

**OFFICIAL MINUTES OF THE PROCEEDINGS OF THE
WAUSHARA COUNTY BOARD OF SUPERVISORS AND
COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING**

JULY 13, 2010

The meeting was called to order at 7:00 p.m. by Chairman Weiss. Roll call showed all members present.

CDBG Housing Grant Public Hearing

Chm. Weiss then immediately convened a public hearing regarding a Community Development Block Grant (CDBG) housing grant. The grant deals with economic development, public facilities, homebuyer assistance, and special housing projects.

Administrative Coordinator Deb Behringer noted that there had been 10 years of applications to the Department of Commerce for low to moderate housing assistance. She explained the four “policy” items needing approval to aid homeowners and rental property providers. Basic bids have been sent to five firms that will bid on administering the program if/when funding arrives. No one else spoke to the issue, and Chm. Weiss closed the public hearing at 7:15 p.m.

Following silent prayer and the pledge of allegiance, Chm. Weiss asked for comments from the public.

PUBLIC COMMENTS

Records Management

Sheriff David Peterson told the Board of the need for a comprehensive records management system. He knows it’s a costly undertaking, but it is necessary due to just “patching” the present system. Waushara is now the only current customer of a vendor that may not be remaining in business. The need to consolidate all record keeping areas is vital at this time.

Highway Department Four 10-Hour Days

Citizen and Highway Department Bargaining Unit President Kris Miller feels that a four-day, 10-hour-day summer schedule is a good thing, but it has gotten snagged up in union bargaining due to a health insurance issue. He cited other counties that have saved money by going to the shortened work week schedule. Waushara County could also. After a meeting tomorrow, all items bargained so far will come off the table.

APPROVAL OF AGENDA

Supv. Downie motioned to approve the agenda as amended for added verbiage on Resolution 27-07-10; seconded by Supv. Kalata; motion carried.

APPROVAL OF MINUTES

Supv. Wedde motioned to approve the minutes of the June 8, 2010 meeting, seconded by Supv. Krentz; motion carried.

OLD BUSINESS

Highway Department Four-Day Work Week Request

A request by the Highway Department regarding a four-day, 10-hour-day work week had been tabled at the June 8, 2010 meeting. Administrative Coordinator Deb Behringer said that there had been a counter proposal offered at an early July meeting; however, the County Board bylaws state that now the Personnel Committee must approve the proposal before it can go to the full Board for approval. The Personnel Committee doesn't meet until July 21st, so the request cannot be considered tonight. Supv. Wedde asked if a special meeting could be held. Chm. Weiss said that most anything is possible.

Supv. Eckstein motioned to once again table the item, seconded by Supv. Piechowski; motion carried.

NEW BUSINESS

Presentations

- **UW-Extension Award:** UW-Extension District Representative Tom Schultz presented Supv. Joe Piechowski with an award for his long serving dedication to agricultural concerns in Waushara County. He thanked Supv. Piechowski for his 20 years as a leader and advisor for Ag and Extension service, as well as his service to the County's Land Use Committee.
- **Waushara County Library Directors :** Several Waushara County library directors updated the County Board on activities occurring throughout the system.
 - Hancock Librarian Lisa Eisch thanked the Board for its past and present support. She noted that there are high circulation rates this year. The microfilm archives are also being used often.
 - Plainfield Librarian Linda Helmrick stated that its community room has been utilized 138 times so far this year. Waushara County UW-Extension is using the Plainfield Library on a regular basis for several programs. The fax machine gets used very often.
 - Redgranite Librarian Karen Gumz said they too are hosting several UW-Extension adult programs. Their "Children Make a Splash" Wednesday programs have been successful. The library is conducting a contest for a new logo. Get your submissions in by September 30, 2010.
 - Leon-Saxeville Librarian Judy Williamson noted that its 50th year anniversary activities are winding down. She is happy to see more Town of Saxeville residents taking advantage of the library offerings. The library appreciates the Master Gardeners keeping the grounds beautiful.
 - Wautoma Librarian Nicole Overbrook (who previously was the Poy Sippi librarian) stated that Poy Sippi's circulations are up over 15% and about 70 children participated in their summer reading program. Students involved in Wautoma summer activities are also up over 70 participants. Librarian Overbrook stated that the Wautoma Library has become a community center as well as a learning center. The remodel is completed and usage is phenomenal.
 - Supv. Eckstein reported on activities occurring at the Patterson Memorial (Wild Rose) Library. He noted that its after-school program recorded 3,656 attendances during the last school year. Much of the library's funding comes from the United Way and other generous donors. The library sponsors various programs, including hosting book signings by local authors. The 2010 census workers used the library as area headquarters while doing their census activities.

