing including placing the driveway on the west end of the property as indicated at the site visit.
2. All required setbacks must be complied with and all other codes must be adhered to.
3. All permits must be obtained including land use, commercial building, and sanitary if needed.
4. The applicant shall contact the County building inspectors within 30 days of this approval and comply with their recommendations and the adopted building code.
5. The applicant is responsible for complying with any other applicable local, state and federal regulations.
6. All advertising signs must be in accordance with all county and state requirements.
7. No outside storage of materials or vehicles is allowed.
8. No on-going rummage sales or other commercial activities are allowed.
9. All of the buildings shall be finished on the exterior to be uniform in style and color. The applicant is encouraged to pick exterior finishes that will blend in with the environment.
10. The applicant shall leave a vegetative buffer of evergreens between the town road and the proposed driveway/buildings. The buffer shall be at least 15 feet wide. This shall aid in screening the buildings and internal traffic from the neighbors and the town road.
11. The location and number of driveways shall be left solely to the discretion the Springwater Town Board, which has the jurisdictional authority and made this request. \textit{(Condition amended 6/16/16)}
12. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.
13. No parking on the town road is allowed.
14. An individual stormwater management plan must be approved by Land Conservation staff to insure that stormwater runoff is handled properly on the site both during and after construction.
15. Fencing shall be provided to prevent unwanted access to the storage buildings, and a gate shall be placed at the driveway entrance.
16. The application is now forwarded to the Waushara County Board of Supervisors and the Town Board of Springwater for their consideration. The Town Board is responsible for determining whether this application, if approved, is in compliance with the Town’s approved Land Use Plan.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:
1. That the Waushara County zoning maps are amended by changing the zoning district of the described property from A-G to C-S.
2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

Submitted by Supv. Kerschner, Planning and Zoning Committee Chair. Motion to approve by Supv. Wedell, seconded by Supv. Krentz. Motion carried by voice vote.

The version of Ordinance No. 597 approved at the June 21, 2016, meeting was missing Conditions 13, 14 and 15 and part of Condition 1 from the Planning and Zoning Committee’s “Notice of Decision” due to a transcribing error. This amendment corrects those omissions.

REPORTS/PRESENTATIONS

County Budget Process: County Clerk Melanie Stake provided the Board with an overview of the budget process: the reasons for the budget, how levy limits work, a schedule of events necessary to meet budget deadlines, and what each party’s role is in the budget – including the County Clerk’s Office, other departments, the committees of the Board and the Board as a whole.

DISCUSSION/POSSIBLE MOTION ACTION ITEMS

Scheduling Departmental 2017 Budget Hearings
After discussion, it was the consensus of the Board that departmental budget hearings should be held during the regular Board meeting on September 20, 2016, at 7 p.m. Only the budget and other time-sensitive business will be on that agenda.

RESOLUTION NO. 18-07-16
RESOLUTION AMENDING RESOLUTION NOS. 14-05-16 AND 14-05-16A
AUTHORIZING THE TRANSFER OF UP TO $188,656 FROM GENERAL FUND SURPLUS FOR CAMERA PROJECT

WHEREAS, the County Board, at its regular meeting held May 17, 2016, did approve Resolution No. 14-05-16A, which included background information from Resolution No. 14-05-16; and

WHEREAS, said resolutions indicated that the County Board had budgeted $120,000 in the 2015 budget for the camera project; and

WHEREAS, in reviewing the budget documents, the County Board actually budgeted $150,000 for this project ($120,000 in the Sheriff’s Department budget and $30,000 in the Buildings and Grounds budget);
NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that Resolution Nos. 14-05-16 and 14-05-16A be amended such that they authorize $158,656 be transferred from General Fund surplus to the Data Processing budget to be used for the camera upgrade to the Jail, Courthouse and North Annex, accurately reflecting the money previously budgeted in 2015.

Submitted by Corporation Counsel Ruth Zouski. Motion to approve by Supv. Wedell, seconded by Supv. Kapp. Motion carried by voice vote.

This resolution amends two associated resolutions that were passed at the May 17, 2016, County Board meeting regarding camera project funding. The text of Resolutions 14-05-16 and 14-05-16A stated that $120,000 had been earmarked for the camera project in the 2015 budget, necessitating that $188,656 be drawn from General Fund surplus to complete the project. However, $150,000 was actually set aside in the 2015 budget for the camera project: $120,000 in the Sheriff’s Department budget and an additional $30,000 in the Buildings and Grounds budget. Therefore, $30,000 less will need to be taken from surplus for the project: $158,656.

RESOLUTION NO. 19-07-16
REGARDING HUMAN SERVICES ECONOMIC SUPPORT SERVICES

WHEREAS, Waushara County’s Economic Support team administers eligibility for Wisconsin’s BadgerCare, Medical Assistance, Child Care Assistance, and Food Share programs as part of the East Central Income Maintenance Partnership; and

WHEREAS, Waushara County Department of Human Services has received stable funding to support an Economic Support Services Limited Term Employment position through the Patient Protection and Affordable Care Act since October 2013; and

WHEREAS, the demand and need for Economic Support Services continues throughout the East Central Income Maintenance Partnership; and

WHEREAS, it is critical that Waushara County be able to recruit and maintain high quality staff to administer Economic Support services, which has been difficult to do with a Limited Term Employment position; and

WHEREAS, the State and Federal governments are enhancing and increasing supplemental funding for Income Maintenance services, including rolling Patient Protection and Affordable Care Act funds into partnerships’ base allocations; and

WHEREAS, making the Economic Support Services Limited Term Employment position a Full Time Employment position will be budget neutral for the foreseeable future; and

WHEREAS, changing the Economic Support Services Limited Term Employment position to a Full Time Employment position is likely to increase the stability and expertise of this critical work.
NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. Previously approved Resolution No. 32-08-13 be rescinded; and
2. Waushara County Human Services be allowed to hire a Full Time Employee in place of the previously approved Limited Term Employee position in the Economic Support Services unit; and
3. This Full Time Economic Support Services employee be placed on the Waushara County pay scale and receive all the benefits afforded to other full time Waushara County employees; and
4. Waushara County full-time Economic Support Services staff members continue to be hourly staff, based on a 40-hour work week.

Submitted by Supv. Wedde, Human Services Board Chair. Motion to approve by Supv. Wedde, seconded by Supv. Krentz. A roll call vote showed 10 ayes, 0 nays and 1 absent.

The resolution allows the Human Services Department to convert a limited-term employee position in the Economic Support Unit to a regular full-time employee. Due to stable funding in this area, the change will be budget neutral.

RESOLUTION NO. 20-07-16
ACKNOWLEDGMENT OF ELLEN KIISKILA’S SERVICE TO AND RETIREMENT FROM WAUSHARA COUNTY

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Ellen Kiiskila for 32 years of service and dedication to Waushara County; and

WHEREAS, acknowledgment is given to Ellen for the conscientious and dedicated service she gave the citizens of Waushara County during her years working for the Waushara County Health Department: 32 years as a Public Health Nurse serving in various roles as a staff nurse, with special recognition as the School Nurse for Tri-County Area School District for 10 years, and her last 11 years as the School Nurse for the Wautoma Area School District.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Ellen Kiiskila for her long, distinguished and conscientious service.
2. Every good wish goes to Ellen for a long and enjoyable future filled with contentment and good health.

Submitted by Supv. Wedde, Board of Health Chair. Motion to approve by Supv. Wedde, seconded by Supv. Eckstein. Motion carried by voice vote.

Ellen Kiiskila has retired after 32 years with the Public Health Department, where she worked in various capacities as a staff nurse. She also served as a school nurse; first at Tri-County Area School District, and most recently at the Wautoma Area School District. The resolution thanks Ellen for her long and dedicated service and wishes her well in her retirement.
RESOLUTION NO. 21-07-16
ACKNOWLEDGMENT OF PATTI MILLER’S SERVICE TO AND RETIREMENT FROM WAUSHARA COUNTY

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Patti Miller for 15 years of service and dedication to Waushara County; and

WHEREAS, acknowledgment is given to Patti for the conscientious and dedicated service she gave the citizens of Waushara County during her years working for the Waushara County Health Department: 15 years, which included 11 years as a Public Health Nurse as the Prenatal Care Coordination Program Nurse, multiple roles as a staff nurse, with special recognition as the School Nurse for both the Wild Rose School District and for the Tri-County Area School District.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Patti Miller for her long, distinguished and conscientious service.
2. Every good wish goes to Patti for a long and enjoyable future filled with contentment and good health.

Submitted by Supv. Wedde, Board of Health Chair. Motion to approve by Supv. Eckstein, seconded by Supv. Wedde. Motion carried by voice vote.

After 15 years of service, Public Health nurse Patti Miller has retired from Waushara County. Patti worked as the Prenatal Care Coordination Program nurse and school nurse for both the Wild Rose and Tri-County school districts. Patti is thanked for her conscientious service and congratulated on her retirement.

ORDINANCE NO. 599
ORDINANCE AMENDING WAUSHARA COUNTY CODE CHAPTER 22, ARTICLE III SMOKING TO INCLUDE PROHIBITING THE USE OF E-CIGARETTES IN COUNTY BUILDINGS

WHEREAS, the Waushara County Board of Supervisors enacted Ordinance No. 530 on September 14, 2010, amending Chapter 22, Article III of the Waushara County Code related to smoking; and

WHEREAS, e-cigarettes are defined as any oral device that provides a vapor of liquid nicotine, lobelia, and/or other substance, and the use or inhalation of this simulates smoking; the term shall include any such devices, whether they are manufactured, distributed, marketed or sold as e-cigarettes, e-cigars, e-pipes, or under any other product name or descriptor; and

WHEREAS, allowing the use of e-cigarettes in county buildings would create confusion regarding enforcement issues for the public and law enforcement; and
WHEREAS, the use of e-cigarettes has the potential for the same health hazards as the current smoking ordinance is attempting to address.

NOW, THEREFORE, BE IT ORDAINED by the Waushara County Board of Supervisors to amend Waushara County Code Chapter 22, Article III as follows:

Sec. 22-73. Definitions.

ADD: E-cigarettes are defined as any oral device that provides a vapor of liquid nicotine, lobelia, and/or other substance, and the use or inhalation of this simulates smoking; the term shall include any such devices, whether they are manufactured, distributed, marketed or sold as e-cigarettes, e-cigars, e-pipes, or under any other product name or descriptor.

Sec. 22-74. Prohibited Conduct.

ADD: (a)(17) No person may use any e-cigarette in any county building or vehicle.

ADD: (d)(4) For the purposes of this section, the term smoking as it relates to in county buildings or vehicles includes e-cigarettes.

Sec. 22-78. Outside smoking at county-owned buildings and facilities.

AMEND BY ADDING BOLD AND UNDERLINED LANGUAGE: Employees of the county and members of the public may smoke and use e-cigarettes in designated smoking areas at county-owned buildings and facilities.

Submitted by Supv. Wedde, Board of Health Chair. Motion to approve by Supv. Wedde, seconded by Supv. Kapp. Motion carried by voice vote.

This amendment to the County Code defines e-cigarettes and adds them to the list of prohibited substances in County buildings.

ANNOUNCEMENTS/FUTURE AGENDA ITEMS

Supv. Wedell reminded those present that a photograph had not been taken of the County Board in quite some time and should be done soon.

ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 7:34 p.m.
I, Melanie R. Stake, County Clerk in and for the County of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held July 19, 2016.

