

RADIO STUDY COMMITTEE MEETING MINUTES - 04/28/11

The Radio Study Committee Meeting was called to order at 1:05 P.M., on April 28, 2011, by Committee Chairman Dennis Wedde. The following were present at the meeting:

Norman Weiss	Waushara County Board Chairman
Lynn Boening	Waushara County Emergency Management
Darlene Mastricola	Waushara County Sheriff's Office
Joe Piechowski	Waushara County Board of Supervisors/Fire Officers
David Peterson	Waushara County Sheriff's Office
Tom Dahlke	Waushara County Highway Department
Jeff Nett	Waushara County Sheriff's Office
Tim Rosin	Waushara County EMS
Mark Piechowski	Waushara County Sheriff's Office
Donna Kalata	Waushara County Board of Supervisors
Ruth Zouski	Waushara County Corporation Counsel
Jeremy Becker	Waushara County EMS
Michael Long	Intelegra LLC
Dennis Wedde	Waushara County Board of Supervisors
Arlen Ostreng	Edge Consulting Engineers
D. Thomas	Waushara County EMS
Keith Weyh	Adams Columbia Electric

Motion was made by Donna Kalata and seconded by Tom Dahlke to approve the agenda as printed.
Motion carried.

Motion was made by Joe Piechowski and seconded by Donna Kalata to approve the minutes of the Radio Study Committee meeting held on 02/22/2011. Motion carried.

Public Comments –None

Reports – Ruth Zouski advised the survey has been complete at the Plainfield site in reference to the garage. The deed is complete and check received from the neighbor.

Old Business

A) Discussion/Possible Action – Co-location Agreement with Bug Tussel: Ruth advised she and Mr. Long from Bug Tussel have reached a tentative agreement, which is a three for three swap for tower space. Each entity will be responsible for their own power costs, shelters, etc., at each site. Bug Tussel/TV-6 has secured a lease in Poy Sippi for their tower which will fit into the County's plan. Mr. Long also indicated that Bug Tussel has long term leases with the landowners at the other tower sites the County will be sharing. The agreement is for five years with an automatic renewal for an additional five years. Corporation Counsel Zouski was recommending the Committee approve the agreement with TV-6 which is an affiliate company of Bug Tussel. Ruth stated there are two separate agreements so she requested two motions. Motion was made by Jeff Nett and seconded by Joe Piechowski approving the agreement with Bug Tussel/TV-6 for co-location on the three Waushara County towers. Motion carried. Motion was made by Tim Rosin and seconded by Lynn Boening to approve the agreement for Waushara County's co-location on the three Bug Tussel/TV-6 towers. Motion carried. Right now the agreement is a three for three swap for space. Sheriff Peterson voiced his concerns with any delay at Bug Tussel's Poy Sippi site, and how that may affect the County's ability to be ready for the switch to narrow banding. Mr. Long advised that once approval is received from Zoning, all other approvals required would be completed.

B) Discussion/Possible Action – Site Clearing & Excavation – Highway Department: Sheriff Peterson advised that at both the Plainfield and Wautoma tower sites, the Highway Department is doing as much site work as possible. Staking and grading were done yesterday. Work to be done at the Wautoma site includes building the road, rough grading at the base of the tower site, trees and stumps to cut. At Plainfield the Hedglin tower has to come down before grading the road and installation of the culvert and gravel on the road. Sheriff Peterson advised the estimate for both sites is \$35,000.00, and he felt the Highway Department could do the site preparation at a reduced cost. Motion was made by Donna Kalata and seconded by Jeff Nett to recommend the Highway Department do the necessary site work at both tower locations. Motion carried. Tom Dahlke advised he would work with the contractor.