Supv. Downie reminded those present that a fundraiser for the Wautoma Library will be held at the World War II Memorial Building on the evening of July 14, 2010. It is being headlined as the "Taste of Wautoma." Please attend.

- **Register of Deeds Report:** Waushara County Register of Deeds Barbara Struzynski presented the Board with happenings that occur during a typical day in her office. Real estate documents, vital records, real property lister and customer service were some areas that Barb highlighted. She also explained a new "flat fee" schedule that will increase the department's income. Barb noted that more electronic records are coming soon in keeping track of vital records and real estate transactions.
- **East Central Wisconsin Regional Planning Commission Annual Report:** Eric Fowle, Executive Director of East Central Wisconsin Regional Planning Commission (ECWRPC), updated the Board on the Commission's recent activities. He passed out this year's annual report and noted that it was his fifth year as director sharing this type of information. He highlighted several area accomplishments and challenges and provided instances of quite successful regional programs. A National Heritage proposal, Safe Routes to Schools, a focus on groundwater recharge issues, smart growth and All-Hazards Mitigation were issues dealt with recently. In future regional planning opportunities, there are brownfield grants being applied for, a HUD livability program, a DNR Aquatic Invasive Species Program Coordinator, and formulating a strategic plan/mission statement. Mr. Fowle also believes that Waushara County may see an 8.7% reduction in its 2010-2011 dues contribution.

Chm. Weiss thanked all the presenters for their reports.

Records Management Updating

A records management company, Spillman Technologies, showed the Board a Power Point presentation regarding records keeping at the Sheriff's Department. Representative Cory Taylor said that Spillman is a privately held company that is debt free. The firm is 100% public safety oriented with 800 clients nationwide and over 60 right in Wisconsin. Spillman provides software interfaces that are always up and running for law enforcement to tap into. Once an entity is on board, it never will have to pay for any upgrades to its system. Real time data access is provided for integration and interfacing throughout the Sheriff's Department and corrections area. Bookings, etc. only need to have the information populated once. The tools provided are meant to be proactive and efficient. Office safety information, Amber Alerts and access to a national database are available right on squad car computers.

Supv. Piechowski asked if such a system is also available to village police, fire departments and Emergency Medical Services. Mr. Taylor stated that yes, as that is part of the licensing structure. A small fee may be charged, but that would have to be determined. Supv. Wedde wondered if other options could be explored. Chm. Weiss said absolutely, especially since there would be substantial cost involved. Any proposal would have to be put out for bids.

Supv. Downie then motioned to allow the Public Safety Committee to pursue records management updating activity at the Sheriff's Office; seconded by Supv. Eckstein. Motion carried.

Workplace Violence Zero Tolerance Policy

Supv. Wedde motioned to approve a Zero Tolerance Workplace Violence policy and procedure, seconded by Supv. Leikness; motion carried.

The purpose of the policy regulates and directs the conduct of employees and customers in an effort to minimize any violent incidents.

RESOLUTION 25-07-10
REQUEST FOR ELIMINATION OF POTENTIAL OF ASIAN CARP SPREAD
THROUGHOUT GREAT LAKES AND SURROUNDING WATERSHEDS

WHEREAS, Asian carp and other aquatic invasive species in the Great Lakes threaten the ecological integrity, biological diversity and economic health of the Great Lakes region and neighboring watersheds; and

WHEREAS, the Chicago area navigational locks on the Chicago Sanitary and Ship Canal are the final barrier from which Asian carp can gain access to the Great Lakes Basin; and

WHEREAS, the well documented threat of Asian carp has been known to the U.S. Army Corps of Engineers and the state of Illinois for years; and

WHEREAS, if the species of Asian carp that is present in the Mississippi River Basin enters and establishes a breeding population within the Great Lakes, their presence will negatively affect the entire Great Lakes ecosystem, **including inland lake tributary river systems.**

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors supports the efforts by the Attorney General to pursue legal remedies to stop Asian carp from entering Lake Michigan, thereby protecting the interest of the inland lake tributary river systems.

BE IT FURTHER RESOLVED that the Waushara County Board of Supervisors urges the Governor of Wisconsin to address the United States Congress to support studies that biologically separate Asian carp from entering Lake Michigan through the Chicago Sanitary and Ship Canal.

BE IT FURTHER RESOLVED that the County Clerk forward a copy of this resolution to U.S. Senators Kohl and Feingold, U.S. Representative Petri, Governor Doyle, the Wisconsin Attorney General, Waushara County State legislative representatives, the Wisconsin Counties Association, and all Wisconsin counties urging adoption of a similar resolution.

