REQUEST FOR BIDS

FOR

RECLAMATION OF NON-METALLIC MINING PIT
Located on Tax Parcel 36-1543.0000

Issued on: May 4, 2015
Due Date: June 4, 2015, 12:00PM

Administered by: Waushara County Land Conservation and Zoning Department
Section 1 – INTRODUCTION, INTENT and PURPOSE OF RFB

1.1 Notice to Vendors
Pursuant to General Statutes Waushara County is soliciting bids for the reclamation of a non-metallic mine located on Tax Parcel 36-1543.0000, the former B.R. Amon & Sons, Inc. mine located on the Jack and Irene Thompson property.

Bids will be accepted until June 4, 2015 at 12:00PM at Waushara County Land Conservation and Zoning Office, 209 South Saint Marie Street, PO Box 1109, Wautoma, WI 54982. All potential bidders must attend a pre-bid site inspection on May 19, 2015 at 10:00AM at the site, N3568 Oak Drive, Wautoma, WI. Please call the Land Conservation and Zoning Office at 920-787-0453 no later than May 15, 2015 to sign up for the site visit.

Complete specifications and instructions are attached herewith.

Bid documents may be obtained from the Waushara County Land Conservation and Zoning Office or from the Waushara County website: www.co.waushara.wi.us.

Bids shall be submitted on the standard forms furnished by the County and shall be submitted in a sealed envelope identifying the bidder’s name and the bid number on the face of the envelope.

A bid deposit is not required with this Request for Bids.

Submission of any bid signifies the Vendor’s agreement that its’ bid and the content thereof are valid for 90 days (three months) following the submission deadline and will become part of the contract that is negotiated between Waushara County and the successful vendor. All prices submitted with the bid shall remain in effect for the 90-day period.

Sincerely,

Terri Dopp-Paukstat, Director, Waushara County Land Conservation and Zoning
1.2 Intent of this RFB

This Request for Bids (RFB) is intended to provide vendors with a common, uniform set of specifications to assist them in the development of their bids and to provide a uniform method for the County to fairly evaluate bids and subsequently select a vendor for reclamation of a non-metallic mine.

In responding to this RFB, vendors should follow the prescribed format and use the forms included, thus providing the County with data that is easily compared with data submitted by other vendors in order to fairly and objectively evaluate the proposals.

The County assumes no responsibility for conclusions or interpretations derived from the information presented in this RFB, or otherwise distributed or made available during this bidding process. In addition, the County will not be bound by or be responsible for any explanation, interpretation or conclusions of this RFB or any documents provided by the County other than those given in writing by the County through the issuance of addenda. In no event may a vendor rely on any oral statement by the County or its agents, advisors or consultants. It is the full responsibility of the vendor to thoroughly investigate the needs/requirements of the County not necessarily assumed in this RFB and to submit a bid for the reclamation of a non-metallic mine pursuant to the standards required by the Waushara County Ordinances and State regulations.

1.3 Purpose

The purpose of this document is to provide minimum specifications for the reclamation of a non-metallic mine.

Section 2 - REQUEST FOR BIDS

2.1 Issuing Office and Inquiries

This Request for Bids (RFB) is issued by Waushara County Land Conservation and Zoning on behalf of Waushara County. Any inquiries, clarifications, or interpretations regarding this RFB should be directed in writing to:

Waushara County Land Conservation and Zoning
209 S. Saint Marie Street, PO Box 1109
Wautoma, WI 54982
920-787-0453

Responses to inquiries that affect the content of this RFB will be provided in writing to all recipients of the RFB through an addendum. It is the responsibility of each vendor to inquire about any aspect of the RFB that is not fully understood or is believed to be susceptible to more than one interpretation. The County will accept only written inquiries regarding this RFB. The County’s interpretation of the RFB shall be controlling in all cases.
2.2 Submission of Bids

Bids must be presented on the bid/specification forms attached to this RFB in a sealed envelope and mailed or delivered to:

Waushara County Land Conservation and Zoning
209 S. Saint Marie Street, PO Box 1109
Wautoma, WI 54982
920-787-0453

Any bid submitted on forms other than the Waushara County Land Conservation and Zoning Bid form may be disqualified. TELEPHONE BIDS AND/OR FAXED BIDS CANNOT BE ACCEPTED. All bids submitted must be typed or written in ink and signed by the bidder’s designated representative.

Vendors must submit one original and one (1) complete copy of each bid.

No responsibility shall be attached to the County for the premature opening of any bid proposal not properly addressed or identified.

In order to be considered for selection, bids must be received by the date, time and place previously outlined. The bidding process will be considered closed at June 4, 2015 at 12:00PM. Failure to meet this deadline will disqualify the bidder.

2.3 Addenda

No oral statements, explanations, or commitments by anyone shall be of any effect unless incorporated into the addenda. It is the responsibility of the Vendor to periodically check with the County’s representative or on the County’s website before submitting a bid to obtain any addenda that have been issued.