New Business

A) Discussion/Possible Action – Adams Columbia Electric Tower Use Agreement: Sheriff Peterson advised that Adams Columbia Electric has expressed interest in possible co-location for radio equipment and meter reading. The representative from ACEC in attendance advised they currently have equipment on the Charter tower and it would be appealing to have all equipment on one tower. He did state however ACEC is in the process of conducting their own communication study and until that is complete no commitment can be made. Committee discussed that ACEC's equipment would fit into mapping on our tower, as well as their frequencies causing no problem with the County's. Motion was made by Norm Weiss and seconded by Tom Dahlke to pursue an agreement with Adams Columbia Electric for space on our tower in exchange for plowing in power and electric at the site. Motion carried.

B) Discussion/Possible Action – Update of Enhanced 911 Equipment & Software: Sheriff Peterson advised that at some point 911 will have to be upgraded, with no funds being budgeted for 2011. He presented two proposals from Century Link, one which is just an equipment upgrade of \$22,207.50, and the other an IP upgrade to 911 for \$133,119.85. Sheriff Peterson questioned if either expense could be added to the bonding project, stating that the hardware would need to be replaced sooner than the total system upgrade. A centralized dispatch center was discussed, with the Committee stating they did not want to spend funds unnecessarily. Norm Weiss questioned if the hardware would fit in the current space, with Mark Piechowski stating he felt it would. Tim Rosin questioned what the upgrade would actually provide. Mark Piechowski stated it would be voice over IP technology, and would replace equipment at both ends of the system. Sheriff Peterson also questioned what impact, if any, the new equipment and software may have in reference to the new phone system the County will be installing. Norm advised County Board will have to have an amount soon to meet the deadline for the bonding project. Sheriff Peterson indicated he did request that Mary Ehram from Century Link attend the next Public Safety Committee meeting to answer questions on the proposals. After much discussion, motion was made by Norm Weiss and seconded by Jeff Nett that Sheriff Peterson continue to gather information in reference to the proposals received, however, not to enter into any contract at this time. Motion carried.

Mark Piechowski questioned if there was any interest in co-location by other people/companies. Ruth advised that if Mark knows of anyone they should be advised to contact the Sheriff to set up a meeting. Perhaps Northway will be able to give us some idea about rental fees.

Tim Rosin advised that pagers for EMS/Fire will have to be upgraded, and questioned if the amount to upgrade EMS pagers could be added to the bond. Committee advised this should be discussed at the next Public Safety Committee meeting.

C) Discussion/Possible Action – Tower Bids: Sheriff Peterson advised that six (6) bids were received and those bids were reviewed prior to the meeting in order to compile information for this Committee. Bids received were from Joe Daniels Construction Company, Inc., Wave Communication, INTEGRA, LLC, Pieper Electric, DataCell Systems and Sabre Communications. Sheriff Peterson advised the bids will need to be reviewed at length to make sure they meet specs, however, was hoping this Committee would agree on a company pending approval by the engineering firm. After discussion by the Committee, motion was made by David Peterson and seconded by Jeff Nett to recommend Wave Communication, the low bidder, be awarded the tower project pending review and approval of the complete bid package by Edge Consulting Engineers. Motion carried. Motion was made by Donna Kalata and seconded by Joe Piechowski to recommend INTEGRA LLC as the alternate company, also pending review and approval of the complete bid package by Edge Consulting Engineers. Motion carried.

D) Discussion/Possible Action – Recommendation to Public Safety – Total Project Bond Amount: Committee discussed items to be included in the bond amount which included the tower bid, site prep, engineering contract, Motorola contract, voice recorder, Spillman records management program, Plainfield equipment switch over, ACEC utility costs for Wautoma site, equipment reprogramming, 911 upgrade, EMD cost, and possibly dispatch furniture/remodel. Motion was made by Norm Weiss and seconded by Jeff Nett to recommend a bond amount of five million dollars to the Public Safety Committee, for the items discussed. This amount does not include the new County wide telephone system. Motion carried.

No future meeting date was set; it will be on an as needed basis.

Motion was made by Donna Kalata and seconded by Tim Rosin to adjourn at 2:41 PM. Motion carried.

Respectfully submitted,

Darlene Masticola – Administrative Assistant
Waushara County Sheriff's Department