SITE PLAN REQUIREMENTS

A detailed site plan containing the information listed below shall accompany all applications for conditional use permits, variances, and zone changes and shall accompany applications for land use permits where required by Zoning Administrator or other sections of this ordinance. Failure to provide all of the required information listed below will postpone the processing of your application. Incomplete site plans will result in the request not being considered for next month’s public hearing or the issuance of a building permit.

(a) Topography of the site including slopes, drainage courses, navigable waters, wetland areas and elevations of the proposed building sites. This must include existing ground elevations, areas to be filled or graded, the type of fill material, and the finished grades and heights of all buildings and other improvements.

(b) Existing tree and other vegetative cover.

(c) The ordinary high water mark of abutting navigable waters.

(d) The exact location of the lot lines and the area of the lot. If the exact locations of all lot lines are not known, it is strongly recommended that a plat of survey be done as part of the site plan.

(e) The site of all existing and proposed structures and buildings on the subject property including underground and surface storage areas, sanitary facilities and the location of all structures and buildings within 100 feet on adjoining properties.

(f) The engineering design for all work in respect to waterways or floodproofing.

(g) When not serviced by a public sewerage system, a preliminary soils report shall be prepared pursuant to the Waushara County Private Onsite Wastewater Treatment and Sanitation System Ordinance.

(h) Landscaping including proposed tree cutting and/or walls or fences to be used for screening.

(i) Design of the ingress and egress, including exact location size and spacing of all proposed driveways and distances to adjacent driveways.

(j) Off-street parking.

(k) The location, size and types of all signs.

(l) Locations and widths of existing and proposed right-of-ways.

(m) In the case of development projects that, in the opinion of the Zoning Administrator, have the potential of being hazardous, harmful, offensive, or otherwise adverse to the environmental quality, water quality, shore land cover, or property values in the County and it’s communities or contrary to the purposes and intent of this Ordinance, impact studies and analysis prepared by a qualified individual, including, but not limited to environmental reports, assessments, or impact statements.

(n) Additional information as required by the Zoning Administrator.