/s/ Melanie R. Stake, Waushara County Clerk
OFFICIAL MINUTES OF THE PROCEEDINGS OF THE
WAUSHARA COUNTY BOARD OF SUPERVISORS

AUGUST 16, 2016

The meeting was called to order at 7:00 p.m. by Chairperson Donna R. Kalata. County Clerk Melanie Stake conducted roll call, which showed all present. A silent prayer was held, followed by the pledge of allegiance.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Kapp; motion carried.

APPROVAL OF MINUTES

Supv. Wedell moved to approve the minutes of the July 19, 2016, monthly County Board meeting, seconded by Supv. Krentz. Motion carried.

PUBLIC COMMENTS – None

REPORTS/PRESENTATIONS

UW-Extension Annual Report: UW-Extension Agents Barb Barker, Patrick Nehring, Ken Williams and Mary Ann Schilling, and Nutrition Educator Zina Soltis provided information on their job duties and how performance of those duties helps the community. This includes 4-H/youth development; agricultural/horticultural expertise; help with planning and business creation; teaching life skills; and much more. State budget cuts will be bringing changes to the department.

Human Services Annual Report: Director Dawn Buchholz introduced the department's management team: Tanya Amos, Renee Soroko, Sue Shemanski, Michele Marks, Kate Surprise, Dr. Toni Morgan-Jones, Lindsay Campbell and Carolann Yeska. Director Buchholz provided a handout with 2015 statistical information. Two Human Services’ clients shared stories about how the department helped them through difficult times.

Land and Water Resource Management (LWRM) Plan Update: Land Conservation Specialist Josh Saykally gave a Power Point presentation regarding the County’s LWRM plan. He also will be presenting on the subject in Madison in October, at which time he will be asking the State for a five-year plan extension. The presentation involved the plan’s history, goals, list of projects and mission statement.

2017 Budget Update: County Clerk Stake provided handouts that compared 2017 tax levy requests per department to 2016 requests. Even though the Human Services’ budget is not yet available, the 2017 budget is already up more than $750,000 over 2016. In addition, nearly $120,000 of General Fund surplus is being applied. Though equalized values and net new construction percentages increased slightly, that only helps so much. The County is right up against the levy limit.
Administrative Coordinator Deb Behringer reminded the Board that the County is out of wiggle room. Each year, it will become more difficult to stay within levy limits. The Board must prioritize services and consider eliminating or regionalizing some of them. She encouraged Board members to talk to state legislators about unfunded mandates, and to talk to other county boards about ways they are overcoming challenges. Departments with budget requests exceeding salary and benefits increases will be asked to come to the next Executive Committee meeting to look at possible cuts.

**DISCUSSION/POSSIBLE MOTION ACTION ITEMS**

*Long-Range Plan of Library Service 2017-2021*

Moved by Supv. Timm, seconded by Supv. Wedell, to approve the 2017-2021 Plan of Library Service between Waushara County and Winnefox Library System. Motion carried by voice vote.

The plan outlines: library funding, membership of library boards, reports provided by Winnefox, and the overarching principles guiding library services in the County.

**RESOLUTION NO. 22-08-16**

**ACKNOWLEDGMENT OF DOUG STEUCK’S SERVICE TO AND RETIREMENT FROM THE WAUSHARA COUNTY HIGHWAY DEPARTMENT**

WHEREAS, the County of Waushara wishes to take this opportunity to express its appreciation to Doug Steuck for more than 26 years of service and dedication to Waushara County; and

WHEREAS, acknowledgment is given to Doug for the conscientious and dedicated service he gave the citizens of Waushara County.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The County Board, on behalf of the grateful residents of Waushara County, does hereby commend Doug Steuck for his long, distinguished and conscientious service as Shop Foreman at the Highway Department.

2. Every good wish goes to Doug for a long and enjoyable retirement filled with contentment and good health.


Doug Steuck, a 26-year veteran of the Highway Department, has retired. He most recently held the title of Shop Foreman. Mr. Steuck is thanked for his dedicated service and wished well.
RESOLUTION NO. 23-08-16
SUPPORTING THE WISCONSIN DEPARTMENT OF CHILDREN AND FAMILIES
2017-2019 RECOMMENDATION FOR ADDITIONAL FUNDING
FOR CHILD WELFARE SERVICES

WHEREAS, protecting children and serving them and their families is an essential governmental duty; and

WHEREAS, county child welfare services are currently underfunded by the State of Wisconsin, causing counties to struggle to meet the needs of maltreated children and their families while abiding by tax levy limits; and

WHEREAS, Waushara County will spend approximately $340,000 per year in county levy in order to meet state and federal child welfare standards; and

WHEREAS, Waushara County and other poor, rural counties will unlikely be unable to meet the needs of abused and neglected children in the future without cutting other crucial services to children, families and adults; and

WHEREAS, the State of Wisconsin has failed to keep up with the rising costs of child welfare services by not raising the Basic County Allocation for counties to provide such services in many years; and

WHEREAS, additional funding for child welfare services will have a significant impact on improving the county child protective services system.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

- The State of Wisconsin increase county funding for child welfare services as recommended by the Department of Children and Families.
- State administrators work in collaboration with counties to address any changes that may need to be made to adequately protect and serve children and families within the child welfare system.

NOW, THEREFORE, BE IT ALSO RESOLVED, that the County Clerk shall forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the State Budget Secretary, the Wisconsin Department of Administration, and Waushara County’s legislative representatives with the request that they assist in this endeavor.

Submitted by Supv. Wedde, Human Services Board Chair. Motion to approve by Supv. Wedde, seconded by Supv. Krentz. Motion carried by voice vote.

The resolution urges the State to increase county funding for child welfare services and to work with counties to address any changes required to effectively protect children and families.
ORDINANCE NO. 600
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE ZONE CHANGE – TRENT SCHLOSS – TOWN OF RICHFORD

WHEREAS, on June 22, 2016, Trent Schloss did file an application with the Waushara County Zoning Office for a zoning amendment in Section 10, in the Town of Richford; and

WHEREAS, said application involves an approximate 40 acre parcel of land known as Lots 1, 2, 3 & 4 of Certified Survey Map #4578, and would change requested area from A-R (Agricultural Residential) to AG-3 (General Agricultural – 3 acre minimum) to conditionally allow the long term storage of a 1991 Prowler 22’ travel trailer; and

WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on July 21, 2016; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The development must be in substantial compliance with the site plan.
2. All permits must be obtained including land use, building and sanitary when needed.
3. All required setbacks must be complied with and all other codes must be adhered to. This includes keeping the trailer at least 100 feet from all lot lines.
4. A certified survey map must be submitted and recorded in accordance with County and State requirements. The survey must combine the parcels necessary to have a parcel of greater than 10 acres in net area where the trailer will be placed. In addition, the trailer must be located at least 100 feet from all lot lines. In lieu of a CSM, the landowner may combine parcels through an affidavit or other suitable legal means available.
5. The trailer must be kept licensed and roadworthy at all times. No additions, attachments or permanent foundations are allowed.
6. The trailer shall be located so that it is not visible from neighboring properties or the public road.
7. The trailer must be served by adequate sanitary facilities separate from those provided in the trailer.
8. The Zoning Office shall annually inspect the trailer to ensure compliance with these conditions.
9. The driveway shall be relocated to the Town’s preferred location which is further west on the top of the next knoll to enhance the safety of both the landowner and the general public.
10. All driveways shall meet all required codes, including fire and access code requirements to provide for access by emergency vehicles. In addition, the driveway shall provide good visibility and a turnaround area to prevent backing onto the road.
11. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.

12. The application is now forwarded to the Waushara County Board of Supervisors and the Town Board of Richford for their consideration. The Town Board is responsible for determining whether this application, if approved, is in compliance with the Town’s approved Land Use Plan.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. That the Waushara County zoning maps are amended by changing the zoning district of the described property from A-R to AG-3.

2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

Submitted by Supv. Kerschner, Planning and Zoning Committee Chair. Motion to approve by Supv. Wedell, seconded by Supv. Kapp. Motion carried by voice vote.

The action changes a 40-acre parcel in the Town of Richford from Agricultural Residential zoning to General Agricultural – 3-Acre Minimum zoning, so that the landowner may store a travel trailer on the property.

**BOARD SUGGESTIONS FOR FUTURE AGENDA ITEMS**

*Possible Usage of Tablets*
RMM Solutions provided Administration with laptops for Board members to try while considering whether to go paperless. Supv. Wedell questioned how much the County currently spends in copies, paper and postage. Administrative Coordinator Behringer will gather some figures regarding this, as well as get cost comparisons for different products, like tablets, and bring the information to a future Board meeting.

Another advantage to Board members using tablets and County-designated email accounts would be easier fulfillment of potential public records requests.

**ADJOURNMENT**

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 8:54 p.m.

I, Melanie R. Stake, County Clerk in and for the County of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held August 16, 2016.

/s/ Melanie R. Stake, Waushara County Clerk
OFFICIAL MINUTES OF THE PROCEEDINGS OF THE
WAUSHARA COUNTY BOARD OF SUPERVISORS

SEPTEMBER 20, 2016

The meeting was called to order at 7:01 p.m. by Chairperson Donna R. Kalata. County Clerk Melanie Stake conducted roll call, which showed all present except Supv. Wedell, who was excused. A silent prayer was held, followed by the pledge of allegiance.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Kapp; motion carried.

APPROVAL OF MINUTES

Supv. Krentz moved to approve the minutes of the August 16, 2016, monthly County Board meeting, seconded by Supv. Kapp. Motion carried.

PUBLIC COMMENTS

Noise at Shooting Range
Rhonda Verburgt, a Town of Wautoma resident who lives on Bicentennial Road, expressed concern with people using the gun range near her home outside the posted hours. Though the Wisconsin Department of Natural Resources owns the range, she asked that the County pass an ordinance so people could be ticketed for not following the designated shooting hours.

DISCUSSION/POSSIBLE ACTION ITEMS

ORDINANCE NO. 601
AN ORDINANCE AMENDING CHAPTER 26 ARTICLE III NOISE
WAUSHARA COUNTY CODE

WHEREAS, the Waushara County Board of Supervisors adopted Ordinance No. 236 on August 12, 1997, relating to controlling noise; and

WHEREAS, since the DNR took over control of the local outdoor rifle range, the Sheriff’s Department has been getting increased complaints about the noise from the range during closed hours; and

WHEREAS, the Public Safety Committee is recommending the following amendment to the Noise Ordinance.

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:
Sec. 26-151. - Exemptions.

(a) The following shall be exempt from the provisions of this article between the hours of 7:00 a.m. and 10:00 p.m.:

1. Sounds originating from residential property relating to temporary projects for the maintenance or repair of homes, grounds and appurtenances.
2. Sounds created by the discharge of firearms on authorized shooting ranges.
3. Sounds created by the industries involving blasting, the excavation of gravel and sand, and related operations.
4. Sounds created by aircraft engine testing and maintenance not related to flight operations; provided, however, that aircraft testing and maintenance shall be conducted at remote sites whenever possible.
5. Sounds created by the installation or repair of essential utility services.