Submitted by Supv. Piechowski, Chm. Land/Water/Education Committee. Motion to approve by Supv. Piechowski, seconded by Supv. Krentz; motion carried by voice vote.

The Resolution supports efforts by Attorney General J.B. Van Hollen in pursuing legal remedies that would prevent Asian carp from migrating into Lake Michigan and other lakes and rivers.

RESOLUTION 26-07-10
RESOLUTION ALLOWING PARTICIPATION IN THE
WISCONSIN COUNTY CONSERVATION AIDS GRANT PROGRAM

WHEREAS, the legislature of the State of Wisconsin enacted legislation providing for allocation to the respective counties in that state on an acreage basis for the county fish and game projects on the condition that the counties match the state allocation; and

WHEREAS, Waushara County desires to participate in the county fish and game projects pursuant to provisions of S. 23.09(12) of the Wisconsin Statutes;

THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors is hereby authorized to expand the funds hereby appropriated and the funds to be received from the State of Wisconsin, for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the project for its intended purpose.

This Resolution will take effect immediately upon its passage.

Submitted by Supv. Weiss, Chm. Public Works Committee. Motion to approve by Supv. Eckstein, seconded by Supv. Kalata; motion carried by voice vote.

The Resolution allows Waushara County to participate in fish and game improvement projects as provided by State Statute 23.09(12).

RESOLUTION 27-07-10
RESOLUTION AUTHORIZING SUBMISSION RELATING TO THE
COUNTY OF WAUSHARA'S PARTICIPATION IN THE
WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING PROGRAM
(Resolution includes Residential Antidisplacement and Relocation Plan, requirements relating to CDBG funding, Certification for Contracts, Grants, Loans and Cooperative Agreements, and Statement of Assurances)

WHEREAS, Federal monies are available under the Wisconsin Community Development Block Grant housing program, administered by the State of Wisconsin, Department of Commerce, Division of Housing and Community Development, for the purpose of housing activities; and

WHEREAS, after public meeting and due consideration, the Executive Committee has recommended that an application be submitted to the State of Wisconsin for the following projects:

Housing Rehabilitation and Homebuyer Activities

WHEREAS, it is necessary for the Waushara County Board of Supervisors to approve the preparation and filing of an application for the County to receive funds from this program; and

WHEREAS, the Waushara County Board of Supervisors has reviewed the need for the proposed projects and the benefits to be gained there from;

NOW, THEREFORE, BE IT RESOLVED that the Waushara County Board of Supervisors does APPROVE and AUTHORIZE the preparation and filing of an application for the above-named projects; and

BE IT FURTHER RESOLVED that the County Board Chair is hereby authorized to sign all necessary documents on behalf of Waushara County; and

BE IT FURTHER RESOLVED that the authority is hereby granted to the Executive Committee to take the necessary steps to prepare and file the appropriate application for funds under this program in accordance with this resolution.

Submitted by Supv. Weiss, Chm. Executive Committee. Motion to approve by Supv. Wedde, seconded by Supv. Downie; motion carried by voice vote.

The Resolution allows for acceptance of Community Development Block Grant (CDBG) funding for housing rehabilitation and homebuyer activities. The Resolution adoption includes a Residential Antidisplacement and Relocation Plan, requirements relating to CDBG funding, Certification for Contracts, Grants, Loans and Cooperative Agreements, and Statement of Assurances.

RESOLUTION 28-07-10
RESOLUTION AUTHORIZING STATE ASSET FORFEITURE FUNDING TO BE USED
TO SUBSIDIZE THE WAUSHARA COUNTY CANINE UNITS

WHEREAS, Waushara County has the opportunity to utilize canine services for public safety through the generous donations of individuals and fundraising efforts of Crimestoppers; and

WHEREAS, the County began the program with the understanding that the canine program would not be paid for by the taxpayers, but would be covered through fundraising; and

WHEREAS, Waushara County has received approximately \$6,000 in State Asset Forfeiture funding as a result of the settlement of a crime; and

WHEREAS, the Department is requesting that the funding be allowed to be spent to offset costs for the canine program, as well as other drug education/prevention programs and investigation expenses.

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that a line item be added to the 2010 budget providing a revenue and expense line item and having zero impact on the 2010 tax levy. The expense line item may be used to pay for expenses associated with the canine program.

THEREFORE, BE IT FURTHER RESOLVED that once the State Asset Forfeiture funding has been expended, Crimestoppers will resume using fundraising for the canine program to offset the costs for the program and zero tax levy dollars will be used to fund the canine program.