2.4 Content of Bid

Vendors shall not be allowed to submit additional documentation once bids are opened. Care should be taken to ensure that information provided is accurate, complete, and consistent. Omission of any of the required information may subject the Vendor to disqualification.

2.5 Bid Pricing

All bid prices shall be complete and include any warranty. Taxes are to be shown as a separate line item. The Bid Form shall be used for the purpose of providing these prices. All bid prices and conditions must be specified on the Bid Form. Bid prices shall be valid for at least 90 days from the date of the Bid Opening, or as otherwise specified on the Bid Form.
2.6 Exceptions to the RFB
Any exceptions to these specifications indicated must be clearly listed and explained on the Exception Form (APPENDIX A), included in this RFB. Otherwise, it will be considered that the items offered are in strict compliance with these specifications and the successful bidder will be held responsible for meeting these specifications. Any exceptions must be referenced by section number and explained in detail on the Exception Form. Any bidder not complying shall not be considered as responsive.

2.7 Bid Opening
Bids will be opened at 1:00PM on June 4, 2015 at the Waushara County Zoning and Land Conservation Office.

2.8 Bid Withdrawal
If the Vendor desires to withdraw their bid, a request must be submitted before the bid opening, in writing to explain the purpose for withdrawal.

2.9 Bids Property of County
All bids submitted in response to this RFB become the property of the County once they are opened. All submitted proposals and supporting material are a matter of public record.

2.10 Rejection of Bid
The County reserves the right to reject any or all bids, with or without cause, and to waive informalities when such rejection is in the interest of the County. Waushara County also reserves the right to reject the bid of a vendor who has previously failed to perform properly or complete on-time a contract of similar nature.

2.11 Disqualification of Vendors
More than one bid from an individual, firm, partnership, corporation, or association under a different name or names shall not be considered. Any or all bids shall be rejected if there is reason to believe that collusion exists among the Vendors. In this situation all participants in such collusion shall not be considered for the current or future bids for the same work. No contract shall be awarded except to competent vendors capable of performing the class of work contemplated.

2.12 Award
The award of this bid will not be based solely on lowest price. The award will be based and granted on “BEST VALUE”. “BEST VALUE” will allow Waushara County to consider factors beyond pricing such as whether the responsible vendor is able to meet and/or exceed the required specifications. “BEST VALUE” will permit and reflect prudent stewardship of public funds and trust.
2.13 Notification of Award

After all prerequisites and specifications have been met by the bidder and the award for this bid is made, the successful bidder will be notified within ten (10) working days. Waushara County Land Conservation and Zoning will notify the successful bidder in writing. VERBAL NOTIFICATION OF THE AWARD IS NOT CONSIDERED A RELIABLE MODE OF NOTIFICATION AND, THEREFORE, WILL NOT BE RECOGNIZED AS AN OFFICIAL NOTIFICATION.

2.14 Vendor’s Guarantee

By submitting a bid on these specifications, the vendor binds himself to all conditions in these specifications. Any variance with the specifications must be stated with the submitted bid and may, after review of all consequences of the variance, disqualify the bid.

2.15 Completion Requirement

A guaranteed completion date may be considered in making the award. Any vendor who submits a bid on these specifications agrees to complete the project by the date in the specifications. If vendor feels the requested completion date cannot be met, the vendor shall so state and give revised date with bid. The completion schedules that are submitted by the Vendor and agreed upon by the County shall automatically become binding upon the successful Vendor.

2.16 Inspections

The successful vendor acknowledges and understands that the completion of the project must meet all Waushara County Codes and State regulations. Therefore, Waushara County Land Conservation and Zoning will make regular inspections of the site to ensure compliance. A final site inspection will be completed prior to final payment.

2.17 Pre-Bid Site Visit

Given the nature of the project, all prospective bidders shall attend a pre-bid site inspection of the non-metallic mine site with representatives of the Waushara County Land Conservation and Zoning Department to review the area and project. The Pre-Bid Site Visit will be on May 19, 2015 at 10:00AM at N3568 Oak Drive, Wautoma. All potential Bidders must contact the Zoning and Land Conservation Office at 920-787-0453 by May 15, 2015 to sign up for the site visit. Failure to attend site visit may result in the disqualification of the bid.

2.18 Non-Collusion

By executing and submitting this bid, the Bidder certifies that his bid is made without reference to any other bid and without any agreement, understanding, collusion or combination with any other person in reference to such bidding.
2.19 Warranty
The successful bidder shall provide an 18 month warranty on the seeding portion of the bid to ensure that all seeding and cover requirements are met.

2.20 Taxes
Taxes should not be included in the bid. Any sales tax items should be listed as a separate item at time of invoicing.

2.21 Payment
It is the desire of Waushara County to pay promptly. It is the vendor’s responsibility to submit invoices monthly to the Department at 209 S. Saint Marie Street, PO Box 1109, Wautoma, WI 54982.