(b) The following shall be exempt from the provisions of the article:

1. Noise from electrical substations and existing stationary equipment used in the conveyance of water, wastewater, and natural gas by a utility.
2. Noise from existing industrial installations which exceed the standards contained in this article and which, over the previous three years of the effective date of the ordinance from which this article is derived, have consistently operated in excess of 15 hours per day as a consequence of process necessity and/or demonstrated routine normal operation. Changes in working hours, which would affect exemptions under this subsection (b), require approval of the public safety committee.
3. Sounds originating from temporary construction sites as a result of construction activity.
4. Sounds originating from forest harvesting and agricultural activity.
5. Sounds originating from construction activities proceeding under a valid governmental permit.
6. Sounds originating from aircraft in flight and sounds that originate at airports which are directly related to flight operations.
7. Sounds created by warning devices not operating continuously for more than five minutes, or bells, chimes and carillons.
8. Sounds created by safety and protective devices where noise suppression would defeat the intent of the device or is not economically feasible.
9. Sounds created by emergency equipment and work necessary in the interests of law enforcement or for health, safety or welfare of the community.
10. Sounds created from public works projects contracted for or by a governmental agency.
11. Sounds originating from officially sanctioned parades and other public events.
(12) Sounds created by the discharge of firearms in the course of hunting or at an authorized shooting range during normal hours of operation of said range.

(13) Sounds caused by natural phenomena and unamplified human voices.

(14) Sounds originating from activities sponsored or related to the operation of general education institutions on property owned or under the control of the institution.

Submitted by Supv. Kalata, Public Safety Committee Chair. Motion to approve by Supv. Eckstein, seconded by Supv. Wedde. Motion carried by voice vote.

The action amends the County’s noise ordinance, specifying that people using an authorized shooting range are exempt from the ordinance only during the range’s normal operating hours. If people are shooting at ranges outside the posted hours, the Sheriff’s Department may issue tickets.

DEPARTMENT BUDGET HEARINGS

Supv. Timm shared two handouts with the Board: One showing equalized values and net new construction figures, and another showing how each department’s budget was affected by salary adjustments.

Each department head presented his or her budget. The change in tax levy requests from 2016 to 2017 is noted for each department/area.

**Coroner**: Up $11,411. The majority of the increase was in pathology costs. The Coroner is an elected position, whose wages and benefits cannot be altered until the next term. Years ago, the decision was made to offer the position full-time health insurance benefits.

**Corporation Counsel**: Up $1,492. Increases in salary and benefits were mitigated somewhat by a $5,000 decrease in the Litigation line item. However, litigation expenses are difficult to predict.

**Property Lister**: Up $21,965. Prior to the 2016 budget, Property Lister expenses were in the Register of Deeds budget. Since the Property Lister also performs Land Records duties, the expenses of each function continue to be evaluated and assigned to the appropriate budget areas. The Property Lister budget increased, and the Land Records budget decreased in response to these ongoing evaluations.

**Land Records**: Down $12,490. As is the case with the Property Lister budget, adjustments continue to be made to accurately account for time that staff under the Administration Department’s umbrella devotes to property listing and land records functions.

**Surveyor**: Down $767. No major changes.
County Clerk: Down $1,195. Since 2017 will be only a two-election year, that portion of the budget decreased significantly. Though an additional $80,000 was added to the Salaries line item for a possible Finance Director, it has no effect on the tax levy, since the Executive Committee voted to apply General Fund unassigned/surplus dollars to cover this expense in 2017.

Winnefox Library System: Up $20,836. Though the cost of reimbursing the Berlin Library for our County residents’ use of it decreased a little, all other areas of the budget increased.

Treasurer: Up $2,684. Increases in salary and benefits were the only real changes, which were helped somewhat by a decrease in data processing charges.

Non-Departmental Revenue/Expense: Up $296,719, mostly due to the County’s property, liability and workers compensation insurance premiums, which used to be in the Administration budget, being transitioned to this budget.

UW-Extension: No change. Increases in salary and benefits were offset with reductions in other expense areas of the budget.

Solid Waste: Down $20,000. The department initially presented a zero increase budget. In order to meet levy limits, however, the Executive Committee decided to decrease the Waste Disposal line item after looking at the past few years’ actual expenditures. The department has no control over these expenses.

Economic Development: No change. For 10 years, Waushara, Marquette and Green Lake counties have each contributed $40,000 annually to the Tri-County Regional Economic Development Corporation (TREDC). The money pays for TREDC’s executive director, who assists area businesses with economic development initiatives.

Register of Deeds: Down $19,255. The budget is down mostly due to increasingly accurate revenue projections and a decrease in data processing costs.

Zoning/Land Conservation: Up $40,287. The increase is due to increasing salaries and benefits costs, along with the loss of a grant that used to offset a portion of Land Conservation staff costs.

Clerk of Circuit Court: Up $20,146. The majority of the increase is due to more department staff taking county health insurance than in past years.

Buildings & Grounds: Down $25,000. The Executive Committee asked that more money be applied to this budget from the department’s contingency fund.

Family Court Commissioner: Up $2,170, mostly due to salary/benefits increases.
District Attorney: Up $11,546. The investigator position is going from 40 percent to 60 percent funded by the D.A.’s Office. This and other salary/benefits increases were mitigated somewhat by the elimination of a part-time position.

Parks: No change. Until committed funds are spent down, the department will continue to present a 0 percent increase budget.

Veterans: Down $7,007. The decrease is due to some personnel, data processing, and other costs being offset by grant dollars.

Health: Up $15,257. Salary and benefits increases were lessened by application of some assigned funds.

Child Support: Up $1,358. Increases in salary and benefits were mostly covered by increases in revenues.

Administration: Down $154,516. Many expenses that were of a countywide impact (property, liability and workers compensation insurance premiums) that used to be in the Administration budget were moved into the Non-Departmental budget, which resulted in this significant decrease. An extra four months’ worth of salaries for someone to job-shadow Administrative Coordinator Deb Behringer was also worked into the budget.

Emergency Government: No change. The budget was kept at a 0 increase through use of assigned/committed funds.

Victim/Witness: Up $599. Although it will cost an extra $32,778 in salaries and benefits to bring the Victim/Witness Coordinator up to full-time status, that increase is proposed to be financed by General Fund unassigned/surplus dollars in 2017.

Sheriff/Jail: Up $249,805. Loss of revenue and increases in salary/benefits and squad/squad equipment line items, as well costs associated with boarding prisoners, comprised the majority of the increase. Since the County is losing money in performing boat and snowmobile patrol for the Wisconsin Department of Natural Resources, the department will no longer be able to provide these services. Squad radios and video equipment have never been budgeted for or depreciated, nor has jail kitchen equipment, so when those items need replacing, they will have to be paid for out of General Fund surplus. There is no room in the levy for it.

Department of Aging: Up $13,638. The department has not increased its levy since 2009. Salaries, benefits and data processing charges went up. An additional $5,000 was put in the budget for fiscal support, but that will be covered by applying money from the department’s unassigned funds.

Highway: Down $14,588. As directed by the Executive Committee, the department reduced its County Road Maintenance line item in order to balance the County budget as a whole.
**Human Services:** Up $163,047. Increases in salary, benefits and child placement costs will be mitigated somewhat by the department applying more than $256,000 of its reserves. The department is working on some other partnerships to reduce costs.

**EMS:** Up $145,733. The increase is mostly due to budgeting for the purchase price of an ambulance as directed by the County Board and Public Safety Committee.

**Data Processing:** No change/no direct levy. Data processing charges are calculated and charged out to individual departments, so there is no levy in this budget.

### DISCUSSION/POSSIBLE ADJUSTMENTS TO PROPOSED BUDGETS

The County Clerk’s Office provided the Board a spreadsheet showing tax levy requests by department and comparing the 2016 adopted figures to what was being proposed for 2017. A spreadsheet of those funds available in reserve – both those assigned for a specific purpose and those unassigned – was also provided. County Clerk Stake pointed out that the 2017 budget proposes to use $119,915 in General Fund reserves, and has a total tax levy amount of $16,883,416. This is right at the levy limit, and $774,408 more than 2016’s budget. This budget would result in a $0.17 increase in the mill rate.

Administrative Coordinator Behringer reiterated that the cost of health insurance is a constantly changing number. In the 2016 budget, the Board cut the health insurance budget by $300,000, anticipating this amount in savings. However, only half that amount was realized. Therefore, this budget started out $150,000 short, and now needs to add an estimated 9 percent health insurance increase on top of that. The budget really cannot be reduced in this area, and last-minute changes should be avoided. If the Board is not satisfied with the budget but does not want to cut in other areas, it will have to apply more reserve funds.

Supv. Timm asked about the addition of a Finance Director position in the budget. Administrative Coordinator Behringer reported that Mike Konecny of auditing firm Schenck will be coming to the October Board meeting to present the results of his financial study of the County. A written copy of his observations and recommendations will be provided in the Board's meeting materials. Even if the Board decided not to proceed with the Finance Director position, it will not help the budget, because the position is being funding by General Fund unassigned/surplus dollars in 2017.

The Personnel Committee is talking about health insurance changes, but none of the changes discussed will decrease costs in the short-term. Supv. Timm asked if the County could refinance its debt to decrease those payments. Administrative Coordinator Behringer said that refinancing is a long process and could not be achieved for the 2017 budget. Chair Kalata stated that the Board should think about this option over the next month, and then discuss whether it is something that should be pursued for the 2018 budget.
Chair Kalata entertained a motion for any changes to the proposed budget, but there were none. She thanked the department directors for coming to the meeting and for their cooperation in staying under the levy limit.

**FUTURE AGENDA ITEMS**

The Sheriff’s Department has to upgrade the 911 system in 2017, and would like to try to incorporate a Dispatch remodel into the project. Chair Kalata said that this item will be considered at the County Board meeting on October 18, 2016.

A trailer displaying a possible dispatch layout will be set up at the Sheriff’s Department, and between now and the October meeting, Board supervisors should make arrangements with Sheriff Jeff Nett and Dispatch Supervisor Sally Sroka to tour it.

**ADJOURNMENT**

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 8:56 p.m.

I, Melanie R. Stake, County Clerk in and for the County of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held September 20, 2016.

/s/ Melanie R. Stake, Waushara County Clerk
The meeting was called to order at 7:00 p.m. by Chairperson Donna R. Kalata. County Clerk Melanie Stake conducted roll call, which showed all present. A silent prayer was held, followed by the pledge of allegiance.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Eckstein; motion carried.

APPROVAL OF MINUTES

Supv. Kapp moved to approve the minutes of the September 20, 2016, monthly County Board meeting, seconded by Supv. Wedde. Motion carried.

PUBLIC COMMENTS

Additional Countywide Financial Staff
County Clerk Stake spoke in favor of hiring additional countywide financial help. Current staffing only allows for day-to-day tasks to be completed, and the complexity of financial operations has reached a point where that isn't good enough; more long-term financial planning and structured procedures need to be followed. She provided a handout of some reasons the County should consider adding staff/expertise in the area of budget and finance.

Closed Captioning for County Board Videos
Corporation Counsel Ruth Zouski reminded Board members to speak into their microphones during recorded meetings. In order to be compliant with the Americans with Disabilities Act, our videos need to have closed captioning. This can be done automatically on the computer, without transcription, if Board members speak clearly into their microphones. If this isn’t done, the County cannot continue to post these recordings on the web, for liability reasons.

UNFINISHED BUSINESS

2017 Budget Discussion
County Clerk Stake explained that this item was included on the agenda in case Board members had any other budget changes they wanted to make prior to the budget’s adoption at the November 8, 2016, meeting. No changes were offered.