Submitted by Supv. Weiss, Chm. Public Safety Committee. Motion to approve by Supv. Kalata, seconded by Supv. Leikness; motion carried by voice vote.

The County has received \$6,000 in State Asset Forfeiture funds and needs a 2010 line item added to budget documents in order to use the money for the canine units and related expenses.

RESOLUTION 29-07-10
RESOLUTION FOR PLACING AN ADVISORY REFERENDUM QUESTION
ON THE NOVEMBER 2, 2010 BALLOT, TO WIT:
‘SHOULD THE WISCONSIN CONSTITUTION BE AMENDED TO PROHIBIT
ANY FURTHER TRANSFERS OR LAPSES FROM THE
SEGREGATED TRANSPORTATION FUND?’

WHEREAS, according to the Legislative Fiscal Bureau, over the past decade, the State of Wisconsin has transferred approximately \$1.2 billion from the State’s segregated transportation fund to the State’s general fund and replaced it with approximately \$800 million in General Obligation (GO) bonds, thereby reducing the amount available for transportation purposes by approximately \$400 million; and

WHEREAS, Wisconsin’s practice of transferring money from the segregated transportation fund to the general fund has eroded the public’s confidence that the “user fees” they pay through the State gasoline tax and vehicle registration fees will be used for their intended purpose; and

WHEREAS, Wisconsin’s practice of replacing the dollars transferred from the State’s segregated transportation fund with GO bonds puts our State in the precarious position of bonding to fund ongoing operations; and

WHEREAS, the Pew Center on the States recently released a report that included Wisconsin as having one of the 10 worst budget situations in the country, and specifically cited transferring money from the transportation fund to fund ongoing operations as an example of one of the practices that has put Wisconsin in such an untenable position; and

WHEREAS, the debt service for these bonds will have to be paid out of the State’s general fund, which hinders its ability to fund other programs like Shared Revenue, Youth Aids, Community Aids and courts in the future; and

WHEREAS, using the State’s GO bonds in this way has hurt the State’s bond rating. A report issued by CNN in 2009 listed Wisconsin as having the second worst GO bond rating in the country; and

WHEREAS, gas tax and vehicle registration fees comprise over 90% of the State's segregated transportation account, and revenues from these two sources have been declining and are inadequate to meet the existing transportation needs in this State; and

WHEREAS, Wisconsin's transportation infrastructure is a fundamental component in its ability to attract and retain business and produce jobs; and

WHEREAS, the citizens of Waushara County deserve the right to have their voices heard on this important issue; and

WHEREAS, providing constitutional protection, much like our neighbors in Minnesota, Iowa, Michigan and Ohio already have, is the only way to ensure that this practice will not continue;

NOW, THEREFORE, BE IT RESOLVED by the Waushara County Board of Supervisors that the following question will be put to the voters of Waushara County in an advisory referendum during the November 2, 2010 election:

“Should the Wisconsin Constitution be amended to prohibit any further transfers or lapses from the segregated transportation fund?”; and

BE IT FURTHER RESOLVED that the County Clerk is directed to cause a copy of the Notice of Referendum to be published in the County's official newspaper as required by law; and

BE IT FURTHER RESOLVED that the County Clerk is directed to provide a copy of this resolution and a copy of the results of the advisory referendum to the Wisconsin Counties Association.

Submitted by Supv. Weiss, Chm. Public Works Committee. Motion to approve by Supv. Downie, seconded by Supv. Kalata; motion carried by voice vote.

Wisconsin, having one of the 10 worst budget situations in the country, has been stealthily transferring money from the segregated transportation fund, which is a major contributor to those budget problems. The proposed referendum seeks to put an end to this dangerous practice. Many, if not all, other Wisconsin counties intend to have similar referenda in November.

ORDINANCE NO. 525
AN ORDINANCE AMENDING CHAPTER 2, ARTICLE VI OF THE
WAUSHARA COUNTY CODE RELATING TO RETENTION OF RECORDS

WHEREAS, the Waushara County Board of Supervisors previously adopted Ordinance 364 on January 14, 2003 relating to the retention of records, and it was amended by Ordinance 390 on January 13, 2004, which became Chapter 2, Article VI of the Waushara County Code; and

WHEREAS, the Wisconsin Supreme Court amended SCR 72.01 regarding record retention by Order 09-02, effective July 1, 2010 with respect to various court records; and

WHEREAS, the Waushara County Clerk of Circuit Court is required to abide by the rules established by the Supreme Court regarding record retention.

