

LAND USE PERMIT CHECKLIST

- Yes _____ No _____ **Is this structure a non-conforming structure?** (One that doesn't meet setbacks? Not only proposed additions, but the **existing structure** must meet setbacks, or is considered nonconforming. If yes, greater than 50% expansion would require a variance prior to issuance of permit)
- Yes _____ No _____ **Is this lot a non-conforming lot?** (Less than 65' wide at the building site and the water or less than 10,000 sq. ft. in an unsewered area, or less than 50' wide or 7,500 sq. ft. in a sewerred area?) (If yes, greater than 50% expansion would require a variance prior to issuance of permit)
- Yes _____ No _____ N/A _____ **Will this addition exceed 25% of the existing square footage of the existing structure, or involve additional bedrooms?** (If yes, a septic evaluation, **POWTS** undersized affidavit and a **POWTS MAINTENANCE** affidavit may also be required, prior to issuing permit.)
- Yes _____ No _____ N/A _____ **Will this addition or building meet required setbacks from the septic system.**
(Required setbacks: 5 feet Tank, 10 feet Drainfield)
- Yes _____ No _____ **Will this building be used by the public, have any employees, or be used in conjunction with a home occupation or commercial business?** (If yes, state building codes may be applicable as well as additional zoning permits may be required. Call 1-800-422-5220 or 920-787-6510 if Commercial.)
- Yes _____ No _____ **Is this a used building, used mobile home, or will the construction be of used materials?** (If yes, color photographs are required for all used buildings/units being placed. Submit plans, narratives, etc., regarding restoration for used materials with permit pending zoning approval. Conditional Use approval required for placement of used SF Dwelling.)
- Yes _____ No _____ **Are there any deed restrictions, covenants, or lake approvals that are applicable?** (It is the landowners responsibility to contact Register of Deeds, Lake Association, or Property Owners' Association before permit is issued.)
- Yes _____ No _____ **Will this building require a new uniform address number?** (If yes, complete Fire # App.)
- Yes _____ No _____ **Will this involve changing the use of the property, altering an existing, or creating a new driveway/access?** (If yes, _____' spacing must be maintained.) Contact: County, State, Township, D.O.T. for applicable permits, culvert standards, etc. Hand out Driveway Standards. Contact Info: _____
Phone: _____
- Yes _____ No _____ **Will this building exceed 35' in height from finished grade?** (If yes, and not an exception in Section 58.825 of the Waushara County Zoning Code, a variance may be needed.)
- Yes _____ No _____ **Will this involve filling, grading, or landscaping of a mapped wetland or floodplain, or be near a lake, stream, or wetland?** You are responsible for complying with state and federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Dept. of Natural Resources wetlands identification web page at www.dnr.wi.gov/wetlands/delineation.html or contact a DNR Resource Center.
- Yes _____ No _____ **Will the construction/alteration or use listed on the permit involve filling, grading or landscaping of 10,000 square feet or more and slope towards a lake or stream?** (If yes, Conditional Use permit needed and a DNR permit may also be needed.)

I UNDERSTAND THE PROVISIONS STATED ABOVE. I AGREE TO POST IN PLAIN SIGHT THE LAND USE PERMIT CARD ON THE PREMISES PRIOR TO CONSTRUCTION, AND UNDERSTAND FAILURE TO DO SO MAY SUBJECT ME TO A FINE OR PENALTY.

Applicant Signature

Date