Administrative Coordinator Deb Behringer reported that refinancing the County's debt as a possible cost-saving measure was discussed at the last Executive Committee meeting. The committee decided that wasn’t something it wanted to pursue.
NEW BUSINESS

REPORTS/PRESENTATIONS

EMS Annual Report: Director Brian Donaldson shared his department’s mission, vision and values statements. Statistically speaking, 2015 was very similar to 2014, with 2,737 calls for service. He explained how the department is paid for services, with Medicare and Medicaid paying extremely reduced rates. The department will begin using new patient care and billing software next year.

Public Health Annual Report & Preparedness Conference Update: Director/Public Health Officer Patti Wohlfeil reported that her department achieved national accreditation. She provided 2015 statistics in the areas her department oversees, including: environmental health, immunizations, school dental and school nurse programs, and much more. She and two staff members recently attended a preparedness summit in Dallas, and takeaways from that event were detailed.

County Financial Systems Study Results/Recommendations: CPA Mike Konecny of Schenck, SC, performed a review of the County’s financial systems and procedures. Currently, the County Clerk’s Office is responsible for general accounting, and Administration does payroll. Individual departments perform various other accounting activities. While the current setup is adequate, additional enhancements could be made, such as: implementation of a countywide invoicing and accounts receivable system, more use of electronic transfer and storage of data, and increased use of electronic payment and receipt of monies. Other financial planning and analysis should be done as well. Mr. Konecny recommended that the County establish a separate, centralized finance department that is responsible for all financial systems and processes, and that this department should be led by a finance director. He advised that the County begin the process by passing a resolution establishing the authority of a finance office, and over time, finance employees in other County offices could be transferred into the finance department.

DISCUSSION/POSSIBLE MOTION ACTION ITEMS

Financial Study, Creation of Finance Department/Position of Finance Director
Administrative Coordinator Deb Behringer noted that employees in both the County Clerk’s Office and Administration Department divide their time between finance and other department-specific duties. Because of these hybridized positions, a separate finance department would have to evolve gradually, so as not to leave these departments without staff. Perhaps a resolution establishing the finance department could be created, and for the first year, the County could contract with someone like Mr. Konecny to begin the transition. The 2017 budget includes $80,000 to pay for a finance director/financial help.

The consensus of the Board was to have Corporation Counsel Zouski, Administrative Coordinator Behringer and County Clerk Stake draft a resolution approving the concept of a finance department, but without changing a lot of staff at this time.
Administrative Coordinator vs. Administrator and Job Duties of Position

Administrative Coordinator Behringer reiterated that she was retiring in July 2017. Many counties are switching from an administrative coordinator form of government to a county administrator. It may be time for Waushara County to consider doing the same. In addition to the duties of a coordinator, an administrator would submit the budget for board approval and supervise non-elected department heads. An administrator could assist the Board with the tough choices it will have to make in the coming years in order to stay within levy limits.

Sheriff Jeff Nett said he believed that both the proposed administrator and finance director positions were in the best interests of the County. Corporation Counsel Zouski affirmed that department heads were in favor of employing an administrator.

Recruitment for the position needs to start very soon. In preparation for this, the Board asked that two job descriptions – one for a coordinator and one for an administrator – be written, with Administrative Coordinator Behringer’s current job description used as a starting point.

911 Upgrade/Maintenance Agreement

Moved by Supv. Eckstein, seconded by Supv. Kapp, to approve the 911 hardware/software upgrade and maintenance. A roll call vote showed 11 ayes, 0 nays, 0 absent. Motion carried.

The Sheriff’s Department was allowed to carry over its unspent 2015 budget funds for this upgrade. The cost of the proposal, $146,564.65, includes five years’ worth of maintenance. The 911 hardware/software system needs to be upgraded every five years, and will be financed through the depreciation process from now on.

RESOLUTION NO. 24-10-16
SUPPORT TO SECURE STATE FUNDING FOR COMMUNICABLE DISEASE CONTROL

WHEREAS, Waushara County and Wisconsin as a whole, has no dedicated, stable federal and state funding sources for communicable disease control and prevention efforts; and

WHEREAS, a strong public health infrastructure is paramount to the health of all citizens; and

WHEREAS, emerging and existing communicable diseases threaten health security, economies, and quality of life for all; and

WHEREAS, communicable diseases such as Zika, Ebola, H1N1, measles, HIV and AIDS, tuberculosis, influenza, measles, syphilis, gonorrhea, rabies, hepatitis, polio, and pertussis, can threaten the lives and well-being of Wisconsin residents; and

WHEREAS, local health department communicable disease programs protect residents by investigating and controlling communicable diseases, collecting data, educating the community about prevention and the importance of immunizations, and caring for those affected by these diseases; and

WHEREAS, local health department communicable disease programs protect residents by investigating and controlling communicable diseases, collecting data, educating the community about prevention and the importance of immunizations, and caring for those affected by these diseases; and
WHEREAS, local health departments and the State of Wisconsin Communicable Disease Program have demonstrated commitment, competence and success in assuring the confidentiality of persons with reported communicable disease for decades, including cases of AIDS; and

WHEREAS, evidence in scientific literature indicates that partner notification services are not adequately assured in the absence of specific public health staff involvement; and

WHEREAS, communicable disease control is one of the 10 essential functions of public health, and local health departments have placed a high priority on communicable disease control;

THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors urges the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence-based communicable disease control and prevention for the public’s health.

BE IT FURTHER RESOLVED that the County Clerk is directed to forward a copy of this resolution to members of the Joint Finance Committee, Governor Scott Walker, Wisconsin legislators representing Waushara County, and the Wisconsin Counties Association.

Submitted by Supv. Wedde, Board of Health Chair. Motion to approve by Supv. Wedde, seconded by Supv. Krentz. Motion carried by voice vote.

The resolution urges the state legislature to support funding of communicable disease control and prevention.

RESOLUTION NO. 25-10-16
RESOLUTION AUTHORIZING APPLICATION FOR DNR LAKE’S GRANT – DIVER ASSISTED SUCTION HARVESTER (DASH) – THREE-YEAR GRANT

WHEREAS, the Waushara County Land Conservation & Zoning Department desires to receive grant funding from the Wisconsin Department of Natural Resources (WDNR) pursuant to ss. 281.65 or 281.66, Wis. Stats., for the purpose of implementing measures to improve the water quality of our lakes and streams; and

WHEREAS, Waushara County’s lakes, rivers, streams and wetlands are in jeopardy due to the spread of non-native aquatic invasive species within the State of Wisconsin; and

WHEREAS, non-native aquatic invasive species can threaten the diversity and abundance of native species, alter our ecosystems, affect our ability to utilize public waters for recreational activities, and threaten our tourism industry; and

WHEREAS, Waushara County lakes are an important resource used by the public for recreation and enjoyment of natural beauty; and
WHEREAS, Waushara County and the Waushara County Land Conservation & Zoning Department are well qualified to carry out these responsibilities, and are in the best position to coordinate these groups and aid in the dissemination of all pertinent information.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Land/Water/Education Committee (LWE) requests the funds and assistance available from the Wisconsin Department of Natural Resources (WDNR) under the “Surface Water Grant Program” for a three-year project and hereby authorizes that:

- The Waushara County LWE Committee Chair sign and submit a grant application and resolution to the WDNR.
- The Waushara County Land Conservation & Zoning Department Deputy Director sign and submit a grant agreement between the Waushara County LWE Committee and the WDNR.
- The Waushara County Land Conservation & Zoning Department Deputy Director sign and submit grant reimbursement requests through the WDNR.

BE IT FURTHER RESOLVED that the Land Conservation & Zoning Department will comply with State rules for the program, may perform force account work, and will meet the financial and production obligations under the grant.

Submitted by Supv. Krentz, Land/Water/Education Committee Chair. Motion to approve by Supv. Krentz, seconded by Supv. Eckstein. Motion carried by voice vote.

This action is a first step in applying for a three-year grant through the Wisconsin Department of Natural Resources, which would fund removal of non-native invasive species in area lakes.

ORDINANCE NO. 602
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE ZONE CHANGE – JAMES R & SHELBY A GRASSY – TOWN OF MARION

WHEREAS, on August 2, 2016, James R. & Shelby A. Grassy did file an application with the Waushara County Zoning Office for a zoning amendment in Section 8, in the Town of Marion; and

WHEREAS, said application involves an approximate 0.39 acre parcel of land previously known as outlots 2, 3 & 4 of Certified Survey Map #1758, now known as Lot 1 of Certified Survey Map #6047, Section 8, T18N, R11E, Town of Marion, S. Silver Lake Road; and

WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on September 15, 2016; and
WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The development must be in substantial compliance with the site plan.
2. All required setbacks must be complied with and all other codes must be adhered to.
3. All permits must be obtained including land use, building, and proper connection made to municipal sewer if required.
4. Deed restrictions must be included, if applicable.
5. Utility easements must be shown.
6. Adequate parking must be provided.
7. Any new driveway shall meet all required codes, including fire and access code requirements to provide for access by emergency vehicles. In addition, the driveway shall provide good visibility and a turnaround area to prevent backing onto the road.
8. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.
9. The application is now forwarded to the Waushara County Board of Supervisors and the Town Board of Marion for their consideration. The Town Board is responsible for determining whether this application, if approved, is in compliance with the Town’s approved Land Use Plan.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. That the Waushara County zoning maps are amended by changing the zoning district of the described property from A-G to RS-10.
2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

Submitted by Supv. Kerschner, Planning and Zoning Committee Chair. Motion to approve by Supv. Wedell, seconded by Supv. Kapp. Motion carried by voice vote.

The ordinance rezones a 0.39-acre parcel from General Agricultural to RS-10, Residential Single Family zoning.

**ORDINANCE NO. 603**

**AN ORDINANCE AMENDING WAUSHARA COUNTY CODE ARTICLE III. – FOOD SAFETY AND RECREATIONAL LICENSING PROGRAM**

WHEREAS, the Waushara County Board of Supervisors has previously adopted and amended an ordinance establishing a Food Safety and Recreational Licensing Program in Waushara County; and

WHEREAS, the State has changed the Administrative Codes that govern this program; and

WHEREAS, the Board of Health has reviewed the changes and is recommending that the County Board approve those changes.
NOW, THEREFORE, the Waushara County Board does hereby ordain as follows:

Sec. 10-71. - Authority.
Sec. 10-72. - Purpose.
Sec. 10-73. - Applicability.
Sec. 10-74. - Definitions.
Sec. 10-75. - Enforcement.
Sec. 10-76. - License and permit.
Sec. 10-77. - Application.
Sec. 10-78. - Fees.
Sec. 10-79. - License public display.
Sec. 10-80. - Temporary orders.
Sec. 10-81. - Denial, suspension or revocation of license.
Sec. 10-82. - Regulations, rules and laws adopted by reference.
Sec. 10-83. - Violation; penalties.
Secs. 10-84—10-138. - Reserved.

Sec. 10-71. - Authority.

This article is adopted pursuant to that authority provided by Wis. Stats. §§ 66.0417, 68,97.12, 97.41, 125.68(5), 251.04(3), 252.02, 252.03, 254.47, and 254.69(2); and by Wisconsin State Administrative Chapters ATCP 72, 73, 74 75, 76, 78 and 79 DHS 172, 173, 175, 178, 192, 195, 196, 197 and 198, and SPS 221, 390 and 326, as amended and/or renumbered from time to time.

Sec. 10-72. - Purpose.