NOW, THEREFORE, it is hereby ordained that Waushara County Code Chapter 2, Article VI be amended as follows:

§2-315(g) Court records

RECORD	RETENTION	AUTHORITY	NOTIFICATION
Adoption case files	Permanent	Chap. 72 <u>SCR 72.01(42)</u>	N/A
Bank transactions	7 years after transaction	Chap. 72 <u>SCR 72.01(49)</u>	Waived
Certificates of payment	7 years	Chap. 72 <u>SCR 72.01(51)</u>	Waived
Civil case files All papers deposited with the clerk of circuit court in every proceeding commenced under Chapters 801 <u>to 847</u> of the Wis. Stats.	20 years after entry of final order	Chap. 72 <u>SCR 72.01(1)</u>	Notify
Civil court record: A history and index of proceedings under Chapters 801 <u>to 847</u> of the statutes kept in book or card form <u>Wis. Stats.</u>	20 years after <u>entry of</u> final order	Chap. 72 <u>SCR 72.01(2)</u>	Notify
Civil minute record: A brief statement of in - court proceedings commenced under Chapters 801 <u>to 847, Wis. Stats.</u> generally maintained in case file	20 years after <u>entry of</u> final order	Chap. 72 <u>SCR 72.01(3)</u>	Notify
<u>Complex forfeitures, court record, minute record, case file</u>	<u>20 years after entry of final judgment</u>	<u>SCR 72.01(20g)(20m)(20r)</u>	
Construction liens: Statutory lien claim filed with the clerk of <u>circuit</u> courts for services performed or materials provided for improvements	2 1/2 <u>2 1/2</u> years after date of filing lien claim if no action is brought or summons	Chap. 72 <u>SCR 72.01(6ag)</u>	Notify <u>Waived</u>
Condominium liens: A statement of condominium lien filed with the clerk of circuit court for unpaid assessments	2 1/2 <u>2 1/2</u> years after date of filing lien if no action or summons	Chap. 72 <u>SCR 72.01(6b)</u>	Notify <u>Waived</u>
Court records no longer created, <u>utilized or maintained</u>	20 years after repeal, modification, suppression or amendment	<u>SCR 72.01(61)</u>	

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Court records in book form	Beginning with the date of final entry for <u>SCR 72.01(62)</u> for the most recently disposed case Beginning with the date of final entry for felony cases when maintained in books with other case types Beginning with the date of the 18th birthday of the youngest juvenile covered in the book when pertaining to proceedings commenced under Chap. 48		
Court reporter notes: Verbatim stenographic, shorthand, audio or video notes produced by a court report or any other verbatim records of an in-court proceeding	10 years after hearing	Chap. 72 <u>SCR 72.01(47)</u>	Notify <u>Waived</u>
<u>Delinquent income or franchise tax warrant dockets</u>	<u>10 years from date of filing with the clerk of circuit court for warrants or liens filed before August 1, 1981; permanent from date of filing with the clerk of circuit court for warrants or liens filed on August 1, 1981 to April 30, 2004 and 20 years from the date of filing with the clerk of circuit court for warrant or liens filed on or after May 1, 2004 unless renewed, if renewed, a new 20 year retention period begins from the date on which the renewal is filed with the clerk of circuit court</u>	<u>SCR 72.01(7m)</u>	<u>Waived</u>
Delinquent income tax unemployment compensation <u>public assistance and workers compensation</u> payment warrants and dockets	20 years after final <u>initial</u> docket entry	Chap. 72 <u>SCR 72.01(7)</u>	Waived
Estate <u>Probate</u> case files <u>all papers deposited with the register in probate under chs. 851 to 879, Wis. Stats.</u>	75 years after <u>entry of</u> final judgment <u>or an order discharging the personal representative or trustee</u>	Chap. 72 <u>SCR 72.01(29)</u>	Notify
Exhibits: Non-criminal case exhibits	1 year after the time for appeal has expired, must offer to proffering party <u>or unless all parties have stipulated to an earlier return of exhibits</u>	Chap. 72 <u>SCR 72.01(45)</u>	<u>Waived</u>
<u>Criminal and juvenile delinquency case exhibits</u>	<u>1 year after the time for appeal has expired, must offer to proffering party</u>	<u>SCR 72.01(46)</u>	<u>Waived</u>
<u>Criminal containing biological material subject to forensic deoxyribonucleic acid testing</u>	<u>Until the later of 50 years after entry of final judgment or until every person in custody as a result of the action or proceeding has reached discharge date or until the court otherwise orders disposition</u>	<u>SCR 72.01(46m)</u>	<u>Waived</u>
Family case files, court records, court minute record	<u>30 years after the entry of judgment of divorce, legal separation, annulment or paternity or final order except that after 30 years, for any case file for which related support or maintenance payments are continuing, 7 years after final payment or after an order terminating maintenance is filed</u>	Chap. 72 <u>SCR 72.01(11)(12)(13)</u>	Notify

