

PUBLIC WORKS BOARD MEETING
Thursday, January 26, 2012

Meeting called to order at 8:00a.m. by Chair Weiss.

MEMBERS PRESENT: Supervisors Eckstein, Kalata and Chair Weiss.

OTHERS PRESENT: Randy Gramse, Tom Dahlke, Scott Schuman, Kathy VandeCastle, Bill Rutter, Glenn Johnson, Missy Zamzow, Ruth Zouski, Scott Blader and Deb Behringer.

APPROVAL OF AGENDA: A motion was made by Supv. Kalata, seconded by Supv. Eckstein, to approve the amended agenda. Motion carried.

APPROVAL OF MINUTES: A motion was made by Supv. Kalata, seconded by Supervisor Eckstein, to approve the minutes of the January 5, 2012 meeting with the following changes: Reports-Highway: Act 2 should read Act 10 and under Old business-Buildings & Grounds: Town of Hancock should read Hancock Community Center. Motion carried.

PUBLIC COMMENTS: None.

REPORTS – PARKS: Scott distributed the Solid Waste update. Landfill counts are down from the previous year. Office and staff hours were discussed in Scott's Superintendent's report.

OLD BUSINESS – PARKS: Three quarters of the timber salvage is done. The job will be completed by spring. A healthy woodlot is being maintained. The trails are now cleared. \$30,000 has been received to date from the timber salvage. The County Board approved a resolution to spend this money at the Park. Scott informed the Board that the schedule for the Sport Show is close to full. Volunteers are needed for Saturday of the Sport Show.

NEW BUSINESS – PARKS: Scott tabled the discussion on the 2011 budget. Bills are still coming in. It currently looks like Solid Waste will come in under or at budget due to low volumes.

Scott left the meeting at 8:15am.

REPORTS – BUILDINGS & GROUNDS: Randy distributed his Superintendent's report.

OLD BUSINESS – BUILDINGS & GROUNDS: Bill Rutter updated the Board on the Law Library remodel. He recommends installing a bathroom in the Victim/Witness room. Some walls will be moved to create more space. Ruth reported that \$3,000 have been collected from the Victim/Witness surcharges. Supv. Kalata made the motion, seconded by Supv. Eckstein, to approve the Law Library remodel plans as presented. Motion carried.

Missy and Scott left the meeting at 8:20am.

Bill Rutter reported that the new Commission on Aging Kitchen should be up and running by 2/1/12. Equipment and food are being moved in. Some change orders have arisen: some deductions for allowances, \$162 for extra work to install the old cooler, \$180 for re-pouring the sink drain, \$907 for increasing the gas line, and \$900 for replacing the window due to the range hood being too long. Total change orders due to equipment changes total \$2,239.39 which is

within the 5% budgeted contingency. Bill Rutter and Randy will be meeting with the inspectors for the prisoner holding areas. This has to be approved before moving forward with the Work Release Center remodel. Randy received the results of the asbestos and lead testing done at the South Annex. A few areas were detected to have asbestos or lead. Randy will contact abatement companies for costs for disposal.

NEW BUSINESS – BUILDINGS & GROUNDS: Bill Rutter and Randy distributed estimates from Badger State for office furniture for the Work Release Center remodel. Estimates included furniture for the new cubicles, offices and cabinets. Some furniture may be able to be brought over from the South Annex. This business will be brought back to the Board for action at a later time.

Randy, Bill Rutter, Glenn and Deb left the meeting at 8:55am.

REPORTS – HIGHWAY: Tom and Everett attended the Highway Conference. Tom reported that Outagamie County has pulled out of the Association. The Task Force recommendations were voted on and approved during the Conference. Tom is the alternate for our Region for the Board. He will probably attend the Board meetings more often. The next Highway Conference is June 4, 5 & 6, 2012. Tom reported the spare radios will be installed in the loaders. Tom and Ruth updated the Board in the County I issue. A trial date for fees has been set for the end of May. The County's membership to the National Association for County Engineers (NACE) is due. The Board agreed to keep the membership. Tom will be attending the Commissioner Training in February. There are a lot of new Commissioners in our Region. Tom's job evaluation will be added to the next agenda. One of the Highway trucks was involved in an accident on 1/13/12 in Spring Lake. The County truck was hit in the front plow while stopped. The highway employee received a citation and will have to go to the judge to have it dismissed.

OLD BUSINESS – HIGHWAY: Tom suggested paying Holiday pay to the Highway workers. Most Counties are paying Holiday pay. Deb feels there are other ways of handling this issue. Supv. Kalata made the motion, seconded by Supv. Eckstein, to go to Personnel Committee to consider Holiday pay. Motion carried.

NEW BUSINESS – HIGHWAY: Tom presented to the Board two resolutions for the retirements of Terry Elendt and Kris Miller. Supv. Kalata made the motion, seconded by Supv. Eckstein, to send the resolutions to County Board for approval. Motion carried.

The next meeting is set for February 16, 2012 at 8:00a.m. at the Courthouse. Motion by Supv. Eckstein, seconded by Supv. Kalata, to adjourn the meeting at 10:03am. Motion carried.

MEMBERS PRESENT: Chair Weiss, Supervisors Kalata and Eckstein.

Respectfully submitted,
Kathy VandeCastle