The purpose of this article is to protect and improve the public health and to authorize the Tri-County Environmental Health Consortium which consists of Waushara, Green Lake and Marquette County Health Departments to become the designated agent of the state department of health and family services agriculture, trade and consumer protection for the purpose of establishing license fees; issuing licenses; and making investigations or inspections of hotels, motels, tourist rooming houses, body piercing and tattooing establishments, restaurants, retail food establishments, bed and breakfast establishments, campgrounds and camping resorts, recreational and educational camps, public swimming pools and in making investigations and inspections of food vending machines, their operators and vending machine commissaries and authorizing the Tri-County Environmental Health Consortium to become the designated agent of the state department of agriculture, trade, and consumer protection, for the purpose of establishing license fees; issuing licenses and making investigations or inspections of retail food establishments; and for the purpose of enacting local regulations governing these establishments. In addition, the consortium may also secure samples or specimens of food and any product or substance that may affect food, examine and copy relevant documents and records and obtain photographic and other evidence needed to enforce this chapter. The department shall examine any samples secured and conduct other inspections and examinations needed to determine whether there is a violation.
Sec. 10-74. - Definitions.

All definitions as set forth in Wis. Stats. § 66.0417 and Wis. Stats. chs. 68, 97, 125, 251, 252 and 254; and Wisconsin State Administrative Code Chapters, ATCP 72, 73, 74 75, 76, 78 and 79 DHS 172, 173, 175, 178, 192, 195, 196, 197 and 198, and SPS 221, 390 and 326, as amended and/or renumbered from time to time are incorporated in this article by reference and they shall be construed, read and interpreted as fully set forth herein until amended and then shall apply as amended. In addition the following terms and phases have meanings ascribed to them in this section:

Annual license fee shall mean a fee for on-site inspection of the entire facility, and one follow-up inspection to determine that establishments identified in the ordinance are compliant with the statutes and administrative codes that govern their operation.

Braiding shall mean the cutting of strips of skin of a person, which strips are then to be intertwined with one another and placed onto such person so as to cause or allow the incised and interwoven strips of skin to heal in such intertwined condition.

Branding shall mean inducing a pattern of scar tissue by use of a heated material (usually metal) to the skin, making a serious burn, which eventually becomes a scar.

Duplicate license fee shall mean a fee for the replacement of an original license.

Health department shall mean the Waushara County Public Health Department.

Late application fee shall mean a fee that is charged for failure to comply with the application time frame specified in the applicable statute and administrative code for completion and submission of the required application for license to the health department.

Late fee shall mean a fee for failure to pay established or assessed fees in a timely manner. This refers to any fee not postmarked by June 30.

Limited food service shall mean the serving of only individually wrapped hermetically sealed single food servings by a licensed processor with preparation on the premises limited to heating and serving with single-service articles, i.e. hermetically wrapped sandwiches or frozen pizza.

Master fee schedule shall mean the schedule of all fees associated with this article, amended as needed by the board of health, and posted in the health department.

Mobile restaurant shall mean a restaurant operating from a movable vehicle, pushcart, trailer or boat which periodically or continuously changes location and wherein meals or lunches are prepared or served or sold to the general public, excepting those vehicles used in delivery of pre-ordered meals or lunches prepared in a licensed restaurant.

Operator shall mean the owner, operator or person responsible to the owner for the operations of the hotel, motel, bed and breakfast establishment, food service establishment or beverage establishment, vending machine commissary and/or vending machine, campground, camping resort, recreational/educational camps, or public swimming pools.
Outdoor grilling shall mean the cooking of food on an outdoor grill on the premises of a licensed food service facility. The purpose for outdoor cooking shall not increase the production capability of the restaurant kitchen by circumventing codes applicable to indoor cooking facilities. Hot holding shall be limited to what can be held on the cooking unit.

Permit shall mean fee exempt permission to operate a temporary food stand for fewer than 4 days in a calendar year.

Potentially hazardous food shall mean a food that is natural or synthetic and that requires temperature control because it is in a form capable of supporting:

1. The rapid and progressive growth of infectious or toxigenic microorganisms;
2. The growth and toxin production of Clostridium botulinum; or
3. In raw shell eggs, the growth of Salmonella enteritidis.

"Potentially hazardous food" includes an animal food (a food of animal origin) that is raw or heat-treated; a food of plant origin that is heat-treated or consists of raw seed sprouts; cut melons, and garlic and oil mixtures that are not acidified or otherwise modified at a food processing plant in a way that results in mixtures that do not support growth as specified under subsection (1) below.

Potentially hazardous food does not include:

1. An air-cooled hard-boiled egg with shell intact;
2. A food with an a/w value of 0.85 or less;
3. A food with a pH level of 4.6 or below when measured at 24C (75F);
4. A food in an unopened hermetically sealed container, that is commercially processed to achieve and maintain commercial sterility under conditions of nonrefrigerated storage and distribution; and
5. A food for which laboratory evidence demonstrates that the rapid and progressive growth of infectious or toxigenic microorganisms or growth of S. enteritidis in eggs or C. botulinum cannot occur, such as a food that has an a/w and a pH that are above the levels specified under subsections (2) and (3) above and that may contain a preservative, other barrier to growth of microorganisms, or a combination of barriers that inhibit the growth of microorganisms.
6. A food that may contain an infectious or toxigenic microorganism or chemical or physical contaminant at a level sufficient to cause illness, but that does not support the growth of microorganisms as specified under subsection (1) above.

Preinspection fee shall mean the fee associated with the required inspection necessary to determine compliance at the time of a change-in-operator or new business.
Reinspection fee shall mean a fee structure for the subsequent inspections needed to address compliance issues with the statutes and administrative codes that govern a respective establishment. Reinspections are conducted due to one or more of the following: Uncorrected critical violations, more than ten total violations, repeat violations from previous inspections, major non-critical violations and when a complaint investigation identifies unsatisfactory conditions. The fee for a re-inspection will be a set fee, determined by the board of health and posted in the health department on the master fee schedule.

Restaurant shall mean any building, room or place where meals are prepared, served or sold to transients or the general public, and all places used in connection with the building, room or place and include any public or private school lunchroom for which food service is provided by contract. "Restaurant" does not include:

1. Taverns that serve free lunches consisting of popcorn, cheese, crackers, pretzels, cold sausage, cured fish or bread and butter;
2. Churches, religious, fraternal, youth or patriotic organization, service clubs and civic organizations which occasionally prepare, serve or sell meals to the general public;
3. Any public or private school lunchroom for which food service is directly provided by the school;
4. Any food service provided solely for needy persons;
5. Bed and breakfast establishments;
6. A private individual selling food from a movable or temporary stand at a public farm sale;
7. A concession stand at a locally sponsored sporting event, such as a little league game; or
8. A potluck event.

Retail food establishment shall mean any of the following, but does not include a restaurant or other establishment holding a license to the extent that the activities of the establishment are covered by that license:

1. A permanent or mobile food processing facility where food is processed primarily for direct retail sale to consumers at the facility.
2. A mobile facility from which potentially hazardous food is sold to customers at retail.
3. A permanent facility from which food is sold to consumers at retail, whether or not that facility sells potentially hazardous food or is engaged in food processing.

Scarification shall mean altering skin texture by cutting the skin and controlling the body’s healing process in order to produce wounds, which results in permanently raised wheals or bumps known as keloids.
Special Organization shall mean churches, religious, fraternal, youths’ or patriotic organizations, service clubs and civic organizations which occasionally prepare, serve or sell meals to transients or the general public, for up to 12 days in a calendar year. Specific dates and locations of meals shall be provided to the Health Department in advance.

Temporary restaurant or temporary retail food establishment shall mean a restaurant or retail food establishment that operates at a fixed location in conjunction with a single event such as a fair, carnival, circus, public exhibition, anniversary sale, or occasional sales promotion for a period of no more than 14 consecutive days or 20 non-consecutive days. Specific dates and locations of meals shall be provided to the Health Department in advance. Mobile establishments of this type which conduct business in the jurisdiction of the Waushara County Public Health Department, that are licensed outside of the area of jurisdiction, will be inspected and charged a nominal fee to cover the cost of inspection.

Three dimensional "3D" body art or beading or implantation shall mean the form of body art consisting of or requiring the placement, injection or insertion of an object, device or other thing made of matters such as steel, titanium, rubber, latex, plastic, glass or other materials, beneath the surface of the skin of a person. This term does not include body piercing or services performed by a qualified (MD, board certified) physician.

Tri-County Environmental Health Consortium shall mean Waushara, Green Lake and Marquette Counties consortium established to enforce environmental health laws and to enforce this Article.

Vending machine shall mean any self-service device offered for public use which, upon insertion of a coin or token, or by other means, dispenses unit servings of food or beverage either in bulk or in package, without the necessity of replenishing the device between each vending operation. "Vending machine" does not include a device which dispenses only bottled, prepackaged or canned soft drinks, a one cent vending device, a vending machine dispensing only candy, gum, nuts, nut meats, cookies or crackers, or a vending machine dispensing only prepackaged grade A pasteurized milk or milk products.

Vending machine commissary shall mean any building, room or place in the state at which foods, containers, transport equipment or supplies for vending machines are kept, handled, prepared or stored by a vending machine operator, except a place at which the operator is licensed to manufacture, distribute or sell food products under Wis. Stats. ch. 97.

Sec. 10-76. - License and permit.

(a) No person shall operate a retail food establishment, bed and breakfast establishment, hotel, motel, tourist rooming house, body piercing and tattooing establishments, restaurant, retail food establishment, campground and camping resort, recreational and educational camp, public swimming pool without first obtaining a non-prorated license from the health department.

(1) Except as in subsection (a), licenses shall expire on June 30 of each year following their issuance.
a. Licenses initially issued for a bed and breakfast establishment, hotel, motel, tourist rooming house, body piercing and tattooing establishments, restaurant, retail food establishment, campground and camping resort, recreational and educational camp, public swimming pool during the period beginning on April 1 and ending June 30 shall expire June 30 of the following year.

b. Licenses issued to retail establishments covered under the master fee schedule are issued for one year from July 1 through June 30.

c. No fee permits issued to Special Organizations operating for fewer than 4 days in a calendar year.

d. Licenses issued to special organizations or temporary food establishments shall be valid for the calendar year.

(2) Special organizations shall be issued a license for operating between 4 and 12 days in a calendar year.

(3) The issuance of a license may be conditioned upon the licensee correcting a violation of this article within a specified period of time. If the condition is not met within the specified period of time, the license shall be voided.

(4) The license shall not be transferable to a location other than the one for which it was issued, nor shall a license be transferred from one operator to another subject to the express exception of:

a. As to location, temporary or special organization licenses may be transferred;

b. As to operator, a license of a non-retail food establishment operator may be transferred to an individual who is an immediate family member of the operator if the operator is transferring operation of the establishment or vending machine to that immediate family member. A parent, spouse, child, step-child, grandchild, sibling or step-sibling shall be considered an immediate family member for purposes of this article.

(b) Operators or licensees of temporary restaurants whom the health department has found to be uncooperative or habitual violators of this article may be denied a license to operate. Temporary licenses may be transferred to premises other than that for which it was issued, provided that the approval of the new premises is secured from the Tri-County Food Safety and Recreational Licensing Program prior to operating at the new premises.

(c) With the exception of those establishments defined herein as "temporary", no licenses shall be granted to any person under this article without a pre-inspection by the Waushara County Public Health Department—Tri-County Environmental Health Consortium of the premises for which the license shall be granted.

(d) No license shall be issued until all application fees have been paid.
(e) No license shall be issued for any form of branding, braiding, scarification or "3D" body art.