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<u>dismissed cases</u>	<u>5 years after entry of judgment or final order</u>		
Closed accounts	7 years after account closed		
Open accounts	30 years after account opened		
Felony case files/felony court record/minute record All papers deposited with clerk of <u>circuit</u> courts in every proceeding <u>proceedings</u> commenced <u>as felonies</u> under Ch. 968, Wis. Stats, for felony offenses and all papers filed with the clerk of courts for the commitment of an inmate under ch. 980 Wis. Stats.	50 years after entry of final judgment	<u>SCR 72.01(15)(16)(17)</u>	
Class A felonies	75 years after <u>entry of</u> final judgment	<u>SCR 72.01(15)(16)(17)</u>	
Grand Jury Proceedings: 756.10 <u>1995 stats. or 968.40 stats.</u>	50 <u>75</u> years after <u>the date of</u> final proceedings.	<u>SCR 72.01(28)</u>	
Class A felonies	75 years after final proceeding		
Guardianship case files/ court record/minute record <u>adult: chs. 54 or 55, stats or ch. 880 2003 stats.</u>	7 years after termination of	880.25 <u>SCR 72.01(32)(33)(34)</u>	Waived
<u>juvenile: chs. 48 or 54, stats. or ch. 880 2003 stats.</u>	<u>7 years after juvenile's 18th birthday</u>	<u>SCR 72.01(32)(33)(34)</u>	
Incarcerated person records	5 years after date of submission	<u>SCR 72.01(64)</u>	Notify <u>Waived</u>
Indigent defendants: certificate of legal fees paid by county or state	7 years	757.66	Waived
Information/indictment book	None	Ch. 72	N/A
Inquest records	Coroner keeps record	Ch. 72 <u>SCR 72.01(63)</u>	N/A
John Doe Proceedings 968.26 Wis. Stats.	50 <u>75</u> years after final proceeding	Ch. 72 <u>SCR 72.01(26)</u>	Notify
Class A felonies	75 years after final proceeding	Ch. 72	Notify
Judgment and order record	None	Ch. 72	N/A
Judgment dockets	20 years after final <u>initial docket</u> entry	Ch. 72 <u>SCR 72.01(5)</u>	Notify <u>Waived</u>
Jury payroll	7 years	Ch. 72 <u>SCR 72.01(52)</u>	Notify <u>Waived</u>
Jury records, including lists, questionnaires, service summonses and certificates	4 years after panel has completed	<u>SCR 72.01(53)(54)(55)</u>	<u>Waived</u>
Juvenile court search warrants	15 years after filing w/court, unless in case file	<u>SCR 72.01(27m)</u>	
Juvenile delinquency, juveniles in need of protection and services, children in need of protection and services	<u>case files/court record/minute record:</u>		
Chaps. 48 and 938	4 years after 18th birthday	Chap. 72 <u>SCR 72.01(42m)(43)(44)</u>	Notify <u>Waived</u>
Class A/class B felony adjudication	& 75 years after 18th birthday adjudication	Chap. 72 <u>SCR 72.01(42m)(43)(44)</u>	Notify <u>Waived</u>