Invoices shall include a detail of the material used, number of hours, price per hour and work completed.

Final payment shall be made within 30 days following the final inspection of the site and verification that the reclamation complies with all Waushara County Codes and State Regulations.

Vendors must provide tax information to include vendor’s full business name, address, “remit to” address, and federal tax identification number, through submission of a completed W-9.

2.22 Indemnification
The successful bidder shall hold the County, to include all Board members and employees, harmless from all liabilities, obligations, losses, claims, damages, actions, suits, proceedings, costs, expenses, including attorneys’ fees, that:

a) Arise out of, are connected with, or result directly or indirectly from the successful bidder’s failure to perform any of its obligations under this request for bids; or
b) Are a result, of a breach of any of the successful bidder’s warranties. No indemnification responsibilities created by this section shall survive and be enforceable after the contract between the County and the successful bidder terminates or expires, and they shall be terminated only by written agreement of the successful bidder and the County.
Section 3 - SPECIFICATIONS

3.1 General Site Information

The non-metallic mine is known as the Thompson Pit and is located in the Town of Wautoma, Waushara County, Wisconsin on tax parcel 36-1543.0000, N3568 Oak Drive, Wautoma. Maps of the area will be made available to all potential bidders at the Pre-site visit.

3.2 Reclamation Measures

A. Mobilization:

Includes all transportation and vehicle use prior, during, and post construction.

B. Obstruction Removal:

Includes removal of brush & trees on existing stockpiled topsoil (approx.: 7,000 sq. ft.). Removed vegetation to be shredded and utilized for mulch on-site or stockpiled and burned.

C. Slope Reduction:

Includes the sloping of existing (15ft high x 450’ long) & (30 ft. high x 880’ long) high-walls to 3:1 slope or flatter. Also includes the leveling of misc. stockpiles of material not utilized during mining operation (approx. 7,000 Sq. Ft. / 1,300 cu. yds.) Additional tree (obstruction removal) is involved with the slope reduction.

D. Additional Topsoil:

Includes topsoil (approx.: 1,936 cu yds. Or 4.0 acres of coverage) and delivery of material. Topsoil must be of sufficient quality & depth to grow & sustain vegetative cover according to the seeding/mulch measure.

E. Topsoil Placement & Final Grading:

Includes the even spreading (3”-4”) of existing topsoil stockpile (coverage of approx. 2.5-3.0 acres) and placement of the additional topsoil on mine side slopes & bottom. Topsoil to be final graded suitable for seedbed prep.
F. Seed/Mulch:

Materials & labor to seed all disturbed areas (approx.: 7 acres). Site preparation including disk and/or tilling to achieve a suitable seedbed.

Seed mix No. 20 DOT (6% Kentucky bluegrass / 24% Hard Fescue / 40% Tall Fescue / 30% Perennial Ryegrass) to be applied in conformance with NRCS Standard 342 Critical Area Planting. Mulch cover to be applied to steep slopes to prevent erosion at a rate of 1.5 tons per acre (60-70 bales per Ac.). Mulch will be crimped into soil by a dull weighted disk or similar implement. Washouts will be repaired through the first growing season or until grass is fully established. “Fully Established” consists of 70% vegetative cover.
Appendix A – EXCEPTION FORM

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<th>Section Number</th>
<th>Explanation</th>
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Signature ___________________________________________  Date ________________________

Print Name __________________________________________

Title ________________________________________________

Company _____________________________________________

Address _____________________________________________

E-mail ______________________________________________

Telephone __________________________________________
**BID FORM**

**BID NO. 7/2014**

I, (We), the undersigned after reading and fully understanding the terms, conditions and specifications of Request for Bids – Reclamation of Non-metallic Mine agree to furnish a firm fixed price (excluding tax).

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<thead>
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<th>ITEM NO.</th>
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<td>7.</td>
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**GRAND TOTAL** $________

Completion Date: _________________________________

COMPANY NAME: ________________________________________________

ADDRESS: ______________________________________________________

CITY: ______________________ STATE: ___________ ZIP CODE: _________

TELEPHONE: ____________________ FAX: ____________________

EMAIL ADDRESS: ________________________________________________

PRINT NAME: __________________________________________________

______________________________

AUTHORIZED SIGNATURE: __________________________________________
WAUSHARA COUNTY – Reclamation of Non-Metallic Mine

VENDOR REFERENCES
(A minimum of 3 are required, please copy this form)

Agency/ Landowner Name ____________________________________________________________

Address ________________________________________________________________________

Contact Person ___________________ Contact Number _____________________________

Email ___________________________ Fax Number _________________________________

Number of sites ___________________ Contract Value ____________________________

Size of Site Reclaimed, Work Performed and Scope of Project:
(May use references for any conservation related work done for a government agency or any
other references you are able to provide)

______________________________________________________________________________

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Satisfaction with Work Performed (Please explain):

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