**Sec. 10-77. - Application.**

Application for licenses shall be made in writing to the Waushara County Health Department, as fiscal agent for the consortium, on forms developed and provided by the health department, stating the name and address of the proposed applicant and operator, and the address and location of the proposed establishment, together with any such other information as may be required. The health department shall either approve the application or deny the license within 30 days after receipt of a complete application.

**Sec. 10-78. - Fees.**

Fees for licenses required by this chapter shall be as provided through the master fee schedule.

**Sec. 10-79. - License public display.**

Every establishment required to obtain a license pursuant to this article shall display said license, at all times, in a conspicuous public place.

**Sec. 10-82. - Regulations, rules and laws adopted by reference.**

The applicable laws, rules and regulations as set forth in Wis. Stats. § 66.0417 and Wis. Stats. chs. 68, 97, 125, 251, 252 and 254; and Wisconsin State Administrative Code Chapters ATCP 72, 73, 74, 75, 76, 78 and 79 DHS 172, 173, 175, 178, 192, 195, 196, 197 and 198, and SPS 221, 390 and 326, as amended and/or renumbered from time to time are incorporated in this regulation by reference and they shall be construed, read and interpreted as fully set forth herein until amended and then shall apply as amended. The expressed provisions of this article shall control where more restrictive.

IT IS FURTHER ORDAINED that this ordinance shall take effect upon passage and filing with the County Clerk's Office.

Submitted by Supv. Wedde, Board of Health Chair. Motion to approve by Supv. Wedde, seconded by Supv. Eckstein. Motion carried by voice vote.

The state has altered the administrative codes that govern the County’s Food Safety and Recreational Licensing Program. The ordinance makes slight modifications in the County Code to reflect those state changes.

**ORDINANCE NO. 604**

**AMENDING CHAPTER 30 OF THE WAUSHARA COUNTY CODE**

WHEREAS, the County Board of Supervisors previously adopted Ordinances 140, 251, 395, 497 and 537 relating to the Waushara County Parks System, which are codified as Chapter 30 of the Waushara County Code; and
WHEREAS, the Public Works Committee has reviewed the ordinance and recommends that it be amended to reflect changes in the current county park system.

NOW, THEREFORE, the Waushara County Board of Supervisors does ordain as follows:

Sec. 30-2. - Definitions.

Park, county park and parkways mean all lands and water heretofore and hereafter acquired by the county for park or recreational purposes, or placed under the jurisdiction of the parks committee, and include, without limitation, park benches, boat landings, trails, waysides and privately owned lands, the use of which has been granted to the county park, recreational or like public purposes. The following areas are designated as county parks:

- Curtis Lake Park
- Huron Lake Park
- Big Hills Lake Park
- Alpine Lake Park
- Marl Lake Park
- Kusel Lake Park
- Pony Creek Park
- Flynn’s Quarry Recreational Property
- Willow Creek Park
- Mount Morris Hills Park
- Otto Brey Park
- Waushara County Fairgrounds
- Waushara County Rifle Range
- West Point Quarry
- Bannerman Hiking and Snowmobile Trail
- George Sorenson Natural Area at Hartford Lake
- Buehler Natural Area at Rattlesnake Creek

Sec. 30-4. - Closing hours and dates.

(a) No persons or motor vehicles shall enter or be present in any park between the hours of 10:30 p.m. and the following 5:30 a.m.

(b) Mount Morris Hills Park shall be closed to the public from November 1 through March 31.

(c) The county rifle range shall be closed to the public from December 1 through March 31.
(d)(c) West Point Quarry shall be closed to the public at all times because of dangerous conditions at the site.

(e)(d) All other parks shall be open to the public all year, except as provided in subsection (f)(e) of this section.

(f)(e) Any county park, trail or portion of any county park or trail may be closed to the public for any length of time deemed necessary, when, in the opinion of the parks director, such closing is necessary to protect the public safety, or to protect the facilities and resources of the county parks and trails from injury or damage from any source. If the parks director is unavailable, the county sheriff’s department is authorized to act under this section.

Sec. 30-7. Use Restrictions.

(a) Firearms. No person other than a duly authorized law enforcement officer shall fire or discharge any firearm within any county park. Neither shall any person, except as allowed through a properly issued, valid concealed carry permit, have in his possession or control any firearm within the confines of any park, unless it is unloaded and knocked down, or unloaded and enclosed within a carrying case or other suitable container. This subsection does not apply to the county rifle range or any other specifically designated area established by the public works committee for the orderly discharge of firearms.

IT IS FURTHER ORDAINED that this ordinance takes effect upon adoption and filing with the County Clerk.

Submitted by Supv. Eckstein, Public Works Board Chair. Motion to approve by Supv. Kapp, seconded by Supv. Wedell. Motion carried by voice vote.

This amendment updates County Code as it pertains to the County Park System. Specifically, the ordinance removes any references to the “Waushara County Rifle Range,” since that area is no longer a County park; the Wisconsin Department of Natural Resources now oversees the range.

ADJOURNMENT

There being no further business, Supv. Heise moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 9:17 p.m.

I, Melanie R. Stake, County Clerk in and for the County of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held October 18, 2016.

/s/ Melanie R. Stake, Waushara County Clerk
The meeting was called to order at 7:00 p.m. by Chairperson Donna R. Kalata. County Clerk Melanie Stake conducted roll call, which showed all present. A silent prayer was held, followed by the pledge of allegiance.

**APPROVAL OF AGENDA**

Supv. Wedde made a motion to approve the agenda as presented, seconded by Supv. Kapp; motion carried, with Supv. Timm voting no. Supv. Timm questioned why money had been set aside in the 2017 budget for additional financial personnel when the resolution establishing such a department/position was only being considered now.

**APPROVAL OF MINUTES**

Supv. Kapp moved to approve the minutes of the October 18, 2016, monthly County Board meeting, seconded by Supv. Eckstein. Motion carried.

**PROPOSED 2017 WAUSHARA COUNTY BUDGET PUBLIC HEARING**

Chair Kalata convened a public hearing regarding the 2017 Waushara County budget. No one spoke on the subject, so the Board meeting resumed at 7:03 p.m.

**PUBLIC COMMENTS** – None

**UNFINISHED BUSINESS**

*Administrative Coordinator/County Administrator Job Descriptions*

Supv. Wedde moved to pursue creation of a county administrator position, seconded by Supv. Kerschner; the motion was carried by voice vote.

The Board expressed concern with an administrator's ability to make appointments to boards and commissions. Administrative Coordinator Deb Behringer said that the administrator’s job description could be altered to say that the Board chair would assist with any appointments.

**REPORTS/PRESENTATIONS**

*Child Support Office Annual Report:* Director Kim Stebbins explained that some of the department’s duties include: establishing paternity, facilitating court orders for child support and health insurance, and collecting child support. Her office handled 1,138 cases in the last fiscal year, collecting a total of $2.5 million; above the state average.
Veterans Service Office Annual Report: County Veterans Service Officer (CVSO) Bill Rosenau provided a written report as well as an oral report. In 2015, his office managed 8,267 records for 2,850 veterans. Grants the County receives from the State are now reimbursement based. CVSO Rosenau shared the previous year’s accomplishments and future plans and challenges.

DISCUSSION/MOTION ACTION ITEMS

2017 Personnel Policy Changes
Supv. King moved to approve personnel policy changes for 2017, seconded by Supv. Eckstein. The motion was carried by voice vote.

Many individual policies were added to the overall personnel policy, including those addressing: system access, personal mobile and computer use, and the Health Insurance Portability and Accountability Act (HIPAA). Language on earned time off and health insurance premiums were also updated to reflect current practices. These changes go into effect January 1, 2017.

RESOLUTION NO. 26-11-16
RESOLUTION APPROVING THE WAUSHARA COUNTY 2017 BUDGET APPROPRIATION

WHEREAS, Wisconsin State Statute 65.90 requires Waushara County to prepare an annual statement of budgeted expenses and revenues; and

WHEREAS, Wisconsin State Statute 65.90 requires that said annual budget statement be provided by the Waushara County Board for a public hearing. Such notice of budget hearing was published on October 19, 2016, and the hearing was held on November 8, 2016; and

WHEREAS, such budget document has been prepared under the guidance and review of the Waushara County Executive Committee, which hereby presents said document for recommendation of approval.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that said document, provided and attached as Exhibit A, with a levy amount of $16,883,416, is approved and given for execution January 1, 2017, through December 31, 2017, in accordance with provisions of Wisconsin State Statute 65.90.

Submitted by Supv. Kalata, Executive Committee Chair. Motion to approve by Supv. Wedde, seconded by Supv. Kerschner. A roll call vote showed 10 ayes, 1 nay (Supv. Timm). Motion carried.

The 2017 County budget sets a levy amount of $16,883,416 to support $39,136,596 in anticipated expenditures. This increases the mill rate by nearly $0.17, to $6.868019.
RESOLUTION NO. 27-11-16
RESOLUTION REALLOCATING ASSIGNED FUND BALANCE FOR COMMUNICATIONS CENTER REMODEL

WHEREAS, Waushara County plans to undertake a communications system update with an anticipated cost of $124,370.01, plus five years of maintenance for an additional $22,194.64 for a total project cost of $146,564.65. In January 2016, the Sheriff’s Department had estimated the cost of the 9-1-1 interface upgrade to be $266,000, which included additional equipment to be located at the Courthouse, which upon further discussion was removed from the project; and

WHEREAS, at the January 11, 2016, Executive Committee meeting, the Executive Committee allowed the Sheriff’s Department to carry over funds from the 2015 budget, which was estimated to be $300,000, and at the close of the 2015 books, the amount carried over was $312,092.70; and

WHEREAS, the Sheriff’s Department is requesting that the difference in the amount that was designated for the upgrade and what the upgrade will actually cost be used to remodel and upgrade the Communications Center; and

WHEREAS, the Sheriff’s Department has researched the cost of a remodel in the Communications Center, and it has been determined that the estimated cost would be $115,000. The remodel would include up to four work stations that will allow for ergonomic changes that are more important for working 12-hour shifts in stationary positions;

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that the monies remaining in the fund earmarked for the 9-1-1 interface upgrade be used for the remodel of the Communications Center. Anything further remaining in this fund would be applied to Data Processing depreciation to offset the costs of future 9-1-1 upgrades.

Submitted by Supv. Kalata, Chair of Public Safety and Executive committees. Motion to approve by Supv. Wedell, seconded by Supv. Rothermel. A roll call vote showed 11 ayes, 0 nays. Motion carried.

The Sheriff’s Department was allowed to carry over unspent 2015 monies to pay for dispatch hardware/software upgrades in 2016. That project cost less than expected. The resolution allows the department to use the remaining project funds to remodel the dispatch center, which will cost approximately $115,000.