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Lien claims: A statutory lien filed for services performed or or materials provided	Until satisfaction <i>or</i> expiration <i>of the lien</i> or entry of the judgment, whichever comes first	Chap.72 <u>SCR 72.01(6)</u>	Notify <u>Waived</u>
<u>Maintenance and support payment records</u>	<u>30 years after entry of judgment of divorce, legal separation, annulment or paternity, or entry of final order, or 7 years after final payment or after an order terminating maintenance is filed, whichever is longer</u>	<u>SCR 72.01(14)</u>	<u>Waived</u>
Mental health case files, court record, minute record Chapter 51 proceedings	40 <u>7 years after entry of final order</u>	Chap.72 <u>SCR 72.01(38)(39)(40)</u>	Notify <u>Waived</u>
Minister's credentials	20 years after date of filing	Chap.72	Notify
Misdemeanor case files/misdemeanor court record/misdemeanor minute record All papers <u>deposited with the clerk of circuit court, history & index of proceedings, brief statement of in-court proceedings commenced as misdemeanors commenced under Chap. 968</u>	20 years after <u>entry of final order judgment</u>	<u>SCR 72.01(18)(19)(20)</u>	<u>Waived</u>
Naturalization records	Permanent <u>Transfer custody to the Wisconsin State Historical Society</u>	Chap.72 <u>SCR 72.01(60)</u>	N/A
Notary public appointments	Upon expiration of term	Chap. 72	Notify
Oaths of office	Permanent <u>7 years after expiration of term</u>	<u>SCR 72.01(58)</u>	N/A <u>Waived</u>
Probate court record, minute record	75 years after <u>entry of final judgment or order or an order discharging the personal representative or trustee</u>	Chap.72 <u>SCR 72.01(30)(31)</u>	Notify
Receipts book	7 years <u>after issuance</u>	<u>SCR 72.01(48)</u>	<u>Waived</u>
<u>Records of proceedings commenced under 968.02(3)</u>	<u>75 years after date of final proceeding</u>	<u>SCR 72.01(26m)</u>	
Register of officials	2 years after expiration of term	Chap.72 <u>SCR 72.01(59)</u>	Notify
Termination of parental rights	Permanent	Chap.72 <u>SCR 72.01(42)</u>	N/A
Search warrants	75 years after filing w/court unless filed with court file	<u>SCR 72.01(27)</u>	<u>Waived</u>
Secure juvenile facility records	10 years after 18th birthday	DOC 346.13, SCR-72 and DOC 346.40	
<u>Sexually violent person commitments, court records and minute record</u>	<u>75 years after entry of final judgment</u>	<u>SCR 72.01(17g)(17m)(17r)</u>	
Shelter care records	Until the child's 21st birthday except permanent register of names of children and dates of admission and release	HSS <u>HFS 59.07(3)(b)</u>	
Small claims case files, <u>court record, minute record</u> Cases dismissed because the issue was not joined and the case was not disposed of by judgment or stipulation within 6 months from the original return date	2 years from entry of judgment	<u>SCR 72.01(8)(9)(10)</u>	<u>Waived</u>

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All other cases <u>Contested cases, stipulated dismissals and default judgments</u>	20 years after entry of final order or judgment	SCR 72.01(8)(9)(10)	Notify
Small claim court record			
Contested cases	20 years after final order	Chap. 72	Notify
Dismissed cases	1 year from dismissal	Chap. 72	Notify
Small claims minute record			
Contested, stipulated, default	20 years after final order		
Dismissed	1 year from filing		
Traffic forfeiture, construction <u>conservation</u> forfeiture and ordinance violation court record, minute record and case files	5 years after <u>entry of</u> final judgment	Chap. 72 <u>SCR 72.01(24)(24a)(24m)</u>	Notify <u>Waived</u>
Trust account ledgers: Records of trust accounts maintained by a <u>clerk of circuit court or</u> register in probate	Clerk of court or retention period <u>when for case file from which the trust account is closed record filed in trust account file emanates</u>	Chap. 72 <u>SCR 72.01(50)</u>	N/A <u>Waived</u>
Warrants for delinquent income tax and unemployment compensation	10 years after entry		
Wills deposited for safe-keeping	100 years after filing	<u>SCR 72.01(35)</u>	
Wills not admitted to probate	100 years after filing	<u>SCR 72.01(36)</u>	
Registry of wills	100 years after last <u>final</u> entry	<u>SCR 72.01(37)</u>	
Wills foreign, certificate of assignment	7 years	868.05	Waived
Wills, notice that proceedings have been <u>taken</u> to contest the will	7 years	868.01	Waived

IT IS FURTHER ORDAINED that this ordinance is effective upon adoption and publication or on July 1, 2010, whichever is later.

Submitted by Supv. Weiss, Chm. Executive Committee. Motion to approve by Supv. Kalata, seconded by Supv. Wedde; motion carried by voice vote.

The Ordinance updates the Circuit Court requirements for records retention.

ORDINANCE NO. 526
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT TO THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE
ZONE CHANGE – ROSSEBO TRUST – TOWN OF SPRINGWATER

WHEREAS, on 5/14/2010, **Rossebo Trust** did file an application with the Waushara County Zoning Office for a zoning amendment in **Section 02** in the Town of Springwater; and

WHEREAS, said application involves a 0.60 acre parcel of land and would change requested area from C-S to RS-20, and if approved would conditionally establish residential use.

WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on 6/17/2010.

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The development must be in substantial compliance with the site plan.
2. All required setbacks must be complied with.
3. All permits must be obtained, including land use and building.
4. All other codes must be complied with.
5. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.
6. The application is now referred to the Waushara County Board of Supervisors and the Town Board for their consideration.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. That the Waushara County zoning maps are amended by changing the zoning district of the described property from C-S to RS-20.
2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

Submitted by Supv. Kerschner, Chm. Planning and Zoning Committee. Motion to approve by Supv. Piechowski, seconded by Supv. Leikness; motion carried by voice vote.

