Waushara County
Park Shelter Reservation Request

Reservations may be made to reserve the shelter house at Kusel Lake Park, Lake Alpine Park, Mt. Morris Hills Park, Otto Brey Park and Pony Creek Park. All other shelters at our parks are on a first-come first-serve basis. Reservations are accepted the 1st working day after January 1 for each year. There is a nonrefundable reservation fee of $25.00. The reservation is for the shelter only; the park remains open to the public.

Each shelter contains outlets and counter space to heat food, 10+ picnic tables, garbage containers, attached or nearby restrooms and lights for after dark. There are grills throughout the park.

We will make sure the park is mowed and the shelter and restrooms are clean and ready for your event. We will also post 2 signs at the shelter stating that it is reserved for the time you requested. We ask that you clean up after your event by removing decorations and putting any waste items in the garbage containers. Park staff will empty the containers.

To reserve a shelter you may complete the online Shelter Reservation Request, email us at wcpharms.parks@waushara.wi.us or call the Parks Dept. at 920-787-7037.
You will need to provide the following information:

- Park Name
- Reservation Date
- Start/End time of Event (include set-up time)
- Event
- Your Name
- Mailing Address
- Phone#

A reservation agreement will be mailed/ emailed to you. You will need to make sure the information is correct, sign and return to our office with the $25.00 reservation fee. We will then sign the agreement and send you a copy. This will verify that your reservation is complete. Please read the Park Ordinances. They will need to be adhered to during your event.