RESOLUTION NO. 28-11-16
RESOLUTION AUTHORIZING A FINANCE DEPARTMENT FOR WAUSHARA COUNTY

WHEREAS, the current responsibility for financial accounting and recordkeeping is spread across all departments, instead of at the direction of one committee and one manager; and
WHEREAS, the audit has included findings in regards to the County not preparing the financial statements, and this finding is being questioned by State agencies leading to concerns that failure to correct the finding may jeopardize future funding; and

WHEREAS, Waushara County recently requested Schenck, SC to study the current system and provide recommendations on various ways to improve the financial procedures and to identify areas of inefficiency within the financial delivery system; and

WHEREAS, the study is complete and recommendations have been made that will improve the financial system including more direct control of financial accounting and recordkeeping; and

WHEREAS, the Executive Committee has reviewed the recommendations and recognizes that the County must be effective and business-like in its operations, and efficiency, effectiveness and quality of service must be the focus and goals of the County; and

WHEREAS, centralized accounting procedures, administered by a Finance Department, enhance the ability of the County to achieve these goals. A centralized Finance Department will serve all County departments.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that, effective January 1, 2017, a Finance Department is hereby authorized with broad responsibilities for financial recordkeeping, under the direction of the Executive Committee. This new department is responsible for planning, organizing, directing and controlling the financial procedures followed throughout the County, and performing all financial, accounting and bookkeeping functions not statutorily vested in other offices.

BE IT FURTHER RESOLVED that the Finance Department shall direct the methods and procedures for keeping all accounts of the County and shall be vested with the authority to establish accounting and reporting systems necessary and appropriate for all offices and departments in the County. For now, all employees with financially related job duties will remain within their current department with the additional responsibility of working with the Finance Department and following finance directives on procedures.

BE IT FURTHER RESOLVED that the implementation of the Finance Department will be conducted incrementally to allow for transition of duties and staff in the least disruptive manner possible. Review of financial-related positions will be conducted in an in-depth manner to determine the most appropriate action for recruitment activities.

Submitted by Supv. Kalata, Executive Committee Chair. Motion to approve by Supv. Kapp, seconded by Supv. Kerschner. A roll call vote showed 10 ayes, 1 nay (Supv. Timm). Motion carried.
Currently, the majority of the accounts payable, general ledger and budget duties are fulfilled by the County Clerk’s Office, with payroll functions handled by the Administration Department. The resolution authorizes that a separate Finance Department be created effective January 1, 2017. Eventually the department will undertake and oversee all the County’s financial responsibilities.

RESOLUTION NO. 29-11-16
RESOLUTION AUTHORIZING THE ADDITION OF A FULL-TIME SWORN OFFICER DEPUTY POSITION

WHEREAS, the Town of Marion and the Waushara County Sheriff’s Department have had a long-time agreement in which the Waushara County Sheriff’s Department would provide law enforcement services to the Town on a part-time basis; and

WHEREAS, the Town of Marion is interested in contracting with the Waushara County Sheriff’s Department to provide full-time law enforcement coverage (40 hours per week) on its behalf; and

WHEREAS, the Town of Marion is willing to enter into a five-year contract in which the Town of Marion would reimburse the County for all costs associated with the coverage; and

WHEREAS, the Sheriff’s Department will not be able to provide this coverage without adding a full-time sworn officer position.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that beginning in 2017, an additional position of Deputy be added to the organizational chart for the purpose of providing full-time (40 hour per week) law enforcement coverage for the Town of Marion with the understanding that the Town of Marion will reimburse Waushara County for all expenses related to the position.

Submitted by Supv. Kalata, Chair of Personnel and Public Safety committees. Motion to approve by Supv. Wedde, seconded by Supv. King. A roll call vote showed 11 ayes, 0 nays. Motion carried.

The resolution approves the hiring of an additional full-time Sheriff’s Department deputy in 2017. The position will be 100 percent financed by – and dedicated to the law enforcement needs of – the Town of Marion.

APPOINTMENT

Veterans Service Commission
Patrick Fox, Wautoma (Term: January 1, 2017-December 31, 2020)

Motion to approve by Supv. Eckstein, seconded by Supv. Wedell; motion carried by voice vote.
ANNOUNCEMENTS & BOARD SUGGESTIONS FOR FUTURE AGENDA ITEMS

- Chair Kalata took an informal poll of Board members to see whether they were still interested in using tablets at Board meetings. Eight of 11 were interested, so the matter will continue to be pursued.
- Corporation Counsel Ruth Zouski was directed to draft a resolution regarding the creation of a county administrator position. The Executive Committee will consider the resolution and associated job description at its next meeting, and the item will come before the Board on December 20, 2016.
- Corporation Counsel Zouski said that union negotiations were underway, and depending on the timing of an agreement, the Board may need to meet a second time in December to approve the contracts. This meeting would be held December 27, 2016.

ADJOURNMENT

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 7:56 p.m.

I, Melanie R. Stake, County Clerk in and for the County of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting and 2017 County budget public hearing held November 8, 2016.

/s/ Melanie R. Stake, Waushara County Clerk
OFFICIAL MINUTES OF THE PROCEEDINGS OF THE
WAUSHARA COUNTY BOARD OF SUPERVISORS

DECEMBER 20, 2016

The meeting was called to order at 7:02 p.m. by Chairperson Donna R. Kalata. County Clerk Melanie Stake conducted roll call, which showed all present. A silent prayer was held, followed by the pledge of allegiance.

APPROVAL OF AGENDA

Supv. Wedde made a motion to approve the agenda as amended to include a tentative agreement between the County and the EMS Union; seconded by Supv. Wedell. Motion carried.

APPROVAL OF MINUTES

Supv. Eckstein moved to approve the minutes of the November 8, 2016, monthly County Board meeting/2017 County budget public hearing; seconded by Supv. Krentz. Motion carried.

PUBLIC COMMENTS

High Capacity Wells, Water Levels
Town of Springwater resident Fred Koch said that the Wisconsin Potato and Vegetable Growers Association published a fact book regarding high capacity wells. If a presentation on the subject is ever given to the Board, he would appreciate the opportunity to offer his differing viewpoint.

Francie Rowe, who lives on Pleasant Lake in the Town of Coloma, expressed her concern about water levels in the County’s lakes. She provided packets of information to the Board, and asked them to watch for groundwater bills introduced in the State’s upcoming legislative session.

Judy Harris lives on Cedar Springs Lake in the Town of Marion. When making decisions affecting groundwater quality and quantity, she asked that the Board consider all parties involved: municipalities, lake residents, farmers, and tourism/the economy.

NEW BUSINESS

REPORTS/PRESENTATIONS

Highway Department Annual Report: Commissioner Brian Freimark said that in 2015 the department did $1.27 million in work for other agencies, including municipalities and other County departments. Staff completed 50 miles of chip sealing. Paving was done on County Roads F and V. More work will be completed on County Road V, as well as on County Road GG.

Surveyor’s Office Annual Report: Surveyor Jerry Smart reported that in 2016, grant funding enabled him to complete 135 section corners. In a typical year, he would do 50 to 100. He also finished work on boundaries between Waushara County and Marquette and Green Lake counties. Next up will be Adams, Waupaca and Portage counties’ boundaries with Waushara County.
DISCUSSION/POSSIBLE MOTION ACTION ITEMS

Sheriff’s Department Union Contract Amendments
Moved by Supv. King, seconded by Supv. Timm to approve the 2017-2018 tentative agreement with the Wisconsin Professional Police Association (WPPA) Union. A roll call vote resulted in 11 ayes, 0 nays. Motion carried.

Major changes were: Deputies work 12-hour shifts and detective sergeants work 8½-hour shifts, with a paid lunch being part of the work schedule. Though there will be no wage increases in 2017 for detectives and deputies, there will be a 1½ percent increase for courthouse security staff. In 2018, all staff will receive a 2 percent increase. Overtime will not take effect until hours exceed 171 in a 28-day cycle. Contract language reflects “County Administrator” instead of “Administrative Coordinator,” since the Board approved moving forward with the concept of an Administrator at the November 2016 County Board meeting.

EMS Union Contract Amendments
Moved by Supv. Timm, seconded by Supv. Kapp to approve the 2017 tentative agreement with the EMS Employee Union, International Association of Fire Fighters, AFL-CIO. A roll call vote showed 11 ayes, 0 nays. Motion carried.

Some changes included: All references to part-time employees are removed; only full-time employees are recognized. The contract also acknowledges a separate side agreement regarding health insurance. Shift lead positions will be added, and clothing allowance will be increased from $350 to $500 per year. A 1½ percent wage increase will be effective January 8, 2017. Contract wording reflects “County Administrator” instead of “Administrative Coordinator.”

2017 Non-Union Wage Scale
Motion by Supv. Eckstein, seconded by Supv. Wedde to approve the 2017 non-union wage scale as presented and adopted in the 2017 budget. A roll call vote showed 11 ayes, 0 nays. Motion carried.

Steps 1 through 6 of the scale increased by 1½ percent. Employees beyond the steps, who fall within the merit range, are eligible for 2 percent increases if their work performance exceeds expectations. Those already paid more than the maximum designated for their position may receive a 1 percent increase if they meet expectations.

2017 Personnel Policy Changes
Moved by Supv. Wedde, seconded by Supv. Kapp, to approve personnel policy changes for 2017. Motion carried by voice vote.

Many of the changes reflect the upcoming transition to a county administrator, including: nonelected department heads will report to the county administrator, but home committees will be involved in personnel operations like hiring, firing and discipline. Other changes: Employees may not accumulate more than 48 hours of comp time. “Data Processing” references were changed to “Administration” or “Information Systems.” System access procedures were tweaked.
RESOLUTION NO. 30-12-16
RESOLUTION AUTHORIZING CANCELLATION OF OUTSTANDING CHECKS
(COUNTY TREASURER)

WHEREAS, the following checks issued are outstanding and presumed lost:

<table>
<thead>
<tr>
<th>Check No.</th>
<th>Amount($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>112983</td>
<td>75.00</td>
</tr>
<tr>
<td>113123</td>
<td>10.00</td>
</tr>
<tr>
<td>113132</td>
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<tr>
<td>113584</td>
<td>5.00</td>
</tr>
<tr>
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<td>116320</td>
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<tr>
<td>117392</td>
<td>50.80</td>
</tr>
<tr>
<td>118019</td>
<td>460.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 950.96</strong></td>
</tr>
</tbody>
</table>

WHEREAS, the County auditor recommends that these checks be cancelled and the funds be returned to the County Treasury, in accordance with Wisconsin State Statue 59.64(4)(e).

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that:

1. The checks appearing in the first preamble hereof are hereby cancelled.
2. This resolution shall take effect immediately upon its passage.

Submitted by Supv. Kalata, Executive Committee Chair. Motion to approve by Supv. Krentz, seconded by Supv. Rothermel. Motion carried by voice vote.

The resolution cancels several checks that are outstanding and presumed lost. The funds will be returned to the County treasury.

RESOLUTION NO. 31-12-16
RESOLUTION ALLOWING PARTICIPATION IN THE WISCONSIN COUNTY FISH AND GAME PROJECT

WHEREAS, the legislature of the State of Wisconsin enacted legislation providing for allocation to the respective counties in that state on an acreage basis for the county fish and game projects on the condition that the counties match the state allocation; and

WHEREAS, the Waushara County Public Works Board has committed to restoring prairie habitat at Kusel Lake County Park and Lake Alpine County Park; and
WHEREAS, Waushara County desires to participate in the county fish and game projects pursuant to provisions of S. 23.09(12) of the Wisconsin Statutes;

THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors be and hereby is authorized to expand the funds hereby appropriated and the funds to be received from the State of Wisconsin, for the improvement of fish and wildlife habitat, and to operate and maintain, or to cause to be operated and maintained, the project for its intended purpose.

BE IT FURTHER RESOLVED that the matching County funds will come from the Parks Department’s Designated Fund/Capital Improvements account and will have no effect on the 2017 levy.

This resolution will take effect immediately upon its passage.

Submitted by Supv. Eckstein, Public Works Board Chair. Motion to approve by Supv. Kapp, seconded by Supv. Eckstein. Motion carried by voice vote.