The Ordinance allows for a conditional residential use in a .60 acre parcel of a commercial zone.

ORDINANCE NO. 527
ORDINANCE AMENDING WAUSHARA COUNTY ZONING MAPS PURSUANT
TO THE AUTHORITY GRANTED IN CHAPTER 58 WAUSHARA COUNTY CODE
ZONE CHANGE – KLEMP INDUSTRIAL LLC – TOWN OF MARION

WHEREAS, on 5/18/2010, **Klemp Industrial LLC** did file an application with the Waushara County Zoning Office for a zoning amendment in **Section 15** in the Town of Marion; and

WHEREAS, said application involves an approximate 3.11 acre parcel of land and would change requested area from A-G to C-G, and if approved would conditionally establish commercial use.

WHEREAS, the said Zoning Office did process said application as required; and

WHEREAS, the Waushara County Planning Committee did consider said application at a regular meeting held at the Waushara County Courthouse on 6/17/2010.

WHEREAS, the said Planning Committee did approve said request with the following conditions:

1. The development must be in substantial compliance with the site plan.
2. All other codes must be complied with.
3. Adequate parking must be provided.
4. The applicant will allow agents of Waushara County access to the property to ensure compliance with all applicable regulations.
5. The application is now referred to the Waushara County Board of Supervisors and the Town Board for their consideration.
6. An evaluation must be done of the existing septic system, and it must be entered into the mandatory maintenance program.
7. All buildings used by employees or customers must conform to commercial building codes.
8. Any toxic or hazardous materials must be handled and stored in accordance with all applicable state and federal laws.
9. Any outside storage of products or materials must be to the south of the existing building and not visible from the public road.

THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

1. That the Waushara County zoning maps are amended by changing the zoning district of the described property from A-G to C-G.
2. That this ordinance shall be effective upon approval and recording with the Office of the County Clerk for Waushara County.

Submitted by Supv. Kerschner, Chm. Planning and Zoning Committee. Motion to approve by Supv. Downie, seconded by Supv. Crawford; motion carried by voice vote.

The action allows a 3.11 acre of agriculturally zoned land to be amended for commercial use.

ORDINANCE NO. 528
AN ORDINANCE ADOPTING SECTION 106.50, WISCONSIN STATUTES
RELATING TO FAIR HOUSING

WHEREAS, the Waushara County Board of Supervisors believes that all citizens should have an equal opportunity to obtain housing regardless of sex, race, color, sexual orientation, disability, religion, national origin, marital status, family status, lawful source of income, age or ancestry; and

WHEREAS, the Waushara County Board of Supervisors believes that it is the responsibility and duty of Waushara County to assist in the orderly prevention or removal of all discrimination in housing.

NOW, THEREFORE, the Waushara County Board of Supervisors does hereby ordain as follows:

Adoption of statute.

The Waushara County Board of Supervisors hereby adopts §106.50, Wis. Stats. and all subsequent amendments thereto.

Implementation.

The officials and employees of Waushara County shall assist in the orderly prevention and removal of all discrimination in housing within Waushara County by implementing the authority and enforcement procedures set forth in §106.50, Wis. Stats. as amended.

Complaints.

The Administrative Coordinator's Office shall maintain forms for complaints to be filed under §106.50, Wis. Stats. as amended, and shall assist any person alleging a violation in Waushara County to file a complaint with the Wisconsin Department of Workforce Development, Equal Rights Division.

IT IS FURTHER ORDAINED that this ordinance shall be effective upon passage and publication as required.

Submitted by Supv. Weiss, Chm. Executive Committee. Motion to approve by Supv. Kalata, seconded by Supv. Krentz; motion carried by voice vote.

The prevention of housing discrimination in Waushara County is hereby reaffirmed by this Ordinance.

BOARD SUGGESTIONS FOR FUTURE AGENDA ITEMS

County Clerk John Benz announced that the August 10th County Board meeting would take place at the Coloma Community Center at 7 p.m.

ADJOURNMENT

There being no further business, Supv. Eckstein motioned to adjourn, seconded by Supv. Timm; motion carried. The meeting thus adjourned at 8:25 p.m.

I, John Benz, County Clerk of Waushara County, do hereby certify the foregoing is the original record of the proceedings of the Waushara County Board of Supervisors at its regular meeting, held the 13th of July, 2010.

-s-John Benz, Waushara County Clerk