

Copies

Recorded or filed documents:

- First page \$ 2.00
- Each additional page \$ 1.00
- Certification of copy, if desired \$ 1.00

Plats, subdivisions, section maps:
\$1.00/page

UCC-1's (equipment only) \$1.00/page

Office Hours:

Monday-Friday
8:00 a.m. – 4:30 p.m.

**The Courthouse is closed
on the following holidays:**

New Year's Day (January 1st)
Good Friday
Memorial Day
Independence Day (July 4th)
Labor Day
Thanksgiving Day
Day after Thanksgiving
Christmas Eve (December 24th)
Christmas Day (December 25th)

**Make Checks Payable
To:**

Waushara County Register of Deeds

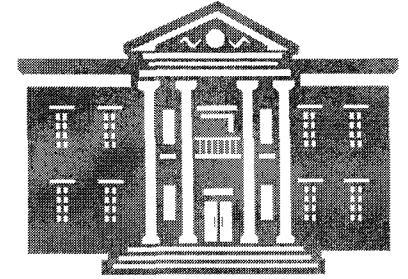
Note: Please send exact fees.

Mailing Address:

**Waushara County Register of Deeds
PO Box 338, Wautoma, WI 54982
(920) 787-0444**

Courthouse Website:

www.co.waushara.wi.us



WAUSHARA COUNTY
Register of Deeds
Office

Fee Schedule

Barbara Struzynski

REGISTER OF DEEDS

Checklist for Preparation of Documents to be Recorded

- Meets requirements of Wis. Act 110:
 - ½" x 2" space for document number (upper left side)
 - 3" x 3" space for recording data (upper right side)
 - 1" x 3" space for name and return address
 - ½" margin on top, ¼" on sides and bottom
 - Legible and reproducible print or typing
 - Paper is white and at least 20# weight
 - Page is either 11" or 14" in length
 - No hinged pages (joined at sides or top)
 - Ink is black, except for signatures
- Complete, correct, and tractable legal description.
- Notary Public signature, seal, and expiration date or authenticator signature.
- Name of person who drafted the document.
- If document transfers property, completed Wisconsin Real Estate Transfer Return.

Recording and Filing Fees

Fees are governed by Wisconsin Statutes and are uniform throughout the State.

1. RECORDED DOCUMENTS

Recorded documents will be returned to sender or designee.

Deeds, Mortgages, Land Contracts, Lis Pendens, and miscellaneous documents entitled to be recorded in the Register of Deeds Office are:

- Flat Fee rate
per document \$30.00

Termination of Decedent's Property Interest (HT-110 & TOD-110) \$30.00

NOTE: Max-sized sheet 8-1/2" x 14". Over-sized sheets are double the fee (\$20.00 for first page, \$4.00 for each additional page). One side of a sheet constitutes a page and any riders attached are considered additional pages.

2. PLATS

Transportation Project Plats \$25.00
All Other Plats \$50.00

Recorded Plats are not returned to Sender.
Note: Max. sheet size: 14"x22"

3. FILED DOCUMENTS

Certified Survey Maps, Executions, Federal Tax Liens and Releases, and filed documents for which no other fee is specified in Wisconsin Statutes are:

- Flat Fee rate
per document \$30.00

Real Estate Transfer Fees

- A completed electronic transfer form and fee or exemption number is required for all conveyances EXCEPT when Exemptions 1, 2r, 4, 10m or 11 apply. No return is required for exempt 2 unless the transferor is also the lender for the transaction.
- The website to complete this transfer form is: www.revenue.wi.gov/ust/retn3.html. You will need to print the receipt and bring it along with the deed.
- The current rate of the transfer fee is **\$3.00 per \$1000** of value rounded off to the next higher hundred.

Uniform Commercial Code Financing Statements

- UCC-3 (Real Estate Filings Wis. Stats. 59.43 (2) (e))
 - Flat Fee rate
per document \$30.00
- UCC-3 Continuations, Amendments, Assignments, Releases, Terminations
 - Flat Fee rate
per document \$30.00

For a current search, contact the Dept. of Financial Institutions. National UCC forms can be obtained at the Dept. of Financial Institutions website: <http://www.wdfi.org/ucc/>

Vital Records Fees

Certified copies can only be issued to persons with a direct and tangible interest.

Birth Certificate \$20.00

Note: \$7.00 of the fee is a surcharge designated to the Child Abuse Prevention Fund (\$5) and to the Right From the Start Program (\$2).

Marriage Certificate \$20.00
Domestic Partnership \$20.00
Death Certificate \$20.00

Each Add'l. Vital Record Copy \$ 3.00
(If ordered at the same time as the first copy)