The resolution authorizes the Parks Department to apply for a Wisconsin County Fish and Game Project grant and match any funds received from the state. The project will focus on restoring the prairie habitat at Kusel Lake County Park and Lake Alpine County Park.

RESOLUTION NO. 32-12-16
A RESOLUTION REPEALING RESOLUTION 35-11-88 (AMENDED) AND CREATING THE POSITION OF COUNTY ADMINISTRATOR

WHEREAS, on November 8, 1988, the Waushara County Board of Supervisors created a full-time position of Administrative Coordinator; and

WHEREAS, since 1988 when this position was created, the office has continued to evolve and the complexities impacting the County have continued to increase; and

WHEREAS, the County Board of Supervisors has determined that for continued efficiency and consistency in the provision of services, the County would be better served by an administrator form of government.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors does hereby authorize the position of a County Administrator, which such administrator shall be recruited and hired to begin working approximately four months prior to the Administrative Coordinator’s retirement in 2017.

BE IT FURTHER RESOLVED that the Administrator shall be recruited and retained with the expectations of handling the duties in such manner as outlined in the initial job description, attached hereto as Exhibit A.
BE IT FURTHER RESOLVED that the County Board understands that, as an Administrator is hired and begins working, such job description may need to be adjusted, and the County Board authorizes said job description to be amended from time to time by the Executive Committee with approval of the County Board.

BE IT FURTHER RESOLVED that should any future hired Administrator resign, retire, be terminated or be absent from the County for an extended leave of absence, the County Board authorizes the Corporation Counsel to act as Interim Administrator until the Administrator returns or is replaced.

Submitted by Supv. Kalata, Executive Committee Chair. Motion to approve by Supv. Wedde, seconded by Supv. Kerschner. A roll call vote showed 11 ayes, 0 nays; motion carried.

The action changes the County’s structure from an Administrative Coordinator form of government to a County Administrator, effective with hiring for the position in 2017. If a vacancy in the role ever occurs, the Corporation Counsel will serve as Interim Administrator.

RESOLUTION NO. 33-12-16
A RESOLUTION AMENDING RESOLUTIONS 72-12-86, 1-13-87, 18-08-01 AND 30-11-02 REGARDING FUNDING OF VICTIM WITNESS COORDINATOR

WHEREAS, the Waushara County Board of Supervisors authorized the Victim Witness Assistance Program in 1986 and authorized an increase in the number of hours for the position in 2001; and

WHEREAS, in 2002, the Board authorized continuation of the position at 32 hours per week without dependency on a set funding contribution from the State of Wisconsin due to the fluctuation of funding provided by the State of Wisconsin; and

WHEREAS, the Victim Witness Coordinator performs State mandated functions for the District Attorney’s Office, which have continued to increase throughout the years; and

WHEREAS, the number of criminal complaints and juvenile justice complaints requiring Victim Witness functions continues to increase on a yearly basis justifying an increase in the position to full time.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors hereby approves an increase in the Victim Witness Coordinator position from 32 hours to 40 hours per week effective January 1, 2017. The Victim Witness Coordinator shall continue to submit funding reimbursement requests to the State of Wisconsin in a fashion to maximize contribution from the State of Wisconsin.

Submitted by Supv. Kalata, Chair of Executive and Personnel committees. Motion to approve by Supv. Eckstein, seconded by Supv. King. A roll call vote showed 11 ayes, 0 nays; motion carried.
Effective January 1, 2017, hours for the Victim Witness Coordinator will increase from 32 hours per week to 40 hours per week, as job duties have increased. The position is partially reimbursed by the State, and the added County cost of the increased hours was budgeted for in 2017.

RESOLUTION NO. 34-12-16
RESOLUTION AUTHORIZING DEPARTMENT OF AGING TO HIRE A RESOURCE SPECIALIST AND DISABILITY BENEFITS SPECIALIST FOR THE AGING AND DISABILITY RESOURCE CENTER (ADRC)

WHEREAS, the Department of Aging Services, in collaboration with Waushara County Human Services, and Adams, Green Lake, and Marquette counties Human Services, has been operating an Aging & Disability Resource Center since 2006; and

WHEREAS, the Aging & Disability Resource Center serving Adams, Green Lake, Marquette and Waushara counties serves about 10,000 people annually and has received very high customer service rankings in a recent statewide survey; and

WHEREAS, the ADRC’s management team has identified current needs and has recommended the hiring of one additional Resource Specialist and one Disability Benefits Specialist in 2017; and

WHEREAS, the ADRC Governing Board has approved the expense of hiring a Resource Specialist to start March 1, 2017, and a Disability Benefits Specialist to start July 1, 2017; and

WHEREAS, the ADRC Governing Board has approved hiring the Disability Benefits Specialist position July 1, 2017, as long as caseload warrants an additional Disability Benefits Specialist at that time, and to delay hiring, if necessary, until such time as is warranted; and

WHEREAS, the ADRC Director, with direction from the ADRC Governing Board and in line with the State’s effort to integrate Aging and ADRC offices, has requested that Waushara County Department of Aging hire both new positions who will work in Waushara County as well as any of the other counties in the ADRC consortia as needed and assigned; and

WHEREAS, funding to support these two positions will be covered with State ADRC contract and MA reimbursement funds; and

WHEREAS, the ADRC Governing Board and Waushara County's Commission on Aging and Personnel Committee have approved the hiring of a Resource Specialist to begin on or after March 1, 2017, and a Disability Benefit Specialist to begin on or after July 1, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors hereby approves Waushara County’s hiring in 2017 of an ADRC Resource Specialist and a Disability Benefits Specialist for the ADRC consortia; and
BE IT FURTHER RESOLVED, that all expenses related to these new positions will be County levy neutral.

Submitted by Warren Brewer, Commission on Aging Chair. Motion to approve by Supv. Eckstein, seconded by Supv. King. A roll call vote showed 11 ayes, 0 nays; motion carried.

The multi-county ADRC Governing Board has recommended hiring a Resource Specialist to start on March 1, 2017, and a Disability Benefits Specialist to start July 1, 2017. The positions will be funded by the State ADRC contract and Medical Assistance (MA) reimbursement funds.

ORDINANCE NO. 605
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE ZONE CHANGE – MARK A. AND CHARISSA A. SLIFE – TOWN OF RICHFORD

WHEREAS, on October 13, 2016, Mark A. and Charissa A. Slife did file an application with the Waushara County Zoning Office for a zoning amendment in Section 19, in the Town of Richford; and

WHEREAS, said application involves a 300’ x 300’ portion of an existing 15.596 acre parcel of land being part of the S1/2 of the SE1/4, Section 19, T18N, R09E, Town of Richford, W11827 Cumberland Road; and

WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on November 17, 2016; and

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The development must be in substantial compliance with the site plan.
2. All required setbacks must be complied with and all other codes must be adhered to.
3. All permits must be obtained including land use, commercial building and sanitary, if required.
4. All driveways shall meet all required codes, including fire and access code requirements to provide for access by emergency vehicles. In addition, the driveway shall provide good visibility and a turnaround area to prevent backing onto the road. Adequate parking must be provided.
5. The applicant shall contact the County Building Inspectors within 30 days of this approval and comply with their recommendations and the adopted building code, including adequate sanitary facilities.
6. The applicant is responsible for complying with any other applicable regulations.
7. No more than one employee outside of the immediate family is permitted.
8. Any advertising signs must be in accordance with all county and state requirements.
9. No outside storage of parts, scraps or wastes is allowed. Only vehicles waiting to be detailed are permitted to be stored outside, and those should be screened from the public road behind vegetation or a fence.
10. The maximum number of cars stored outside shall be limited to 12, and no more than one may be inoperative.
11. If the building has any floor drains, the applicant is responsible for checking with the DNR to determine how the wastes are to be collected and disposed of.
12. All storage, handling and disposal of hazardous and toxic materials shall be in accordance with state and federal requirements.
13. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.
14. The application is now forwarded to the Waushara County Board of Supervisors and the Richford Town Board for their consideration. The Town Board is responsible for determining whether this application, if approved, is in compliance with the Town's approved Land Use Plan.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. That the Waushara County zoning maps are amended by changing the zoning district of the described property from AG-3 to C-G.
2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

Submitted by Supv. Kerschner, Planning and Zoning Committee Chair. Motion to approve by Supv. Kerschner, seconded by Supv. Wedell. Motion carried by voice vote.

The ordinance rezones a small portion of the property from General Agricultural (AG-3) to General Commercial (C-G) zoning, so the applicants can sell used cars on the premises.

**ORDINANCE NO. 606**

**ORDINANCE AMENDING CHAPTER 1, SEC.1-12(h) OF THE WAUSHARA COUNTY CODE – CITATION ENFORCEMENT PROCEDURE**

WHEREAS, the County Board has previously authorized certain positions within the County to issue citations to enforce the provisions of the Waushara County Code; and

WHEREAS, the Circuit Court has advised that it anticipates initiating mandatory e-filing for certain types of court actions including forfeiture actions initiated by citation on February 1, 2017; and

WHEREAS, the e-filing system requires a court username, password and PIN number through a court account; and
WHEREAS, the Corporation Counsel has advised that it would be more efficient for the
citations currently issued by non-law enforcement county personnel to go through her court
account rather than setting up multiple accounts for the County.

NOW, THEREFORE, be it ordained that effective January 1, 2017, Chapter 1, Sec. 1-12 (h)(2) is hereby amended to add Corporation Counsel to the list of county officials that may issue citations in anticipation of converting to e-filing with the Circuit Court.

Submitted by Supv. Kalata, Executive Committee Chair. Motion to approve by Supv. Wedell, seconded by Supv. Kapp. Motion carried by voice vote.

The action authorizes that, effective January 1, 2017, the Corporation Counsel is added to the list of County officials that may issue citations to enforce provisions of County Code. This change will help streamline processes when e-filing becomes mandatory.

**APPOINTMENTS**

**Board of Health**

Donna Goldsmith, Wautoma *(Term: Jan. 1, 2017-Dec. 31, 2018)*

Beth Osicka, RN, Wild Rose *(Term: Jan. 1, 2017-Dec. 31, 2018)*

Gilbert Steffanides, MD, Wild Rose *(Term: Jan. 1, 2017-Dec. 31, 2018)*

Motion to approve by Supv. Wedde, seconded by Supv. Eckstein. Motion carried by voice vote.

**ANNOUNCEMENTS/BOARD SUGGESTIONS FOR FUTURE AGENDA ITEMS**

The following announcements were made.

- Board members are invited to a retirement gathering for Data Processing Coordinator Mike Abitz on December 22, 2016, from 10 a.m. to 2 p.m.
- Chair Kalata complimented the Department of Aging on its annual cookie sale; the Clerk of Circuit Court’s Office on its handling of jurors/jury trials; and the County Clerk’s Office, and the many other people who helped, on their completion of the presidential recount.
- Chair Kalata said that the Executive Committee had approved moving forward with purchasing tablets for County Board members’ usage. They will be ordered soon, and training will be scheduled. Supv. Timm thought that the full County Board should have formally voted on the decision.

**ADJOURNMENT**

There being no further business, Supv. Eckstein moved to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 7:54 p.m.
I, Melanie R. Stake, County Clerk in and for the County of Waushara, Wis., do hereby certify that the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular monthly meeting held December 20, 2016.

/s/ Melanie R. Stake, Waushara County Clerk